1. **Minutes of the meeting**
2. **{{convocatoria.comite.nombre}} ({{convocatoria.comite.codigo}})**
3. **Minutes No. {{acta.numero}}, {{=#formatDate(convocatoria.fechaEvaluacion, 'LONG')}}**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date:** | {{=#formatDate(convocatoria.fechaEvaluacion, 'FULL')}} | **{{?convocatoria.videoConferencia}}Videoconference{{/}}{{?!convocatoria.videoConferencia}}Place:{{/}}** | {{?!convocatoria.videoConferencia}}{{convocatoria.lugar}}{{/}} |
| **Start Time:** | {{=#formatTime(acta.inicio, 'SHORT')}} | **End Time:** | {{=#formatTime(acta.fin,'SHORT')}} |
| **Duration:** | {{=#formatDuration(acta.duracion, "HH 'hour(s) and 'mm 'minute(s)'")}} | **Call Type:** | {{convocatoria.tipo}} |

**Attendees**

{{?asistentes}}

{{persona.nombre}} {{persona.apellidos}}{{?motivo != null}} – {{motivo}} {{/}}

{{/asistentes}}

**Evaluations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **New:** | {{numeroEvaluacionesNuevas}} |  | **Reviews**: | {{numeroEvaluacionesRevisiones}} |
| **Total:** | {{numeroEvaluacionesNuevas + numeroEvaluacionesRevisiones}} |  |  |  |

**Agenda**

{{<convocatoria.ordenDia}}

**Issues addressed**

{{<acta.resumen}}

{{?isMemoriasEvaluadas}}

**Evaluated reports**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Report reference | Responsible pèrson | Opinion | Version no. | Report type |

{{?memoriasEvaluadas}}

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| {{numReferencia}} | {{responsable.nombre}} {{responsable.apellidos}} | {{dictamen}} | {{version}} | {{tipoEvaluacion}} |

{{/memoriasEvaluadas}}

{{/}}

{{?existsComentarios}}

{{/}}

{{+bloqueApartados}}