

ACCOUNT No.

007-650-02879-8
007-650-02879-8

ACCOUNT NAME

007-650-02879-8
007-650-02879-86500187352
650018735238026
0023

DATE February 19, 2021

P 74,380.50

PAY TO THE
ORDER OF

JORGENSEN BOLIVAR

PESOS

SEVENTY FOUR THOUSAND THREE HUNDRED EIGHTY PESOS AND 50/100 ONLY

I / We allow the electronic clearing of this check and hereby waive the presentation for payment of this original to Metrobank

ORIENTAL MINDORO-PINAMALAYAN BRANCH
MABINI ST. PINAMALAYAN OR. MIN.

ENRICO BRIAN ANI

ANALYN PURIO

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- LV Battery Center PO-MHEC-2021-027 ₱ 5,000.00
- Diesel fuel L300 (Pipe threaded & 1 length GI) (Services of Sir Maxwell) 2,000.00
- Engr Janson - housing allowance Feb 13-Mar-12 4,500.00
- MCF Commercial PO-MHEC-2021-030 699.00
- AK Princesmart PO-MHEC-2021-029 6,236.00
- Edna Culla Jan 21-Feb 20 8,000.00
- One Home Saver PO-MHEC-2021-032 5,670.00
- Engr. Latoza, Jasson P., Rex Villareal - Meal (Feb 15-21) 1,725.00
- MHEC Pinamalayan - Meal Feb 15-12, 2021 34,050.00
- Sarah Rabbi - Jan 23-Feb 22, 2021 4,500.00

2/19/2021

ANALYN PURIO

**PHP 1,725.00

One Thousand Seven Hundred Twenty-Five and 00/100*****

PINAMALAYAN

Engr.Avelino Latoza, Jasson Ponce and Rey Villarea

ANALYN PURIO

2/19/2021

E100 · Cost of Goods Sold:E107 · COS- Engr.Avelino Latoza, Jasson Ponce and Rey Villareal

PHP 1,725.00

Metrobank - Site 2879 Engr.Avelino Latoza, Jasson Ponce and Rey Vill

PHP 1,725.00

ANALYN PURIO

2/19/2021

E100 · Cost of Goods Sold:E107 · COS- Engr.Avelino Latoza, Jasson Ponce and Rey Villareal

PHP 1,725.00

Metrobank - Site 2879 Engr.Avelino Latoza, Jasson Ponce and Rey Vill

PHP 1,725.00

MINDORO HARVEST ENERGY CO. INC.
REQUEST FOR DISBURSEMENT

SENDER : Mindoro Harvest Energy Co., Inc.
PAY TO : _____

RFCD No.:

Date Requested: February 16, 2021

Due Date : February 19, 2021

☒ Cash

☐ Bank Check

EXPLANATION

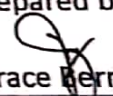
AMOUNT


MEAL ALLOWANCE :

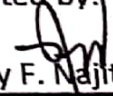
FOR THE PERIOD COVERED FEBRUARY 15 - 21, 2021

Engr. Avelino Latoza	600.00 ✓
Jasson Ponce	375.00 ✓
Rey Villareal	750.00 ✓
	<u>1,725.00</u> ✓

1,725.00 ✓

Prepared by:

Grace Bernardo

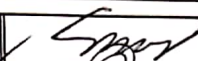

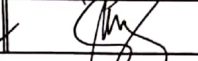
Checked by:

Analyn Purio

Noted by:

Joy F. Najito

Recommending Approval

Request Initiated by: Payment Received by:

MINDORO HARVEST ENERGY CO. INC.
NABUSLOT, PINAMALAYAN
FOR THE PERIOD COVERED Feb.15-21, 2021

NAME			No of Days Worked	Daily Allowance	Adjustment	FOR ADVANCE RELEASE		TOTAL AMOUNT	SIGNATURE
					02/08-14/2021	02/15-21/2021			
1	Latoza	Avelino	6	150.00	(300.00)	900.00	600.00		
2	Ponce	Jasson	6	75.00	(75.00)	450.00	375.00		
3	Villareal	Rey	6	150.00	(150.00)	900.00	750.00		
								1,725.00	

Prepared by:

MARY GRACE BERNARDO
Accounting Assistant

Checked by:

ANALYN PURIO
Finance Assistant

Noted by:

JOY F. NAJITO
Admin Manager

Mindoro Harvest Energy Co. Inc.
Nabuslot, Pinamalayan, Oriental Mindoro

MEAL ALLOWANCE
Feb. 8-14, 2021

NAMES			daily Allowance	No. of days work	adjustment : Feb. 8-14, 2021	REMARKS	For Release
1	Latoza	Avelino	150.00	6	-2.0	Holiday on Feb. 12 and LWOP on Feb. 13	4.0
2	Ponce	Jasson	75.00	6	-1.0	Holiday on Feb. 12	5.0
3	Villareal	Rey	150.00	6	-1.0	Holiday on Feb. 12	5.0

Prepared by:


Raefyn M. Vitto
Admin Assistant

Checked by:


ANALYN PURIO
Finance Assistant

Noted by:


JOY F. NAJITO
Area Manager

MINDORO HARVEST ENERGY CO., INC.
DTR SUMMARY FOR THE PERIOD OF Feb. 8-14, 2021

Shift Reference

A= 7:00 AM -3:00 PM

B= 3:00 PM - 11:00 PM

No.	ID No	NAME	POSITION	STATUS	DATE SHIFT	8	9	10	11	12	13	14	TOTAL
						A	A	A	A	H	DWOP	RD	
1		LATOZA, AVELINO JR.	Regional Head of Grid and Engineering Projects	Probationary	No. of Hours	8	9	8	8	H	DWOP	RD	4
					Overtime (hrs.)	0	0	0	0	H	DWOP	RD	0
					Late (mins)								0
					SHIFT	A	A	A	A	H	A	RD	
2		PONCE, JASSON	Mechanic	Trainee	No. of Hours	8	8	8	8	H	8	RD	5
					Overtime (hrs.)	0	0	0	0	H	0	RD	0
					Late (mins)								0
					SHIFT	A	A	A	A	H	A	RD	
3		VILLAREAL, REY	Asst. Tech. Director	Probationary	No. of Hours	8	8	8	8	H	8	RD	5
					Overtime (hrs.)	0	0	0	0	H	0	RD	0
					Late (mins)								0
					SHIFT	A	A	A	A	H	A	RD	