# AGENDA FOR JANUARY 8, 2020 TOWN HALL

**Date**: Wednesday January 8, 2020

**Location**: 1st Floor / Microsoft Teams

**Attendees**: All Staff

**Time**: 9:30am – 5:00pm

1. **Tea Break -**          **9:30am-10:00am**

2. **Welcome -**          **10:00am-10:15am**

3. **Introduction -**      **10:15am -10:30am**

4. **MD's Keynote address**   **—**      **10:30am-11:00am**

5. **Unveiling Agile @ Sidmach -**    **11:00am-1:00pm**

6. **Questions & Answers -**   **1:00pm-2:00pm**

7. **Break -**        **2:00pm-2:45pm**

8. **Agile video -**        **2:45pm-3:00pm**

9. **Walk-through of COE Mock-up —**     **3:00pm-3:15pm**

10. **Walk-through of configured Azure DevOps Tool —**     **3:15pm-3:30pm**

11. **Team Bonding Activity -**        **3:30pm-4:30pm**

12. **Closing Keynote -**       **4:30pm-4:45pm**

13. **Wrap Up -**        **4:45pm-5:00pm**