

ACCOUNT No.  
0-01412-605-0

ACCOUNT NAME  
MINDORO HARVEST ENERGY CO. INC.



CHECK No.  
0069277207

BRSTN  
38059  
001-0

DATE January 24, 2020

PAY TO THE ORDER OF \* JOEL MANIBO \*

P 37,073.62

PESOS \* THIRTY SEVEN THOUSAND SEVENTY THREE PESOS AND 62/100 ONLY \*

"I/We allow the electronic clearing of this check and hereby waive the presentation for payment of this original to DBP"



Development Bank of the Philippines

CALAPAN BRANCH  
ROXAS DR., STO. NINO  
CALAPAN CITY, ORIENTAL MINDORO 5200

MARIETTA C. CELIS

JOY F. NAJITO

⑈0069277207⑈38059⑈0010⑈000014126050⑈000

Meals P16,600.00  
ECMB 9,669.78

DRimeco - 174.34  
PCT-Site - 7,510.00

Voluntary 3,070 -



## Transaction Slip

134JNG 134 01/24/2020 15:03:00  
001-12-023795-1 CD  
DIMAALA, MELVIN MAMENG

119  
11,550.00  
Q#0089

Denomin	Count	Amount	Denomin	Count	Amount
1000	11	11,000.00	10	0	0.00
500	1	500.00	5	0	0.00
200	0	0.00	1	0	0.00
100	0	0.00	Others		0.00
50	1	50.00			
20	0	0.00			

Subject to the terms and conditions covering this account/transaction, this serves as your official receipt when machine validated. (see reverse side for withdrawal details).

BBG-00139-00

24/01/2020

Marietta Celis

\*\*PHP 16,650.00

Sixteen Thousand Six Hundred Fifty and 00/100\*\*\*\*\*

Bayanan 1

Meal Allowance for the prd. Jan.19-26,2020

Marietta Celis

24/01/2020

Construction in Progress:PROJECT ADM Meal Allowance for the prd. Jan.19-26,2020 the prd.

PHP 16,650.00

DBP - Site 605-0

Meal Allowance for the prd. Jan.19-26,2020

PHP 16,650.00

Marietta Celis

24/01/2020

Construction in Progress:PROJECT ADM Meal Allowance for the prd. Jan.19-26,2020 the prd.

PHP 16,650.00

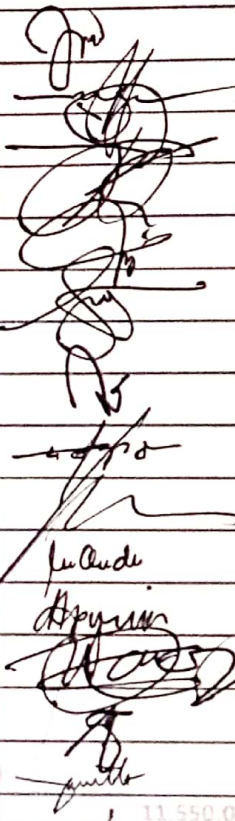
DBP - Site 605-0


Meal Allowance for the prd. Jan.19-26,2020

PHP 16,650.00

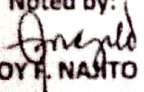


MINDORO HARVEST ENERGY CO., INC.  
NPC COMPOUND, STA. ISABEL, CALAPAN CITY  
FOR THE PERIOD COVERED January 20 - 26, 2020

NAME				No of Days Worked	Daily Allowance	Adjustment 01/13/2020-01/19/2020	FOR ADVANCE RELEASE 01/20/2020-01/26/2020	TOTAL AMOUNT	SIGNATURE
1	Agoncillo	Joey	M.	6	150.00		900.00	900.00	
2	Beato	Nestor	B.	6	150.00		900.00	900.00	
3	Corteza	Jubert	C.	6	150.00		900.00	900.00	
4	Cuasay	Restituto	N.	6	150.00		900.00	900.00	
5	De Guzman	Edenelle	F.	6	75.00	75.00	450.00	525.00	
6	Ecal	Joy	C.	6	150.00		900.00	900.00	
7	Luna	Rogelio Jr.	P.	6	150.00	(900.00)	900.00	-	
8	Masculino	Danilo	N.	6	150.00		900.00	900.00	
9	Medora	Ian	M.	6	150.00	150.00	900.00	1,050.00	
10	Miclano	Philip John	T.	6	300.00		1,800.00	1,800.00	
11	Ornedo	Ruther	I.	6	75.00	75.00	450.00	525.00	
12	Orio	Analyn	M.	6	75.00		450.00	450.00	
13	Quilang	Jayson Anthony		6	75.00		450.00	450.00	
14	Radaza	Ramir	T.	6	150.00		900.00	900.00	
15	Vitto	Raelyn	M.	6	75.00		450.00	450.00	
								11,550.00	
16	Abuda	Anna Faith	N.	6	75.00		450.00	450.00	
17	Bagon	Airelito	T.	6	150.00	(150.00)	900.00	750.00	
18	Laderas	Hazel Marie	A.	6	75.00		450.00	450.00	
19	Mañibo	Joel	B.	6	150.00		900.00	900.00	
20	Noble	Jamaica	V.	6	150.00		900.00	900.00	
21	Onos	Veverly	B.	6	150.00		900.00	900.00	
22	Rogelio	Arnold	T.	6	150.00	(150.00)	900.00	750.00	
TOTAL						(900.00)	17,550.00	16,650.00	5,100.00

Prepared by:  
  
VEVERLY B. RAMOS  
Bookkeeper

Checked by:  
  
MARIETTA C. CELIS  
HR/ Finance OIC

Noted by:  
  
JOY F. NANTO  
Admin Manager

**MINDORO HARVEST ENERGY CO. INC**  
**REQUEST FOR DISBURSEMENT**

SENDER : MHEC  
PAY TO : \_\_\_\_\_

RFCD No. : \_\_\_\_\_  
Date Requested: 01.22.2020  
Due Date : 01.24.2020

☒ Cash


☐ Bank Check

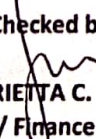
EXPLANATION					AMOUNT
MEAL ALLOWANCE FOR THE PERIOD OF JANUARY 20 - 26, 2020					16,650.00 ,
Prepared by:	Checked by:	Noted by:	Approved by:	Request Initiated by:	Payment Received by:
VEVERLY B. RAMOS	MARIETTA C. CELIS	JOY F. NAJITO			

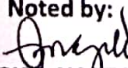


MINDORO HARVEST ENERGY CO. INC.  
NPC COMPOUND, STA. ISABEL, CALAPAN CITY  
FOR THE PERIOD COVERED January 20 - 26, 2020

NAME				No of Days Worked	Daily Allowance	Adjustment	FOR ADVANCE RELEASE	TOTAL AMOUNT	SIGNATURE
						01/13/2020-01/19/2020	01/20/2020-01/26/2020		
1	Agoncillo	Joey	M.	6	150.00		900.00	900.00	
2	Beato	Nestor	B.	6	150.00		900.00	900.00	
3	Corteza	Jubert	C.	6	150.00		900.00	900.00	
4	Cuasay	Restituto	N.	6	150.00		900.00	900.00	
5	De Guzman	Edenelle	F.	6	75.00	75.00	450.00	525.00	
6	Ecal	Joy	C.	6	150.00		900.00	900.00	
7	Luna	Rogelio Jr.	P.	6	150.00	(900.00)	900.00	-	
8	Masculino	Danilo	N.	6	150.00		900.00	900.00	
9	Medora	Ian	M.	6	150.00	150.00	900.00	1,050.00	
10	Miciano	Philip John	T.	6	300.00		1,800.00	1,800.00	
11	Ornedo	Ruther	I.	6	75.00	75.00	450.00	525.00	
12	Purio	Analyn	M.	6	75.00		450.00	450.00	
13	Quilang	Jayson Anthony		6	75.00		450.00	450.00	
14	Radaza	Ramir	T.	6	150.00		900.00	900.00	
15	Vitto	Raelyn	M.	6	75.00		450.00	450.00	
								11,550.00	
16	Abuda	Anna Faith	N.	6	75.00		450.00	450.00	
17	Bagon	Airelito	T.	6	150.00	(150.00)	900.00	750.00	
18	Laderas	Hazel Marie	A.	6	75.00		450.00	450.00	
19	Mañibo	Joel	B.	6	150.00		900.00	900.00	
20	Moble	Jamaica	V.	6	150.00		900.00	900.00	
21	Ramos	Veverly	B.	6	150.00		900.00	900.00	
22	Rogelio	Arnold	T.	6	150.00	(150.00)	900.00	750.00	
								5,100.00	
<b>TOTAL</b>						<b>(900.00)</b>	<b>17,550.00</b>	<b>16,650.00</b>	

Prepared by:  
  
**VEVERLY B. RAMOS**  
Bookkeeper

Checked by:  
  
**MARIETTA C. CELIS**  
HR/ Finance OIC

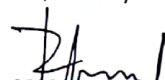
Noted by:  
  
**JOY F. NANTO**  
Admin Manager

**MINDORO HARVEST**  
NPC Compound Sta Isabel, Simaron Calapan City

**MEAL ALLOWANCE**  
For the Period Covered JAN 20-26, 2020

NAMES			daily Allowance	No. of days work	adjustment: JAN 13-19, 2019	REMARKS	For Release
1	Abuda	Anna Faith	75.00	6			/ 6.0
2	Agoncillo	Joey	150.00	6			/ 6.0
3	Bagon	Airelito	150.00	6	-1.0	L	/ 5.0
5	Beato	Nestor	150.00	6			/ 6.0
6	Corteza	Jubert	150.00	6		10B, 1RD DUTY	/ 6.0
7	Cuasay	Restituto	150.00	6			/ 6.0
8	De Guzman	Edenelle	75.00	6	1.0	RD DUTY	/ 7.0
9	Ecal	Joy	150.00	6			6.0
11	Laderas	Hazel	75.00	6			6.0
12	Luna	Rogelio	150.00	6	-6	L	-
13	Manibo	Joel	150.00	6			6.0
14	Masculino	Danilo	150.00	6			6.0
15	Medora	Ian	150.00	6	1	RD DUTY	/ 7.0
16	Miciano	Philip	300.00	6			6.0
17	Noble	Jamaica	150.00	6			6.0
18	Ornedo	Ruther	75.00	6	1	RD DUTY	/ 7.0
19	Purio	Analyn	75.00	6			6.0
20	Radaza	Ramir	150.00	6			6.0
21	Ramos	Veverly	150.00	6			6.0
22	Rogelio	Arnold	150.00	6	1	L	/ 5.0
23	Vitto	Raelyn	75.00	6			6.0
23	Quilang	Jayson Anthony	75.00	6			6.0
		TOTAL					

Prepared by:

  
**ANALYN PURIO**  
HR ASSISTANT

Checked by:

  
**MARIETTA C. CELIS**  
HR Asst/Finance OIC

Noted by:

**JOY F. NAJITO**  
Admin Manager



# MINDORO HARVEST

DTR Summary for the pay period JAN 13-19 2020

Shift Reference

A= 7:00 AM -3:00 PM

C = 11:00 - 7:00 AM

B= 3:00 PM - 11:00 PM

D = 8:00 - 5:00 AM

No.	NAME	DATE	13	14	15	16	17	18	19	TOTAL
1	ABUDA, ANNA FAITH	SHIFT	D	D	D	D	D	D	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
2	AGONCILLO, JOEY	SHIFT	A	A	A	A	A	A	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
3	BAGON, AIRELITO	SHIFT	D	D	D	L	D	D	RD	
		No. of Hours	8	8	8	L	8	8	RD	5
		Overtime (hrs.)	0	0	0	L	0	0	RD	0
		Late (mins)								0
4	BEATO, NESTOR	SHIFT	A	A	A	A	A	A	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
5	CORTEZA, JUBERT	SHIFT	OB	A	A	A	A	A	A	
		No. of Hours	OB	8	8	8	8	8	8	6
		Overtime (hrs.)	OB	0	0	0	0	0	0	0
		Late (mins)								0
6	CUASAY, RESTITUTO	SHIFT	A	A	A	A	A	A	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
7	DE GUZMAN, EDENELLE	SHIFT	A	A	A	A	A	A	A	
		No. of Hours	8	8	9	8	8	8	8	7
		Overtime (hrs.)	0	0	1	0	0	0	0	0
		Late (mins)								0
8	ECAL, JOY	SHIFT	A	A	A	A	A	A	RD	
		No. of Hours	5.5	8	8	8	8	8	RD	5
		Overtime (hrs.)	2.5	0	0	0	0	0	RD	0
		Late (mins)								0
9	LADERAS, HAZEL MARIE	SHIFT	D	D	D	D	D	D	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
10	LUNA, ROGELIO JR.	SHIFT	L	L	L	L	L	L	L	
		No. of Hours	L	L	L	L	L	L	L	0
		Overtime (hrs.)	L	L	L	L	L	L	L	0
		Late (mins)								0
11	MANIBO, JOEL	SHIFT	D	D	D	D	D	D	RD	
		No. of Hours	8	8	8	8	10	8	RD	6
		Overtime (hrs.)	0	0	0	0	2	D	RD	0
		Late (mins)								0
12	MASCULINO, DANILO	SHIFT	A	A	A	A	A	A	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0



13	MEDORA, IAN	SHIFT	A	A	A	A	A	A	A	
		No. of Hours	11	8	11	8	11	11	11	7
		Overtime (hrs.)	3	0	3	0	3	3	3	0
		Late (mins)								0
14	MICIANO, PHILIP JOHN	SHIFT	A	A	A	A	A	A	A	
		No. of Hours	8	9	9	3.5	8	8	3	6
		Overtime (hrs.)	0	1	1	-4.5	0	0	5	0
		Late (mins)								0
15	NOBLE, JAMAICA	SHIFT	D	D	D	D	D	D	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
16	ORNEDO, RUTHER	SHIFT	A	A	A	A	A	A	A	
		No. of Hours	9	10	9	8	8	9	8	7
		Overtime (hrs.)	1	2	1	0	0	1	0	0
		Late (mins)								0
17	PURIO, ANALYN	SHIFT	D	D	D	D	D	D	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
18	RADAZA, RAMIR	SHIFT	A	A	A	A	A	A	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)							RD	0
19	RAMOS, VEVERLY	SHIFT	D	D	D	D	D	D	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
20	ROGELIO, Arnold T.	SHIFT	D	D	D	D	L	D	RD	
		No. of Hours	8	8	8	8	L	8	RD	5
		Overtime (hrs.)	0	0	0	0	L	0	RD	0
		Late (mins)								0
21	VITTO,RAELYN	SHIFT	D	D	D	D	D	D	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
28	QUILANG, JAY ANTHONY	SHIFT	A	A	A	A	A	A	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0

(note 12) 15