

P.O. Box 170

Ola low cost

Cape coast.

29th June, 2019.

Dear Sir/Madam,

APPLICATION FOR EMPLOYMENT ASSISTANT ICT OFFICER

I wish to by this letter seek employment with your reputable organisation as an Assistant ICT Officer. I am a graduate of Ghana Technology University College and I offered Bachelor of Science in Information Technology.

Through my education and training I have acquired skills in web development, coding in HTML, CSS, PHP, JavaScript, Mean Stack (MongoDB, Express JS, Node JS, and Angular JS). In addition to these, I have been able to acquire skills in graphic designing using CorelDraw, Adobe Photoshop and Adobe Illustrator, and in website design using content management systems such as WordPress and Joomla.

I am of the firm belief that when given the opportunity to work as a software developer with an organisation as reputable as yours, it will serve as a very good platform for me to learn best industry practices. It will help me learn modern trends in the IT Consultancy industry and also prepare me for the rapidly changing information technology industry. With my skill set, I believe I would be a big game influence and in the growth of your reputable establishment.

Enclosed in my attached curriculum vitae are details of my academic qualifications and achievements, skills and experiences for your perusal.

I look forward to having an opportunity to be interviewed at your own convenience. Thank you for your consideration.

Yours faithfully,



Nana Afranie – Mensah