**APPLICATION LATTER**

**Date:-27/5/2013 EC**

**To: ETHIOTELECOM**

**Subject: Job Application**

I am Henok Tilahun from woldia university school of electrical and computer engineering I’m highly interested to apply to your company and I need to be one of your staff member in the field of electrical and computer engineering. I’m graduated in **Woldia University** B.Sc. degree in Electrical and Computer Engineering under Computer stream and I have cumulative averages of 2.73.

I’m highly interested to fully serve and accomplish all duties required by your company with my professional knowledge and practical skill that I have gained from for the last consecutive educational years. Through my B.Sc. study in the university with electrical and computer engineering department and doing project work, I fulfilling your expectation at your company. So, I am ready to work efficiently if I get opportunity to do whatever you are there.

I would like to assure you that if I get employed in your company, I will fully dedicated myself and commit to satisfy your company in the entry needs in my full potential. For future information about my educational back ground, you can refer my CV and documents attached to this application letter. I hope that your company allow me to be part of your personal staff and I will be contributes for your companies development. You can contact me any time convenient for you.

Yours sincerely,

Henok Tilahun

Mob:-+251925409402

Gmail: - henoktilahun8668@gmail.com

**CURRICULUM VITAE (CV)**

**1. PERSONAL INFORMATION**

* Full name: Henok Tilahun
* Sex: Male
* Date of birth: 12/02/1990 E.C
* Place of birth: Dessie
* Residence: Woldia
* Marital status: Single
* Region: Amhara
* Nationality: Ethiopian
* Health status: Normal

**2. CONTACT INFORMATION**

* Mobile: +251925409402
* Email: henoktilahun8668@gmail.com

**3. UNDERGRADUATE STUDIES**

* Name of Institute: Woldia University

**4. QUALIFICATION**

* B.Sc. degree in Electrical and Computer Engineering(Computer stream)

**5. BASIC SKILLS**

* Web-site design and development
* Programming language like:- java ee, php, css and html
* Basic circuit knowledge
* Engineering design
* Project management and problem solving skill
* Communication and team player skill

**6. INTERNSHIP EXPEREANCE**

* Four months of experience in Yotta Software Development PLC (web design and development) (2012 EC).
* Key responsibility; design MySQL database, develop use case and sequence diagram, writing java ee program (back end) and writing xhtml program (front end).
* Doing different practical projects for the company.

**7. VOLUNTARY EXPERIENCE**

* Blood donation, planting trees

**8. CERTIFICATION**

* Receiving recommendation letter for internship performance from Yotta software company.

**9. LANGUAGE PROFICIENCY**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **LANGUAGE** | **LISTENING** | **SPEAKING** | **READING** | **WRITING** |
| English | Excellent | Excellent | Excellent | Excellent |
| Amharic | Excellent | Excellent | Excellent | Excellent |

**10.** **EDUCATIONAL BACKGROUND**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **YEAR(EC)** | **LEVEL OF EDUCATION** | **PLACE** | **NAME OF INSTITUTION** | **AWARDED** |
| 1996-2003 | Elementary school | Dessie | Tita primary school | Grade 8 ministry certificate |
| 2004-2005 | High school | Woliso | Dejazimach Geresu Duki Preparatory and Secondary School | EGSE certificate |
| 2006-2007 | Preparatory | Woliso | Dejazimach Geresu Duki Preparatory and Secondary School | EUEE certificate |
| 2008-2012/13 | Higher education | Woldia | Woldia University | B.Sc. degree in Electrical and Computer Engineering(Computer Stream) |

**11. HOBBIES**

* Enjoying with people
* Updating my knowledge with current issues through internet sources
* Reading different educational books

**12**. **REFERENCE**

Mr. Tesfahun (MSc) head of school of electrical and computer engineering at woldia university

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