

017

ACCOUNT No

ACCOUNT NAME

CHECK No

BRN

007-650-02879-8
007-650-02879-8

007-650-02879-8
007-650-02879-8



6500187331
6500187331

38026
0023

DATE January 8, 2021

PAY TO THE
ORDER OF

MAXIMO MARASIGAN

P 28,395.00

PESOS

TWENTY EIGHT THOUSAND THREE HUNDRED NINETY FIVE PESOS ONLY

I / We allow the electronic clearing of this check and hereby waive the presentation for payment of this original to Metrobank



Metrobank account one

METROPOLITAN BANK & TRUST COMPANY

ORIENTAL MINDORO-PINAMALAYAN BRANCH
MABINI ST. PINAMALAYAN OR. MIN.

ENRICO BRIAN ANI

ANALYN PURIO

65001873313802600230007650028798 65001873313802600230007650028798 65001873313802600230007650028798 65001873313802600230007650028798

65001873313802600230007650028798 000

- Nestor Beato - Cash Payroll (Dec 11-23, 2021) ₱ 1,000.00
- Engr. Latoza - Meal (Jan 04 - 10, 2021) ₱ 1,050.00
- MHEC Pin. - Meal (Jan 04 - 10, 2021) ₱ 22,850.00
- BFP - Fire Safety Certificate ₱ 3,495.00

1/8/2021

Engr. Avelino Latoza

**PHP 1,050.00

One Thousand Fifty and 00/100*****

Meal Allowance for the Period of Jan.04-10,2021

Engr. Avelino Latoza	1/8/2021	
E100 · Cost of Goods Sold:E107 · COS-	Meal Allowance for the Period of Jan.04-10,2021	PHP 1,050.00

Metrobank - Site 2879	Meal Allowance for the Period of Jan.04-10,2021	PHP 1,050.00
-----------------------	---	--------------

Engr. Avelino Latoza	1/8/2021	
E100 · Cost of Goods Sold:E107 · COS-	Meal Allowance for the Period of Jan.04-10,2021	PHP 1,050.00

Metrobank - Site 2879	Meal Allowance for the Period of Jan.04-10,2021	PHP 1,050.00
-----------------------	---	--------------

MINDORO HARVEST ENERGY CO. INC.

REQUEST FOR DISBURSEMENT

SENDER : _____
PAY TO : ENGR. AVELINO LATOZA JR.

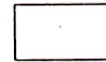
RFCD No. : MHEC-01-2113-PIN.

Date Requested: January 04, 2021

Due Date : January 08, 2021



Cash



Bank Check

Meal Allowance for the period covered Jan. 4-10, 2021

150 x 7days (with 1 day adjustment on Dec. 28-Jan. 03)

1,050.00

3

1,050.00

Prepared by:


RAEL M. VITTO

Checked by:


GRACE BERNARDO

Noted by:

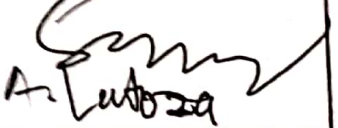

ANALYN PURIO

Recommending

Approval:
 01/05/2021
JOY F. NAJITO 10.2/2021

Request Initiated by:

Payment Received by:


A. Latoza Jr.

MINDORO HARVEST ENERGY CO., INC.
DTR SUMMARY FOR THE PERIOD OF Dec. 21-27, 2020

Reference

A= 7:00 AM -3:00 PM

B= 3:00 PM - 11:00 PM

No.	ID No	NAME	POSITION	STATUS	DATE	28	29	30	31	1	2	3	TOTAL	Reg. OT	RD PAY
1		LATOZA, AVELINO JR.	Regional Head of Grid and Engineering Projects	Probationary	SHIFT	LWOP	LWOP	H	H	H	A	RD			
					No. of Hours	LWOP	LWOP	H	H	H	8	RD	1		
					Overtime (hrs.)	LWOP	LWOP	H	H	H	0	RD	0		
					Late (mins)								0		



Analyn Purio <ampurio.mhec@gmail.com>

Meal Allowance for Recommending Approval

3 messages

Analyn Purio <ampurio.mhec@gmail.com>

Tue, Jan 5, 2021 at 9:29 AM

To: Joy Najito <jfnajito.cpgc.sipc@gmail.com>

Cc: marietta celis <mccelis.cpgc.sipc@gmail.com>, Reymark Laylay <rlaylay.mhec@gmail.com>, Mary Grace Bernardo <mabernardo.mhec@gmail.com>

Hi Ma'am,

Good Morning po.

Kindly see attached file the RFCD for Meal Allowance of MHEC Employee's.

*Meal Allowance of Sir Avelino Latoza
for the period of Jan.04-10,2021

P1,050.00

*Meal Allowance of MHEC Employee's
for the Period of Jan.04-10,2021

P22,850.00

for your recommending approval.

Thank you,
Ana



MEAL ALLOWANCE FOR RECOMMENDING APPROVAL.pdf
3115K

Joy Najito <jfnajito.cpgc.sipc@gmail.com>

Tue, Jan 5, 2021 at 10:26 AM

To: Analyn Purio <ampurio.mhec@gmail.com>

Please proceed with your request, thank you.

Joy

[Quoted text hidden]

Analyn Purio <ampurio.mhec@gmail.com>

Tue, Jan 5, 2021 at 10:28 AM

To: Joy Najito <jfnajito.cpgc.sipc@gmail.com>

Thank you po.

[Quoted text hidden]