

**Heritage on the Marina
Resident Council Meeting
Friendship Hall
November 18, 2022**

Present: Martha Torres, Vice President, Paula Coryn, Treasurer and Tony Hanley, Temporary Secretary

Excused: Patrick Alexander, President and Theo Armour, Secretary.

Staff Present: Mary Linde, CEO, Jeffery Brenner, Director of Sales and Marketing, Michael Russell, Director of Resident Health Services.

Residents Present: 36

Call to Order: Vice President Martha Torres called the meeting to order at 10:00am. She asked for a moment of silence for those who are sick or who have died.

CEO Report: Mary Linde wished everyone a Happy Thanksgiving and thanks for the support of residents. Mary made comments on the following subjects.

1) Resident Satisfaction Survey Task Force: the task force has concluded their work. All residents have been given the “who to contact” names and numbers.

2) Resident Pet Task Force: the task force has concluded their work. Presentation of the Pet Policy and Pet

Agreement will be held in Friendship Hall at 10:00am
December 8, 2022.

- 3) Controller Position:** we have hired Jon Casey as our new CFO who will start in mid December. He will be working remotely. In the meantime we have used RKL to assist us in preparing budgets for 2023.
- 4) Holiday Gift Giving opportunity:** There will be a small tree in the Porter library with gift red envelopes you are encouraged to pick an envelope and purchase the requested gift (no more than \$30). We work with SF Little Brothers Friends of the Elderly. Wrapped gifts with name of recipient should be turned in to Jeffery Brenner's office by December 14, 2022.
- 5) Naming our Aging in Place model:** We are looking for help from residents to name our Aging in Place model. For example "Heritage at Home" send Mary an email with your suggestion.
- 6) Christmas Cards:** please join us on December 19, 2022 to write 250 Christmas cards.

Director of Operations/NHA: Hahn Ta was not present, and her report was read by Martha Torres. Because of current positive covid cases we have downgraded to watchlist by SF DPH. We have had 42 cases as of November 17th. CDPD and SFDPH are updating infection control guidelines. We have updated our Out & About Policy. She will share the Policy at the December RC Meeting.

Resident Health Services Director: Michael Russell noted that the Henderson Clinic will be temporarily moved to Apt 107 while

upgrades to the clinic are in progress. You can call the CNA mobile phone at (415) 351-9055. The Health Center will be responsible to answer the nurse call light system and informing the clinic staff since we are unable to access these systems.

Director of Life Enrichment: In Karina Tapia absences Martha Torres read her report. Podiatrist Maureen Lee will start coming on the second Friday of the month. Her fees will increase in January 2023 to \$75 for new private pay and \$60 regular private pay visit. Karina continues to search for an additional activity staff.

Director of Maintenance: In the absence of Oleg Korsunsky, Mary Linde read his report. Continuing to work on pest control. Please use plastic food storage containers. Unification project is moving along with bulk of work finishing in the coming two weeks. Heating issues in Perry were corrected. Still working on hiring weekend technician.

Director of Sales and Marketing Report: Jeffery Brenner reported painting in Morgan and dining room flooring completed. Porter and Perry painting to start 11/28. New light fixtures due on 11/28th. Art work early 2023. New resident due to move in 241 Morgan week after Christmas. Janet Howell is nearly finished with her work and her last day will be at the Holiday Party.

Treasurer's Report: Paula Coryn reported that \$4,150 was given to EE Appreciation Fund, the proceeds from our two fund raisers. We have \$15,643 cash on hand allocated to various committees.

Food Committee Report: Chair Mary Liz Harris reported that food committee meet at 10:30AM on November 8, 2022. Staff present. 6 residents in attendance. Introduction of Devin Green as our new nutritionist. The following issues were discussed. The self serve salad bar will not be brought back due to health issues. Bananas are too bruised and beat up. Only standard bread is available in the various floor kitchens. Ask the kitchen for specific breads. Lack of items on the menu is due to supply availability. Whole turkeys for Thanksgiving mid day meal. Hard to maintain waffle station, but can ask for fresh waffles from the kitchen. Bite size is postage stamp size when requesting meat be cut up. Next meeting is January 10, 2023 at 10:30AM.

Vice President's Report: Vice President Martha Torres noted that Party for Outreach is December 13th. If you are interested in helping to prepare stockings on December 11th, contact Stella Voyles.

Martha reminded residents of the Holiday Party on December 14th. Our next meeting is Friday December 30, 2022.

Questions/Comments: Katie Loo noted that taxi's have increased their price by 8.7%. She asked for scrip to be increased to \$20 for non-medical. Mary Linde agreed. Pam Fischer remarked that the dining room looks institutional. Mary Linde replied that she has ask Janet to look at panels of color to the dining room windows facing Bay St. Jeffery Brenner stated he will not let this campus look institutional. Mary Liz Harris asked about two visitors in her room. This can be addressed by Hanh Ta.

Adjournment: Vice President Martha Torres adjourned the meeting at 10:40AM