Dear Sir/ Madam,

I applied for Ph.D. program in Okanagan and Vancouver campus in field of civil engineering. My **UBC Student Number is 78047164**. I introduced Dr. Nasser Talebbeydokhti , Gholamreza Rakhshandehroo and Seied Hosein Afzali as references in my two applications. You received recommendation letters from Dr. Gholamreza Rakhshandehroo and Seied Hosein Afzali. However, Dr. Nasser Talebbeydokhti has already sent his recommendation letter to my Vancouver campus application. Can I respectfully ask you to accept and transfer Dr. Talebbeydokhti’s letter from My Vancouver campus application to my Okanagan campus application?

In advance, I should like to express my most profound gratitude for reading my email and considering my points.

Sincerely Yours,

Hossein Foroozand