Henry Cheung

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EDUCATION

City University of New York, College of Staten Island

Aug 2009 - Dec 2013

Bachelor's Degree in Computer Science

EMPLOYMENT EXPERIENCES

Intern Technician, Alphaurax Computer Repair & Support

Oct 2014 – Jan 2015

- Diagnostics for computers, phones, tablets and other electronic devices
- Answer phone calls, assisting customers over the phone, providing remote support
- Software repair- virus and malware removal, Operating System installation, errors or issues with software or operating system
- Data recovery from bad sectors and delays, occasional clicking, no longer being able to boot up on computer, deleted data from hard drive
- Hardware repair
 - o replacing a defective/broken LCD on a laptop
 - o repairing an overheating computer
 - o installing a new hard drive and operating system on computer
 - o replacing a defective motherboard

Special Project Helper, EMSL Analytical Inc.

Jan 2005 - Dec 2006

- Preparation of environmental samples prior to analysis
- Cleaning and maintenance of lab equipment
- Organization of supplies
- Other laboratory and clerical duties such as answering phones, filing, faxing, copying

Cashier, Empire Chinese Restaurant

June 2004 – July 2008

- Assisted parents in starting up and running the business
- Operated point of sale cash register and answered the phone
- Occasionally delivered orders
- Prepared food and cooked

SKILLS

- Cashiering and customer service experience
- Excellent interpersonal skills
- Programming Languages: C++, C#, HTML, PHP, CSS, MYSQL
- Microsoft Office Suite: Word, Excel, PowerPoint
- Adobe Suite: Dreamweaver, Photoshop
- Operating System: Windows XP/Vista/7/8, Mac OSX, Linux (Ubuntu)

REFERRENCES