1. **Minutes of the meeting**
2. **{{nombreInvestigacion}} ({{****comite}})**
3. **Minutes No. {{numeroActa}}, {{fechaConvocatoria}}**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date:** | {{fecha}} | **{{?isVideoconferencia}}Video conference{{/}}{{?!isVideoconferencia}}Place:{{/}}** | {{?!isVideoconferencia}}{{lugar}}{{/}} |
| **Start Time:** | {{horaInicio}} | **End Time:** | {{horaFin}} |
| **Duration:** | {{duracion}} | **Call Type:** | {{tipoConvocatoria}} |

**Attendees**

{{?asistentes}}

{{persona.nombre}} {{persona.apellidos}}{{?motivo != null}} – {{motivo}} {{/}}

{{/asistentes}}

**Evaluations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **New:** | {{numeroEvaluacionesNuevas}} |  | **Reviews**: | {{numeroEvaluacionesRevisiones}} |
| **Total:** | {{numeroEvaluacionesNuevas + numeroEvaluacionesRevisiones}} |  |  |  |

**Agenda**

{{<ordenDelDia}}

**Issues addressed**

{{<resumenActa}}

{{?isMemoriasEvaluadas}}

**Evaluated reports**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Report reference | Responsible pèrson | Opinion | Version no. | Report type |

{{?memoriasEvaluadas}}

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| {{numReferencia}} | {{responsable.nombre}} {{responsable.apellidos}} | {{dictamen}} | {{version}} | {{tipoEvaluacion}} |

{{/memoriasEvaluadas}}

{{/}}

{{?existsComentarios}}

{{/}}

{{+bloqueApartados}}