Final Project Presentation Guide

Our course will end on **Wednesday of Week 16 (2025/12/31)**. Students are required to submit the presentation materials before the final class session, and submit the final report and related code by **Wednesday of Week 17 (2026/01/07)**.

- **Report requirements:** Use the **NeurIPS (NIPS) format** and write in **English**. The report should include the **problem**, **motivation**, **methods/techniques**, **results & analysis**, and **final conclusions**.

- **Submission platforms:** A **showcase website** (for preliminary selection voting), **Web Learning (网络学堂)** (for presentation materials and final archiving). **Each group only needs to submit once.**

- **Key deadlines:**

  - **Preliminary voting submission (Poster/Demo): Sunday of Week 15 (12/28) by 24:00**.

  - **Presentation materials submission (PPT/Poster): Tuesday of Week 16 (12/30) by 24:00** (the night before class).

  - **Final report & code submission: Sunday of Week 17 (2026/01/07) by 24:00**.

- **Presentation:** The **top 10 groups** selected via preliminary voting will give an **in-class presentation (8 minutes)**, followed by a **class-wide poster session (50 minutes)**.

Our course is approaching its Week 16 conclusion. You will give and present your course project during Week 16. To complete the presentation smoothly, please follow the steps below.

1. Submitting Presentation Materials

Regardless of whether your group ranks in the top ten, please pay attention to the deadlines for the following three stages.

Unified Naming Convention

Format: `Tag + GroupNumber + Title`

- **Example (English-track Group 1):** `[ML]1.A related work about LLM`

Detailed Submission Checklist and Links

Stage 1: Preliminary Voting (Deadline: 12/28, Sunday, 24:00)

On the website, submit a Poster (you may revise it later) or a Demo video/link, and complete voting. This will be used for the class vote to select the top ten groups for in-class presentations.

Each student can vote for five different projects.

1. **Poster or Demo**
   - Submit at: Showcase Website

Stage 2: In-class Presentation Preparation (Deadline: 12/30, Tuesday, 24:00)

All groups must prepare and submit presentation materials, regardless of whether they are selected in the top ten. Submit the following two items to Web Learning (网络学堂):

1. **Slides (PPT)**
   - **Requirements:** Use the template in Appendix 1. English-track students should use English
2. **Final Poster**
   - **Requirements:** Use the template in Appendix 2. English-track students should use English

Stage 3: Final Archiving (Deadline: 2026/01/07, Wednesday, 24:00)

After the presentations, finalize your report and code and submit them on Web Learning (网络学堂).

2. In-class Presentation

Based on the materials submitted by **12/28**, we will conduct voting and select the **top 10 groups** to present **on Wednesday of Week 16 (12/31)**.

- **Time limit:** 8 minutes per group.
- **Location:** Expected to be the **large auditorium on the 1st floor of the FIT building** (final location to be announced).
- **Tentative agenda:**
  1. **Presentation session:** 10 groups; each group presents for 6 minutes + 2 minutes Q&A, totaling 80 minutes.
  2. **Poster session:** 50 minutes of poster displays and project discussions.
  3. **Wrap-up:** 10-minute summary by Prof. Tang.

3. Final Report and Code Submission

1. **What to submit:** Your project must submit a final report and the corresponding code repository.
2. **Report structure:** We expect your final report to include:
   - Problem (what)
   - Motivation (why)
   - Method (how)
   - Results and analysis (how well it works)
   - Final conclusions (summary and future work)
3. **Format requirements:** The report must use the **NeurIPS (NIPS) format** and be written in **English**.
   - Style files: NeurIPS 2023 Style Files
4. **How to submit:**
   - **Report:** Submit on Web Learning (网络学堂).

- **Code repository:** Submit together with the report as a ZIP package, or provide a public repository link.