

ACCOUNT NO.  
007-650-02879-8  
007-650-02879-8

ACCOUNT NAME

007-650-02879-8  
007-650-02879-8

CHECK NO.

6500187313  
6500187313



94Q

380  
00

DOCUMENTARY STAMPS PAID



ORIENTAL MINDORO-PINAMALAYAN BRANCH  
MABINI ST. PINAMALAYAN OR. MIN.

#6500187313#38026#0023#007650028798# #6500187313#38026#0023#007650028798# #6500187313#38026#0023#007650028798# #6500187313#38026#0023#007650028798#

PAY TO THE  
ORDER OF  
MAXIMO MARASIGAN

PESOS SEVENTY SEVEN THOUSAND FIVE HUNDRED SEVENTY SIX PESOS 42/100 ONLY

I / We allow the electronic clearing of this check and hereby waive the presentation for payment of this original to Metrobank

8/09/2020

ENRICO BRIAN ANI

APRIL M. PURID

1) Dante Purisima (Meal & Stipend)	ftp Nov 30 - Dec 06	₱ 4,112.76
2) Engr. Latoza (Meal)		₱ 900.00
3) MHEC Pin (Meal)		₱ 83,112.50
4) Municipality of Pinamalayan - Biomass Bldg Permit: Water Treatment Bldg., Boiler & Cooling Tower, Warehouse   admin   O&M and Powerhouse		₱ 39,451.16

12/4/2020

Marietta Celis

\*\*PHP 33,112.50

Thirty-Three Thousand One Hundred Twelve and 50/100\*\*\*\*\*

Bayanan 1

MHEC.Pinamalayan-Meal Allowance for the Period o

Marietta Celis

12/4/2020

A710 · CIP - Phase 1 DIESEL:A715 · PR MHEC.Pinamalayan-Meal Allowance for the Period of PHP 33,112.50

Metrobank - Site 2879 MHEC.Pinamalayan-Meal Allowance for the Peri PHP 33,112.50

Marietta Celis

12/4/2020

A710 · CIP - Phase 1 DIESEL:A715 · PR MHEC.Pinamalayan-Meal Allowance for the Period of PHP 33,112.50

Metrobank - Site 2879 MHEC.Pinamalayan-Meal Allowance for the Peri PHP 33,112.50

MINDORO HARVEST ENERGY CO. INC  
REQUEST FOR DISBURSEMENT

SENDER : MHEC  
PAY TO :

RFCD No. : \_\_\_\_\_  
Date Requested: Dec. 02, 2020  
Due Date : Dec. 04, 2020

Cash

Bank Check

EXPLANATION	AMOUNT
MEAL ALLOWANCE FOR THE PERIOD OF NOV. 30 - DEC. 06, 2020 MHEC PINAMALAYAN	33,112.50

Prepared by: <u>GRACE BERNARDO</u>	Checked by: <u>MARIETTA C. CELIS</u>	Noted by: <u>JOY F. MARITO</u>	Approved by:	Request Initiated by:	Payment Received by:
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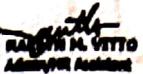
173.00 900.00 825.00

MINDORD HARVEST  
NPC Compound Sta Isabel, Samar Calapan City

MEAL ALLOWANCE  
Nov. 23-29, 2020

NAMES		daily Allowance	No. of days work	adjustment : Nov. 23-29, 2020	REMARKS	Per Release
1	Abrera	150.00	6	-0.5	SL on Nov. 27 (half day)	5.5
2	Abuata	150.00	6			6.0
3	Agoncillo	150.00	6			6.0
4	Ant	400.00	6			6.0
5	Annyahan	75.00	6			6.0
6	Arella	75.00	6			6.0
7	Ranadas	75.00	6			6.0
8	Bato	150.00	6	-3.0	VL on Nov. 27 to Nov. 29	3.0
9	Bequilla	150.00	6	-1.0	SL on Nov. 29	5.0
10	Bernardo	75.00	6			6.0
11	Boliver	75.00	6			6.0
12	Calderon	75.00	6			6.0
13	Calle	150.00	6			6.0
14	Cantiza	75.00	6			6.0
15	Cortezza	150.00	6			6.0
16	Cuaresay	150.00	6	-6.0	Indefinite leave	-
17	Curangan	75.00	6			6.0
18	De Belen	75.00	6			6.0
19	De Guzman	150.00	6			6.0
20	De Villa	75.00	6			6.0
21	Dafica	150.00	6	-2.0	SL on Nov. 24 and 26	4.0
22	Dimaata	150.00	6			6.0
23	Ecal	150.00	6	1.0	RD Duty	7.0
24	Jarasa	75.00	6	1.0	RD Duty	7.0
25	Justomano	150.00	6			6.0
26	Linyay	75.00	6			6.0
27	Leutano	75.00	6			6.0
28	Unga	75.00	6			6.0
29	Lorenzo	200.00	6	-6.0	VL	-
30	Luna	150.00	6	-0.5	VL on Nov. 29 (half day)	5.5
31	Media	75.00	6			6.0
32	Malarasyap	75.00	6			6.0
33	MaRibo	75.00	6			6.0
34	Marasigan	150.00	6	-1.0	On travel on Nov. 29	5.0
35	Masculino	150.00	6			6.0
36	Medora	150.00	6			6.0
37	Mendoza	75.00	6			6.0
38	Mercene	75.00	6			6.0
39	Mendoza	75.00	6			6.0
40	Ornado	150.00	6			6.0
41	Pangan	75.00	6			6.0
42	Punto	150.00	6			6.0
43	Quiling	150.00	6			6.0
44	Radaza	150.00	6	-1.0	VL on Nov. 23	5.0
45	Ramos	75.00	6	-1.0	SL on Nov. 26	5.0
46	Reforma	75.00	6	0.5	RD Duty (Half Day)	6.5
47	Reyes	75.00	6	-1.0	SL on Nov. 25	5.0
48	Rupido	75.00	6			6.0
49	Valdez	150.00	6			6.0
50	Villanueva	75.00	6		Started On Dec. 01, 2020	6.0
51	Villanueva	75.00	6			6.0
52	Vito	150.00	6			6.0
TOTAL						

Prepared by:

  
Roderick M. VITO  
Admin Manager

Checked by:

  
Roderick M. VITO  
Admin Manager

Released by:  
  
Guy P. NESTO  
Admin Manager

MINDORO HARVEST ENERGY CO., INC.

DTR SUMMARY FOR THE PERIOD OF Nov. 23-29, 2020

Shift Reference

A= 7:00 AM -3:00 PM

C = 11:00 - 7:00 AM

B= 3:00 PM - 11:00 PM

D = 8:00 - 5:00 PM

No.	NAME	DATE	23	24	25	26	27	28	29	TOTAL
1	ABRIO, Jasper NII L.	SHIFT	A	A	A	A	L	A	RD	
		No. of Hours	10	9	9	8	5	9	RD	5.5
		Overtime (hrs.)	2	1	1	0	-3	1	RD	0
		Late (mins)	2							0
2	ABUDA, ANNA FAITH	SHIFT	D	D	D	D	D	D	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
3	AGONCILLO, JOEY	SHIFT	RD	A	A	A	A	A	A	
		No. of Hours	RD	8	8	8	8	8	8	6
		Overtime (hrs.)	RD	0	0	0	0	0	0	0
		Late (mins)								0
4	ANI, ENRICO BRIAN	SHIFT	A	A	A	A	A	A	RD	
		No. of Hours	11	9	9	8	9	9	RD	6
		Overtime (hrs.)	3	1	1	0	1	1	RD	0
		Late (mins)	6	4	2					0
5	ANYAYAHAN, ERICSON F.	SHIFT	A	RD	A	A	A	A	A	
		No. of Hours	8	RD	8	8	8	8	8	6
		Overtime (hrs.)	0	RD	0	0	0	0	0	0
		Late (mins)								0
6	ARCILLA, ARCHIE M.	SHIFT	B	B	B	B	RD	A	A	
		No. of Hours	8	8	8	8	RD	8	8	6
		Overtime (hrs.)	0	0	0	0	RD	0	0	0
		Late (mins)								0
7	BANASTAS, DANIEL MARK	SHIFT	A	A	A	A	A	A	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
8	BEATO, NESTOR	SHIFT	A	A	A	RD	VL	VL	VL	
		No. of Hours	8	8	8	RD	VL	VL	VL	3
		Overtime (hrs.)	0	0	0	RD	VL	VL	VL	0
		Late (mins)								0
9	BEQUILLA, WARREN	SHIFT	A	A	RD	A	A	A	SL	
		No. of Hours	8	8	RD	8	8	8	SL	5
		Overtime (hrs.)	0	0	RD	0	0	0	SL	0
		Late (mins)								0
10	BERNARDO, MARY GRACE	SHIFT	D	D	D	D	D	D	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
11	BOLIVAR, JORGENSEN L.	SHIFT	A	A	A	A	A	A	RD	
		No. of Hours	8	9	8	8	10	11	RD	6
		Overtime (hrs.)	0	1	0	0	2	3	RD	0
		Late (mins)								0
12	CALDERON, JEFFERSON A.	SHIFT	A	A	A	A	A	A	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0

		LATE PAYMENT							
		SHIFT	D	C	C	C	RD	B	B
15	CORTEZA, JUBERT	No. of Hours	8	8	8	8	RD	8	8
		Overtime (hrs.)	0	0	0	0	RD	0	0
		Late (mins)							0
16	CUASAY, RESTITUTO	SHIFT	VL	VL	VL	VL	VL	VL	RD
		No. of Hours	VL	VL	VL	VL	VL	VL	RD
		Overtime (hrs.)	VL	VL	VL	VL	VL	VL	RD
		Late (mins)							0
17	CUNANAN, GIAN CARLO	SHIFT	B	B	B	B	RD	A	A
		No. of Hours	B	B	B	B	RD	8	8
		Overtime (hrs.)	D	0	0	0	RD	0	0
		Late (mins)							0
18	DE BELEN, SHERYL M.	SHIFT	A	A	A	A	A	A	RD
		No. of Hours	B	B	B	B	8	8	RD
		Overtime (hrs.)	D	0	0	0	0	0	RD
		Late (mins)							0
19	DE GUZMAN, EDENELLE	SHIFT	A	A	A	A	A	A	RD
		No. of Hours	B	B	B	B	8	8	RD
		Overtime (hrs.)	D	0	0	0	0	0	RD
		Late (mins)							0
20	DE VILLA, MARK JOEY A.	SHIFT	C	C	C	C	RD	B	B
		No. of Hours	B	B	B	B	RD	B	B
		Overtime (hrs.)	D	0	0	0	RD	0	0
		Late (mins)							0
21	DELICA, JAYLORD ZEUS	SHIFT	A	SL	A	SL	RD	A	A
		No. of Hours	8	SL	8	SL	RD	B	B
		Overtime (hrs.)	D	SL	0	SL	RD	0	0
		Late (mins)							0
22	DIMALA, MELVIN	SHIFT	D	D	D	D	D	A	RD
		No. of Hours	B	B	B	B	8	B	RD
		Overtime (hrs.)	D	0	0	0	0	0	RD
		Late (mins)	10						0
23	ECAL, JOY	SHIFT	A	A	A	A	A		A
		No. of Hours	B	B	B	B	8		8
		Overtime (hrs.)	D	0	0	0	0		7
		Late (mins)							0
24	JARASA, JOHN M.	SHIFT	A	A	A	A		A	A
		No. of Hours	11	B	B	B		B	B
		Overtime (hrs.)	3	0	0	0		0	7
		Late (mins)							0
25	JUSTINIANO, MARK GIL	SHIFT	A	A	A	A	A	RD	A
		No. of Hours	B	B	B	B	B	RD	B
		Overtime (hrs.)	D	0	0	0	0	RD	0
		Late (mins)							0
26	LAYLAY, REYMARK	SHIFT	D	D	D	D	D	D	RD
		No. of Hours	B	B	B	B	B	B	RD
		Overtime (hrs.)	D	0	0	0	0	0	RD
		Late (mins)							0

		SHIFT	C	C	C	C	C	RD	0	
27	LEUTERIO, JAY-AR L.	No. of Hours	A	B	B	B	B	RD	B	6
		Overtime (hrs.)	0	0	0	0	0	RD	0	0
		Late (mins)								0
		SHIFT	RD	D	D	D	D	D	B	
28	LINGA, LAURENCE	No. of Hours	RD	B	B	A	B	B	B	6
		Overtime (hrs.)	RD	0	0	0	0	0	0	0
		Late (mins)								0
		SHIFT	VL	VL	VL	VL	VL	VL	RD	
29	LORENZO, CARLOS JR.	No. of Hours	VL	VL	VL	VL	VL	VL	RD	0
		Overtime (hrs.)	VL	VL	VL	VL	VL	VL	RD	0
		Late (mins)								0
		SHIFT	D	D	D	D	D	L	RD	
30	LUNA, ROGELIO JR.	No. of Hours	B	B	B	B	B	4	RD	5.5
		Overtime (hrs.)	0	0	0	0	0	-4	RD	0
		Late (mins)								0
		SHIFT	D	D	D	D	D	D	RD	
31	MADLA, ZCYRA	No. of Hours	B	B	B	B	B	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
		SHIFT	D	D	D	D	D	D	RD	
32	MALARAYAP, ALLYSSA	No. of Hours	B	B	B	B	B	8	RD	0
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
		SHIFT	B	RD	A	A	A	A	A	
33	MAÑIBO, MICHAEL	No. of Hours	B	RD	B	B	B	B	8	6
		Overtime (hrs.)	0	RD	0	0	0	0	0	0
		Late (mins)								0
		SHIFT	D	D	D	A	D	TRAVEL	RD	
34	MARASIGAN, MAXIMO	No. of Hours	B	B	B	B	B	8	RD	5
		Overtime (hrs.)	0	0	0	0	0	0	TRAVEL	0
		Late (mins)								0
		SHIFT	C	C	RD	B	B	B	B	
35	MASCULINO, DANILO	No. of Hours	B	B	RD	B	B	B	8	6
		Overtime (hrs.)	0	0	RD	0	0	0	0	0
		Late (mins)								0
		SHIFT	RD	A	A	A	A	A	A	
36	MEDORA, IAN	No. of Hours	RD	B	B	B	B	8	8	6
		Overtime (hrs.)	RD	0	0	0	0	0	0	0
		Late (mins)								0
		SHIFT	A	A	A	RD	C	C	C	
37	MENDOZA, JULIUS CESAR N.	No. of Hours	B	B	B	RD	B	B	B	6
		Overtime (hrs.)	0	0	0	RD	0	0	0	0
		Late (mins)								0
		SHIFT	D	D	D	D	D	D	RD	
38	MERCENE, NOAH	No. of Hours	B	B	B	B	B	B	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
		SHIFT	D	D	D	D	D	D	RD	
39	MONCADA, APRIL LEONA KAYE	No. of Hours	B	B	B	B	B	B	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
		SHIFT	A	A	A	A	A	RD	A	
40	ORNEDO, RUTHER	No. of Hours	B	B	B	B	B	RD	B	6
		Overtime (hrs.)	0	0	0	0	0	RD	0	0
		Late (mins)								0

41	PANGAN, ALVER B.	SHIFT	RD	B	B	B	C	C	C	
		No. of Hours	RD	8	8	8	8	8	8	6
		Overtime (hrs.)	RD	0	0	0	0	0	0	0
		Late (mins)								0
42	PURIO, ANALYN	SHIFT	D	D	D	D	D	D	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
43	QUILANG, JAY ANTHONY	SHIFT	A	RD	A	A	A	A	A	
		No. of Hours	8	RD	8	8	8	8	8	6
		Overtime (hrs.)	0	RD	0	0	0	0	0	0
		Late (mins)								0
44	RADAZA, RAMIR	SHIFT	VL	A	A	A	A	A	RD	
		No. of Hours	VL	8	8	8	8	8	RD	5
		Overtime (hrs.)	VL	0	0	0	0	0	RD	0
		Late (mins)								0
45	RAMOS, MARK	SHIFT	C	C	RD	SL	B	B	B	
		No. of Hours	8	8	RD	SL	8	8	8	5
		Overtime (hrs.)	0	0	RD	SL	0	0	0	0
		Late (mins)								0
46	REFORMA, JESTONI L.	SHIFT	A	A	A	A	A	A		
		No. of Hours	8	8	8	8	8	9		6.5
		Overtime (hrs.)	0	0	0	0	0	1		0
		Late (mins)								0
47	REYES, JAKE	SHIFT	A	A	SL	A	A	A	RD	
		No. of Hours	8	8	SL	8	8	8	RD	5
		Overtime (hrs.)	0	0	SL	0	0	0	RD	0
		Late (mins)								0
48	RUPIDO, MC DONELL	SHIFT	A	A	A	A	A	A	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)	17	3			2			1
49	VALDEZ, Mark Arles	SHIFT	RD	A	C	C	C	C		
		No. of Hours	RD	8	8	8	8	8	8	6
		Overtime (hrs.)	RD	0	0	0	0	0	0	0
		Late (mins)								0
50	VILLANUEVA, KEVIN	SHIFT	C	C	C	C	C	C	RD	
		No. of Hours	8	8	8	8	8	8	RD	6
		Overtime (hrs.)	0	0	0	0	0	0	RD	0
		Late (mins)								0
51	VITTO, RAEYLON	SHIFT	D	D	D	D	D	D	RD	
		No. of Hours	9	8	8	8	8	8	RD	6
		Overtime (hrs.)	1	0	0	0	0	0	RD	0
		Late (mins)								

MINDORO HARVEST ENERGY CO., INC.  
NPC COMPOUND, STA. ISABEL, CALAPAN CITY  
FOR THE PERIOD COVERED Nov. 30 Dec. 06, 2020

NAME	No of Days Worked	Daily Allowance	Adjustment	FOR ADVANCE RELEASE	TOTAL AMOUNT	SIGNATURE
				11/30-12/06/2020		
1 Abrio	10 days N.D.	L.	6	150.00	(15.00)	900.00
2 Azuda	Anna Faith	M.	6	150.00	-	900.00
3 Agoncillo	Jeny	M.	6	150.00	-	900.00
4 Ahi	Erico Alvin	A.	6	400.00	-	2,400.00
5 Amorahen	Eriksen	L.	6	75.00	-	450.00
6 Arellano	Archie	M.	6	75.00	-	450.00
7 Banantes	Daniel Mark	M.	6	75.00	-	450.00
8 Beato	Natalie	R.	6	150.00	(450.00)	900.00
9 Deguila	Warren	R.	6	150.00	(150.00)	900.00
10 Dernando	Mary Grace	A.	6	75.00	-	450.00
11 Delos	Jorgensen	L.	6	75.00	-	450.00
12 Calderon	Jefferson	A.	6	75.00	-	450.00
13 Calle	Randy	L.	6	150.00	-	900.00
14 Ceniza	Angel Faith	G.	6	75.00	-	450.00
15 Centro	Itzamari	C.	6	150.00	-	900.00
16 Chua	Instituto	N.	6	150.00	(900.00)	900.00
17 Clementan	Gian Carlo	O.	6	75.00	-	450.00
18 De Belen	Shawn	M.	6	75.00	-	450.00
19 De Colman	Edemelle	L.	6	150.00	-	900.00
20 De Villa	Mark Joey	A.	6	75.00	-	450.00
21 Delos	Jaybird Zeus	M.	6	150.00	(100.00)	900.00
22 Dimasla	Mehrin	M.	6	150.00	-	900.00
23 Ecol	Ioy	C.	6	150.00	(150.00)	900.00
24 Lamas	John	M.	6	75.00	(75.00)	450.00
25 Lascamano	Mark GJ	F.	6	150.00	-	900.00
26 Lantay	Reverick	M.	6	75.00	-	450.00
27 Leaterno	Jay Ar	L.	6	75.00	-	450.00
28 Limas	Laurence	M.	6	75.00	-	450.00
29 Lorenzo	Carlos Jr.	S.	6	200.00	(1,200.00)	1,200.00
30 Loma	Zacelio Jr.	P.	6	150.00	(75.00)	900.00
31 Mada	Zoya	L.	6	75.00	-	450.00
32 Malarvad	Alyssa	M.	6	75.00	-	450.00
33 Matibio	Michael	M.	6	75.00	-	450.00
34 Mecerizo	Maximo	A.	6	150.00	(150.00)	900.00
35 Mecerizo	Danilo	N.	6	150.00	-	900.00
36 Medora	Ibn	M.	6	150.00	-	900.00
37 Mendez	Jesuis Cesar	N.	6	75.00	-	450.00
38 Merente	Noah Evan	T.	6	75.00	-	450.00
39 Midano	Philip John	T.	6	300.00	(1,800.00)	1,800.00
40 Montado	April Leona Kaye	D.	6	75.00	-	450.00
41 Ormedo	Ruther	L.	6	150.00	-	900.00
42 Pangan	Alives	B.	6	75.00	-	450.00
43 Puno	Arathyn	M.	6	150.00	-	450.00
44 Quilang	Jay Anthony	B.	6	150.00	-	900.00
45 Padilla	Ramir	T.	6	150.00	(150.00)	900.00
46 Ramos	Mark	B.	6	75.00	(75.00)	450.00
47 Reforma	Jestoni	L.	6	75.00	37.50	450.00
48 Renter	Lake	M.	6	75.00	(75.00)	450.00
49 Rusido	Mc Donald	E.	6	75.00	-	450.00
50 Valdez	Mark Arles	M.	6	150.00	-	900.00
51 Villanueva	Bonjo		6	75.00	-	450.00
52 Villanueva	Karin	A.	6	75.00	-	450.00
53 Vito	Raelyn	M.	6	150.00	-	900.00
<b>TOTAL</b>					<b>31,112.50</b>	

Prepared by:

MARY CHIE BERNARDO  
Accounting Assistant

checked by:

MARY ETIA C. CELIS  
HR/Finance OIC

Reviewed:

JAY T. MINTO  
Adm. Manager

03, 2020

Authorization for Allowance Receipt

This is to authorize the name and rate to collect the allowance of the following personnel:

- ①. MARL ANNES M. VASQUEZ ₱900.00
- ②. ALVER PANGAN ₱450.00
- ③. ERICSON ANYANTHAN ₱450.00
- ④. MICHAEL MANIBO ₱450.00
- ⑤. RUTHER ORNEDO ₱900.00
- ⑥. JEFERSON CALDERON ₱450.00
- ⑦. JAY-AR LENTERID ₱450.00
- ⑧. Jefferson A. Calderon

*[Handwritten signatures]*

Dec. 11, 2020

To: Ma'am Ang,

Ma'am pakibigay po ng  
aking meal allowance kay Mr.  
Jhon Jaraza covered period  
Nov. 23-29 at Nov. 30-Dec 6, 2020.  
Maraming salamat po.

Yours truly,  
Nestor M. Beato