

Heritage on the Marina (HotM) Residents Council Meeting Notes August 26, 2022, ~ Dining Room

Agenda

Welcome ~ Call to Order ~ Moment of Silence

- Patrick Alexander presiding

Staff Reports

- CEO ~ Mary Linde, Chief Executive Officer
 - Introduction of James Williams - Controller
- NHA/Operations ~ Hanh Ta, NHA/Director of Operations ~ (Report by Mary Linde)
- Health Services ~ Michael Russell, Director of Resident Health Services
- Activities ~ Karina Tapia, Director of Life Enrichment/Social Services
- Capital Projects/Maintenance ~ Oleg Korsunsky, Director of Maintenance

Officer's Reports

- Vice President ~ Martha Torres
- Treasurer ~ Paula Cornyn
- Secretary ~ Theo Armour

Committee Reports

- Food Committee ~ Mary Liz Harris
- Burke
- Sept 20 10:30

President Reports ~ Patrick Alexander

Questions from the Floor

**Next Residents Council Meeting:
Friday September 30 @ 9:30 am**

CEO Report ~ Mary Linde, Chief Executive Officer

Joe Conroy, our Controller for many years, died on Thursday.

Welcome, James Williams CPA

James is now acting Controller. Born in Chicago. Attended the University of Illinois, Champaign. Worked with non-profits for 30 years. His résumé is available at the front desk.

Strategic Plan Update

Land use permitting is in process and is expected to take two years. This effort will be primarily behind-the-scenes work. Communication meetings around this will be forthcoming.

Pet Policy Task Force

We are working with a team of residents to ensure that our policy protects residents who do not like pets or do not want them on campus. We can no longer turn prospective residents away because of pets. We are working to ensure we do this in the best possible way.

Resident Satisfaction Survey Task Force

A team of five residents, Michael, and I are working to address our survey's comments and low scores. We will report here monthly.

Semi-Annual Residents Council Meeting

October/November to review our Investment Portfolio. Working on getting that scheduled now.

Upcoming Dates

Residents Council meeting in November: Would like to move away from the day after Thanksgiving. Want to consider moving this time off of Fridays.

12/14: Resident/BOD Holiday Party

12/16: Team Member Holiday Party

New Executive Admin

Melissa will start in about two weeks to help Maintenance and Marketing

NHA/Operations Report ~ Hanh Ta

Updates and guidelines for prevention and management of Covid-19

Thank you for continuing to wear a face mask, practice social distancing and proper hand hygiene

Heritage is currently on the SF Department of Public Health's outbreak status list, with a count of 36 positive cases as of July 29, 2022. The last positive case was on August 21.

We need 14 consecutive days of no new cases to be cleared from the outbreak status.

CDC will be updating the infection control guidelines in healthcare and high-risk settings.

In the meantime, we will continue our current safety protocol based on the [Interim Guidance: Prevention and Management of COVID-19 in Long-Term Care Facilities](https://www.sf.gov/interim-guidance-prevention-and-management-of-covid-19-in-long-term-care-facilities) (sf.gov), last updated on June 30, 2022.

Dining Reservations

Dining reservations will be expanded to parties of five starting August 28, 2022.

- Residents will need to make a reservation at the Host Station or call (415) 202-0714
- A party of 5 may include any combination of residents and guests

Flu Vaccine

A Safeway Flu/COVID-19 Vaccine Clinic will be held at Heritage on the Marina on Tuesday, September 13, 2022, from 10 am – 2 pm.

Consent Forms are available in the Henderson Clinic and Front Office.

COVID-19 Vaccines

Pfizer and Moderna have plans to release bivalent COVID-19 vaccines this fall, pending CDC approval and authorization for emergency use.

Bivalent vaccines are vaccines that stimulate an immune response against more than one antigen, or in this case, viral strain.

The current COVID-19 vaccines and boosters target the original type of COVID-19 discovered in late 2019. Therefore, they are considered “monovalent” vaccines.

Pfizer is creating a bivalent vaccine that targets the original type of COVID-19 and the Omicron variant.

Specifically, it will target the spike protein associated with the BA.1 subvariant of Omicron.1.

Moderna’s bivalent vaccine candidate is designed to target newer Omicron subvariants of BA.4 and BA.5 alongside the original strain of COVID.

Operations Updates

For any residents considering purchasing or using a power scooter or wheelchair, please consult with the Therapy Department.

Contact Brittany Castillo for assessment, further information and advice.

Health Services Report ~ Michael Russell

First of all, I'm still glad to be here!

Wellness Presentation

This week, staff from Pine Park Health gave a presentation about wellness. If you did attend, contact Pine Park Health or me with feedback. You don't have to be a Pine Park Health patient to attend those presentations. They offer helpful information. Take the opportunity to talk with us outside of regular physician appointments.

Pine Park Health Visits

Dr. Yun will be making monthly visits. Nurse Practitioner Vanessa Brown will make weekly visits.

Flu Vaccine

Our flu vaccine clinic is on September 13th. Most of you have signed your consent forms and turned those in to the Henderson Clinic. If you haven't, we can help you sign up. If you are a Kaiser patient, we'll need to make other arrangements for you because, currently, Safeway is not covering the flu shot for Kaiser patients.

New Residents

Please welcome new residents, Jay Ludwig and Kay Tim. If you haven't had a chance, reach out to them and welcome them to the community.

All-In-One Printer

Management approved a new copy-print-fax-scan machine for the Henderson Clinic. Not that you all are excited, but I am!

Life Enrichment ~ Karina Tapia

We are actively looking to hire a Life Enrichment (Activities) Leader in the Cottage Program.

For September, Stephen will cover morning activities in the Cottage. In addition, the Cottage will be open after lunch for residents to play games such as Scrabble, Rummikub, Uno, Dominoes, and Boogie.

We will combine Cottage and Health Center programs after 1:30 pm in Friendship Hall until further notice.

Maintenance Report ~ Oleg Korsunsky

Kitchen Projects

Several big kitchen projects start next week. They will last until the end of September. Our contractor will install temporary rental units in the parking lot and then replace the walk-in freezer/refrigerator in the kitchen.

Window Washing

Window washing for apartment exteriors is scheduled for early October.

Concrete Work

Upcoming concrete work on the perimeter starting in the next few weeks. Waiting for city permits. Also, there will be masonry repair to the fence by the cottage

2023 Capital Budget

We will welcome input from the community on our upcoming 2023 capital budget. The process is starting now and will take a few months.

WiFi Issues

We have a few areas that are problematic right now. A new internet feed is coming into the building in the next month.

We are looking to do a holistic upgrade on the WiFi network to bring devices in that are remotely accessible to give us quicker turnarounds. In addition, wireless access points will be relocated from convenient locations to locations that provide better coverage to boost reliability.

Treasurer's Report ~ Paula Cornyn**August 1 - 20, 2022****Beginning Fund Balance** **\$11,384.62****Receipts** **- 0****Disbursements** **(93.32)****Ending Fund Balance** **\$11,291.30****Fund Balances***Designated Funds*

Activities \$652.57

Chapel 846.37

Employee Appreciation Fund 2,280.00

Garden 139.49

Outreach 1,826.48

Stucky Library 4,326.09*Total Designated Funds* *\$10,071.00**Undesignated Funds* *1,220.30***Total Fund Balances** **\$11,291.30**

Secretary Report

Touchtown

- Katie and others were “onboarded”
- There’s still much room for improvement: My five email messages with suggestions still languish

WiFi

- On behalf of Sheila Moore, I filed a report to Oleg on the lousy WiFi connection in 247
- Perry 4th North side: deficient signal speed
- Perry 3rd: deficient signal speed - but intermittent good speed
- Dining room: low speed

Personal Actions

- Prepared [Kudoboard for Irving](#)
- Helped organize SFMYC Spreckels Lake Out & About
- Promoted mail carrier Solomon’s wedding
- Sent out Pine Park Health seminar [follow-up paper](#)
- Edited August [Heritage Happenings](#)
- Prepared [July Residents Council Meeting Notes](#)

IT

- Noted >> Patti Gallagher: no Outlook for days
- Followed up on my message of July 17 to Oleg *et al* about “Be careful with this message” added to all heritagesg.org messages
 - Heritage messages are sent from an unsecured server
- Ongoing: relying on a single volunteer for resident IT support is tricky

President's Report ~ Patrick Alexander

Food Committee

Mary Liz Harris reports that the next Food Committee meeting will be on September 13 at 10:30 in McGinley Room

Follow-Ups

Goodwill cart in the basement

- It's worked out very well
- We've taken three donations to Goodwill
- Please keep it to clothing, shoes, and books
- Please don't put in anything else
 - The problem is that Goodwill rejects things
 - We're left with having to dispose of anything they won't accept.

Pet policy & agreement

- It's an ongoing issue
- Under the capable hands, it will be resolved to the agreement of everybody

Other Business

Amendment of Bylaws - Council meeting new date or time

- Request from Mary Liz to amend the bylaws to have the monthly meeting at a different time or date. Two options
 - Start the meeting later at 10 o'clock as opposed to 9:30
 - Have the meeting on a Thursday.
- There was much discussion on this topic - much more than your humble secretary has a desire to recapitulate
- Several issues were discussed, including:
 - People working from home often do so on Mondays & Fridays
 - People take three-day weekends
 - In the old days, people worked five-day weeks
 - Moving the venue to Friendship Hall
 - Asking our podiatrist Dr Maureen Lea to change her schedule

- It will be assumed that the interested parties will seek to resolve the issues

Raffle

- Mistake on Touch Town dates
- Ticket sales 9/12/22 through 9/22/22
- Drawing 9/23/22 Lunch
- Raffle Donations
 - Give gift cards to Tony or Martha
 - Physical donations Bernie

Travel plans by the President

- Patrick Alexander will be overseas from September 22 to November 28
- Martha will be acting President

Questions from the Floor

House Committee

- Eleanor Bissell suggested that a House Committee be re-established

ASPCA Visit

Mary Liz Harris very much appreciated the visit by the ASPCA dog

Visit to Samuel P Taylor Park

- October 13