

ACCOUNT NO

ACCOUNT NAME

007-650-02879-8  
007-650-02879-8007-650-02879-8  
007-650-02879-8

193

CHECK NO

6500187332

6500187332

28914

32026

0023

DATE

January 12, 2021

PAY TO THE  
ORDER OF

MAXIMO MARASIGAN

P

13,574.59

PESOS

\*THIRTEEN THOUSAND FIVE HUNDRED SEVENTY FOUR PESOS AND 59/100 ONLY\*

We allow the electronic clearing of this check and hereby waive the presentation for payment of this check to Metrobank



Metrobank

METROPOLITAN BANK &amp; TRUST COMPANY

ORIENTAL MINDORO-PINAMALAYAN BRANCH  
MABINI ST. PINAMALAYAN OR. MIN.

#6500187332#38026#0023#007650028798# #6500187332#38026#0023#007650028798# #6500187332#38026#0023#007650028798# #6500187332#38026#0023#007650028798#

ENRICO BRIAN ANI

ANALYN PURIO

#6500187332#38026#0023#007650028798# 000

ORMECO - MHEC Temporary Office at Nabualet (Nov 22 - Dec 22)	₱ 174.34
ORMECO - Staff House at Nabualet (Nov 22 - Dec 22)	₱ 167.39
RS Drugstore - PO - MHEC - 2021 - 001	₱ 354.00
Pharma Shoppe Pinamalyan PO - MHEC - 2021 - 002	₱ 6,380.00
Globe Telecom - Plan 999 Postpaid (Nov 24 - Dec 23)	₱ 998.66
Analyn Purio - PCF Jan 08-08, 2021	₱ 4,300.00
Representation - BFP Employee - Jan 09, 2021	₱ 1,200.00

Expenses

2012-009

1/12/2021

ANALYN PURIO

\*\*PHP 4,300.00

Four Thousand Three Hundred and 00/100\*\*\*\*\*

PINAMALAYAN

PCF Rrplenishment of Pinamalayan Site Fund ftp Ja

ANALYN PURIO

1/12/2021

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
1/8/2021	Bill	APV-SITE_2021.01_005	PHP 4,300.00	PHP 4,300.00		PHP 4,300.00
					Check Amount	PHP 4,300.00

Metrobank - Site 2879 PCF Rrplenishment of Pinamalayan Site Fund ft

PHP 4,300.00

ANALYN PURIO

1/12/2021

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
1/8/2021	Bill	APV-SITE_2021.01_005	PHP 4,300.00	PHP 4,300.00		PHP 4,300.00
					Check Amount	PHP 4,300.00

Metrobank - Site 2879 PCF Rrplenishment of Pinamalayan Site Fund ft

PHP 4,300.00

# Bill

Date	Ref. No.
01/08/2021	APV-SITE_2021.01_005

Vendor
ANALYN PURIO PINAMALAYAN

Bill Due	01/18/2021
Terms	
Memo	PCF Rrplenishment of Pinamalayan Site Fund ftp January 03-08, 2021

## Expenses

Account	Memo	Amount	Customer:Job	Class
Input VAT Goods - HFO	PCF Rrplenishment of Pinamalayan Site Fund ftp January 03-08, 2021	53.57		PH1 SITE
Input VAT Goods - HFO	PCF Rrplenishment of Pinamalayan Site Fund ftp January 03-08, 2021	53.57		PH1 SITE
Input VAT Goods - HFO	PCF Rrplenishment of Pinamalayan Site Fund ftp January 03-08, 2021	32.14		PH1 SITE
Input VAT Goods - HFO	PCF Rrplenishment of Pinamalayan Site Fund ftp January 03-08, 2021	53.57		PH1 SITE
Input VAT Goods - HFO	PCF Rrplenishment of Pinamalayan Site Fund ftp January 03-08, 2021	53.57		PH1 SITE

Expense Total : 4,300.00

**Bill Total : PHP 4,300.00**



Date	Ref. No.
01/08/2021	APV-SITE_2021.01_005

Vendor
ANALYN PURIO PINAMALAYAN

Bill Due	01/18/2021
Terms	
Memo	PCF Rrplenishment of Pinamalayan Site Fund ftp January 03-08, 2021

## Expenses

Account	Memo	Amount	Customer:Job	Class
Transportation	Diesel for L300 MHECo Employee's service to Staff house and Pobalacion in any activities	446.43		PH1 SITE
Transportation	Diesel for Boom Truck going to Calapan for hauling	892.86		PH1 SITE
Transportation	Diesel for L300 MHECo Employee's service to Staff house and Pobalacion in any activities	446.43		PH1 SITE
Transportation	Diesel for L300 MHECo Employee's service to Staff house and Pobalacion in any activities	446.43		PH1 SITE
Transportation	Gasoline for Tucson for service vehicle of Sir EBA	446.43		PH1 SITE
Transportation	Diesel for Innova for Mhec services to staffhouse Pangulayan	446.43		PH1 SITE
Transportation	Diesel for L300 MHECo Employee's service to Staff house and Pobalacion in any activities	446.43		PH1 SITE
OTHERS		267.86		PH1 SITE
Input VAT Goods - HFO	PCF Rrplenishment of Pinamalayan Site Fund ftp January 03-08, 2021	53.57		PH1 SITE
Input VAT Goods - HFO	PCF Rrplenishment of Pinamalayan Site Fund ftp January 03-08, 2021	107.14		PH1 SITE
Input VAT Goods - HFO	PCF Rrplenishment of Pinamalayan Site Fund ftp January 03-08, 2021	53.57		PH1 SITE

**Replenishment of Site Fund for the period of JANUARY 03-08,2021**

Date	Particulars	Reference (receipts no.)	Supplier	TOTAL	Input VAT	CIP-Transportation Local	CIP - Miscellaneous-Others
1/3/2021	<b>Diesel for L300</b> MHECo Employee's service to Staff House and Poblacion in any activities	17303	SKYPHIL GAS REFILLING STATION	500.00	53.57	446.43	
1/4/2021	Diesel for Boom Truck going to Calapan for Hauling	10455	IGAS	1,000.00	107.14	892.86	
1/5/2021	<b>Diesel for L300</b> MHECo Employee's service to Staff House and Poblacion in any activities	27772	WILLEN GAS SERVICE STATION	500.00	53.57	446.43	
1/6/2021	<b>Diesel for L300</b> MHECo Employee's service to Staff House and Poblacion in any activities	17458	SKYPHIL GAS REFILLING STATION	500.00	53.57	446.43	
1/6/2021	<b>Gasoline for TUCSON</b> for service vehicle OF Sir Enrico Brian Ani	4930	MS GASOLINE STATION	500.00	53.58	446.42	
1/6/2021	Textsrew for garbage drum cages (3sets)	7992	ENB ENTERPRISES	300.00	32.14		267.86
1/7/2021	<b>Diesel for Innova</b> for MHECo Service to staff house Pangulayan	17528	SKYPHIL GAS REFILLING STATION	500.00	53.57	446.43	
1/8/2021	<b>Diesel for L300</b> MHECo Employee's service to Staff House and Poblacion in any activities	27814	SKYPHIL GAS REFILLING STATION	500.00	53.57	446.43	
				<b>4,300.00</b>	<b>460.71</b>	<b>3,571.43</b>	<b>267.86</b>

10,000.00  
4,300.00  
**5,700.00**

Representation  
Input VAT  
CIP - Transportation  
CIP - Miscellaneous-Others  
**TOTAL**

Prepared by:

*Analyn M. Purio*  
**ANALYN M. PURIO**  
Finance Assist.

Checked by:

*Mary Grace Bernardo*  
**MARY GRACE BERNARDO**  
Bookkeeper

Recommending Approval:

*from email 01-08/21 03:49 PM*

**JOY NAJITO**  
Admin Manager

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**RFCD for Recommending Approval**

8 messages

**Analyn Purio** <ampurio.mhec@gmail.com>

Fri, Jan 8, 2021 at 1:45 PM

To: Joy Najito &lt;jfnajito.cpgc.sipc@gmail.com&gt;

Cc: marietta celis &lt;mccelis.cpgc.sipc@gmail.com&gt;, Reymark Laylay &lt;rlaylay.mhec@gmail.com&gt;, Mary Grace Bernardo &lt;mabernardo.mhec@gmail.com&gt;

Hi Ma'am,

Good Afternoon.

Ma'am kindly see attached file the following RFCD:

*Replenishment of Petty Cash for the period of Jan.03-08,2021	P4,300.00
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*Representation for BFP Employee's BFP Inspection for the Issuance of HFO Occupancy Permit	P2,000.00
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for your recommending approval.

Thank you and Best Regards,  
Ana

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 RFCD for recommending approval 01-08-21.pdf  
554K**Joy Najito** <jfnajito.cpgc.sipc@gmail.com>

Fri, Jan 8, 2021 at 2:09 PM

To: Analyn Purio &lt;ampurio.mhec@gmail.com&gt;

Cc: marietta celis &lt;mccelis.cpgc.sipc@gmail.com&gt;, Reymark Laylay &lt;rlaylay.mhec@gmail.com&gt;, Mary Grace Bernardo &lt;mabernardo.mhec@gmail.com&gt;

Dear Ana,

The 2K representation for BFP seems too much.  
How many inspectors are expected?Joy  
[Quoted text hidden]**Analyn Purio** <ampurio.mhec@gmail.com>

Fri, Jan 8, 2021 at 2:35 PM

To: Joy Najito &lt;jfnajito.cpgc.sipc@gmail.com&gt;

Hi Ma'am as per Jake po it is more or less five representative from BFP  
it is subject for liquidation.  
[Quoted text hidden]**Joy Najito** <jfnajito.cpgc.sipc@gmail.com>

Fri, Jan 8, 2021 at 2:38 PM

To: Analyn Purio &lt;ampurio.mhec@gmail.com&gt;

Kahit na subject for liquidation, 2K is too much for merienda lang.

[Quoted text hidden]

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**Analyn Purio** <ampurio.mhec@gmail.com>  
To: Joy Najito <jfnajito.cpgc.sipc@gmail.com>

Fri, Jan 8, 2021 at 3:26 PM

Ma'am P1,200 po as per Ma'am Raelyn.

[Quoted text hidden]

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**Joy Najito** <jfnajito.cpgc.sipc@gmail.com>  
To: Analyn Purio <ampurio.mhec@gmail.com>

Fri, Jan 8, 2021 at 3:49 PM

Ok

[Quoted text hidden]

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**Analyn Purio** <ampurio.mhec@gmail.com>  
To: Joy Najito <jfnajito.cpgc.sipc@gmail.com>

Fri, Jan 8, 2021 at 3:54 PM

Ma'am I'll send the revised RFCD for BFP Inspection.

for your recommending approval

Thank you,  
ana

[Quoted text hidden]



**Representation for BFP.jpg**  
206K

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**Analyn Purio** <ampurio.mhec@gmail.com>  
To: Joy Najito <jfnajito.cpgc.sipc@gmail.com>

Fri, Jan 8, 2021 at 4:18 PM

Thank you po.

[Quoted text hidden]