

ACCOUNT NO.

007-650-02879-8
007-650-02879-8

ACCOUNT NAME

007-650-02879-8
007-650-02879-8

CHECK NO.

6500187317
6 5 0 0 1 8 7 3 1 7

BRSTN

38026
0023PAY TO THE
ORDER OF

JORGENSEN BOLIVAR

PESOS FIFTEEN THOUSAND FIVE HUNDRED SEVENTEEN PESOS AND 78/100 ONLY

/ / We allow the electronic clearing of this check and hereby waive the presentation for payment of this original to Metrobank



J. B. C. M.
ENRIQ. BRIAN ANI

Analyn M. Puris
ANALYN M. PURIS

ORIENTAL MINDORO-PINAMALAYAN BRANCH
MABINI ST. PINAMALAYAN OR. MIN.

#6500187317#38026#0023#007650028798# #6500187317#38026#0023#007650028798# #6500187317#38026#0023#007650028798# #6500187317#38026#0023#007650028798#

#6500187317#38026#0023#007650028798# 000

SFM Sales Corp (Mitsubishi L300 Gear Oil)

₱ 825.00

YTWORK Audio Visual Services (Office & Service Disinfection)

₱ 1,500.00

Notary fee for Bldg Permit (BIOMASS)

₱ 1,100.00

AK Princemart - PO-MHEC - 2020 - 223

₱ 2,260.00

HYUNDAI Calapan - JOPD - MHEC - 2020 - 036

₱ 9,732.78

12/14/2020

HYUNDAI LAGUNA,INC.

**PHP 9,732.81

Nine Thousand Seven Hundred Thirty-Two and 81/100*****

HYUNDAI LAGUNA,INC.

JOPO-MHEC-2020-036 PMS of Tucson Service Veh

HYUNDAI LAGUNA,INC.			Original Amt.	Balance Due	12/14/2020	Discount	Payment
Date	Type	Reference	PHP 9,732.81	PHP 9,732.81			PHP 9,732.81
12/9/2020	Bill	APV-SITE_2020.12_009					PHP 9,732.81
					Check Amount		

Metrobank - Site 2879 JOPO-MHEC-2020-036 PMS of Tucson Service PHP 9,732.81

HYUNDAI LAGUNA,INC.			Original Amt.	Balance Due	12/14/2020	Discount	Payment
Date	Type	Reference	PHP 9,732.81	PHP 9,732.81			PHP 9,732.81
12/9/2020	Bill	APV-SITE_2020.12_009					PHP 9,732.81
					Check Amount		

Metrobank - Site 2879 JOPO-MHEC-2020-036 PMS of Tucson Service PHP 9,732.81

Date	Ref. No.
12/09/2020	APV-SITE_2020.12_009

Vendor
HYUNDAI LAGUNA,INC.

Bill Due	12/19/2020
Terms	
Memo	JOPO-MHEC-2020-036 PMS of Tucson Service Vehicle of Sir Brian

Expenses

Account	Memo	Amount	Customer:Job	Class
OTHERS	JOPO-MHEC-2020-036 PMS of Tucson Service Vehicle of Sir Brian	8,690.01		PH1 SITE
Input VAT Goods - HFO	JOPO-MHEC-2020-036 PMS of Tucson Service Vehicle of Sir Brian	1,042.80		PH1 SITE

Expense Total : 9,732.81

Bill Total : PHP 9,732.81

Part of the following:	
CARS	AMOUNT
Sales (VAT Inclusive)	9,732.73
Less: VAT	1,042.80
Net	
Less: SC/PWD Discount	8,689.93
Withholding	
Net	
Add back - VAT	
Total Amount Collectible	
VATable Sales	
VAT-Exempt Sales	
Zero Rated Sales	
VAT Amount	
Total Sales	₹ 9,732.73
Form of Payment	
Cash <input checked="" type="checkbox"/>	Check <input type="checkbox"/>



HYUNDAI LAGUNA, INC.

Puting Tubig, Calapan City, Oriental Mindoro
VAT Reg. TIN: 220-617-404-003

OFFICIAL RECEIPT

(Services)

RECEIVED from MINDORE HARVEST with TIN
with address at
engaged in bus. style of
the sum of pesos NINE THOUSAND seven HUNDRED
PAID
THIRTY TWO . 78 (P. 9, 732. 78)

In partial/full payment of

Sr. Citizen TIN	
OSCA/PWD No.	Signature

**Printer's Accreditation No. 057MP2018000000012
DATE ISSUED 12-04-18**

"THIS OFFICIAL RECEIPT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP"

By: Jeanette Davis
Cashier / Authorized Representative

Cashier / Authorized Representative



HYUNDAI

HYUNDAI LAGUNA INC.

Puting Tubig, Calapan City, Oriental Mindoro
VAT Reg. TIN: 220-617-404-003

6823
SERVICE SLIP

Nº 0137

PAYOR INFORMATION

CUSTOMER CODE : Cecilia D. Villanueva
CUSTOMER TIN : of Mindoro Harvest
TEL. HOME :
OFFICE :
FACSMILE :
E-MAIL :
RELEASER SIGNATURE

VEHICLE INFORMATION

PLATE NO. : TWJ483
DELIVERY DATE :
MAKE/MODEL : Hyundai
MODEL CODE : Tucson
VIN NO. : KMHTF81B1BL21805
ENGINE NO. : GA RDB3U 304345
ODOMETER : 70000 Km

PAID

OWNER'S INFORMATION

CUSTOMER CODE : 9115822600
CUSTOMER TIN :
TEL. HOME :
OFFICE :
FACSMILE :
E-MAIL :
RELEASER SIGNATURE

SERVICE INFORMATION

DATE RECEIVED : 12/07/20
DATE RELEASED : 12/07/20
REPAIR ORDER # : 015
SERVICE ADVISOR : Jmck

TOTAL CHARGES

LABOR	2030.00
MATERIALS SUPPLIES	4996.38
PARTS	2454.40
OTHERS	250.00
SUBTOTAL	/
DISCOUNT	/
DEDUCTION	/
GRAND TOTAL	9732.78
TOTAL AMOUNT DUE	

I hereby authorized and agree to pay for the above repair work to be done on my vehicle including parts and materials necessary to perform same in the event that the cost of the repair is unpaid within (60) days from the date of the notice of completion, hereof, I hereby, authorize and empower Hyundai Biñan to sell my vehicle at public auction and apply the proceeds or part thereof to the cost of the repairs and the excess. If any shall be turned over me.

RECEIVED THE ABOVE REPAIR ARTICLE/VEHICLE IN GOOD ORDER AND CONDITION AND THAT THE REPAIR HAVE BEEN MADE TO MY ENTIRE SATISFACTION.

CUSTOMER SIGNATURE

DATE AND TIME

12/07/20

RELEASED BY

RELEASER SIGNATURE

MINDORO HARVEST ENERGY CO. INC.

Nabuslot, Pinamalayan, Oriental Mindoro

TIN # 008-929-797

REQUEST FOR PAYMENT FORM

NAME OF PAYEE: HYUNDAI CALAPAN DATE: DECEMBER 09, 2020

FORM OF PAYMENT: CASH- bank transfer
 CHECK
 PAYMENT AMOUNT: 9,732.78

PURPOSE/s: PMS of Tucson - Service Vehicle of Sir Brian DUE DATE: DECEMBER 09, 2020

PERIOD COVERED: DOCUMENT REFERENCE JOPO-MHEC-2020-036

ITEMIZED DESCRIPTION	ACCOUNT #	DATE	AMOUNT:
Scope of Works:			
Labor			P 2,030.00
Materials Supplies			P 4,996.38
Parts			P 2,456.40
Others			P 250.00

FOR ACCOUNTING ONLY			
RFP Received on (Date)	19.09.2020	Processed by:	GRACE BERNARDO
Are supporting documents completely provided?		YES	
(If NO, pls specify lacking documents)		NO	
RFP Returned by:	Received by		
Date Returned:	Date Received by:		

SPECIAL INSTRUCTIONS:

REQUESTED BY: Noah Evan Mercene DATE: December 09, 2020
 APPROVED BY: Maam Teisha via Email DATE: 12/9/2020 @ 9:50AM

Finance Use Only:
 RFP Received on (Date) ANALYN M. PURIO 12/09/2020 10:54AM Processed by:

C19-015

MINDORO HARVEST ENERGY CO. INC.

Unit 809 Richmonde Plaza, San Miguel Ave. cor. Lourdes Drive, Ortigas, Pasig City
Tel No.: (02) 710-7378 / 531-5593; Fax No.: (02) 531-9705

Purchase Order

For any inquiry regarding this Purchase Order Call Tel#: 043-288-2026 c/o Purchasing Section	Date Prepared: December 9, 2020	JOR-MHEC-2020-035	JOPO-MHEC-2020-036		
To: HYUNDAI CALAPAN Address: Calapan, Oriental Mindoro Contact Person: Telephone No.: Fax No.: E-mail:					
Item No.	DESCRIPTION	Qty	U/M	Unit Price	Total Price
				(in Php)	(in Php)
Purpose: PMS of Tucson - Service Vehicle of Sir Brian		1	LOT		
1	Supply of Labor, Materials and Expertise				
Scope of Works:					
Labor				2,030.00	2,030.00
Materials Supplies				4,996.38	4,996.38
Parts				2,456.40	2,456.40
Others				250.00	250.00
Nothing Follows					
				TOTAL PRICE IN PHP:	9,732.78

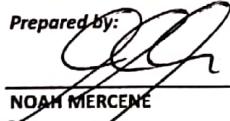
IMPORTANT REMINDERS:

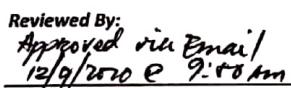
A. **SUPPLIER ACKNOWLEDGMENT REQUIRED**

B. **Delivery Instructions:**

1. P.O. No. must appear on all copies of Invoices, Delivery Receipts & Correspondences submitted.
2. Copy of Approved PO with supplier's/contractor's CONFORME must be attached on Delivery Receipts,MIRR & Invoices.
3. MARKINGS FOR THE ITEMS/PARTS FOR SHIPMENT IN MHEC(IMPORTANT)
Please mark crates/boxes as follows:
JOPO-MHEC1-036
4. Destination: Brgy. Nabuslot Pinamalayan Oriental Mindoro

Terms of Payment:	CASH	
Warranty:		
Delivery/Completion Date:		

Prepared by:

NOAH MERCENE

Reviewed By:

TRISH C. YOUNG

Approved by:

CRISTINA C YOUNG

Conforme: _____



JOPO-MHEC-2020-036_r.1_1[1].jpg
273K



RFP-JOPO-2020-036_r.1_1[1].jpg
356K

Wed, Dec 9, 2020 at 9:50 AM

Patricia Young <trish.power.one@gmail.com>

To: Noah Evan Mercene <ntmercene.mhec@gmail.com>

Cc: cristina young <cctyoung.cpgc.sipc@gmail.com>, Michelle Castillo <mmcastillo.cpgc.sipc@gmail.com>, Lyn Silla <ltsilla.cpgc.sipc@gmail.com>

Noted, Noah. Please process

[Quoted text hidden]



Noah Evan Mercene <ntmercene.mhec@gmail.com>

JOR-MHEC-2020-035 - Service Vehicle of Sir Brian - revised PO and RFP for APRROVAL

2 messages

Noah Evan Mercene <ntmercene.mhec@gmail.com>

Wed, Dec 9, 2020 at 8:59 AM

To: Patricia Young <trish.power.one@gmail.com>, cristina young <ccyoung.cpgc.sipc@gmail.com>

Cc: Michelle Castillo <mmcastillo.cpgc.sipc@gmail.com>, Lyn Silla <ltsilla.cpgc.sipc@gmail.com>

Dear Ma'am,

Please see attached revised JOPO and RFP for your reference and approval.
Attached also is the OR from HYNDAI.

Thanks,
Noah

On Fri, Dec 4, 2020 at 3:37 PM Patricia Young <trish.power.one@gmail.com> wrote:

Budgeted yan, please inform Raelyn na ok to proceed.

On Fri, 4 Dec 2020 at 14:38, Noah Evan Mercene <ntmercene.mhec@gmail.com> wrote:

Dear Ma'am,

Ask ko lang yun budget for this po.
As we already booked a schedule on Monday, December 07, 2020.

Thank you,
Noah

On Thu, Nov 26, 2020 at 1:11 PM Patricia Young <trish.power.one@gmail.com> wrote:

Noted, Noah. Thank you.

On Thu, Nov 26, 2020, 11:26 Noah Evan Mercene, <ntmercene.mhec@gmail.com> wrote:

Dear Ma'am,

As per Ma'am Raelyn, the available schedule will be Dec.4-5, 2020.
Please see attached JOPO and RFP for your reference and approval.

Thanks,
Noah

On Wed, Nov 25, 2020 at 10:46 AM Patricia Young <trish.power.one@gmail.com> wrote:

Hi Noah.

This is approved by CCY. Please advise when this will be scheduled so we know when the funding is needed.

Thank you.

Trish

On Fri, 20 Nov 2020 at 08:21, Noah Evan Mercene <ntmercene.mhec@gmail.com> wrote:

Dear Ma'am,

Good morning po.
Please see attached quotation from HYUNDAI CALAPAN for your reference.

Thanks and regards,
Noah

On Tue, Sep 22, 2020 at 5:12 PM Noah Evan Mercene <ntmercene.mhec@gmail.com> wrote:
Hi Ma'am,

As per the mechanic po, hindi na po kayang irepair yun compressor need na po i-replaced.
Hindi na po lumamig yun aircon ng sasakyen.

Thanks

On Tue, Sep 22, 2020 at 4:59 PM cristina young <ccyoung.cpgc.sipc@gmail.com> wrote:
noah,

who made the scope of work?

whats wrong with compression motor? why does it have to be replaced?

ccy

On Tue, Sep 22, 2020 at 2:13 PM Noah Evan Mercene <ntmercene.mhec@gmail.com> wrote:
Sorry, here it is.

On Tue, Sep 22, 2020 at 3:05 PM cristina young <ccyoung.cpgc.sipc@gmail.com> wrote:
asan ang price?

On Tue, Sep 22, 2020 at 2:00 PM Noah Evan Mercene <ntmercene.mhec@gmail.com> wrote:
Dear Ma'am,

Sending attached AOQ, for your approval please.

Thank you very much.
Regards,
Noah

On Mon, Sep 14, 2020 at 4:56 PM Noah Evan Mercene <ntmercene.mhec@gmail.com> wrote:
Dear Ma'am,

Sending the attached request for PMS of TUCSON - Service Vehicle of Sir Brian.

Thank you.
Regards,
Noah Mercene

3 attachments

or_tucson_1[1].jpg
327K

<https://mail.google.com/mail/u/0/?ik=e2330964d0&view=pt&search=all&permthid=thread-a%3Ar5654370890095540219&simpl=msg-a%3Ar533586244...> 2/3

HYUNDAI CALAPAN

BELOW 67K KILOMETER READING

15k,25k, 35k,45k,55k, 5k.....	Filter Assy Engine Oil Motor Oil Brake Cleaner Fuel Treatment Engine Treatment Misc Labor	396.20 1,942.50 240.00 500.00 950.00 250.00 2,030.00	396.20 3,390.00- 240.00 500.00 950.00 250.00 2,030.00
	Total	6,308.70	7,756.20

ABOVE 67K KILOMETER READING

10k,30k, 50k,70k, 90k	Filter Assy Engine Oil Filter Air Cleaner Spark Plugs Motor Oil Brake Cleaner Fuel Treatment Engine Treatment Misc Labor	396.20 793.00 1,923.00 1,942.50 240.00 500.00 950.00 250.00 2,030.00	396.20 793.00 1,923.00 3,390.00 240.00 500.00 943.16 250.00 2,030.00
	Total	9,024.70	10,465.36

MINDORO HARVEST ENERGY CO., INC.

MINDORO HARVEST ENERGY CO., INC.
Manila Address: Unit 805 Richmonde Plaza, Lourdes St. cor. San Miguel Ave. Ortigas, Pasig City
(Plant Site) Brgy. Nabuslot, Pinamalayan Oriental Mindoro
Tel# 8-477-7134 / Telefax# 8-531-5593

JOB ORDER REQUEST

JOB ORDER REQUEST							
Purchase Request:	JOR MHEC-2020-035				Department:	ADMIN	
Date Prepared:	14 Sept. 2020				Dept. Code		
Date Issued:	14 Sept. 2020				Requestor:	RAELYN M. VITTO	
					Urgency No.:		
Purpose:	PMS of TUCSON - Service Vehicle of Sir Brian						
End-Use:							
Item No.	Qty	UOM	Part No.	Description	WH Stocks	Date Needed	
1	1	lot		Supply of Labor, Materials and Expertise * Change Oil, oil filter		12 August. 2020	
				* Replacement of Compressor Motor, Expansion Valve and Filter Drier			
				* General Check-up			

Requested by:

~~RAEYLN M. VITTO~~

Reviewed by

ENRICO BRIAN AN

Recommended by:

Approved by:

TRISH YOUNG

CRISTINA YOUNG

HYUNDAI

HYUNDAI LAGUNA, INC.Puting Tubig, Calapan City, Oriental Mindoro
Cell. No. 0950-746-7213 * 0936-895-8225Date: 12/07/20
R.O. NO.: 0115

CUSTOMER <i>Cecilia D. Villanueva CP Pasay City Mindoro Harriet</i>		CUSTOMER CODE / TYPE : PAYMENT METHOD : INSURANCE CODE : CONTACT PERSON : HOME : BUSINESS : FACSIMILE :		09165822607				
APPOINTMENT/ARRIVAL	TIME ATTENDED	PROMISED TIME	SERVICE ADVISOR	CODE	NUMBER BLOCK			
PLATE NO. <i>TWT 483</i>	MAKE / MODEL <i>Hyundai</i>		MODEL CODE <i>reson</i>	FRAME NO. / VIN <i>KMHTJU21B8B1268585</i>				
ENGINE NO. <i>CA4KD B1204345</i>	COLOR <i>7. Gray</i>	CODE	TRIM	CODE	ODOMETER <i>70000 km</i>			
PRODUCT NO.	SELLING DEALER.	REG. DATE	DELIVERY DATE		CUSTOMER TYPE			
REPAIR HISTORY	R.O. NO.	REPAIR DATE	ODOMETER	JOB 1	JOB 2	JOB 3	JOB 4	JOB 5
CUSTOMER REQUEST <i>pms</i>					SERVICE ADVISOR INSTRUCTION <i>perform job pms</i>			
CHARGE	WORK DESCRIPTION / PART NAME / SUPPLIES		STK	PART NO.	HOURS / QTY.		AMOUNT	
<i>filter Airay Engine oil</i>	- 390.20							
<i>filter air cleaner</i>	- 793.00							
<i>spark plug</i>	- 1923.00							
<i>motor oil</i>	- 3390.00							
<i>brake cleaner</i>	- 240.00							
<i>filter photo</i>	- 500.00							
<i>engine treat</i>	- 980.00							
<i>MISC</i>	- 250.00							
<i>labor</i>	- 2030.00							
		PAID		<i>PAID</i>				
REPAIR ORDER			CUSTOMER'S SIGNATURE <i>[Signature]</i>					
The above repair charge/s serves as an ESTIMATE only			SIGNATURE OVER PRINTED NAME <i>[Signature over printed name]</i>					

Distribution of Copy: White Customer copy; Pink Accounting copy; Blue Clerk copy; White Board Technician copy.

CERTIFICATE OF APPEARANCE

DATE: December 07, 2020

TO WHOM IT MAY CONCERN

This is to CERTIFY that JORGEUSEN BOLIVAR of Mindoro Harvest, registered his appearance with the following details:

OFFICE: HYUNDAI CALAPAN, CALAPAN CITY

PURPOSE: PREVENTIVE MAINTENANCE OF HYUNDAI TUCSON

This certification is issued upon his request at
HYUNDAI CALAPAN for whatever purpose it may serve.


JAN MAKRO C. RAVARRA
SERVICE ADVISOR



In:sent

Compose

Inbox

Starred

Snoozed

Drafts

Less

Important

Chats

Sent

106

Meet

New meeting

Join a meeting

Hangouts



Analyn

4



Raelyn Vitto

You: Si kuya george daw po sunday



MHECo - Accounting

ReyMark: welcome apo



Noah Evan Mercene

pasend po nun nabilo nun TUCSC

RFP AND RFCD for Recommending Approval

Inbox x

Analyn Purio

Hi Ma'am, Good Afternoon. Ma'am kindly see attached file the RFP and RFCD for Recommending Approval: Meal Allowance at Site for the Period of Dec. 07-13,2020 P2

Wed, Dec 9, 2:52 PM (18

Analyn Purio

Hi Ma'am, Good Morning. Mam follow-up ko po RFCD and RFP ko po for your Recommending Approval. Thank you, Ana.

9:01 AM (18 m

Joy Najito

to me

pls proceed sa request

9:16 AM (3 minutes ago)

Noted with thanks.

Noted.

Thank you.

Reply

Forward