

Hanna Chen

366 Fleetview Drive, Halifax, NS
Mobile: 902-210-3375

Email: hannachen027@gmail.com

PERSONAL STATEMENT

As a highly-motivated and hardworking student from NSCC IT Web Development program, I have achieved excellent grades in both coursework and work term. With a couple of years' work experience in technology and business organizations, I am very comfortable working in a fast-paced team environment. Currently I am seeking a Business Consultant/ IT Specialist role in IBM to gain more experience and expertise in IT industry.

EDUCATION

09/2017 – 04/2019 (expected)

**IT Web Development
Nova Scotia Community College**

Relevant / Core Coursework:

- Logic and Programming – 98: Learned the fundamentals of logic and computer programming. Completed assignments and final project using NodeJS and WebStorm.
- Introduction to Object Oriented Programming – 94: Learned the essentials of object-oriented programming (OOP). Completed a few comprehensive assignments using Java and Eclipse.
- Client-Side Programming – 95: Learned client-side programming related concepts and languages including HTML/JavaScript/CSS.
- Introduction to Systems Analysis and Design – 95: Learned the analysis and design phases of the software development life cycle (SDLC) including how to write project plan and UML, also learned Agile and Waterfall methodologies.
- Data Fundamentals – 90: Learned the concept of database management system (DBMS), practiced with writing SQL scripts to query database.

Work Term:

- NSCC Entrepreneurship Project – 100: Learned and practiced some entrepreneurial skills and technical knowledge to a personal business project venture (start up), worked as a team to meet and discuss on the project process, applied established process, measured risks and prepared all the project documents.

09/2010 – 07/2011

**Master of Interpreting and Translation
University of Western Sydney, Sydney, Australia**

09/2005 – 05/2009

**Bachelor of Arts (English Literature)
Three Gorges University, Yichang, Hubei, China**

TECHNICAL SKILLS

Familiar with following programming languages, design tools and IDEs:

- Server-Side Programming Language: Java / PHP / NodeJS
- Client-Side Programming Language: JavaScript / React / HTML5 / CSS3
- Database Language: SQL / MySQL / SQLite
- Graphic Design: Adobe Photoshop / Illustrator
- Integrated Development Environment: Eclipse / WebStorm / PHPStorm / Visual Studio Code
- Source Control: GIT
- Operating System: Linux / Windows

NON-TECHNICAL SKILLS

- Business analysis and project management skills obtained from related courses
- Strong client service awareness along with problem solving, organization, time management and interpersonal skills
- Ability to analyze issues and information and make judgments with discretion
- Equally comfortable with working independently and as a team
- Adaptable, reliable, positive and very willing to learn new skills and accept new ideas

WORK EXPERIENCE

02/2016 – 07/2016

**iNova Credit Union, Halifax, NS, Canada
Administrative Assistant**

Work as Administrative Assistant to assist following:

- Assisted General Manager in developing package documents for Annual General Meeting and other Board and Committee meetings of the organization
- Organized and maintained the filing system to make sure employees have easy access to all information and materials under the Share Drive on work computer
- Actively involved in trainings regarding banking and gained a good knowledge of the organization's financial products and services
- Successfully finished all updates of the organization's policy manual by reviewing previous policies and model policies from Credit Union Central of Canada

01/2014 – 10/2015

**Yichang Ao Li Casting Co., Ltd
Translator and Interpreter**

03/2012 – 12/2013

**Transn IOL Technology Co., Ltd
Translator**

10/2011 – 03/2012

**Yitian Architectural Design Co., Ltd
Translator and Interpreter**