

023

ACCOUNT No.

007-650-02879-8  
007-650-02879-8

ACCOUNT NAME

007-650-02879-8  
007-650-02879-8



857

CHECK No.

6500187347  
6500187347

BASTN

38026  
0023

DATE

February 11, 2021

PAY TO THE  
ORDER OF

MAXIMO MARASIGAN

51,483.32

PESOS

\* FIFTY ONE THOUSAND FOUR HUNDRED EIGHTY THREE AND 32/100 PESOS ONLY \*

I / We allow the electronic clearing of this check and hereby waive the presentation for payment of this original to Metrobank



ORIENTAL MINDORO-PINAMALAYAN BRANCH  
MABINI ST. PINAMALAYAN OR. MIN.

RAMIR RADAZA

ANALYN PURIO

⑈ 6 500 18 734 7 ⑈ 380 26 ⑈ 00 23 ⑈ 00 76 500 28 798 ⑈ 000

- Home Fiber Plus Plan 3099 Internet Connection  
Dec 21, 2020 - Jan 15, 2021 / Jan 16 - Feb 15, 2021
- W Battery Center PO-MHEC - 2021 - 015
- Globe Telecom - Postpaid Plan 99 O&M Dec 24-Jan 23
- Engr Avelino Latoza - Meal Feb 08 - 14, 2021
- MHEC Pinamalayan - Meal Feb 08 - 14, 2021

₱ 6,298.16  
₱ 6,000.00  
₱ 997.66  
₱ 900.00  
₱ 37,287.00

Mindoro Harvest

2/11/2021

Engr. Avelino Latoza

\*\*PHP 900.00

Nine Hundred and 00/100\*\*\*\*\*

Meal Allowance for the period of february 8-14,2021

Engr. Avelino Latoza

2/11/2021

E202 · OPEX Employee Benefits:E202B\* Meal Allowance for the period of february 8-14,2021

PHP 900.00

Metrobank - Site 2879 Meal Allowance for the period of february 8-14,2

PHP 900.00

Engr. Avelino Latoza

2/11/2021

E202 · OPEX Employee Benefits:E202B\* Meal Allowance for the period of february 8-14,2021

PHP 900.00

Metrobank - Site 2879 Meal Allowance for the period of february 8-14,2

PHP 900.00

# MINDORO HARVEST ENERGY CO. INC.

## REQUEST FOR DISBURSEMENT

SENDER : \_\_\_\_\_  
PAY TO : ENGR. AVELINO LATOZA

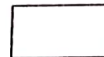
RFCD No. : \_\_\_\_\_

Date Requested: February 08, 2021

Due Date : February 12, 2021



Cash



Bank Check

Meal Allowance of Engr. Latoza for the Period of  
February 8-14 (6 days)

(150 per day x 6 days)

900.00

3

900.00

Prepared by:

RAELYN M. VITTO

Checked by:

GRACE BERNARDO

Noted by:

ANALYN PURIO

Recommending

Approval: *Thru email*  
02/08/2021 04:41 PM  
JOY F. NAJITO

Request Initiated by:

Payment Received by:

Avelino Latoza

**MINDORO HARVEST ENERGY CO., INC.**  
**DTR SUMMARY FOR THE PERIOD OF Feb. 01-07, 2021**

Shift Reference

A= 7:00 AM -3:00 PM

B= 3:00 PM - 11:00 PM

No.	ID No	NAME	POSITION	STATUS	DATE	1	2	3	4	5	6	7	TOTAL
1		<b>LATOZA, AVELINO JR.</b>	Regional Head of Grid and Engineering Projects	Probationary	SHIFT	A	A	A	A	A	A	RD	
					No. of Hours	8	8	8	8	8	8	RD	6
					Overtime (hrs.)	0	0	0	0	0	0	RD	0
					Late (mins)								0





Analyn Purio <ampurio.mhec@gmail.com>

## RFCD for Recommending Approval

3 messages

Mon, Feb 8, 2021 at 4:37 PM

Analyn Purio <ampurio.mhec@gmail.com>

To: Joy Najito <jfnajito.cpgc.sipc@gmail.com>

Cc: marietta celis <mccelis.cpgc.sipc@gmail.com>, Reymark Laylay <rlaylay.mhec@gmail.com>, Mary Grace Bernardo <mabernardo.mhec@gmail.com>


Dear Ma'am,

Good Afternoon.

Mam kindly see attached file the RFCD for:

\* Diesel for L300 travel to Calapan -P1,000  
\*Meal Allowance of Engr. Latoza for  
the period of Feb. 8-14,2021 -P900.00

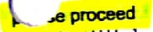
Thank you,  
Anna

 RFCD for Recommending Approval 02-08-2021.pdf  
786K

Mon, Feb 8, 2021 at 4:40 PM

Joy Najito <jfnajito.cpgc.sipc@gmail.com>

To: Analyn Purio <ampurio.mhec@gmail.com>

 please proceed  
[Quoted text hidden]

Mon, Feb 8, 2021 at 4:45 PM

Analyn Purio <ampurio.mhec@gmail.com>  
To: Joy Najito <jfnajito.cpgc.sipc@gmail.com>

Thank you po Ma'am.  
[Quoted text hidden]