Protocol taken at decision meeting the 3rd February 2010.

Meeting hours: 13.00 – 15.00.
Present: Jonas Mattsson (secretary), Martin Ruzicka, Hans Sanell, Henrik Nilsson, Sebastian Rehnby, Vamsi Seshabhattaru (participants)

Decisiongate is
[X] **approved**
[ ] **approved with additional worklist**
[ ] **not approved, date for new meeting: _____**
[ ] **not approved, project cancelled**

Acquirers signature: _____

	Yes	No
1. Was the relevant material distributed before the meeting?	X	
2. Does the project plan take into account the requirements from the software requirement specification?	X	
3. Is the project plan consistent with the project directives?	X	
4. Are the different phases of the project identified in the project plan?	X	
5. Is there a list of activities in the project and a reasonable time estimate for each activity?	X	
6. Are dependencies between activities taken into consideration?	X	
7. Are the milestones identified and reasonable?	X	
8. Are the deliverables clearly defined?	X	
9. Is the overall deadline for the project approved?	X	
10. Is it reasonable and likely that the project can be completed on time?	X	
11. Is there an attached additional worklist?		X

Documents to circulate before the meeting:
- **Project directives**
- **Project Plan**