

EAP121 Writing Coursework Progression Worksheet

- You need to use this worksheet to manage your progress of EAP121 WCW
- Write down **key words** to the questions below
- Leave some areas to write down your group members' comments and note down areas that need improvement

1. Introduction:

1.1 Background

Why do you want to do this research? Why is the research important or useful?

1.2 Literature Review

What research about your topic has already been done? What are the main findings of previous research?

Do you see any problems or limitations with the previous research to identify the research gap/niche?

1.3 Aims and Hypotheses

What is your research aim (general purpose)? What are your specific research questions (write 2-3 research questions)?

What are your hypotheses for these research questions?

2. Methodology:

2.1 Sample

What was the size of your sample? What demographic details were important, e.g. nationality, age, gender, etc.?

2.2 Materials

How many questions were there in your survey? What question types did you use in the questionnaire? Did they help you answer the research questions set out in your Introduction?

Did you use any other important equipment/materials (e.g. software for data analysis, WeChat, etc.)

2.3 Procedure

What main steps were followed when conducting the survey and analysing the data?

3. Results and Discussion

According to your findings, what are the answers to your research questions? What reasons can you give to explain these results?

Finding 1

Finding 2

Finding 3 (optional)

4. Conclusion:

4.1 Summary of Findings

What are the main findings from your analysis of the results?

4.2 Limitations

What limitations are there for your research?

4.3 Further Research/Recommendations

How could your findings be used? Do the results have implications for stakeholders? Based on your findings, what specific recommendations could you make?

★★★ Put all your key words together and you have the skeleton of a report. ★★★