

ACCOUNT No

007-650-02879-8

ACCOUNT NAME

007-650-02879-8



CHECK No

6500187318

3822

DATE DECEMBER 16, 2020

P 11,940.46

PAY TO THE  
ORDER OF

MAXIMO MARASIGAN

PESOS

ELEVEN THOUSAND NINE HUNDRED FORTY PESOS AND 46/100 ONLY

I / We allow the electronic clearing of this check and hereby waive the presentation for payment of this original to Metrobank

**Metrobank** accountone  
 METROPOLITAN BANK & TRUST COMPANY

 ORIENTAL MINDORO-PINAMALAYAN BRANCH  
 MABINI ST. PINAMALAYAN OR. MIN.

ENRILO BRIAN ANI

ANALYN M. PURIO

6500187318 38026 0023 007650028798 000

- 1) Engr. Obinger - Additional Meal Allowance (Dec 02 - 13)
- 2) PDI - O&M (Dec 15 - 30, 2020)
- 3) Globe Load Admin for Dec 15 - Jan)
- 4) Pinamalayan Water District - temporary office at Nabushat (Nov 01 - Dec 01)
- 5) Petty Cash (Nov 26 - Dec 09)
- 6) Nestor Beato - Cash Payroll (Nov 26 - Dec 10)

₱ 675.00

₱ 999.00

₱ 999.00

₱ 343.00

₱ 7,924.46

₱ 1,000.00

12/16/2020

ANALYN PURIO

\*\*PHP 7,924.46

Seven Thousand Nine Hundred Twenty-Four and 46/100\*\*\*\*\*

PINAMALAYAN

PCF Replenishment of Site Fund ftp Nov.26-Dec.09,

ANALYN PURIO					12/16/2020	
Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
12/14/2020	Bill	APV-SITE_2020.12_011	PHP 7,924.46	PHP 7,924.46		PHP 7,924.46
					Check Amount	PHP 7,924.46

Metrobank - Site 2879 PCF Replenishment of Site Fund ftp Nov.26-Dec PHP 7,924.46

ANALYN PURIO					12/16/2020	
Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
12/14/2020	Bill	APV-SITE_2020.12_011	PHP 7,924.46	PHP 7,924.46		PHP 7,924.46
					Check Amount	PHP 7,924.46

Metrobank - Site 2879 PCF Replenishment of Site Fund ftp Nov.26-Dec PHP 7,924.46

**Bill**

Date	Ref. No.
12/14/2020	APV-SITE_2020.12_011

Vendor
ANALYN PURIO PINAMALAYAN

Bill Due	12/24/2020
Terms	
Memo	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site

**Expenses**

Account	Memo	Amount	Customer:Job	Class
Input VAT Goods - HFO	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site	53.57		PH1 SITE
Input VAT Goods - HFO	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site	53.57		PH1 SITE
Input VAT Goods - HFO	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site	53.57		PH1 SITE
Input VAT Goods - HFO	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site	107.14		PH1 SITE
Input VAT Goods - HFO	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site	107.14		PH1 SITE
OTHERS	Meal Allowance of Sir MD Purisma for 1day Dec7,2020 (Stipend 335.46 + Meal 300.00)	635.46		PH1 SITE

Expense Total : 7,924.46

**Bill Total : PHP 7,924.46**



**Bill**

Date	Ref. No.
12/14/2020	APV-SITE_2020.12_011

Vendor

ANALYN PURIO  
PINAMALAYAN

Bill Due 12/24/2020

Terms

Memo PCF Replenishment of Site Fund ftp  
Nov.26-Dec.09,2020 Pinamalayan Site

**Expenses**

Account	Memo	Amount	Customer:Job	Class
Transportation	Diesel for L300 MHECo Employee's Service and activity in Poblacion	446.43		PH1 SITE
Transportation	Diesel for Innova MHECo Employee's Service	446.43		PH1 SITE
Transportation	Diesel for Innova MHECo Employee's Service	446.43		PH1 SITE
Transportation	L300 Diesel going to Calapan sent off of Sir Maxwell Metro	892.86		PH1 SITE
Transportation	Gasoline for Tucson going to Calapan for PMS (Hyundai Calapan)	892.86		PH1 SITE
Input VAT Goods - HFO	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site	18.21		PH1 SITE
Input VAT Goods - HFO	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site	53.57		PH1 SITE
Input VAT Goods - HFO	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site	53.57		PH1 SITE
Input VAT Goods - HFO	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site	53.57		PH1 SITE
Input VAT Goods - HFO	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site	53.57		PH1 SITE
Input VAT Goods - HFO	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site	53.57		PH1 SITE
Input VAT Goods - HFO	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site	53.57		PH1 SITE

# Bill

Date	Ref. No.
12/14/2020	APV-SITE_2020.12_011

Vendor
ANALYN PURIO PINAMALAYAN

Bill Due	12/24/2020
Terms	
Memo	PCF Replenishment of Site Fund ftp Nov.26-Dec.09,2020 Pinamalayan Site

## Expenses

Account	Memo	Amount	Customer:Job	Class
OTHERS	HDMI Cord replacement of damage HDMI cord for warehouse computer	280.00		PH1 SITE
OTHERS	Hand sprayer for guard disinfection	151.79		PH1 SITE
OTHERS	1/4 sugar for coffee (visitor at site)	15.00		PH1 SITE
OTHERS	Power cord in replacement of damaged monitor due to short circuit	100.00		PH1 SITE
OTHERS	Globe prepaid load of accounting staff re:accounting reporting (Dec.3-9, 2020)	180.00		PH1 SITE
OTHERS	Bank Charge: Withdrawal of fund amounting 19,5++ (Progen Fund) and Mhec Meal Allowance	33.00		PH1 SITE
OTHERS	Bank Charge: Withdrawal of fund amounting 5,8++ (Progen Fund)	11.00		PH1 SITE
Transportation	Diesel for L300 MHECo Employee's Service and activity in Poblacion	446.43		PH1 SITE
Transportation	Diesel for Innova MHECo Employee's Service	446.43		PH1 SITE
Transportation	Diesel for Boomtruck for service for heavy materials	446.43		PH1 SITE
Transportation	Gasoline for Tucson for service vehicle of Sir EBA	446.43		PH1 SITE
Transportation	Diesel for Forklift for heavy materials	446.43		PH1 SITE
Transportation	Diesel for L300 MHECo Employee's Service and activity in Poblacion	446.43		PH1 SITE



Replenishment of Site Fund for the period of November 26-Dec.09,2020

	Particulars	Reference (receipts no.)	Supplier	TOTAL	Input VAT	CIP-Transportatio	CIP - Miscellenous-
11/26/2020 /	HDMI Cord replacement of damage HDMI Cord for Warehouse Computer /	5921 /	MOJADO COMPUTER CENTER & GEN MERCHANDISE	280.00 /			280.00 /
11/26/2020 /	Hand Sprayer for Guard disinfection /	0791	NTNY GENERAL MERCHANDISE /	170.00	18.21 /		151.79 /
11/27/2020 /	1/4 Sugar for coffee (visitor) visit at site /	no official receipt	FONTE'S STORE /	15.00			15.00 /
11/27/2020 /	Power Cord in replacement of the damaged monitor power cord due to short circuit. / (Warehouse)	5492 /	MOJADO COMPUTER CENTER & GEN	100.00 /			100.00 /
11/27/2020 /	Diesel for L300 MHECo Employee's service to Staff House and Poblacion in any activities /	15767 /	SKYPHIL GAS REFILLING STATION /	500.00	53.57 /	446.43 /	
11/28/2020 /	Diesel for Innova MHECo. Employee's Service /	15829 /	SKYPHIL GAS REFILLING STATION /	500.00	53.57 /	446.43 /	
12/1/2020 /	Diesel for Boomtruck for service for heavy materials /	15939 /	SKYPHIL GAS REFILLING STATION /	500.00	53.57 /	446.43 /	
12/1/2020 /	Gasoline for TUCSON for Service vehicle of Sir Enrico Brain Ani /	4164 /	MS GASOLINE STATION /	500.00	53.57 /	446.43 /	
12/2/2020 /	Diesel for Forklift for heavy materials /	15969 /	SKYPHIL GAS REFILLING STATION /	500.00	53.57 /	446.43 /	
12/2/2020 /	Diesel for L300 MHECo Employee's service to Staff House and Poblacion in any activities /	15959 /	SKYPHIL GAS REFILLING STATION /	500.00	53.57 /	446.43 /	
12/2/2020 /	Globe Prepaid Load to Accounting Staff for the period of Dec.3-9,2020 (reymark Laylay-P90.00 and Grace Bernardo-P90.00) /	no official receipt	GCASH	180.00			180.00
12/3/2020 /	Diesel for L300 MHECo Employee's service to Staff House and Poblacion in any activities /	16028 /	SKYPHIL GAS REFILLING STATION /	500.00	53.57 /	446.43 /	
12/3/2020	Bank Charge withdrawal of Fund deposited to ATM account of Mam Analyn Purio amounting to P1,500 (Progen Fund) + 4,912 for PROGEN + MEDAL ALL /	008462/008464/008463 /	PNB	33.00			33.00 /

OF BSA ACAL. 2020/12/09

**Replenishment of Site Fund for the period of November 26-Dec.09,2020**

Date	Particulars	Reference (receipts no.)	Supplier	TOTAL	Input VAT	CIP- Transportatio	CIP - Miscellenous-
12/4/2020	Diesel for Innova MHECo. Employee's Service	16053	SKYPHIL GAS REFILLING STATION	500.00	53.57	446.43	
12/4/2020	Bank Charge withdrawal of Fund deposited to ATM account of Mam Analyn Purio amounting to P5,872.00(Progen Fund)	003084	METRO BANK	11.00			11.00
12/5/2020	Diesel for Innova MHECo. Employee's Service	16097	SKYPHIL GAS REFILLING STATION	500.00	53.57	446.43	
12/5/2020	L300 Going to Calapan send off Sir Maxwell Metrio	16111	SKYPHIL GAS REFILLING STATION	1,000.00	107.14	892.86	
12/7/2020	Gasoline for TUCSON going to Calapan for PMS(HYUNDAI)	26427	SOCORRO GASOLINE STATION	1,000.00	107.14	893.86	
12/7/2020	Meal Allowance of Sir Mario Dante Purisima for 1day on Dec.07,2020 Stipend-P335.46 and Meal Allownce -P300.00	Acknowledge Receipt		635.46			635.46
				<u>7,924.46</u>	<u>714.49</u>	<u>5,803.57</u>	<u>1,406.25</u>
							10,000.00
							<u>7,924.46</u>
							2,075.54

Representation  
Input VAT  
CIP - Transportation  
CIP - Miscellenous-Others  
TOTAL

714.49  
5,803.72  
1,406.25  
7,924.46

Prepared by:

*Analyn M. Purio*  
**ANALYN M. PURIO**  
Finance Assist.

Checked by:

*Mary Grace Bernardo*  
**MARY GRACE BERNARDO**  
Bookkeeper

Reviewed by:

*thru call 12/12/2020 02:50 PM*  
**MARIETTA C. CELIS**  
Finance - OIC

Recommending Approval:

*Joy F. Nanto*  
**JOY F. NANTO**  
Admin Manager