

Viewing Reports

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To view reports:

1. Go to the Analyzer dashboard and select Data Design from the dropdown list, and click **Reports**.

A list of reports that you have permission to access displays.

Figure 2-1: Manage Reports Screen

Report Name	Owner	Last Updated	History Count	Space (MB)
RunOnSchemaChange	test1	06/12/2016 13:45	0	
testreport-filter	test1	06/12/2016 16:46	3	13
testreport-filtertest	test1	06/12/2016 19:43	1	11
testreport-filtertest3	test1	06/12/2016 19:51	1	11
testreport-datelimits	test1	06/12/2016 13:19	19	132
testreport-frombeginningof	test1	05/12/2016 19:21	2	0
testreport-notable-swap	test1	05/12/2016 18:59	0	
testreport-nouseraces...	test1	05/12/2016 18:43	0	
testreport-runinschema...	testadmin1	06/12/2016 14:02	11	135
testreport-userprompt	test1	06/12/2016 15:03	8	655
testsql-datelimits	test1	05/12/2016 21:12	1	30
testSQLreport-namesp...	test1	05/12/2016 19:11	16	31
testSQLreport-namesp...	test1	06/12/2016 12:44	0	23
testSQLreport-nosche...	test1	05/12/2016 23:06	0	
testsqlreport-runtimepa...	test1	06/12/2016 15:44	3	0



Note: The Manage Reports screen lets you find a report by name, last updated, history count, space, and by a report tag. Six icons provide additional information on each report letting you know if a report is a summary, its date range limit (timestamp), number of fields used as filters, models, chart type, and associated reports. For more details, see the table under [Using Filters to find a Report](#).

2. Check the report that you want to view, click **Run**, and from the dropdown select **View last run** to obtain the latest report for viewing. For a sample report display, see [Viewing a Default Report Display](#), next.

Figure 2-2: Run Latest Report for Viewing

Report Name	Owner	Last Updated	History Count	Space (MB)	Tags
RunOnSchemaChange	test1	06/12/2016 13:45	0		
testreport-filter	test1	06/12/2016 16:46	3	13	
testreport-filtertest	test1	06/12/2016 19:43	1	11	
testreport-filtertest3	test1	06/12/2016 19:51	1	11	
testreport-datelimits	test1	06/12/2016 13:19	19	132	



Note: The **View Last Run** option will access which ever is the latest report from the report's history; the last report run can be either an ad hoc or scheduled report. For details on other Run options, see [Running a Report](#).