Date : 11th March, 2013

Time : 10:00 am – 12:30 pm

Venue : 8-304

Attendees : Frederic Colin, Henry Loharja, Ng Yi Ying

**Intended Discussions**:

* Identify team leader
* Identify as to create new scenario or use the default one
* Identify development environment
  + Number of sites
    - Using same application or different sites uses different application environment, such as site A for finance and site B for warehousing
  + Programming language
  + Data communication and transmission medium
  + Database management system
* Gather all team members’ student ID
* Desirable project task distributions and responsibilities
* Identify schedule for proper progression tracking of the project
* Next step to proceed after discussion

**Meeting Minutes**:

* The student ID of the team members were noted to be filled up to the discussion board in the website and Yi Ying was selected as the team leader.
* The team decided to use back the default scenario and add features to the existing one after the basic requirements are met.
* The following are the discussion results regarding the development environment
  + Number of sites: The team decided to stick back to the default 4 sites and expand it if there’s times.
  + Programming language: The team decided to start with the same programming language first and JAVA is preferred.
  + Data communication and transmission medium: It is preferable to use socket and TCP/IP or UDP which able to expose the data through web services.
  + Database Management System: The team had shortlisted Hybernate and MySQL.
* The team decided to work together for all tasks and will distribute other unknown tasks in future for better project management.
* Every Monday will be the weekly meeting for the team and during the meeting, the team members will review the progression since last week, discuss on the tasks for this week and how additional working hours are required for this week.
* Fred suggested to store the scenario condition into an XML, further create an application to generate and launch the sites by referencing the XML “dictionary”.

**To-do List**:

* Submit group to discussion board in <http://learn.tsinghua.edu.cn>
* The student ID for team members are as follow:
  + Frederic Colin – 2012400565
  + Henry Loharja - 2012280102
  + Ng Yi Ying – 2012280098 [Team Leader]
* Register for GitHub and download and install Git
* Create a scenario for the assignment by specifying the limitation and general picture of the entire project
* Create a prototype launcher based on the XML
* (Optional) Draw the relationship among sites and possible working/communicating logic