

Protocol taken at decision meeting the 5th February 2010.

Meeting hours: 10.00 – 12.00.

Present: Jonas Mattsson (secretary), Sebastian Rehnby, Hans Sanell, Martin Ruzicka, Henrik Nilsson, Vamsi Seshabhatharu (participant)

Decisiongate is ☒ approved
☐ approved with additional worklist
☐ not approved, date for new meeting: _____
☐ not approved, project cancelled

Acquirers signature: 

	Yes	No
1. Was the relevant material distributed before the meeting?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does the software requirement specification give a clear picture of the project requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are all requirements unambiguous and measurable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Is the software requirement specification consistent with the project plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Is the prioritisation reasonable and in accordance with the goals of the project?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are the requirements approved by the project group and the acquirer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Is it reasonable and likely that the project can be completed on time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Is there an attached additional worklist?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Documents to circulate before the meeting:

- Project directives
- Project Plan
- Software Requirement Specification