Digital Freelancer:
Managing Freelancing Projects

Project: Working with a Mock Client

UDACITY

Part 1
Project Listing

Sample Project Listing #3: Data Analyst

Seeking experienced Data Analyst to build dashboard for local insurance company.

Posted 1 week ago

Hourly: $90.00 Based on experience.
Project Time: 1 year, 20 hours a week.

Project Description:
I have taken over a local car insurance company from my parents and have inherited hundreds of Excel spreadsheets with past and current customer information. I need help organizing this data and creating a dashboard to allow me to filter the data and create reports as needed. I would also need guidance on how to transfer the data to the tool of your choice. Looking forward to working together!

Part 2

Expression of Interest

Expression of Interest for
Sample Project Listing #3

Hi [client]. Seems like you are trying to utilize various Excel files to produce data-driven solutions for your healthcare company. I agree with you that organizing and creating reviews for the data is useful for future predictions. The excel format is good to go with. Did you try using the Microsoft Power BI desktop application? I have previously worked with this app for 1 year and produced different dashboards. Those reports by Power BI are eye-friendly and easy to produce with a variety of options. Do you already have any previously-made dashboards so I can better understand the type of visualization you are looking for? Also, as we progress throughout the project, I can provide more customization using the Matplotlib and Pandas python libraries. I have completed a project related to health in my Udacity Nanodegree, and I am quite aware of health-related data. However, I would like to look at a description of the variables in your Excel files to have a better understanding of the type of data we will be dealing with. Overall, cleaning, analyzing, and visualizing your data will not take a lot of time since the required tools are already available. You will also have the opportunity to look at a mock dashboard and provide me with your insights/modifications. Happy to take a look at it!
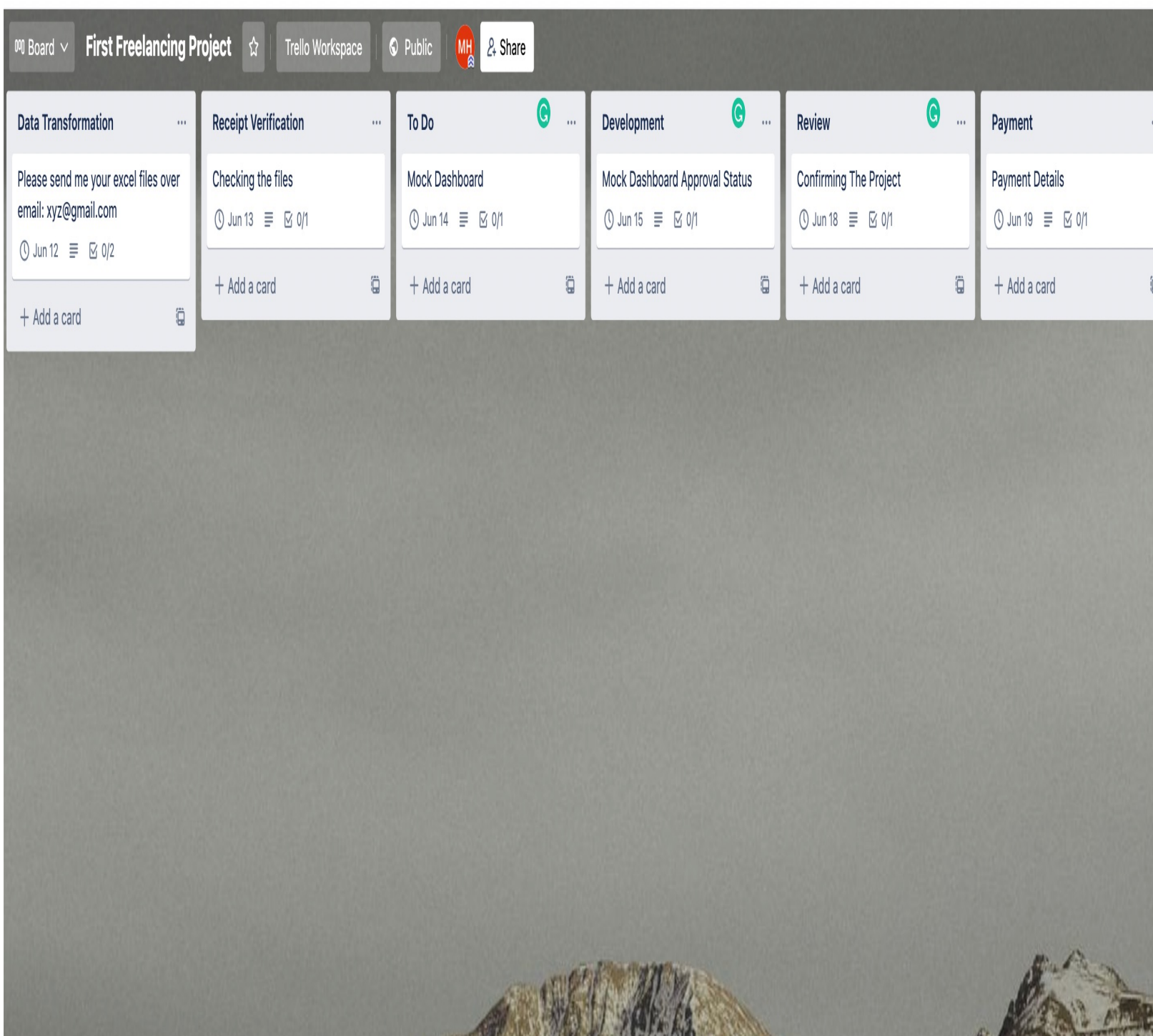
Part 3

Project Management

Process

Trello Board

Please include the following information for your Trello board:

A link to your public Trello board should be provided here:

[Trello link: **https://trello.com/b/SxwKjq0Z/first-freelancing-project**]

Part 4

Invoice and Payment

Options

[Mohamed Hendy]
[32 Ahemdn Orabi, Cairo, Egypt]

Invoice

Recipient:
[Client Name]
[Client Address]

Invoice #: [Provide Invoice Number]
Date issued: [6-18-2022]
Date due: [6-19-2020]

Services Rendered (Continue on next page)

Service	Description of Work Done	Hours Spent	Amount Per Hour	Total
Microsoft Power BI	Used different functions to clean, analyze, and visualize data.	3	$15	$45
Python Libraries	Hand-coded in Python to meet your customized needs.	5	10	$50

Total Payment Due: $95
Payment Options:
PayPal Account: #########