

EAP121 Formative Speaking Assignment: Group Presentation

Due Date: In-class, Week 10 L2, depending on your class timetable

Task: Present as a group to report the assessed Writing Coursework Project that you group chooses.

Your group is going to collaborate and deliver a presentation about your research project of the assessed Writing Coursework. In your presentation you should include (but not limited to):

- **Introduce** the topic and background
- **Summarize** the main findings from sources
- **Identify** your research aim(s)
- **Explain** the survey process
- **Report** your research results and discussion

Core Task Requirements

- The group presentation must be between 15-20 minutes.
- Every group member must deliver at least one part of the group presentation.
- The group presentation should have a clear structure (Introductory overview, the main presentation, and the conclusion).
- Your PPT must include ONE slide in the end, listing all your references and/or bibliographies.

Notes:

- You should deliver the presentation as a group.
- EAP Language Lecturers will provide feedback on your group presentation.

Guidelines for preparing for this GROUP presentation

- Work together to have ONE introduction, body, and conclusion for the presentation.
- One person compiles the slides from everyone into one slideshow.
 - ✓ Use only one template/slide style for the entire presentation.
 - ✓ Everyone works on their slides and sends/gives them to the one compiling.
- Everyone must contribute (i.e. research, proofreading, etc.).
- Keep a group mindset – Say “we found ...” not “I found ...”
- Work together to build a strong supported case.
- Create smooth transitions – between slides AND between group members
 - ✓ Explain how the next topic is relevant to the previous one.
 - ✓ If first time the next speaker has talked, introduce the speaker and his/her topic.
 - ✓ Sometimes an easy way to transition is to acknowledge the overlap in topics/points.