COMP 3111: Software Engineering

Minutes of the 1st Project Scrum Meeting

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Date: March 6, 2018
Time: 15:00
Place: LC-01
Attending: Chan Wing Kin, Chung Yuen Ting, Michael Frost
Absent: N/A
Recorder: Michael Frost

1. Report on progress during the past week

Name	Tasks worked on in the past week	Total hours
Chan Wing Kin	Reviewed requirements to prepare for initial meeting	1
Chung Yuen Ting	Reviewed requirements to prepare for initial meeting	1
Michael Frost	Reviewed requirements to prepare for initial meeting	1

2. Discussion of impediments and resolution

There was some concern of how many classes their would be on the UML, we're concerned there is some details in the project being overlooked by the group. We only identified DataTable, Chart and DataColumn as UML classes in the project.

3. Goals for the coming week

Name	Tasks that will be worked on in the coming week
Chan Wing Kin	Will work on an initial use case list
Chung Yuen Ting	Will work on an initial UML diagram
Michael Frost	Will work on an initial Gantt chart for the group
Everyone	Read over documentation and consider UML, use cases for next meeting discussion

4. Meeting adjournment and next meeting

The meeting was adjourned at 16:34. The next meeting will take place on March 8, 2018 at 14:00.