

ACCOUNT No.
0-01412-605-0

ACCOUNT NAME
MINDORO HARVEST ENERGY CO. INC.



CHECK No.
0069277202

BRSTN
38059
001-0

DATE January 20, 2020

PAY TO THE
ORDER OF

* RICARDO S. DEL MUNDO JR. *

P 10,954.00

PESOS

* TEN THOUSAND NINE HUNDRED FIFTY FOUR PESOS ONLY *

"We allow the electronic clearing of this check and hereby waive the presentation for payment of this original to DBP"



Development Bank of the Philippines

CALAPAN BRANCH
ROXAS DR., STO. NINO
CALAPAN CITY, ORIENTAL MINDORO 5200

MARIETTA C. CELIS

JOY F. NAJITO

⑈0069277202⑈38059⑈00⑈01⑈0000⑈4⑈26050⑈000

20/01/2020

Jamalca V. Noble

**PHP 1,954.00

One Thousand Nine Hundred Fifty-Four and 00/100*****

Travel Cash allowance re: Seminar for accreditation

Jamalca V. Noble

20/01/2020

Other Receivables:Advances for Liquidat Travel Cash allowance re: Seminar for accreditation

PHP 1,954.00

DBP - Site 605-0

Travel Cash allowance re: Seminar for accredita

PHP 1,954.00

Jamalca V. Noble

20/01/2020

Other Receivables:Advances for Liquidat Travel Cash allowance re: Seminar for accreditation

PHP 1,954.00

DBP - Site 605-0

Travel Cash allowance re: Seminar for accredita

PHP 1,954.00

MINDORO HARVEST ENERGY CO. INC**REQUEST FOR DISBURSEMENT**

SENDER : _____
PAY TO : JAMAICA NOBLE

RFCD No. : _____
Date Requested: JAN. 17, 2020
Due Date : JAN. 20, 2020

Cash



Bank Check



Travel Allowance of Jamaica Noble for Seminar of PCO Accreditation
For the Period of January 21-24, 2020

19 54.00

3

19 54.00

Prepared by:

RYAN MANUEL

Checked by:

VEVERLY RAMOS

Noted by:

MARIETTA CELIS

Recommending

Approval:

JOY NAJITO

Request Initiated by:

Payment Received by:

TOTAL AMOUNT OF TRAVEL CASH ADVANCE

SUBJECT TO PROPER LIQUIDATION

1,997.00

MINDORO HARVEST ENERGY CO. INC
TRAVEL ORDER / ITINERARY FORM

Date Accomplished 1/17/2020
Project Area n/a
Official Destination The Sulo Riviera Hotel, matalino Road, Diliman Quezon City.
Purpose of Travel Seminar for PCO Accreditation
Period Covered January 21-24, 2020

DATE	Point/Place of		Time		Mode of Transportation	ALLOWABLE EXPENSE			Total Amount
	Origin	Destination	ETD	ETA		Transportation	Hotel Accom.	Meals	
1/20/20	Home	Pier			Tricycle	50.00			50.00
	Pier	Batangas			Supercat	305.00			305.00
					Terminal Fee	20.00			20.00
	Batangas	Buendia			Bus	197.00			197.00
1/24/20	Buendia	Batangas			Bus				197.00
	Pier	Calapan			Supercat				305.00
					Terminal Fee				30.00
	Pier	Home							50.00
					(Breakfast)				
					(Dinner) meal	Allowance	200/day		600.00
TOTAL AMOUNT OF TRAVEL CASH ADVANCE									1,954.00
SUBJECT TO PROPER LIQUIDATION									

Prepared by: JAMICA NOBLE
TRAVELLING PERSONNEL

Checked by: VEVERLY RAMOS
Accounting

Noted by: JOY F. NAJITO
Admin Manager

I hereby certify that the expenses claimed for the above itinerary are in accordance with the existing guidelines and that the actual expenses incurred in excess of the above itemized amounts are hereby deemed reasonable and appropriate.

Approved by: ENRICO BRIAN ANI
Plant Manager