COMP 3111: Software Engineering

Minutes of the 3rd Project Scrum Meeting

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Date: March 13, 2018
Time: 15:00
Place: LG4-17
Attending: Chan Wing Kin, Chung Yuen Ting, Michael Frost
Absent: N/A
Recorder: Michael Frost

1. Report on progress during the past week

Name	Tasks worked on in the past week	Total hours
Chan Wing Kin	With Yuen, added primary use case content	2
Chung Yuen Ting	With Wing, added primary use case content	3
Michael Frost	Finalized Gantt chart, formatted use cases and added alternative flows to Use Case diagram	2

2. Discussion of impediments and resolution

We received a response to the email sent, this has resolved our concerns thus far.

We are making good progress with the use cases, only minor changes and a final formatting are now needed before it is ready to be handed in. UML diagram parameters need to be created too once the diagram is finished, created a new google docs file to put in the methods before eventually creating a proper diagram with them.

3. Goals for the coming week

Name	Tasks that will be worked on in the coming week
Chan Wing Kin	Finalize the use cases and create the use case diagram
Chung Yuen Ting	Will create formal UML diagrams and aid Wing in formalizing use cases
Michael Frost	Formalize meeting minutes
Everyone	Offer input to the public work of others

4. Meeting adjournment and next meeting

The meeting was adjourned at 16:13. The next meeting will take place on March 15, 2018 at 15:00.