



# ANNUAL CAMPUS SECURITY AND FIRE SAFETY REPORT

KANSAS STATE UNIVERSITY | 2023

MANHATTAN | SALINA | OLATHE



## About Kansas State University

Kansas State University is a community of 4,600 faculty and staff and nearly 20,000 students from every state and 100 countries and regions. K-State's stately, limestone-capped main campus lies in Manhattan, a city with more than 55,000 residents nicknamed "The Little Apple." K-State was founded in 1863 as the nation's first operational land-grant university and now has campuses in Manhattan, Salina and Olathe, as well as our Global Campus, which serves thousands of distance students. Additionally, K-State Research and Extension has a presence throughout each of Kansas' 105 counties.

The Kansas State University Olathe campus opened in April 2011. The campus is in a parklike setting on 26 acres in the Kansas Bio-Science Park in Johnson County, just east of Kansas Highway 7 on College Boulevard. The campus presently consists of a 110,000-square-foot building sitting on eight acres. The remaining acres are for future campus development. The K-State Olathe campus is a community of more than 200 students and 45 faculty and staff. The combination of classes, events and programs averages 2,500 visitors per month to the campus.

K-State Olathe offers graduate-level programs that are in demand in the Greater Kansas City area. With academic programs focusing on applied sciences, animal health and nutrition, food safety and security, adult learning and leadership, public health, school counseling and horticulture, our students are able to hone their scientific and technical skills while mastering business and leadership practices that will advance their careers and their organizations. As a driving force for research, economic growth and workforce development in the Greater Kansas City area, K-State Olathe extends the mission of Kansas State University by fostering new ways of learning and discovery.

Kansas State University Salina Aerospace and Technology Campus is a community of more than 180 faculty and staff and nearly 700 students. The 125-acre campus is in Salina, a centrally located city with approximately 47,000 residents.

K-State Salina was established in 1965 as the state's first public college of technology, and it has been growing and changing to meet global business and industry needs ever since. The campus is part of the former Schilling Air Force Base and was previously known as the Schilling Institute, Kansas Technical College, Kansas College of Technology and Kansas State University Polytechnic. In 1991, the campus merged with Kansas State University and became the ninth college within the institution. In 2021, it was rebranded as Kansas State University Salina Aerospace and Technology Campus.

K-State has been recognized as one of the nation's top universities by Forbes Magazine, The Princeton Review and U.S. News & World Report, not to mention the most beautiful campus in the state by Travel + Leisure magazine. Our students can choose from more than 250 majors and options in nine colleges, and more than 100 academic programs in the graduate school. Research opportunities abound for both undergraduate and graduate students, as K-State is home to more than 90 research centers.

More than 200,000 alumni are proud to be permanent members of the K-State family, and we are proud of the extraordinary things they've accomplished. As K-State works to become the nation's leading next-generation land-grant university, we look forward to a bright, successful future.



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# Introduction

Kansas State University is committed to providing a safe and inclusive environment for all people. The university's Annual Security Report is published each year to help the K-State community make informed safety decisions. While K-State has not experienced a significant number of major crimes historically, crime is a national concern that affects us all. Developing and maintaining a safe and secure campus environment is the responsibility of the entire K-State community: security personnel, faculty, staff, students and visitors. The K-State Compliance & Conflict Resolution Manager annually prepares and distributes the K-State Annual Security Report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, formerly known as The Student Right to Know and Campus Security Act. It provides students and employees with information on the university's security arrangements, policies and procedures; programs that provide education on such things as drug and alcohol abuse, awareness of various kinds of sex offenses, the prevention of general crime, and procedures the university will take to notify the campus community in the event of an emergency. Its purpose is to provide students and employees with information that will help them make informed decisions relating to their own safety and the safety of others. The crime statistics included in the report are a compilation of crimes reported to the university's police department, as well as other campus security authorities, including local law enforcement. Notice of the availability of the Annual Security Report is distributed to every member of the university community by October 1 each year. Anyone, including prospective students and employees, may obtain a paper copy by contacting the Compliance & Conflict Resolution Manager, 214 Anderson Hall, Manhattan, KS 66506. An electronic copy of the Annual Security Report, along with additional information related to Clery Act Federal compliance, may be found at [k-state.edu/report/clery](http://k-state.edu/report/clery).

## Mission

The mission of Kansas State University is to foster excellent teaching, research and service that develop a highly skilled and educated citizenry necessary to advancing the well-being of Kansas, the nation and the international community. The university embraces diversity, encourages engagement, and is committed to the discovery of knowledge, the education of undergraduate and graduate students, and improvement in the quality of life and standard of living of those we serve.

## General Well-being

Kansas State University is committed to the personal well-being of every member of the university community. The university strives to provide a welcoming, safe, supportive, caring and inclusive campus. The following K-State services and resources are just some of the ways the university addresses all aspects of personal well-being.

### Physical Well-being

#### Manhattan Campus:

- **Lafene Health Center**, 1105 Sunset Ave., **785-532-6544**: Offers comprehensive and high-quality outpatient care.
- **Recreational Services**, 101 Peters Rec Complex, **785-532-6980**: Develops, promotes and manages the administration of recreational and fitness facilities, services and programs for the campus, including intramural/recreational sports, fitness programs and sport clubs.
- **Wildcat Walk**, **785-395-SAFE (785-395-7233)**: Provides escorts for students to on-campus destinations or up to two blocks off campus by K-State police and security officers.

#### Salina Campus:

- **Student Life Center**, 2310 Centennial Road, **785-826-2672**: Develops, promotes and manages the administration of recreational and fitness facilities, services and programs for the campus, including intramural/recreational sports and sport clubs.
- **Wildcat Walk with Security**, **785-826-2952**: Provides escorts for students to on-campus destinations by K-State security officers.

### Academic Well-being

#### Manhattan Campus:

- **Academic Achievement Center**, 101 Holton Hall, **785-532-6492**: Offers academic coaching, supplemental instruction, tutoring and student success courses.
- **Student Access Center**, 202 Holton Hall, **785-532-6441**: Provides equal access for students, faculty and staff to campus programs and services.
- **Student Support and Accountability**, 201 Holton Hall, **785-532-6432**: Provides crisis response; assists students with problem-solving and provides campus and community resources; and provides advocacy on a student's behalf.
- **Kansas State Testing Center**, 2323 Anderson Ave., **785-532-2957**: Offers exam administration and proctoring.
- **K-State First**, 014 Holton Hall, **785-532-1501**: Assists new students with the transition to college learning and life.
- **Office of First-Generation Students**, 101 Holtz Hall, **785-532-5703**: Offers support and programming to first-generations students.
- **Pre-Professional Advising Center**, 101 Holton Hall, **785-532-3370**: Provides guidance and programming to encourage students to explore professional fields and prepare for a competitive application to professional programs.
- **TRIO Educations Support Services**, 103 Holton Hall, **785-532-5642**: Offers support services for qualified first-generation, low-income students.

## Salina Campus:

- **Academic Services**, 209 College Center, **785-826-2674**: Assists students with problem-solving, academic assistance, campus and community resources and student advocacy services.
- **Tutoring Services (K-State Salina Library)**, **785-826-2636**: Offers free tutoring by request and walk-in.
- **Writing Center**, 102 Technology Center, **785-826-2640**: Provides assistance with reviewing, revising and improving student writing skills.
- **Professional Education and Outreach**, Outreach Center, **785-826-2633**: Offers exam administration and proctoring.
- **Student Support Services-TRIO**, 112 Tullis, **785-826-2973**: Offers support services for qualified first-generation, low-income students.

## Mental Well-being

- **Suicide and Crisis Lifeline**, **988**: The Lifeline provides 24/7, free and confidential support for people in distress, prevention and crisis resources for you or your loved ones, and best practices for professionals in the United States.

## Manhattan Campus:

- **Lafene Counseling and Psychological Services**, 1105 Sunset Ave., Rm 101, **785-532-6927**: Provides consultation and crisis support; offers individual, couples and group therapy; and training for stress management and other skills for student success.
- **Center for Advocacy Response and Education**, 206 Holton Hall, **785-532-6444**: Educates the K-State community about the spectrum of violence and bystander intervention techniques and provides confidential advocacy and support for those who experience sexual violence, dating violence and stalking.

## Olathe Campus:

- **Metropolitan Organization to Counter Sexual Assault (MOCSA)**: 3100 Broadway, Suite 400, Kansas City, Missouri, 64111-2591, and at hospitals in Olathe and the Greater Kansas City area; **913-642-0233** for Kansas 24-hour crisis line; **816-531-0233** for Missouri 24-hour crisis line; and **800-656-4673** for the National Sexual Assault Hotline. MOCSA offers therapy, support, and advocacy for victims of rape and sexual assault, for sexually abused children and families, for adult survivors of child sexual abuse and for others affected by sexual violence. [mocsa.org](http://mocsa.org).
- **SAFEhome**: Confidential location in Johnson County, **913-262-2868** for 24-hour crisis line. Offers services to victims of domestic violence in Johnson County, including temporary shelter, transitional housing, women's and children's counseling, community outreach counseling, housing, court and economic advocacy, substance abuse assessment and rape prevention education. [safehome-ks.org](http://safehome-ks.org).
- **Johnson County Mental Health Emergency Services**: 111 South Cherry St., Olathe, Kansas, 66061, **913-268-0156** for 24-hour emergency services or **913-826-4200** for daytime business hours. [jocogov.org/dept/mental-health](http://jocogov.org/dept/mental-health).
- Information about additional well-being resources in Johnson County is available at [jocogov.org/dept/humanservices/publications-and-directories/my-resourceconnection](http://jocogov.org/dept/humanservices/publications-and-directories/my-resourceconnection).

## Salina Campus:

- **Veridian Behavioral Health**, 400 S. Santa Fe, **785-452-6113**: Offers a full continuum of mental health care and crisis assistance services.

## Financial Well-being

- **Powercat Financial**, 302 K-State Student Union, **785-532-2889**: Provides free peer-to-peer financial advice and resources on budgeting, credit use, saving, loan management and transitioning into work.
- **Student Financial Assistance**, 220 Anderson Hall, **785-532-6420**: Provides financial assistance with grants, scholarships, loans and work-study.
- **K-State Proud**, 1800 Kimball Ave., Suite 200, Kansas State University Foundation, **800-432-1578** or **785-532-7558**: A student-led, nationally recognized fundraising campaign that lets students help students. All donations establish Student Opportunity Awards for fellow K-State students.

## Individual Well-being

- **Spectrum Center**, 207B Holton Hall, **785-532-5352**: Serves the lesbian, gay, bisexual, transgender, queer and allied community. The center provides support and resources for student issues dealing with sexuality and gender identity.
- **Student Belonging and Inclusion**, 224 Anderson Hall, **785-532-6276**: Committed to promoting diversity in every sector of Kansas State University by providing vision and leadership in diversifying all university functions as well as students, faculty, staff and the curriculum.
- **Student Legal Services**, 201 Holton Hall, **785-532-6432**: Provides free consultation for students regarding legal options and services.
- **Cats' Cupboard**, 2021 Denison Avenue, **785-532-0366**: As the university's food pantry, it provides access to nutritious food and general support through initiatives that promote health, success and well-being.
- **Office of Institutional Equity**, 220A Kedzie Hall, **785-532-6220**: Evaluates and investigates reports of discrimination, harassment or sexual assault.
- **Employee Assistance Program, or EAP**, **1-888-275-1205**: Provides confidential assistance to help university employees resolve personal problems that affect job performance. The program helps identify resources that can help. For additional information about the program, contact Human Resources at **785-532-6277**.
- **Human Resources**, 111 Dykstra Hall, **785-532-6277**: Maximizes the university's ability to support the needs of all employees, including faculty, unclassified professionals, support staff and students. HR focuses on recruiting, developing and retaining a diverse, highly qualified workforce.

## Salina Campus:

- **Student Life**, Student Life Center, **785-826-2667**: Assists students with student life activities, housing and dining, health and wellness, crisis response, campus resources, and clubs and organizations.

- **Academic Services**, 209 College Center, **785-826-2674**: Assists students with problem-solving, academic assistance, campus and community resources, and student advocacy services.
- **Cats' Corner**, 112 Tullis, **785-826-2971**: Provides access to food and hygiene items, as well as professional clothing.

## Suicide

Suicide is the second-leading cause of death in college students. It is also one of the most preventable forms of death. Because suicides and nonfatal suicide attempts have direct, profound, costly and emotionally damaging effects on the entire community, we strive to prevent both by educating K-State community members about suicide prevention strategies.

### Suicide & Crisis Lifeline



The Lifeline provides 24/7, free and confidential support for people in distress, prevention and crisis resources for you or your loved ones, and best practices for professionals in the United States. [988lifeline.org](http://988lifeline.org)

### Suicide Risk Factors, Signs and Prevention

By understanding the risk factors and learning how to interact with someone who may be suicidal, suicide may be prevented. Ninety percent of individuals who complete suicide demonstrate some type of warning sign they are considering taking their own life.

**Warning signs for suicide include suicidal thoughts or comments, such as:**

- "People would be better off without me."
- "I can't live like this anymore."
- "I might as well be dead."
- "I could do \_\_\_\_\_ to kill myself."

**Behavioral cues, such as:**

- Purchasing a gun.
- Stockpiling pills.
- Giving away money or prized possessions.
- Dramatic change in behavior.
- Sudden interest or disinterest in religion.
- Hopelessness.
- Rage.
- Uncontrolled anger.
- Seeking revenge.
- Acting reckless or engaging in risky activities, seemingly without thinking.
- Feeling trapped or like there's no way out.
- Increased alcohol or drug use.
- Withdrawing from friends, family and society.
- Anxiety.
- Inability to sleep or sleeping all the time.
- Dramatic mood changes.
- Expressing no reason for living or no sense of purpose in life.
- Themes of death in conversation or other communication, including social media and texts.
- Prior suicide attempts.

Observing any of these warning signs in yourself or someone you know means it's crucial to get help. Asking someone if they are considering suicide DOES NOT increase risk of them taking action. Research has shown that once a person has been asked about suicide, they experience relief, not distress. Once the question has been asked, fully LISTEN to what that person has to say and take steps to persuade them to get help. **You may ask the individual any of the following:**

- Will you go with me to see a counselor?
- Will you let me help you make an appointment with a counselor/doctor, etc.

If you or someone you know is experiencing thoughts of suicide, consult with a mental health professional. Resources on campus include Lafene Counseling and Psychological Services, the Family Center, and the employee assistance program (EAP).



# Crime Prevention, Safety and Security

## Safety is a Shared Responsibility Among Students, Faculty, Staff and Visitors

Keeping K-State safe depends on the cooperation, involvement and support of all university community members. We cannot list specific measures that will protect you from every threatening situation that may arise. Instead, we hope to teach you how to "think crime prevention" in day-to-day living. Carefully assess and modify your own behaviors and habits to lessen your vulnerability to unsafe conditions. The suggestions presented should not be thought of a list of crime prevention measures, but as examples of common-sense behavior that will help you make life safer and more secure.

### Protect Yourself

- Download and use Rave Guardian, K-State's safety app.
- Walk and jog with a friend.
- Use Wildcat Walk.
- Use the Blue Light Phone Boxes to notify campus police.
- Use the best-lit and most traveled walkways at night.
- Ask visitors to identify themselves before allowing them access to your residence.
- Park your car in lighted areas.
- Sign up for K-State Alerts.

### Lock Up

- Always lock the door where you live, even when leaving for a short period of time.
- Always lock your car, your bike and other valuables.
- When you return to your car, have the key ready to open the door.
- Never prop open exterior doors.

### Prevent Theft

- Never leave personal items such as laptops, phones or textbooks unattended — even for a short amount of time.
- Engrave your valuable items at the K-State Police Department at no charge.
- Keep a list of valuable possessions, including their makes, models and serial numbers.
- Don't carry large amounts of money on you.

Preventing campus crime is a shared responsibility between the university and the campus community. Public apathy is a criminal's greatest ally. Remember, suspicion is the only reason anyone needs for calling the police. Crimes, suspicious activity or other emergencies on campus should be reported immediately.

### Do not assume that someone else has reported harmful, suspicious or criminal activity.

If you suspect a crime has been or is being committed, call the K-State Police Department immediately or call **911**. If any member of the university community — student, staff or guest — is the potential victim of crime, you should call the K-State Police immediately.

### Do not take unnecessary chances.

- Do not interfere with individuals in the process of committing a serious crime or law enforcement authorities on the scene.

### Gather as much information as possible as personal safety allows following a crime or incident.

- Nature of the crime or incident.
- Location.
- Description of individual(s) involved.
  - If the individual(s) left the scene, note direction of travel.
- Time of crime or incident.
- Your name, location and phone number.

### Build skills and stay informed.

Although the K-State Police Department hopes our community will never be exposed to a violent intruder event, proactive awareness and training among the community and the police department serves as our best preparation.

- Participate in Community Safety Talks.
- Take the ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training.

## Reporting Crimes to the K-State Police Department

We encourage all members of the K-State community to report all crimes and other emergencies accurately and promptly to the K-State Police Department and the appropriate law enforcement agencies. The department has a dispatch center available 24 hours. Local law enforcement can be contacted in emergencies by calling **911**. The K-State Police Department encourages all crimes to be reported, whether an investigation continues or not, to assure all community safety and security concerns can be addressed. If any member of the university community — student, staff or guest — is the potential victim of crime, call the K-State Police Department immediately.

### Non-Emergency Numbers:

- Manhattan Campus: **785-532-6412**
- Olathe Campus: **913-307-7318**
- Salina Campus: **785-822-7424**

# Confidential Reporting

## Silent Witness

The K-State Silent Witness program is a confidential and anonymous reporting resource available to anyone who elects to report crimes or suspicious activity. For anonymous reporting via Silent Witness, visit [k-state.edu/safety-services/silent](http://k-state.edu/safety-services/silent).

## Crime Prevention and Safety Awareness Programs

In an effort to promote safety and security awareness, Kansas State University offers programs to educate and inform students, employees, parents and the community at large on a variety of issues. Programs are offered throughout the academic year and summer; specific program frequency may vary.

Name	Phone	Location	Website
K-State Police Department	911 or Administrative phone number 785-532-6412	Hoeflin Stone House, 1701 N. Manhattan Ave.	<a href="http://k-state.edu/police">k-state.edu/police</a>
Rave Guardian App			<a href="http://k-state.edu/police/safety-services/rave_guardian">k-state.edu/police/safety-services/rave_guardian</a>
Anonymous Reporting			<a href="http://k-state.edu/risk/integrity/hotline.html">k-state.edu/risk/integrity/hotline.html</a>
Riley County Police	785-537-2112	1001 S. Seth Child Road	<a href="http://rileycountypolice.org">rileycountypolice.org</a>

Programs/Service	Program type	Office providing program	Length and frequency of program	Audience	Approximate number of participants	Delivery
A.L.I.C.E. Training	Information	K-State Police Department	2 Hour on Request	Students, Faculty, and Staff	435	In person
Weapons Policy Training	Information	K-State Police Department	1 Hour Online Access	Students, Faculty, and Staff	Students, Faculty, and Staff	Online



# Safety resources

## Rave Guardian

Rave Guardian is an app for the K-State community that provides a direct connection to K-State Police and other resources so that everyone can easily communicate all their safety needs. Its easy-to-use features help you and your friends stay safe every day.

### With Rave Guardian:

- **One-click emergency dial to 911.**
- **Safe Walk virtual campus safety escort:** Set a virtual safety timer and share with friend and family, or an Official Guardian. Includes the option to give helpful information such as where you are going and stops you may make.
- **Two-way text communication with campus police:** Share information and safety concerns with K-State police via chat with the option to stay anonymous.
- **Call directory with campus resources:** Place a direct call to campus resources and support services with the option to share your location with safety officials during the call.
- **Campus alerts and updates:** Receive alerts based on your location, even when you don't have a cell signal.

The Rave Guardian app is free for all members of the university community to download.



## K-State Alerts

K-State Alerts, Kansas State University's emergency notification system, gives campus authorities the ability to communicate emergency information quickly to the university community using some or all of the following channels:

- Text messaging.
- Automated phone calls.
- Broadcast emails to all @k-state.edu accounts.
- Alert beacons.
- Tornado warning sirens.
- Postings to [k-state.edu](http://k-state.edu).
- Digital signage.
- Official university social media accounts.

K-State Alerts may be used when a dangerous condition exists on campus (e.g., active shooter, storm in process, dangerous debris from storm), when a decision to close the campus has been made

or when a decision to reopen the campus following a forced closure has been made.

To receive emergency notifications by text or phone, you must enroll in K-State Alerts through the eProfile system. Only current faculty, staff and students with an active eID are eligible to sign up for text messages and phone alerts. This includes K-Staters at the Manhattan, Salina and Olathe campuses, distance students and those at research and extension offices. Eligible K-Staters can add contact information of parents, children and spouses when they sign up. In addition, visitors can opt into the system by texting **KSTATEVISITOR** to **67283**.

## Centralized Reporting

While all members of the K-State community are encouraged to accurately and promptly report all crimes and other emergencies to the appropriate law enforcement agencies, we know many victims of crimes do not report crimes directly to the police. Instead, a crime victim may decide to tell a colleague, trusted friend, mentor or advisor.

As such, a global reporting website has been created to submit reports related to academic violations, code of conduct violations, students of concern, discrimination, harassment — including sexual harassment — Clery Act crimes, work-related incidents, access barriers and incidents involving a minor. Individuals from all campuses — Manhattan, Salina, Olathe and Global — are encouraged to use [k-state.edu/report](http://k-state.edu/report).

## Pastoral and Professional Counselors

Pastoral and professional counselors on college campuses may not be required by law to report crimes for inclusion in the Annual Safety Report. Even these legally recognized privileges, however, acknowledge some exemptions, and there may be situations in which counselors are in fact under a legal obligation to report a crime. Crimes reported to a pastoral or professional counselor shall not initiate a Timely Warning, but may be made on a voluntary basis.

## Campus Security Authorities, (CSAs)

While K-State prefers that community members promptly report all crimes and other emergencies directly to K-State Police at **785-532-6412** or **911**, we recognize that some people may prefer to report to other individuals or university offices. The Clery Act Designation and Reporting Policy (PPM Chapter 3110) recognizes certain university officials and offices as a campus security authority, or CSA. PPM Chapter 3110.020 defines these individuals, among other individuals as (i) A campus police department or a campus security department of an institution; (ii) Any other individual or individuals who have responsibility for campus security, such as an individual who is responsible for monitoring entrance into university property; (iii) An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings; and (iv) Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.

**Campus Security Authorities (CSAs)** are responsible for reporting any Clery Reportable Crime about which they have knowledge and that is alleged to have occurred within K-State's Clery geography.

CSAs are expected to report Clery Reportable Crimes through the Campus Security Authority Reporting form found on [k-state.edu/report](http://k-state.edu/report) as soon as possible and no later than 24 hours after receiving the information to the extent possible. A CSA or reporting party does

not need to witness the reported crime and the persons involved do not need to be affiliated with K-State. CSAs also may be required to provide confirmation of the absence of reported incidents on a quarterly basis. CSAs are not responsible for determining if a crime took place, convincing the victim to contact law enforcement, investigating the alleged crime, or finding and/or arresting the alleged perpetrator, and should not engage in these activities.

While the university has identified several CSAs at K-State, we officially designate the following offices as places where campus community members should report crimes:

Official	Individual	Phone Number
University President	Richard Linton	785-532-6221
Provost and Senior Vice President	Charles Taber	785-532-6224
Senior Vice President for Executive Affairs University Engagement and Partnerships	Marshall Stewart	785-532-3221
Vice President for Research	David Rosowsky	785-532-5110
Interim Vice President for Communications and Marketing	Ashley Bourne	785-532-2535
Vice President for Administration and Finance	Ethan Erickson	785-532-6242
Vice President for Diversity, Inclusion and Belonging	Rana Johnson	785-532-3193
Vice President of Academic Success and Student Affairs and Dean of Students	Thomas Lane	785-532-6237
General Counsel	Shari Crittendon	785-532-5730
Assistant Vice President for Human Resources	Shanna Legleiter	785-532-6277
Chief Risk and Safety Officer	Brandon Chance	
Assistant Vice President/Chief of Police	Ronnie Grice	785-532-1131
Assistant Vice President, University Risk & Compliance Officer	Elliot Young	785-532-6233
Director of Athletics	Gene Taylor	785-532-6912
Senior Associate AD for Compliance	Julie Owen	785-532-7678
Associate Director of Housing and Dining	Nick Lander	785-532-7659
Assistant Vice President of Student Support and Accountability	Andy Thompson	785-532-6432
Compliance & Conflict Resolution Manager	Ryan Van Dusen	785-532-2832
Director of Institutional Equity	Justin Frederick	785-532-6220
Dean, College of Agriculture, and Director of K-State Research and Extension	Ernie Minton	785-532-7137
Dean, College of Architecture, Planning & Design	Michael McClure	785-532-5950
Dean, College of Arts and Sciences	Chris Culbertson	785-532-6900
Dean, College of Business Administration	Kevin Gwinner	785-532-7227
Dean, College of Education	Debbie Mercer	785-532-7304
Dean, Carl R. Ice College of Engineering	Matt O'Keefe	785-532-5590
Dean, College of Veterinary Medicine	Bonnie Rush	785-532-5884
Interim Dean, College of Health and Human Sciences	Brad Behnke	785-532-5504
Dean, K-State Global Campus	Karen Pedersen	785-532-5644
Dean, Graduate School	Claudia Petrescu	785-532-6191
Dean, Libraries	Joe Mocnik	785-532-7400
Dean, School of Leadership Studies	Mary Hale Tolar	785-532-6085
Dean, Salina Aerospace and Technology Campus	Alysia Starkey	785-826-2601
Director, Olathe Campus Business & Finance	Meagan Sadler	913-307-7302
<b>Department/Unit Heads and Program Directors</b>		
Athletic Directors (ADs) including executive and associate athletic directors		
Athletic Coaches including assistant coaches		
Senior housing staff		
Resident Assistants (RAs) and Resident Learning Assistants (RLAs)		
Community Assistants (CAs) who monitor access to residence halls		

This list of campus security authorities is subject to modification and is not intended to be all inclusive, due to changes in responsibilities within the university and varying job titles across campuses. Whether or not an individual is paid by the institution is not a factor in determining if that individual is a CSA.

# Campus Access

## Manhattan Campus Law Enforcement

The Kansas State University Police Department helps preserve a safe campus environment where diverse social, cultural and academic values can develop and prosper.

The department has over 20 police officers serving the campus community. Patrols operate 24 hours a day, seven days a week, 365 days a year through the campus, KSU Foundation property, parking lots, residence halls, Jardine apartments and athletic complex grounds.

University police officers derive their authority from KSA 76-726 and are fully commissioned law enforcement officers vested with full police/law enforcement authority with arrest powers. Officers are state-certified and receive their basic law enforcement training from the Kansas Law Enforcement Training Academy. Officers receive a minimum of 40 hours of in-service training each year to maintain their state certification.

The K-State Police Department also has a staff of security officers in addition to commissioned officers. Security personnel are responsible for unlocking and locking campus buildings, performing routine laboratory and building inspections for fire and for safety-related problems. Security personnel also patrol buildings and campus grounds to report suspicious activity and unsafe conditions.

K-State Police Department dispatchers monitor telephones and a two-way radio service 24 hours a day, 365 days a year to give information and respond to emergencies. They can dispatch fire or emergency medical service and communicate with local and state police agencies when needed. Dispatchers monitor the National Weather Service radio network. The dispatchers also continuously monitor the interface for the Rave Guardian app and the emergency telephones located throughout campus and residence hall parking lots. Officers respond to the location of the emergency phones once activated. Dispatchers also monitor several closed-circuit television cameras placed throughout the campus.

## Olathe Campus

The K-State Olathe Security Department helps preserve a safe campus environment where diverse social, cultural and academic values are allowed to develop and prosper. During normal business hours, the Olathe campus is generally open to employees, students, visitors, contractors, guests and invitees. Outside normal operation hours, access cards are required to enter the building.

The campus currently consists of one building. K-State Olathe does not operate any residence halls. The Security Department has two full-time security officers who patrol the campus from 7 a.m. to 11 p.m. Monday-Friday. Officers are also on duty on weekends when the campus is open for scheduled events. While on duty, officers can be reached via cellphone at **913-203-3133** or at the office number **913-307-7318**. In addition, officers from the Olathe Police Department drive through the campus as part of routine patrols.

The K-State Olathe building is equipped with 38 security cameras, an access control card-key system, and emergency code blue phones in the front and back parking lots. The K-State Olathe Security Department communicates and coordinates with the K-State Police Department on the Manhattan campus and maintains a close working relationship with the Olathe Police Department to maximize the services provided to the K-State Olathe community.

## Salina Campus

The K-State Salina Security Office helps preserve a safe campus environment where diverse social, cultural and academic values are allowed to develop and prosper. The Security Office consists of four full-time security officers.

One university police sergeant from the Kansas State University Police Department in Manhattan is assigned to the Salina campus as a liaison with local law enforcement agencies and to direct security services for the Salina campus.

## Physical Plant Safety Measures

The Facilities Department oversees services for landscaping to assure trees, shrubs and other vegetation are trimmed back and do not obstruct exterior lighting or hydrants. The Facilities Department also ensures required inspections and maintenance of backflow, hydrant, outdoor lighting, emergency exit lights, extinguishers, fire alarm, kitchen hoods and suppression gas and wet sprinkler systems. In addition, there are contracted services for the maintenance and software upgrades for the surveillance cameras and access control systems.

## Working Relationship With State and Local Law Enforcement Agencies

The K-State Police Department maintains a very close working relationship with local, state and federal law enforcement agencies to maximize the services provided to the university community. Close contact and coordination of services are maintained with the Riley County Police Department daily, and it provides crime statistics for our annual report. The K-State Police Department and Riley County Police Department responsibilities regarding jurisdiction and investigations are described in a memorandum of understanding between the two agencies. The security departments at Olathe and Salina communicates and coordinates with K-State Police Department and with local, county and state law enforcement agencies.

All reports are forwarded to the K-State Police Department's record section for review and processing. These are confidential criminal investigation reports and as such are not required to be disclosed to the public or to university administrators, except when court ordered. The department maintains statistical data from these reports for appropriate use and it is available to the public upon request.

## Responding to Calls

Every call is checked by an officer. Reported criminal acts or emergencies on campus result in an officer being immediately dispatched to the location of occurrence. The dispatcher will also notify other emergency services, such as fire or ambulance, and university offices, including the Student Support and Accountability or the Center for Advocacy, Response and Education (CARE), which may need to respond. Other means to report crimes include coming to the K-State Police Department in Hoeflin Stone House, 1701 N. Manhattan Ave.; phone reports at [785-532-6412](#); Rave Guardian app; or anonymously online at the department's crime reporting website, [k-state.edu/police/safety-services/silent](http://k-state.edu/police/safety-services/silent).

An assigned officer will investigate, make an arrest if appropriate, and prepare a detailed report of the incident. When necessary, an assigned uniform officer or department investigator will perform an investigative follow-up.

Criminal offenses are referred to the office of the city or county attorneys for prosecution. Noncriminal acts and violations of university policy are referred to the Student Support and Accountability , K-State Housing and Dining Services, Student Governing Association Judicial Board, Office of Institutional Equity, Threat Management Team or the appropriate college dean for resolution.

## Monitoring and Recording of Criminal Activity

Local law enforcement agencies investigate offenses that occur off campus in Manhattan, Olathe and Salina. Off-campus offenses are reported daily in the local newspapers. Information concerning criminal activities that occur at off-campus locations of student organizations and off-campus housing facilities will be reported to the university community when possible and if it is determined that such incidents may be of concern to university community members.

## Registered Sex Offenders

A list of registered sex offenders who are students or employees of Kansas State University is available at Kansas State University Police Department, Hoeflin Stone House, 1701 N. Manhattan Ave., for the public to view upon request. The link to the Kansas Bureau of Investigation Registered Offender website is [kansas.gov/kbi/ro.shtml](http://kansas.gov/kbi/ro.shtml).

## Daily Crime Log

A daily crime log documenting incidents reported to the K-State Police Department is kept in accordance with the Higher Education Opportunity Act. Crime information, including when and where a crime occurred as well as a description of the crime is included in the log. Anyone, including prospective students and employees, may obtain a copy of the daily crime log for each campus at [k-state.edu/report/clery/crime-log.html](http://k-state.edu/report/clery/crime-log.html).



# Crime Statistics

This report provides statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned, leased, or controlled by Kansas State University. The data covers a 12-month period — Jan. 1 through Dec. 31 — for each year listed. The K-State Clery Act Compliance Manager prepares this report in cooperation with K-State's Housing and Dining Services; the K-State Center for Advocacy, Response, and Education (CARE); The Office of Institutional Equity; Center for Student Involvement; K-State's nonacademic judicial programs; representatives from each campus and local law enforcement agencies.

Information about select crimes is collected from the K-State Police Department; local, county, and state law enforcement agencies; and from any campus or community member who may elect to file a confidential and anonymous crime or suspicious activity report.

through the K-State Police Department's Silent Witness program, online at [k-state.edu/police/safety-services/silent](http://k-state.edu/police/safety-services/silent). This report does not include privileged counseling or medical information from Lafene Counseling and Psychological Services, or CAPS, or Lafene Health Center.

Data on reported criminal offenses and arrests on the campus are provided in accordance with the Campus Security Act; additional information regarding crime rates in the Greater Manhattan community may be obtained from the Riley County Police Department.

Questions regarding this report or requests for the report in alternative formats should be directed to the Compliance & Conflict Resolution Manager, 214 Anderson Hall, Manhattan, KS 66506.

This report is available to print at [k-state.edu/report/clery](http://k-state.edu/report/clery).

## Manhattan Campus:

Crime	2020				2021				2022			
	On-Campus Property		Non-campus	Public Property	On-Campus Property		Non-campus	Public Property	On-Campus Property		Non-campus	Public Property
	Total on Campus	Residential Facilities*			Total on Campus	Residential Facilities*			Total on Campus	Residential Facilities*		
Murder/Nonnegligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault	2	2	2	0	15	15	1	1	17	13	2	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	6	0	3	1	2	2	4	4	2	0	6	0
Motor Vehicle Theft	1	0	0	0	1	1	0	0	4	0	1	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	1	0	0	1	1	1	0	0	2	0	0	0
Rape	2	2	1	0	7	7	0	0	14	11	1	0
Fondling	0	0	1	0	8	8	1	1	3	2	1	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
<b>VAWA Crimes</b>												
Domestic Violence	2	0	1	2	1	1	1	0	4	0	3	0
Dating Violence	0	0	0	0	4	4	4	0	2	2	1	0
Stalking	3	1	1	1	12	3	3	0	4	2	2	0
<b>Arrests</b>												
Liquor Law Arrests	9	3	3	2	49	0	0	0	33	5	5	0
Drug Abuse Arrests	9	5	4	2	12	0	1	0	4	2	10	0
Weapons Possession Arrests	0	0	0	1	2	0	1	0	1	1	1	0
<b>Referrals</b>												
Liquor Law Violations	139	139	0	0	236	236	0	0	157	155	0	0
Drug Abuse Violations	70	70	0	0	39	39	0	0	27	27	0	0
Weapons Possession Violations	0	0	0	1	0	0	0	0	0	0	0	0

## Salina Campus:

Crime	2020				2021				2022			
	On-Campus Property		Non-campus	Public Property	On-Campus Property		Non-campus	Public Property	On-Campus Property		Non-campus	Public Property
	Total on Campus	Residential Facilities*			Total on Campus	Residential Facilities*			Total on Campus	Residential Facilities*		
	Murder/Nonnegligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault	0	0	0	0	0	0	0	0	1	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	1	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
<b>VAWA Crimes</b>												
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
<b>Arrests</b>												
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession Arrests	0	0	0	0	0	0	0	0	0	0	0	0
<b>Referrals</b>												
Liquor Law Violations	0	0	0	0	2	2	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession Violations	0	0	0	0	1	1	0	0	0	0	0	0

## Olathe Campus:

Crime	2020				2021				2022			
	On-Campus Property		Non-campus	Public Property	On-Campus Property		Non-campus	Public Property	On-Campus Property		Non-campus	Public Property
	Total on Campus	Residential Facilities*			Total on Campus	Residential Facilities*			Total on Campus	Residential Facilities*		
	Murder/Nonnegligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
<b>VAWA Crimes</b>												
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
<b>Arrests</b>												
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession Arrests	0	0	0	0	0	0	0	0	0	0	0	0
<b>Referrals</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession Violations	0	0	0	0	0	0	0	0	0	0	0	0

**Hate Crime Key:** (D) Disability (E) Ethnicity (Ra) Race (Re) Religion (S) Sexual Orientation (G) Gender (N) National Origin (Gi) Gender Identity

In 2020, 2021, or 2022 there were no hate crimes reported.

\* Residential Facilities incidents are included in the Total on Campus incidents.

No crimes were determined to be unfounded for the 2019 year.

No crimes were determined to be unfounded for the 2020 year.

No crimes were determined to be unfounded for the 2021 year.

# Definitions of Reportable Incidents and Locations

FBI Uniform Crime Reporting National Incident Base Reporting Board Standards definitions.

When not in conflict with the Clery Act, the standards of the FBI's Uniform Crime Reporting program are used.

## Murder and Nonnegligent Manslaughter

The willful (nonnegligent) killing of one human being by another.

## Manslaughter by Negligence

The killing of another person through gross negligence.

## Sex Offenses

The definition of sex offenses was revised to remove references to "forcible and nonforcible" sex offenses after 2013, and the offenses now reflect the Uniform Crime Reporting program definitions for rape, fondling, incest and statutory rape. A sexual offense is any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

**Rape.** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

**Fondling.** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

**Incest.** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape.** Sexual intercourse with a person who is under the statutory age of consent.

## Robbery

Taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

## Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

## Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

## Motor Vehicle Theft

The theft or attempted theft of a motor vehicle.

## Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

## Arrest

Persons processed by arrest, citation or summons.

## Referred for Disciplinary Action

The referral of any person to any official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.

## Illegal Weapons Possession

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

## Drug Abuse Violations

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

## Liquor Law Violations

The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

## Hate Crimes

A criminal offense committed against a person, property, or society which is motivated, in whole or in part, by the offender's bias against a race, religion, disability, sexual orientation, gender, gender identity, ethnicity or national origin; also known as a bias crime.

**Bias.** A preformed negative opinion or attitude toward a group of persons based on their race, religion, disability, sexual orientation, ethnicity, national origin, gender or gender identity.

**Race.** A preformed negative attitude toward a group of persons who possess common physical characteristics, e.g., color of skin, eyes and/or hair; facial features, etc., genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind, e.g., Asians, blacks or African-Americans, whites.

**Religion.** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g., Catholics, Jews, Protestants, atheists.

**Sexual Orientation.** A preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation. Sexual orientation is the term for a person's physical, romantic, and/or emotional attraction to members of the same and/or opposite sex, including lesbian, gay, bisexual, and heterosexual (straight) individuals.

**Gender.** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender, e.g., male or female.

**Gender Identity.** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender nonconforming individuals. Gender nonconforming describes a person who does not conform to the gender-based expectations of society, e.g., a woman dressed in traditionally male clothing or a man wearing makeup. A gender nonconforming person may or may not be a lesbian, gay, bisexual, or transgender person but may be perceived as such.

**Ethnicity.** A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term "race" in that "race" refers to a grouping based mostly upon biological criteria, while "ethnicity" also encompasses additional cultural factors.

**National Origin.** A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth. This bias may be against people that have a name or accent associated with a national origin group, participate in certain customs associated with a national origin group, or because they are married to or associate with people of a certain national origin.

**Disability.** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

## Simple Assault

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

## Intimidation

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/ or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

## Destruction/Damage/Vandalism of Property

To willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

## Domestic Violence

The term "domestic violence" includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

## Dating Violence

Violence committed by a person:

- Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- Where the existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the following factors:
  - The length of the relationship.
  - The type of relationship.
  - The frequency of interaction between the persons involved in the relationship.

## Stalking

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- Fear for his or her safety or the safety of others; or
- Suffer substantial emotional distress.

## Campus Security Authority

Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department.

Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.

An official of an institution who has significant responsibility for student and campus activities including, but not limited to, student housing, student discipline and campus judicial proceedings.

A member of the campus police department or a campus security department of an institution.

**Exemptions:** Pastoral or professional counselors are not

considered a Campus Security Authority when acting as a pastoral or professional counselor. The professional or pastoral counselors' exemption is intended to ensure that these individuals can provide appropriate counseling services without an obligation to report crimes they may have learned about through their work as a pastoral or professional counselor. This exemption is intended to protect the counselor-client role. However, even these legally recognized privileges acknowledge some exemptions, and there may be situations in which counselors are in fact under a legal obligation to report a crime. Crimes reported to a pastoral or professional counselor shall not initiate a Timely Warning.

## Noncampus Building or Property

Any building or property owned or controlled by a student organization that is officially recognized by the institution. Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

## On Campus

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls.

Any building or property that is within or reasonably contiguous to paragraph one of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

## On-campus Student Housing Facility

Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus.

## Public Property

All public property — including thoroughfares, streets, sidewalks, and parking facilities — that is within the campus, or immediately adjacent to and accessible from the campus.



# Sexual Violence

## Procedures to Follow if a Crime of Sexual Assault, Domestic Violence, Dating Violence or Stalking Has Occurred

Numerous options are available for support and reporting on campus and within the Manhattan community if an individual is a survivor of sexual assault, domestic violence, dating violence or stalking. Accessing these options will depend on the wishes of the individual; and there are different options to access resources and reporting options. Students or employees who report experiencing sexual assault, domestic violence, dating violence or stalking should be notified in writing of the procedures they should follow. The notification will include information on:

- The importance of preserving evidence as may be necessary to prove the offense or to obtain a protective order.
- Information on where a forensic examination can be obtained.

### Steps to consider following a sexual assault

#### First and foremost, find a safe space.

Safety should always be the first priority following an assault.

#### Consider taking steps to preserve all physical evidence.

Preserving evidence may assist in proving that the alleged criminal offense occurred and/or may be helpful in obtaining a protection order.

- Do not bathe, shower, brush teeth, douche or otherwise clean the environment in which the assault occurred.
- Do not remove clothing items worn during or following an assault, as they frequently contain valuable fiber, hair and fluid evidence.
- Individuals experiencing stalking should also preserve evidence of the crime to the extent possible, such as any electronic communications that have been received.

### Get medical attention as soon as possible

The health and safety of all individuals who have experienced violence is of the upmost importance and an exam may reveal the presence of physical injury that may not be distinct or initially identifiable.

The state of Kansas allows survivors of sexual assault to preserve evidence with or without reporting to law enforcement. If you choose at the time of your exam not to report to law enforcement, the evidence collected at your exam will be sent to the Kansas Bureau of Investigation and held for five years. A Sexual Assault Forensic Exam, or SAFE, can be performed at your local or regional medical center.

- In addition to preserving and documenting evidence, obtaining medical attention might also entail providing prophylaxis, sexually transmitted infection testing and follow-up treatment.
- Emergency contraception can be provided to survivors at risk of pregnancy from an assault — if taken within 120 hours.
- If there is a report of memory loss, loss of consciousness or other circumstances that might indicate a drug-facilitated assault, a urine test may be done within 96 hours. Some of the commonly used drugs, however, are only detectable in the urine for six to eight hours after ingestion.

### Find support

Contact a close friend, relative or advocate who can provide support and be present during a medical exam and/or at the police department, should she or he choose to go. Advocates from the Center for Advocacy, Response and Education (CARE), are available to provide support following an assault.

#### CARE advocates can be reached at 785-532-6444.

CARE is a confidential, supportive service for individuals who have experienced sexual violence, dating or domestic violence, stalking or harassment. CARE advocates provide services to assist individuals who have experienced sexual violence, dating violence, stalking and sexual harassment with communication and referrals to other offices and agencies on and off campus, including law enforcement, legal, medical and academic resources. CARE advocates are not required to report alleged violations of PPM 3010 to the Office of Institutional Equity unless requested by the individual. They may be required to report if there are threats to the campus or community at large.

### Emotions are expected

Sexual violence, dating and domestic violence, and stalking are significant and can be traumatizing. Therefore, physical and emotional reactions are normal to a deeply stressful event. Though each person's experience is unique, there is a wide range of emotions that survivors may feel over the days, weeks, months and even years following a traumatic experience. These reactions may change over time and it may be helpful to an individual to address them with the assistance of a counselor or therapist.

#### Possible physical effects

- Pain and soreness or injuries.
- Nausea, vomiting, headaches, panic attacks.
- Sleep pattern disturbances, insomnia or sleeping more than usual.
- Loss of appetite or change in eating habits (overeating or under-eating).

#### Possible psychological and emotional effects

- Impaired memory.
- Shock.
- Denial.
- Irritability and anger, sadness and grief, social withdrawal, numbing.
- Apathy (detachment, loss of caring), overwhelming emotions, hypervigilance (always on guard), easily startled (jumpiness).

- Sleep disturbance (including nightmares), flashbacks.
- Difficulty concentrating.
- Loss of self-esteem.
- Loss of trust in self or others, guilt, shame or embarrassment, thoughts of suicide or death.
- Diminished interest in activities or sex.
- Increased interest in sexual activity.

## Law Enforcement Contact

Sexual battery, rape and other sex crimes are against the law in Kansas. You can report these crimes and others to campus police or to local police. Contact the local law enforcement agency at your present location. Generally, the campus police have jurisdiction over criminal conduct that occurs on university property, and local agencies have jurisdiction over criminal conduct everywhere else. In Riley County, if you are trying to decide reporting options, the Riley County Police Department's "Your Option, Your Control" program is available to explain options at [rileycountypolice.org/youroption](http://rileycountypolice.org/youroption).

Administrators in the Student Support and Accountability and the CARE Office can assist you in notifying law enforcement authorities if you choose to do so. It is important to remember that reporting a crime is not the same as prosecuting the crime. You also may decline to notify law enforcement authorities, as well; be advised, however, that the university may also independently notify law

enforcement authorities. Also, after a thorough investigation, the decision about whether or not to prosecute is made by the county attorney.

### The following are options regarding notification to law enforcement:

- Option to notify either on-campus or local police;
- Option to be assisted by campus security authorities in notifying law enforcement if the victim so chooses; or
- Option to decline to notify such authorities.

## Manhattan Campus

### K-State Police Department

1701 N. Manhattan Ave., Manhattan, KS 66506

**785-532-6412**

### Riley County Police

1001 S. Seth Child Road, Manhattan, KS 66502

**785-537-2112**

## Olathe Campus

### Olathe Campus Security

Room 102

**913-307-7318**

### Olathe Police Department

501 Old 56 Highway Olathe, KS 66061

**913-782-0720**

[olatheks.org/police](http://olatheks.org/police)

## Salina Campus

### K-State Salina Police and Security

180 Technology Center

**785-822-7424**

[salina.k-state.edu/security](http://salina.k-state.edu/security)

### Salina Police Department

**785-826-7210**

## Office of Institutional Equity, (OIE)

An act of sexual assault, domestic violence, dating violence or stalking may violate the university's Policy Prohibiting Discrimination, Harassment, and Sexual Harassment, and Procedure for Reviewing Complaints, known as PPM 3010, and thus violations are subject to disciplinary sanctions through that policy. The policy is implemented by the Office of Institutional Equity, or OIE, and reports of any conduct should be made to OIE. Reports can be made by calling OIE at **785-532-6220** or filling out the online reporting form available at [k-state.edu/oie](http://k-state.edu/oie) or [k-state.edu/report](http://k-state.edu/report).

OIE will process all alleged violations of PPM 3010. If a violation of the policy is found, disciplinary sanctions will be recommended up to and including exclusion from the campus, dismissal from employment or expulsion from the university. A Deciding Administrator then has authority to implement sanctions and other remedial measures. For more information on PPM 3010 and the university's procedures for processing alleged violations, visit [k-state.edu/oie](http://k-state.edu/oie).

The university's Title IX coordinator can be reached at **785-532-6220** or [equity@k-state.edu](mailto:equity@k-state.edu).

## Consent

Permission or an agreement for something to happen. To be consent, the person must have the capacity to consent, and the permission or agreement must be knowing and given without coercion. Consent will not necessarily be inferred from silence or passivity alone. Whether someone has given consent is based on the totality of the circumstances, including the context. Once consent to a sexual act has been given, consent can be withdrawn if communicated to the other person before or during that sexual act.

A person has capacity to consent to a sexual act if the person:

1. Can understand the sexual nature of the proposed act, and
2. Can understand that he or she has the right to refuse to participate in the act, and
3. possesses a rudimentary grasp of the possible results arising from participation in the act.

A person may be incapable of giving consent because of mental deficiency or disease, or because of the effect of any alcohol, narcotic, drug, or other substance that renders the person incapacitated, when that condition is known by the offender or is reasonably apparent to the offender.

## Restraining Orders

Where applicable, the rights of complainants and the institution's responsibilities regarding orders of protection, no-contact orders, restraining orders, or similar lawful orders may be issued by a criminal, civil or tribal court.

Any student or employee who has a restraining order, order of protection, no-contact order or any other such order issued by a court against another individual (whether or not that individual is also a student or employee of the university) is highly encouraged to notify the K-State Police Department of the threat and to provide a copy of the restraining order so that it is kept on file with the K-State Police Department and can be enforced, if necessary. The university will, when appropriate, issue a no contact directive. To request a university issued no contact directive, individuals may contact the Office of Institutional Equity, or OIE, at **785-532-6220** or via email at [equity@k-state.edu](mailto:equity@k-state.edu). If a complaint is being processed by the OIE, a no contact order may be issued simultaneously to both parties involved to preserve the status quo, unless otherwise imposed as a risk management measure by the university.

## Confidentiality

The university will protect the confidentiality of reporters or complainants, including not putting identifying personal information in publicly available records, to the extent permitted by law. Moreover, the university will confidentially maintain any supportive or protective measures provided to the extent that maintaining confidentiality will not impair the university's ability to provide them. If necessary, to disclose personal information to provide the supportive or protective measure, the university will so advise.

## Available Services

Students or employees who report experiencing sexual harassment, sexual assault, domestic violence, dating violence or stalking should be notified in writing of existing counseling, health, mental health, victim advocacy, legal assistance and other services available to them, both within the university and in the surrounding community, including options for supportive measures and reasonable and available assistance in changing academic, living, transportation and working situations. If an individual requests these changes and they are reasonably available, they will be provided, regardless of whether the individual chooses to report the crime to campus police or local law enforcement. The Office of Institutional Equity or CARE should be contacted to request supportive measures or reasonable and available changes.

Academic	Housing	Employment	Financial Aid	Safety	Support	Transportation
<ul style="list-style-type: none"><li>• Discrete professor notification and accommodation (receiving extensions, rescheduling exams, etc.)</li><li>• Alternative course completion options (course load reduction or withdrawal)</li><li>• Voluntary leave of absence</li><li>• Academic support, such as tutoring</li></ul>	<ul style="list-style-type: none"><li>• Change in campus housing</li><li>• Change in campus dining location</li><li>• Assistance in finding alternative housing</li></ul>	<ul style="list-style-type: none"><li>• Change in work schedule</li><li>• Change in job assignment</li><li>• Voluntary leave of absence</li></ul>	<ul style="list-style-type: none"><li>• Emergency funds or loans</li><li>• Potential refund of tuition and fees as a result of alternate course completion</li><li>• Back-dated withdrawal with refund</li></ul>	<ul style="list-style-type: none"><li>• No-contact order</li><li>• Providing an escort to ensure safe movement between class and activities</li></ul>	<ul style="list-style-type: none"><li>• Access to counseling services</li><li>• Medical services</li><li>• Arrangements to ensure safety and access to other support services</li><li>• Assistance in identifying a support person to help secure additional resources or assistance</li><li>• Assistance with visa immigration procedures</li></ul>	<ul style="list-style-type: none"><li>• Shuttle service, cab voucher, or parking</li></ul>

## Community support

### Manhattan

**The Crisis Center of Manhattan**  
**785-539-2785**

Offers the campus and community free, confidential, 24-hour assistance, advocacy, hotline services and safe shelter for those who have experienced sexual or domestic violence.

### Olathe

**SAFEhome**  
**913-262-2868**

Confidential location in Johnson County offering services to victims of domestic violence.  
[safehome-ks.org](http://safehome-ks.org)

### Salina

**Office of Student Life**  
**785-826-2667**  
Student Life Center  
[salina.k-state.edu/studentlife](http://salina.k-state.edu/studentlife)

### Medical Support

#### Manhattan

**Lafene Health Center**  
**785-532-6544**  
1105 Sunset Ave., Manhattan, KS 66502  
[k-state.edu/lafene](http://k-state.edu/lafene)

◊ **Ascension Via Christi Hospital**

**785-776-3322**  
1823 College Ave., Manhattan, KS 66502  
[healthcare.ascension.org](http://healthcare.ascension.org)

### Stormont Vail- Flint Hills Campus

**785-238-4131**  
1102 St. Marys Road  
Junction City, KS 66441  
[stormontvail.org](http://stormontvail.org)

### Olathe

◊ **AdventHealth Shawnee Mission**  
**913-676-2000**  
9100 W. 74th Street Shawnee, KS 66204  
[adventhealth.com](http://adventhealth.com)

### Salina

◊ **Salina Regional Health Center**  
**785-452-7000**  
400 S. Santa Fe Ave., Salina, KS 67401  
[srhc.com](http://srhc.com)

## Therapeutic and counseling services

### Manhattan

Lafene Counseling and Psychological Services  
**785-532-6927**

1105 Sunset Ave., Rm 101  
[k-state.edu/counseling](http://k-state.edu/counseling)

K-State Family Center  
**785-532-6984**  
139 Campus Creek Complex  
[he.k-state.edu/familycenter](http://he.k-state.edu/familycenter)

Pawnee Mental Health Services  
**785-587-4300**  
2001 Claflin Road  
Manhattan, KS 66502  
[pawnee.org](http://pawnee.org)

### Olathe

MOCSA  
Kansas: **913-642-0233**  
Missouri: **816-531-0233**  
3100 Broadway, Suite 400  
Kansas City, MO 64111  
[mocsa.org](http://mocsa.org)

### Salina

Veridian Behavioral Health

**785-452-6113**

730 Holly Lane Salina, KS 67401  
[veridianbh.com](http://veridianbh.com)

Central Kansas Mental Health Center

**785-823-6322**

809 Elmhurst Blvd. Salina, KS 67401  
[ckmhc.org](http://ckmhc.org)

### All Employees

Employee Assistance Program, or EAP  
**1-888-275-1205**

Provides confidential assistance to help university employees resolve personal problems that affect job performance. The program helps identify resources that can help. For additional information about the program, contact Human Resources at **785-532-6277**.

National Sexual Assault Hotline  
**1-800-656-4673**

## Financial Support

The Kansas Crime Victims Compensation Board provides victims with financial assistance for loss of earnings and out-of-pocket loss for injuries sustained as a direct result of violent crime. This includes reasonable medical care, mental health counseling or other services necessary as a result of the injury.

**785-296-2359**

120 S.W. 10th Ave., Second Floor  
Topeka, KS 66612

The Here to Help Guide, found on the Report



IT webpage, contains additional information about resources and support services for individuals in the K-State community who have experienced sexual assault, dating violence, domestic violence, or stalking.

◊ This facility may provide access to a Sexual Assault Forensic Exam, known as a SAFE exam.



# Educational Programs

The K-State community engages in comprehensive educational programming to prevent dating violence, domestic violence, sexual assault and stalking. Educational programming consists of primary and awareness programs. These programs seek to identify dating violence, domestic violence, sexual assault and stalking as prohibited conduct. Programs are offered throughout the academic year and summer; specific program audience and frequency may vary. A listing of these may be found below.

Programs/Service	Program type	Campus	Office/ Organization providing program	Length and frequency of program	Audience	Approximate number of participants	Delivery
ALICE Training	Information	Manhattan	K-State Police Department	2 Hours on Request	Students, Faculty and Staff	435	In Person
Weapons Policy Training	Information	All	K-State Police Department	1 Hour Online Access	Students, Faculty and Staff	All Employees/ Students	Online
Drug and Crime Recognition	Prevention	Manhattan	K-State Police Department	3 hours 1 Time	Housing Staff	40	In Person
Campus Security Authority Training	Information	All	Risk & Compliance	1 hour online training	Faculty and Staff	850	Online
Minors Protection Training	Prevention	All	Risk & Compliance	1 hour online training	Faculty, Staff, Students and Volunteers	350	Online
Active Shooter Table Top Exercise	Prevention	Manhattan	Emergency Management	4 hour training	Staff	50	In Person
Cybersecurity Table Top Exercise	Prevention	Manhattan	Emergency Management	4 hour training	Emergency Management Group	20	In Person
Title IX Biennial Training	Information	All	Office of Institutional Equity	1 hour online training	Faculty and Staff	All Employees	Online
SAFE Zone: Introductory	Educational	All	DMSA	1.5 hour	Faculty, Staff, Students	168	Virtual
SAFE Zone: Advanced	Educational	All	DMSA	1.5 hour	Faculty, Staff, Students	420	Virtual
Wildcats Make a Pact	Presentation	Manhattan	CARE	1 hour, hosted about once a week Sept-Nov every year	All Fraternity new members - 1 time attendance required	465	In-person
GEMS - Lafene and CARE	Presentation	Manhattan	FSL (including Lafene, CARE, and more)	6 hours, one time	New FSL new members, Fall 2022	700	In-person
Love, Mom and Dad	Presentation	Manhattan	FSL (Sponsorship by Sigma Phi Epsilon)	1 hour, one time	All FSL members	1,400	In-person
Risk Refresher - IFC	Meeting	Manhattan	FSL - IFC	1 hour, hosted once a semester	All Fraternity Presidents and Risk Managers (some social chairs/VP's/etc)	30	In-person
Risk Roundtable - PHC	Meeting	Manhattan	FSL - PHC	1 hour, hosted once a semester	All Sorority Risk Managers (some social chairs/VP's/etc)	15	In-person
Sexual Assault Awareness	Tabling	Manhattan	CARE	2 hours	Faculty, Staff, Students	Unknown	In-Person
CARE 101	Presentation	Manhattan	CARE	1 hour	Faculty, Staff, Students	225	In-Person/ Virtual
Documentary Screening	Awareness	Manhattan	CARE	2.5 hours	Faculty, Staff, Students	25	In-Person
Denim Day Resource Fair	Awareness	Manhattan	CARE	3 hours	Faculty, Staff, Students	Unknown	In-Person

<b>Programs/Service</b>	<b>Program type</b>	<b>Campus</b>	<b>Office/ Organization providing program</b>	<b>Length and frequency of program</b>	<b>Audience</b>	<b>Approximate number of participants</b>	<b>Delivery</b>
Bystander Intervention	Presentation	Salina	DVACK	1 hour training	RA Staff	10	In Person
DVACK & Donuts	Information	Salina	DVACK	3 hours tabeling	Students, Faculty and Staff	All Employees/ Students	In Person
SGA Meeting: Introduction of Campus Advocate & Advocacy Services	Presentation	Salina	DVACK	1 hour training	SGA	30	In Person
Sexuality and Gender Alliance (SAGA)	Meeting	Salina	DVACK	1 hour training	Students	15	In Person
Self Defense & Personal Safety Class	Presentation	Salina	Campus Security and DVACK	3 hour training	Faculty, Staff and Students	10	In person
Recipe for Healthy Relationships (Domestic Violence Related)	Prevention	Salina	DVACK	3 hours tabeling	Faculty, Staff and Students	50	In Person
K-State Prayer Vigil for Domestic Violence	Educational	Salina	DVACK	1 hour	Faculty, Staff and Students	20	In Person
SGA Meeting: Domestic Violence Awareness Month	Information	Salina	DVACK	15 minutes	Faculty, Staff and Students	30	In Person
Sex with your RA	Educational	Salina	DVACK and Residence Life Staff	1.5 hour	Students	75	In Person
Kissing Booth: Healthy Relationships	Information	Salina	DVACK	3 hours tabeling	Faculty, Staff, Students	50	In Person
Recipe for Healthy Relationships	Information	Salina	DVACK	3 hours tabeling	Faculty, Staff and Students	50	In Person
Sucker for Consent	Information	Salina	DVACK	3 hours tabeling	Faculty, Staff and Students	50	In-person
Denim Day Jean Decorating	Educational	Salina	DVACK	3 hours tabeling	Faculty, Staff and Students	50	In-person
Sexual Assault Awareness Month Teal Tuesday	Information	Salina	DVACK	all day	Faculty, Staff and Students	Unknown	In-person
Purple Thursday at K-State for Domestic Violence Awareness Month	Information	Salina	DVACK	all day	Faculty, Staff and Students	Unknown	In-person
CPR Training	Educational	Salina	Security	2 hours in person/2 hours online	Student Staff	12	Hybrid
Alcohol Awareness	Educational	Salina	Residence Life and Security	2 hours	On-Campus Living Students	20	In-Person
KSUnite	Educational	Salina	DEI	1 hour	Faculty, Staff and Students	Unknown	In-Person
Policy & Procedures Training -Discrimination Harassment and Sexual Harassment	Educational	Olathe	OIE	1 hour	Faculty, Staff, Students	35	In-Person

## **According to Kansas Law, Dating Violence, Domestic Violence and Stalking Are Defined as:**

**Dating Violence:** The term "dating violence" means violence committed by a person— (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on a consideration of the following factors: (i) The length of the relationship. (ii) The type of relationship. (iii) The frequency of interaction between the persons involved in the relationship (34 U.S.C. 12291(a)(10)).

**Domestic Violence:** The term "domestic violence" includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction (34 U.S.C. 1229(a)(8)).

**Stalking:** The term "stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to — (A) fear for his or her safety or the safety of others; or (B) suffer substantial emotional distress (34 U.S.C. 12291(a)(30))

## **Bystander Intervention**

Bystanders play a critical role in the prevention of sexual assaults, domestic violence, dating violence and stalking. Bystander intervention refers to a range of actions individuals can take in an effort to prevent harm or intervene when there is a risk to another individual. For example, bystanders may have the power to stop assaults, get help for people who have been victimized, and/or alert the appropriate authorities. Kansas State University is

committed to promoting a culture of shared accountability where bystanders are actively engaged in the prevention of prohibited conduct. As such, all members of the university community are encouraged to intervene or interrupt any acts of sexual violence they witness.

### **The following are ways bystanders can intervene:**

- Take note of the situation.
- Consider whether the situation demands your action.
- Choose what form of assistance to use.
- Decide how to implement your choice safely.

## **Risk Reduction**

Risk reduction is intended to decrease perpetration and bystander inaction by addressing conditions that cultivate violence or crime. At the same time, it is intended to promote empowerment and action that promotes individual and community safety.

The following are tips and strategies for risk reduction:

- Surround yourself with people who respect each other and you. Don't tolerate disrespect or pressure in your community.
- Look out for people around you. Bystander intervention is crucial when you see a troubling situation or concern for others.
- Be alert to patterns, not just isolated actions. Sometimes sexual misconduct can take the form of patterns of behavior, such as isolation, intimidation and threats. Trust your intuition if something feels strange.
- Take repeated, unwanted attention seriously. Stalking can sometimes seem merely annoying or even flattering, but the intrusive nature of stalking can escalate very quickly and must be taken seriously.

We are ALL entitled to study and work in a respectful environment.



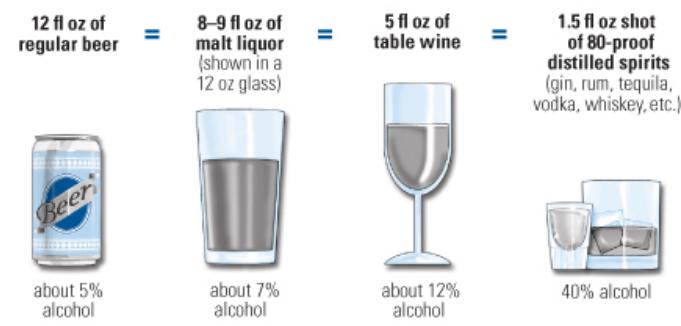
# Alcohol and Other Drugs

Kansas State University is committed to maintaining a safe and healthy campus community through education, information and intervention concerning alcohol and other drugs. The following section describes the university policies and programs concerning alcohol and other drugs. This includes information on alcohol poisoning, information on the AOD biennial report, and legal penalties related to drug possession and use.

## Alcohol

### Know the Amounts

According to the National Institute on Alcohol Abuse and Alcoholism, knowing how much alcohol constitutes a "standard" drink can help you determine how much you are drinking and understand the risks. One standard drink contains about 0.6 fluid ounces or 14 grams of pure alcohol. In more familiar terms, the following amounts constitute one standard drink:



The percent of "pure" alcohol, expressed here as alcohol by volume (alc/voll), varies by beverage. Although the "standard" drink amounts are helpful for following health guidelines, they may not reflect customary serving sizes. In addition, while the alcohol concentrations listed are "typical," there is considerable variability in alcohol content within each type of beverage (e.g., beer, wine, distilled spirits).

\*National Institute on Alcohol Abuse and Alcoholism

### Alcohol Poisoning

Alcohol and drug abuse are serious issues on almost all college campuses, and it is important to be aware of the signs of substance abuse and the resources available to help.

### Signs of Alcohol Poisoning

- Passed out or difficult to wake.
- Cold, clammy, pale or bluish skin.
- Slowed breathing.
- Vomiting while asleep or awake.

### Know How to Help

- Turn a vomiting person on his or her side to prevent choking.
- Keep the person awake.
- Never leave the person unattended.
- **Never be afraid to get the help an individual needs. Call 911 or K-State police at 785-532-6412.**

### On-campus Help

Kansas State University's Alcohol and Other Drug Education Services, a resource offered by Lafene Health Center, is for K-State students, faculty and staff and offers the following:

- Educational presentations on alcohol and other drug issues.
- Professional referral resources (campus and community).
- General education information.
- Consultation on special activities.
- Sponsorship of eCHECKUP TO GO.
- Basic assessment and intervention assistance.
- Alcohol Use Disorders Identification Test, AUDIT, screening.

The Employee Assistance Program, or EAP, **1-888-275-1205** also provides free confidential short-term counseling (up to eight sessions per issue) and/or referrals for alcohol and drug problems to state of Kansas benefits eligible employees and their dependents.

### Student Amnesty Policy

PPM8550

Kansas State University's primary concern is the safety, health, and well-being of its students. The university encourages all members of the K-State community to care for themselves and others. Through this amnesty policy, the university empowers students to report alcohol and other drug-related emergencies, sexual harassment, discrimination and other harassment, physical assaults, threatening behavior, incidents of hazing, and similar behavioral concerns. The purpose of this policy is to encourage students to report emergencies and other safety-related incidents by eliminating a potential barrier — concern of being punished for minor conduct infractions.

## Lifeline 911 Policy

It's important that victims of alcohol-related emergencies receive medical treatment as soon as possible. The Lifeline 911 policy means that K-State students who seek immediate medical assistance for an alcohol-related emergency on behalf of themselves or another person will NOT be sanctioned for violation of any university alcohol-related policies. This policy allows students to make healthy decisions by seeking medical help without the fear of punishment.

# Statements on Alcoholic Beverages, Illegal Drugs and Controlled Substances

The Kansas Alcoholic Beverage Control, or ABC, Division is the state's regulatory authority for enforcing Kansas liquor laws through the issue of state licenses and permits, monitoring product flow, conducting compliance reviews of licensed premises and enforcing restrictions on underage access to alcoholic beverages and a variety of other statutory violations. A bill passed by the 1987 Legislature permits consumption of alcoholic liquor in non-classroom space on property under the control of the Kansas Board of Regents. The policy adopted by the Kansas Board of Regents and enforced at Kansas State University can be found in Chapter 3053 of the K-State Policy and Procedures Manual.

The possession, sale or furnishing of alcohol on the university campus is governed by the K-State Alcoholic Beverage Policy, found in Chapter 3053 of the university's Policy and Procedures Manual, and Kansas state law. Kansas law prohibits the following acts and makes violations of such acts punishable as misdemeanors. Depending upon the particular violation, punishments include substantial fines; performance of public service; jail sentences; and suspension, restriction, or revocation of drivers' licenses. The service of alcoholic beverages is not permitted on university property except in accordance with this policy.

## According to the policy it is unlawful

- For persons under 21 years of age to obtain or purchase, or attempt to obtain or purchase, alcoholic liquor (6% beer, wine, hard liquor) or to possess or consume alcoholic liquor.
- To furnish alcoholic liquor or cereal malt beverages to any person under the legal age for consumption of such beverages.
- To provide alcoholic liquor to any person who is physically or mentally incapacitated by the consumption of such liquor.
- For anyone to allow unlawful consumption of alcoholic liquor or cereal malt beverages on their property over which they have control.
- To sell or offer for sale whole or mixed drinks of alcoholic liquor or cereal malt beverages without a state issued license.
- To transport within access of the driver or passengers any alcoholic liquor or 3.2 % beer to which the original cap, seal package, or container has been removed (open container law). Exception: certain buses and recreational vehicles when not in the driver's compartment.
- To operate any vehicle within the state of Kansas under the influence of alcohol or drugs. A driver who has more than .08% alcohol (or persons under 21 years of age to operating a vehicle with more than .02% alcohol) in his or her blood is presumed to be under the influence. Less than .08% may be considered with other evidence to determine DUI. If an individual is found to be under the influence while operating a motor vehicle and a motor vehicle accident resulted in personal injury or death, that individual will not be eligible for a diversion agreement (i.e., community service, driver's school, etc., in place of incarceration in jail).

- To refuse to submit to tests for the presence of alcohol or drugs when lawfully requested to do so by a law enforcement officer. Such refusal will result in a loss of driver's license for one year.
- To display or possess a canceled, fictitious, fraudulently altered or fraudulently obtained identification card.
- To lend or permit the use of one's driver's license or identification card by another person.
- To, in any way, create a reproduction of a driver's license.

The city of Manhattan has adopted as city ordinances similar laws relating to the control of alcoholic liquor and cereal malt beverages. Further, under city ordinance, among other matters, it is unlawful:

- For persons under 18 years of age to remain in any tavern after the hour of 8 p.m. unless employed by the establishment or accompanied by a parent or guardian.
- To willfully disturb the peace and quiet of any person, family or neighborhood or to engage in disorderly conduct.
- To fail to depart from an unlawful assembly after being directed to do so by a law enforcement officer. An unlawful assembly is a meeting or coming together of five or more persons engaging in conduct that constitutes disorderly conduct, a riot, disturbing quietude or disturbing the peace.

## Student Code of Conduct

Alcohol and Other Drug use, possession, or use is potentially a violation of the Kansas State University Student Code of Conduct, [k-state.edu/sga/judicial/student-code-of-conduct.html](http://k-state.edu/sga/judicial/student-code-of-conduct.html). Possible sanctions for those students found in violation of the Student Code of Conduct may be disciplinary probation, drug and alcohol education, counseling and assessment, community service, removal from housing, suspension or expulsion.

## Drug Scheduling

Schedule	Characteristics	Examples
Schedule I	Schedule I drugs, substances, or chemicals are defined as drugs with no currently accepted medical use and a high potential for abuse.	Heroin, lysergic acid diethylamide (LSD), marijuana (cannabis), 3,4-methylenedioxymethamphetamine (ecstasy), methaqualone, and peyote
Schedule II	Schedule II drugs, substances, or chemicals are defined as drugs with a high potential for abuse, with use potentially leading to severe psychological or physical dependence. These drugs are also considered dangerous.	Combination products with less than 15 milligrams of hydrocodone per dosage unit (Vicodin), cocaine, methamphetamine, methadone, hydromorphone (Dilaudid), meperidine (Demerol), oxycodone (OxyContin), fentanyl, Dexedrine, Adderall, and Ritalin
Schedule III	Schedule III drugs, substances, or chemicals are defined as drugs with a moderate to low potential for physical and psychological dependence. Schedule III drugs abuse potential is less than Schedule I and Schedule II drugs but more than Schedule IV.	Products containing less than 90 milligrams of codeine per dosage unit (Tylenol with codeine), ketamine, anabolic steroids, testosterone
Schedule IV	Schedule IV drugs, substances, or chemicals are defined as drugs with a low potential for abuse and low risk of dependence.	Xanax, Soma, Darvon, Darvocet, Valium, Ativan, Talwin, Ambien, Tramadol
Schedule V	Schedule V drugs, substances, or chemicals are defined as drugs with lower potential for abuse than Schedule IV and consist of preparations containing limited quantities of certain narcotics. Schedule V drugs are generally used for antidiarrheal, antitussive, and analgesic purposes.	Cough preparations with less than 200 milligrams of codeine or per 100 milliliters (Robitussin AC), Lomotil, Motofen, Lyrica, Parepectolin

## Drug Effects

Substances: Category and Name	Examples of Commercial and Street Names	Acute Effects/Health Risks
<b>Tobacco</b>		
Nicotine	Found in cigarettes, cigars, bidis, and smokeless tobacco (snuff, spit tobacco, chew)	Increased blood pressure and heart rate/chronic lung disease; cardiovascular disease; stroke; cancers of the mouth, pharynx, larynx, esophagus, stomach, pancreas, cervix, kidney, bladder, and acute myeloid leukemia; adverse pregnancy outcomes; addiction
<b>Alcohol</b>		
Alcohol (ethyl alcohol)	Found in liquor, beer, and wine	In low doses, euphoria, mild stimulation, relaxation, lowered inhibitions; in higher doses, drowsiness, slurred speech, nausea, emotional volatility, loss of coordination, visual distortions, impaired memory, sexual dysfunction, loss of consciousness/increased risk of injuries, violence, fetal damage (in pregnant women); depression; neurologic deficits; hypertension; liver and heart disease; addiction; fatal overdose
<b>Cannabinoids</b>		
Marijuana	Blunt, dope, ganja, grass, herb, joint, bud, Mary Jane, pot, reefer, green, trees, sinsemilla, skunk, weed	Euphoria; relaxation; slowed reaction time; distorted sensory perception; impaired balance and coordination; increased heart rate and appetite; impaired learning, memory; anxiety; panic attacks; psychosis/cough; frequent respiratory infections
Hashish	Boom, gangster, hash, hash oil, hemp	
<b>Opioids</b>		
Heroin	Diacetylmorphine: smack, horse, brown sugar, dope, H, junk, skag, skunk, white horse, China white; cheese (with OTC cold medicine and antihistamine)	Euphoria; drowsiness; impaired coordination; dizziness; confusion; nausea; sedation; feeling of heaviness in the body; slowed or arrested breathing/constipation; endocarditis; hepatitis; HIV; addiction; fatal overdose
Opium	Laudanum, paregoric: big O, black stuff, block, gum, hop	
<b>Stimulants</b>		
Cocaine	Cocaine hydrochloride: blow, bump, C, candy, Charlie, coke, crack, flake, rock, snow, toot	Increased heart rate, blood pressure, body temperature, metabolism; feelings of exhilaration; increased energy, mental alertness; tremors; reduced appetite; irritability; anxiety; panic; paranoia; violent behavior; psychosis/weight loss; insomnia; cardiac or cardiovascular complications; stroke; seizures; addiction. Also, for cocaine — nasal damage from snorting. Also, for methamphetamine — severe dental problems.
Amphetamine	Biphetamine, Dexedrine: bennies, black beauties, crosses, hearts, LA turnaround, speed, truck drivers, uppers	
Methamphetamine	Desoxyn: meth, ice, crank, chalk, crystal, fire, glass, go fast, speed	

Club Drugs		
MDMA (methylenedioxymethamphetamine)	Ecstasy, Adam, clarity, Eve, lover's speed, peace, uppers	MDMA — mild hallucinogenic effects; increased tactile sensitivity, empathic feelings; lowered inhibition; anxiety; chills; sweating; teeth clenching; muscle cramping/sleep disturbances; depression; impaired memory; hyperthermia; addiction
Flunitrazepam***	Rohypnot; forget-me pill, Mexican Valium, R2, roach, Roche, roofies, roofinol, rope, rophies	Flunitrazepam — sedation; muscle relaxation; confusion; memory loss; dizziness; impaired coordination/addiction
GHB***	Gamma-hydroxybutyrate: G, Georgia home boy, grievous bodily harm, liquid, ecstasy, soap, scoop, goop, liquid X	GHB — drowsiness; nausea; headache; disorientation; loss of coordination; memory loss/unconsciousness; seizures; coma
Dissociative Drugs		
Ketamine	Ketalar SV: cat Valium, K, Special K, vitamin K	Feelings of being separate from one's body and environment; impaired motor function/anxiety; tremors; numbness; memory loss; nausea Also, for ketamine — analgesia; impaired memory; delirium; respiratory depression and arrest; death. Also, for PCP and analogs — analgesia; psychosis; aggression; violence; slurred speech; loss of coordination; hallucinations. Also, for DXM — euphoria; slurred speech; confusion; dizziness; distorted visual perceptions
PCP and analogs	Phencyclidine: angel dust, boat, hog, love boat, peace pill	
Salvia divinorum	Salvia, Shepherdess's Herb, Maria Pastora, magic mint, Sally-D	
Dextromethorphan (DXM)	Found in some cough and cold medications: Robotripping, Robo, Triple C	
Hallucinogens		
LSD	Lysergic acid diethylamide: acid, blotter, cubes, microdot, yellow sunshine, blue heaven	Altered states of perception and feeling; hallucinations; nausea. Also, for LSD and mescaline — increased body temperature, heart rate, blood pressure; loss of appetite; sweating; sleeplessness; numbness; dizziness; weakness; tremors; impulsive behavior; rapid shifts in emotion. Also, for LSD — Flashbacks, Hallucinogen Persisting Perception Disorder. Also, for psilocybin — nervousness; paranoia; panic
Mescaline	Buttons, cactus, mesc, peyote	
Psilocybin	Magic mushrooms, purple passion, shrooms, little smoke	
Other Compounds		
Anabolic steroids	Anadrol, Oxandrin, Durabolin, Depo-Testosterone, Equipoise: roids, juice, gym candy, pumpers	Steroids — no intoxication effects/hypertension; blood clotting and cholesterol changes; liver cysts; hostility and aggression; acne; in adolescents — premature stoppage of growth; in males — prostate cancer, reduced sperm production, shrunken testicles, breast enlargement; in females — menstrual irregularities, development of beard and other masculine characteristics.
Inhalants	Solvents (paint thinners, gasoline, glues); gases (butane, propane, aerosol propellants, nitrous oxide); nitrites (isoamyl, isobutyl, cyclohexyl); laughing gas, poppers, snappers, whippets	Inhalants (varies by chemical) — stimulation; loss of inhibition; headache; nausea or vomiting; slurred speech; loss of motor coordination; wheezing/cramps; muscle weakness; depression; memory impairment; damage to cardiovascular and nervous systems; unconsciousness; sudden death

\* Schedule I and II drugs have a high potential for abuse. They require greater storage security and have a quota on manufacturing, among other restrictions. Schedule I drugs are available for research only and have no approved medical use; Schedule II drugs are available only by prescription (nonrefillable) and require a form for ordering. Schedule III and IV drugs are available by prescription, may have five refills in 6 months and may be ordered orally. Some Schedule V drugs are available over the counter.

\*\* Some of the health risks are directly related to the route of drug administration. For example, injection drug use can increase the risk of infection through needle contamination with staphylococci, HIV, hepatitis, and other organisms.

\*\*\* Associated with sexual assaults.

Information accessed from [drugabuse.gov/sites/default/files/cadchart.pdf](http://drugabuse.gov/sites/default/files/cadchart.pdf).

# Legal Sanctions

The enforcement of alcohol laws and policy on campus are the responsibility of the K-State Police Department. Kansas State University has been designated a drug-free workplace and the possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. These laws are enforced by the K-State Police Department and violators are subject to university disciplinary action and criminal prosecution.

Offense	Frequency	Classification	Jail Term/ Penalties	Fine	Driver's License
<b>Driving Under the Influence</b>					
Driving Under the Influence (DUI)  *In Kansas it is illegal for anyone to operate a vehicle under the influence of alcohol, drugs, or both alcohol and drugs, with a breath or blood alcohol content of .08 or more. For anyone under 21, it is illegal to do so with a breath or blood alcohol content of .02 or greater.	First Conviction	Misdemeanor	6 months in jail; required completion of an alcohol education program;	\$1,000	Suspended driver's license for 30 days; then use of ignition interlock device for 180 days (1-year suspension and subsequent 1 year ignition interlock device if alcohol concentration is .15 or greater)
	Second Conviction	Misdemeanor	1 year in jail; completion of alcohol treatment program	\$1,750	Suspended driver's license for 1 year; then use of ignition interlock device for 1 year (2 years, if alcohol concentration is .15 or greater)
	Third Conviction	Misdemeanor	1 year in jail completion of alcohol treatment program;	\$2,500	Suspended driver's license for 1 year; use of ignition interlock device for 2 years (3 years, if alcohol concentration is .15 or greater), with costs
	Fourth Conviction	Felony if prior conviction within preceding 10 years	1 year in jail; participation in alcohol abuse program; required mental health evaluation;	\$2,500	Suspended driver's license for 1 year, then use of ignition interlock device for 3 years (4 years, if alcohol concentration is .15 or greater), with costs.
	Fifth and All Subsequent Convictions	Felony	1 year in jail; participation in alcohol abuse program; required mental health evaluation;	\$2,500	Suspended driver's license for 1 year, then use of ignition interlock device for 10 years, with costs.
<b>Consumption and Possession</b>					
Anyone of any age to consume alcoholic liquor on state or Kansas State University property, except where specific exemptions are provided by law			Six months in jail	\$200	
Anyone under 21 years of age to possess, purchase, attempt to purchase or consume cereal malt beverage or alcoholic liquor except where specific exemptions are provided by law			One month in jail; perform 40 hours of public service; attend an alcohol education program	\$200 (18-21 years of age); \$500 (under 18 years of age)	Up to one-year suspension of driving privileges.
Anyone to furnish cereal malt beverage or alcoholic liquor to another person under 21 years of age			Six months in jail; attend an alcohol education program	\$200 minimum	
Anyone to host a person under 21 in such a manner that permits the minor to consume alcoholic liquor or cereal malt beverages			One year in jail; performance of community service	\$1,000 minimum	
<b>Testing</b>					
Refusal to submit to alcohol or drug testing	1st time				Suspended driver's license for 1 year; driving is restricted by ignition interlock device for 2 years.
	2nd time				Driving is restricted by ignition interlock device for 3 years.
	3rd time				Driving is restricted by ignition interlock device for 4 years.
	4th time				Driving is restricted by ignition interlock device for 5 years.
	5th time				Driving is restricted by ignition interlock device for 10 years.

Offense	Frequency	Classification	Jail Term/ Penalties	Fine	Driver's License
<b>Illegal Drugs</b>					
The manufacture of a controlled substance		drug severity level 2 felony	Maximum Penalty: 12 years imprisonment	\$500,000	
Illegal possession or use of opiates, amphetamines and narcotics		drug severity level 5 felony	Maximum Penalty: 3 1/2 years imprisonment	\$100,000	
Unlawful possession or use of depressants*, stimulants, hallucinogenic drugs (including marijuana and K-2), anabolic steroids, simulated controlled substances and paraphernalia, as well as unlawfully obtaining and distributing prescription drugs. *Depressants include barbiturates and barbital; hallucinogens include LSD and psilocybin.		Class A non-person misdemeanor and may escalate to a level 5 felony	One year imprisonment; With a prior conviction for this offense: 3 1/2 years imprisonment	\$2,500; with prior conviction for this offense \$100,000	
Intentional unlawful distribution or possession with intent to distribute controlled substances			Maximum penalty: life imprisonment With two prior convictions for this offense: life imprisonment without release	First Conviction: \$10,000,000 With a prior convictions for this offense: \$20,000,000	
Unlawful possession of a controlled substance			Maximum penalty: Three years imprisonment	\$5,000	

## Drug-Free Schools and Communities Act

Among other efforts in support of this commitment, the university conducts a biennial review of the effectiveness of its drug and alcohol prevention programs, and the consistency of disciplinary sanctions imposed for violations of standards of conduct pertaining to possession, use, or distribution of illicit drugs and alcohol by students and employees on university property or as part of its programs. This review is required by the Drug-Free Schools and Communities Act (DFSCA) of 1989 — also known as the Drug-Free Schools and Campuses Act — and U.S. Department of Education regulations. Consistent with these requirements, the 2023 report explains the biennial review findings and recommendations for continuous improvement. For questions regarding the 2023 Kansas State University Drug-Free Schools and Communities Act Biennial Review, or to obtain a printed copy, contact K-State Clery Act Compliance at [ksuclery@k-state.edu](mailto:ksuclery@k-state.edu).

## Parental Notification of Drug and Alcohol Policy Violations

The U.S. Congress passed an amendment to the Family Educational Rights and Privacy Act — also known as FERPA or the Buckley Amendment — on Oct. 1, 1998, removing restrictions to disclosing information to parents or guardians of students under the age of 21 about their student's violation of a university alcohol or other drug policy.

Kansas State University notifies the parents or guardians as listed on the student record if that student has a second violation of a university alcohol policy or a first-time drug violation. This notification is only for students who are under 21 at the time of the incident and disclosure.

On a student's first on-campus alcohol or drug policy violation, the student is subject to a judicial review panel or an administrative review. Students are often given an educational sanction to learn more about substance abuse and how to make healthier decisions. The university looks on a first alcohol violation as a teachable moment and uses it as such.

However, drug violations or repeated alcohol violations may indicate that a more serious problem exists, and the university notifies parents as an important resource for the student.

# Missing Student Policy and Procedure

This notification policy and procedures apply only to students who reside in campus housing, or "resident students." This includes residence halls or apartments that are owned or controlled by Kansas State University and that are designated for student use. Although this policy does not apply to students who live in off-campus housing, university staff and campus police will assist local authorities in their investigation of an off-campus missing K-State student. If a member of the university community has reason to believe that any student is missing and makes a report, efforts will be made to locate the student to determine his or her state of health and well-being.

Initial concerns about a missing student should be referred immediately to the K-State Police Department at Hoeflin Stone House, 1701 N. Manhattan Ave., **785-532-6412**. Reports of missing students may also be made to Campus Security Authorities, or CSAs, or the Student Support and Accountability ; any such reports will be forwarded to the K-State Police Department immediately. Efforts to locate the student will be directed by the campus police in collaboration with the Student Support and Accountability , Housing and Dining Services, local authorities, and friends and family members of the missing student. K-State Police will conduct a formal investigation.

If the student has been missing for more than 24 hours, the campus police, in collaboration with the dean of students or designee, will notify the confidential contact person identified by the missing student within 24 hours after such determination that the student is missing. If a resident student has been missing for more than 24 hours and that resident student is not emancipated and under 18 years of age, then that student's custodial parent or legal guardian will also be notified within 24 hours.

## Official Notification Procedures

Notification of the missing student procedures to be provided to resident student:

- All resident students may designate a confidential contact person to be notified no later than 24 hours after the student is determined to have been missing for 24 hours. Students may identify this contact using the Confidential Contact Form available at their residence's front desk or from their building's Resident Life Coordinator, or RLC. Completed forms will be maintained in the RLC's office. The confidential contact information provided by the student will be accessible only to authorized campus personnel, including law enforcement officials in connection with a missing person investigation. If the student does not register a confidential contact person, then the student's designated emergency contact person(s) shall be contacted.
- All resident students under 18 years of age and not emancipated, in the event that they are determined to be missing, will have their custodial parent or legal guardian notified within 24 hours, in addition to notification of the confidential contact person designated by the student.

Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, the university will inform local law enforcement within 24 hours of the determination that the student is missing unless the local law enforcement agency was the entity that made the determination that the student is missing.



# Statement of Policy Regarding Discrimination, Harassment, and Sexual Harassment, and Procedure for Reviewing Complaints

In this policy, the term "sexual harassment" includes "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30). Use of alcohol or other drugs by a perpetrator or victim does not excuse these acts.

## Procedures for Disciplinary Action

Reported allegations of domestic violence, dating violence, sexual assault or stalking will be processed under the university's Policy Prohibiting Discrimination, Harassment, and Sexual Harassment and Procedure for Reviewing Complaints, both the Complainant and Respondent are entitled to:

- A prompt, fair and impartial investigation and resolution.
- Proceedings conducted by officials who do not have a conflict of interest or bias for or against the accused or the accuser and who at a minimum receive annual training on the issues related to domestic violence, dating violence, sexual assault and stalking and on how to conduct an investigation and a hearing process that protects the safety of victims and promotes accountability.
- Timely notice of meetings at which one or the other or both may be present.
- Timely access to and opportunity to comment on information gathered through the reporting and investigative process that may be used during the live hearing required under the Title IX grievance process or any other informal or formal disciplinary meetings or hearings.
- The same opportunities to be accompanied to any related meeting or proceeding by the adviser of their choice. The university may not limit the choice of adviser but may establish limits regarding the extent to which that adviser may participate in the proceeding, as long as those limits apply equally to both parties. If they do not have their own advisor, one will be made available to them by the university at no cost.
- Have the outcome determined by a preponderance-of-the-evidence standard based on the totality of the evidence presented at a live-hearing, consistent with the Title IX grievance process as outlined in PPM 3010.
- Simultaneous, written notification of the outcome of the proceeding, any procedures for either party to appeal the result, any change to the result and when the result becomes final. For this purpose, "result" means any initial, interim and final decision by any official or entity authorized to resolve disciplinary matters. The result will include any sanctions imposed by the university and the rational for reaching that result.

If the PPM 3010 review process determines that there was no violation of this policy, then the complainant may submit an appeal to the Deciding Administrator/Appeal Administrator. Once sanctions are decided, they shall be implemented immediately, regardless of whether the complainant or respondent intends to

appeal. If the Deciding Administrator imposes a sanction, then a written appeal may be submitted to the Appeal Administrator within 10 calendar days from the date of the Deciding Administrator/Hearing Officer's written decision. A respondent's appeal must be in writing and the appeal must state every ground on which the appeal is based. A complainant's appeal must be in writing, must state every ground on which the appeal is based, and may appeal only the severity of the sanction. The appeal does not involve a new investigation. The appeal may only decide, based upon the written information presented, whether the Deciding Administrator's basis for imposing sanctions, and/or the sanctions themselves, were "arbitrary and capricious." This means that there must be no reasonable basis, under circumstances presented, to uphold the sanctions imposed by the Deciding Administrator. The appeal must defer to the ART for all credibility decisions (e.g., who is telling the truth). A Deciding Administrator who follows the ART's recommended sanction will be presumed not to have acted arbitrarily or capriciously, unless conclusively demonstrated otherwise. A ruling by the Appeal Administrator that affirms the Deciding Administrator's decision is not subject to further review within the university.

## Specific Procedures

OIE evaluates reported allegations of sexual assault, domestic violence, dating violence or stalking that it has received under the university's Policy Prohibiting Discrimination, Harassment, and Sexual Harassment, and Procedure for Reviewing Complaints, known as PPM 3010. PPM 3010 covers employees, students, applicants for employment or admission, contractors, vendors, visitors, guests and participants in university-sponsored education programs or activities. The academic or work relationship sometimes extends beyond the university campus and after university work and class hours. Therefore, in some situations, this policy may apply to allegations of discrimination, harassment or retaliation for behavior that occurs off campus or during after-hours functions sponsored by the university. Off-campus occurrences that are not related to university-sponsored programs or activities are investigated under this policy only if those occurrences relate to discrimination, harassment or retaliation alleged on campus.

The reporting party and the accused are afforded an equitable process throughout, consistent with the Title IX grievance process under PPM 3010.

## **Sanctions or Protective Measures That the University May Impose for Domestic Violence, Dating Violence, Sexual Assault, Sexual Harassment, or Stalking Offenses**

Following a final determination under PPM 3010 that one of the above offenses has been committed, the university may impose penalties depending on the mitigating and aggravating circumstances involved. They include the following:

- Written warning.
- “No contact” orders.
- Disciplinary probation.
- Education.
- Required training.
- Residence hall relocation.
- Restriction from accessing designated areas of campus.
- Transcript notation.
- Exclusion from the campus.
- Dismissal from employment.
- Expulsion from the university.

Remedial actions will be taken to restore any losses suffered as a result of a violation of this policy. Examples of remedial actions include, but are not limited to the following:

- Re-evaluation of a grade.
- An evaluation completed by someone other than the respondent.
- Reconsideration of an application for employment.
- Placement in a position.
- Back pay and lost benefits.
- Withdrawal of a disciplinary action.
- Change of housing.

Furthermore, the university may provide supportive or protective measures for the victim. These can include such things as follows:

- Access counseling or therapeutic services.
- Medical services.
- Victim advocacy.
- Legal assistance, such as orders of protection, no-contact orders, restraining orders, or similar lawful orders.
- Visa and immigration assistance.
- Student financial aid assistance.
- Reasonable changes to academic, living, transportation or working situations are available if requested by a victim.

## **Prohibition Against Retaliation**

It is against university policy for anyone to retaliate, intimidate, threaten, coerce or otherwise discriminate against persons exercising their rights or responsibilities under the Clery Act. Additionally, PPM 3010 prohibits retaliation, which is defined as “any materially adverse action taken against an individual because the individual has: (1) openly opposed a policy or practice the individual believed was a violation of this policy or state or

federal anti-discrimination law; (2) engaged in protected activity such as making a request for a reasonable accommodation; (3) participated in the investigation or resolution of a report or complaint under this policy; or, (4) in the case of Title IX Sexual Harassment cases, refused to participate in any manner in the investigation or resolution of a report or complaint under this policy. There must be a sufficient causal nexus between the protected activity and the adverse action.”

## **Survivors to Receive Written Notification of Options**

When a student or employee reports to the university that they have suffered domestic violence, dating violence, sexual assault or stalking, whether the offense occurred on or off campus, the university will provide the student or employee a written explanation of his or her options.

If you wish to report sexual violence for criminal investigation, contact the K-State Police Department at [785-532-6412](#), or contact local law enforcement. If you wish to report sexual violence for investigation by the university, contact the Office of Institutional Equity (OIE) at [785-532-6220](#), [equity@k-state.edu](mailto:equity@k-state.edu) or [k-state.edu/report](http://k-state.edu/report). You can make reports and request that an investigation not take place at the Center for Advocacy, Response and Education (CARE) at [785-532-6444](#). In some circumstances, it may not be possible for CARE to guarantee no investigation will occur. CARE will provide its services, regardless of whether a report is made to law enforcement or to the university for investigation.

## **Written Request and Disclosures**

Information about disciplinary proceedings, Kansas State University will, in accordance with Section 487 (a) of the Higher Education Opportunity Act, upon written request, be disclosed to the alleged victim of any crime of violence (as that term is defined in Section 16 of title 18, United States Code) or nonforcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense with respect to such crime or offense. If the alleged victim of such crime or offense is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

## **Additional Definitions**

**Advisor:** any individual who provides the accuser or accused support, guidance or advice.

**Proceeding:** all activities related to a non-criminal resolution of an institutional disciplinary complaint, including, but not limited to, factfinding investigations, formal or informal meetings, and hearings. Proceeding does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to a victim.

# Campus Security and Access

## Buildings and Grounds

The Division of Public Safety's security employees lock the doors of buildings — except those to which access is necessary — nightly by 10 p.m. The doors are unlocked in the mornings by 7:30 a.m. Security employees walk through selected buildings each night to check locked office doors and other security related matters. Custodial support is scheduled in some facilities from 3-11 p.m. for additional security. This scheduling provides additional persons in the buildings to reduce the opportunities for unlawful activities. Any exterior doors found to be malfunctioning are reported to the locksmith in the Division of Facilities. The doors are made functional as soon as possible. Members of the Kansas Fire Marshal's Office inspect the buildings annually for fire safety.

Public access and the hours of campus operation continue to expand. Evening classes and evening programs at the K-State Student Union, McCain Auditorium, Chapman Theatre and the Marianna Kistler Beach Museum of Art draw increasing numbers of students and visitors to the campus after sunset. Lighting and emergency phone upgrades will continue as needed. New surveillance cameras have been installed. As buildings and parking lots are upgraded, surveillance cameras are included in the improvements. The grounds section of the Division of Facilities is the groundskeeper for the university. This unit trims trees, shrubs and other vegetation regularly and upon request to ensure that exterior lights are not blocked.

## Manhattan Campus

### Student Housing Safety

Many Kansas State University students make their home on campus by living in a residence hall, Jardine Apartment Complex or in the university's honors houses, while many other students will live in an off-campus fraternity, sorority or scholarship house. For all of these residents, safety is a university focus. K-State Housing and Dining Services provides a number of security features and safety programs for students who live on campus.

### Residence Halls, Scholarship and Honors Houses

- A computerized access system requires the use of a K-State ID for students to gain entry into their specific hall at all times. Exterior doors also are monitored by staff.
- Deadbolt locks and keys are provided for each student room. Residents are encouraged to lock their room door and carry a key at all times.
- Community assistants are available at lobby desks 24 hours a day, seven days a week, providing a central contact person in case of emergency.
- Residence hall staff members are on duty 24 hours a day, seven days a week to respond to student needs.
- Security cameras in strategic locations around the residence halls and other surrounding university buildings monitor activity in residence hall parking lots.
- A certified locksmith is on call 24 hours a day to handle all lock and key problems.

- Safety programs for residents are offered through information sessions, demonstrations, bulletin boards and community meetings. Housing staff and other consultants present information and ongoing programs on crime prevention, including seminars on topics such as personal protection, rape and protecting personal property.
- Door-to-door solicitation and distribution of leaflets by non-K-State Housing and Dining Services' individuals and organizations are prohibited.

### Jardine Apartments and Living Community

Although an extension of the university's housing program, on-campus university apartments are more similar to private community housing. Residents are responsible for the following safety practices to protect themselves and their homes:

- All housing units are within the jurisdiction of and are patrolled by the K-State Police Department.
- Door-to-door solicitation and distribution of leaflets by non-K-State Housing and Dining Services' organizations are prohibited.
- Housing staff and other consultants are available to present information and ongoing programs on crime prevention, including seminars on such topics as personal protection, rape and protecting personal property.
- Safety or security concerns should be reported to K-State Housing and Dining Services.

### Cooperative Housing

Alpha of Clovia 4-H Scholarship House for women and Smith Scholarship House for men are self-governing, cooperative living houses. They are not supported or sponsored by the university, and are located off campus. A committee of residents establishes house safety policies that are actively implemented.

## Salina Campus

### Student Housing Safety

Many K-State Salina students make their home on campus by living in one of the two residence halls on campus. For all these residents and students, safety is a university focus.

K-State Salina Residence Life provides several security features and safety programs for students who live on campus.

### Residence Halls

- A computerized access system requires the use of a K-State ID for students to gain entry into their specific hall at all times. Exterior doors also are monitored by staff.
- Deadbolt locks and keys are provided for each student room. Residents are encouraged to lock their room door and carry a key at all times.
- Desk assistants are available at lobby desks providing a central contact person in case of emergency.
- Residence hall staff members are on duty 24 hours a day, seven days a week to respond to student needs.
- Security cameras in strategic locations around the residence halls and other surrounding university buildings monitor activity in residence hall parking lots.

- Safety programs for residents are offered through information sessions, demonstrations, bulletin boards and community meetings. Housing staff and other consultants present information and ongoing programs on crime prevention, including seminars on topics such as personal protection, rape and protecting personal property.
- Door-to-door solicitation and distribution of leaflets by non-housing individuals and organizations are prohibited.

## Emergency Management Plans

Figure 1: Immediate Notification Authorization Process

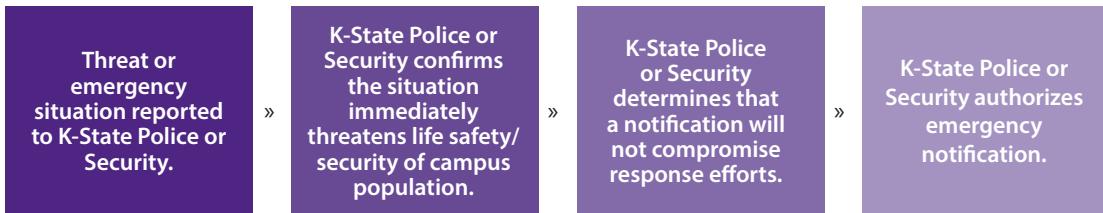
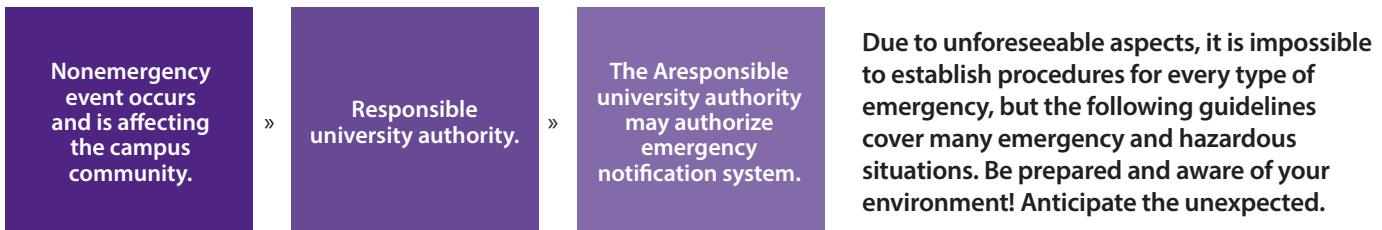


Figure 2: Urgent Notification Authorization Process



Figure 3: Informative Notification Authorization Process



## Emergency Management Plan Activation

The University President and CEO serves as the head of the President's Cabinet and has the authority to activate the Emergency Operations Plan and Emergency Operations Center (EOC). This plan is activated whenever conditions exist under which normal university operations cannot be performed and when immediate action is required to protect lives, prevent damage to university property, systems, or the environment. The plan will be used to coordinate communications, procure and allocate resources as needed, activate and staff the Emergency Operations Center, and provide support as needed. The following persons have the authority to activate this plan:

- University President
- Provost
- Vice President for Administration and Finance
- Associate Vice President of Risk & Safety
- Assistant Vice President, University Risk and Compliance

In the event of an emergency, the Emergency Decision Group (EDG) will be contacted via Rave Alert messages. A current (and continuously updated) list of the names and appropriate contact information for these university officials is provided to K-State Police and the Division of Communications and Marketing.

## Levels of Emergency Notification

The process for activating K-State Alerts immediately begins when a threat or emergency situation is reported to the K-State Police Department or to another responsible university authority.

There are five levels of notifications under K-State Alerts: **Immediate, Urgent, Informative and Status Update and All-Clear.**

### Immediate Notification

An Immediate Notification through K-State Alerts to the campus community is made when K-State Police Department or another responsible university authority has confirmed that an emergency situation poses an immediate threat to life safety or security of the campus population.

The K-State Police Department command staff, police department dispatcher or the EDG are authorized to make an Immediate Notification that alerts and provides warning and safety or protection instructions to the campus community.

The university will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification, will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain,

respond to or otherwise mitigate the emergency. Examples of situations, but not limited to, that could lead to an Immediate Notification: Active shooter, tornado, major fire, major flood, radioactive or chemical contamination, disease outbreak, sustained blizzard conditions, major natural gas pipeline eruptions or extended utility outage, etc.

## Urgent Notification

An Urgent Notification to the campus community is made immediately when K-State Police Department or EDG has confirmed that an emergency situation may pose a threat to life safety or security of the campus population.

The K-State Police Department command staff or the EDG may authorize a K-State Alerts notification that warns campus populations of the situation's location and provides precautionary actions.

As necessary, K-State Police command staff will notify the university president and EDG of the situation, notifications authorized/issued (or not authorized/ issued), and any other actions taken.

Examples, may include but are not limited to, of possible situations for Urgent Notification: Fire, bomb threat, building evacuation, hostage situation, terror-related event, natural gas or propane leak/eruption, chemical spill, power failure in multiple buildings, entrapment in building or equipment, winter storm or tornado warning.

## Informative Notification

An Informative Notification to the campus community is made when the EDG or another responsible university authority has confirmed there is a need for the campus population to be notified of a specific nonemergency event.

The K-State Police Department command staff, Division of Communications and Marketing or the EDG may authorize a K-State Alerts notification that informs the campus community of the occurrence. Examples, may include but are not limited to, situations that could require active and informative notification: personal injuries, medical problems, thefts, minor protests, fire alarms, building power failures, broken pipes, minor chemical spills, gas pipeline leaks, technology outages, etc.

## Status Update and All Clear

A Status Update Notification is made when there is new information or instructions for the campus population; it may provide an update on the situation or change protective actions. An All Clear Notification indicates that the emergency has been contained. Status Update and All Clear Notifications should be timed such that messages do not overlap.

Status Update and All Clear Notifications are authorized by the person who is incident command. The K-State Police Department dispatcher or Division of Communications and Marketing are authorized to send an All Clear Notification through K-State Alerts when a tornado warning is lifted.

Level	Authorized by	Issued by	Channels activated	
Immediate	K-State PD command staff, K-State PD dispatcher (for weather alerts), or designated senior university administrators	K-State PD dispatch	K-State Alerts <ul style="list-style-type: none"> <li>• Text message</li> <li>• Voice message</li> <li>• K-State email</li> <li>• Alertus beacons</li> <li>• Police public address systems</li> <li>• CCTV override</li> <li>• Digital signage override</li> </ul>	<ul style="list-style-type: none"> <li>• Campus carillon in Anderson Hall tower</li> <li>• Tornado warning sirens</li> <li>• K-State website</li> <li>• Social media + Facebook + Twitter</li> </ul>
Urgent	K-State PD command staff, or designated senior university administrators	K-State PD dispatch or DCM	K-State Alerts <ul style="list-style-type: none"> <li>• Text message</li> <li>• Voice message</li> <li>• K-State email</li> <li>• Alertus beacons</li> </ul>	<ul style="list-style-type: none"> <li>• Police public address systems</li> <li>• K-State website</li> <li>• Social media + Facebook + Twitter</li> </ul>
Informative	K-State PD command staff, DCM or designated senior university administrators	K-State PD dispatch or DCM	K-State Alerts <ul style="list-style-type: none"> <li>• Text message</li> <li>• K-State email</li> <li>• K-State website</li> </ul>	<ul style="list-style-type: none"> <li>• Social media + Facebook + Twitter</li> </ul>
Status Update and All Clear	The person who is incident command, K-State PD command staff, or K-State PD dispatcher (tornado warning)	K-State PD dispatch or DCM	K-State Alerts <ul style="list-style-type: none"> <li>• Text message</li> <li>• K-State email</li> <li>• Social media + Facebook + Twitter</li> </ul>	

# Emergency Notification

This section describes the authorization for issuing K-State Alerts notifications.

## Emergency Notification Procedures

In the event of a situation that may endanger life or adversely affect the university in any campus location (internal or external), the situation should be reported immediately by calling the K-State Police Department dispatch at **785-532-6412** or by calling **911**. Once an officer confirms a significant emergency or dangerous situation involving an immediate threat to the health or safety of the campus community is occurring, an emergency notification will be sent. A message will be crafted by a senior duty staff, dispatcher or a Division of Communications and Marketing news and communications staff member and sent to the campus community — unless it is determined that a segment or segments of the campus community should not receive the notification.

K-State Alerts emergency notification system will be used to notify faculty, staff, and students of an existing threat to K-State. K-State Alerts will use text messaging, voice messaging, automated telephone calls, emails to all @k-state.edu accounts, alert beacons, digital signs and postings to the K-State website and social media accounts to notify faculty, staff and students of an emergency.

In addition to the previously mentioned means of communication, the university also will seek to notify its Riley County partners and use public mass media — radio and television — for appropriate announcements to keep campus and the local community informed. Individuals are encouraged to minimize the use of personal cellphones unless it is to report on the status of the incident to assure their personal safety or the safety of others. Mass use of cellphone systems typically results in system overloads and the general failure of the system until traffic diminishes. For more information concerning emergency notification and management, refer to the Emergency Management website at [k-state.edu/risk/emergencymanagement](http://k-state.edu/risk/emergencymanagement).

## Policies for Timely Warnings

The issuing of a timely warning will be decided on a case-by-case basis. The university will issue a timely warning to members of the campus community when there is a report to a Campus Security Authority of a Clery Reportable Crime within the university's Clery Geography that the university considers a threat to students and employees. CSAs must promptly report information through [k-state.edu/report](http://k-state.edu/report) so K-State can determine whether a timely warning is necessary.

For the Manhattan campus, the K-State Police Department and the Compliance & Conflict Resolution Manager will consult with the Student Support and Accountability to review the reported facts of the case, and determine whether to issue a timely warning, and if so, to coordinate its issuance and its contents with the Division of Communications and Marketing.

For the Salina campus, the Safety and Security department will generally consult with the Office of Academic and Student Services and the Compliance & Conflict Resolution Manager in coordination with the Division of Communications and Marketing to perform these functions.

For the Olathe campus, Olathe Security and Facilities will generally consult with Olathe Academic and Student Services, the Compliance & Conflict Resolution Manager, the Manhattan campus Student Support and Accountability , and the Division of Communications and Marketing to perform these functions. Decisions will be made in light of all the pertinent facts surrounding the alleged crime, such as the nature of the alleged crime, the potential of a continuing danger or threat to the campus community, possible risk of compromising law enforcement efforts, and the privacy of the alleged victim, the ability of the warning to aid in the prevention of similar crimes, and the relationship to Clery Geography.

Timely Warnings may take the form of a news release, posted material, through the automated calling or the campus emergency notification system, and other dissemination processes identified by campus administration as applicable to the situation.

## Emergency Drills, Testing and Evacuation Procedures

Kansas State University requires personnel with emergency response duties to take ICS 100, 200 and 700. EOC or command and general staff should also take ICS 300, 400 and 800, and the president's cabinet should take ICS-402, Summary for Executives. A short training slide set is available on the Environmental Health and Safety webpage, which explains the National Institute Management System structure and responsibilities for faculty and staff. The National Response Plan, or NRP, describes how the federal government will work with state, local and tribal governments and the private sector to respond to disasters.

## Emergency Warning and Notification

The K-State Alerts system is tested twice a year on specified days. Tests ensure that the K-State Alerts and Rave Guardian Safety service are functioning properly. Notifications in advance of the test will be published.

K-State conducts fully audible tests of emergency warning and notification systems a minimum of once a semester. A full test will activate the K-State Alerts system, test/voice, siren/ PA system and all other resources include in the K-State Alerts system. A K-State Today article will notify the campus of an upcoming test of the alerts and will also notify campus about any follow-up information.

## Emergency Exercises, Drills

K-State's emergency management will conduct and assess two exercises for members of the university president's cabinet and/or designated alternates during the year. K-State's emergency management staff and the director of fire safety will, upon request, work with colleges, departments or university units on exercises, drills, a tabletop or workshop on emergency issues.

## University Leadership Emergency Exercise

K-State's Emergency Management will, in coordination with its county partners of Riley County Emergency Management, the Manhattan Fire Department and the Riley County Police Department, attend workshops, tabletops, drills or exercises addressing a specific emergency topic. When there is an exercise with our partners on campus, a notification of the event will be distributed by K-State's Division of Communications and

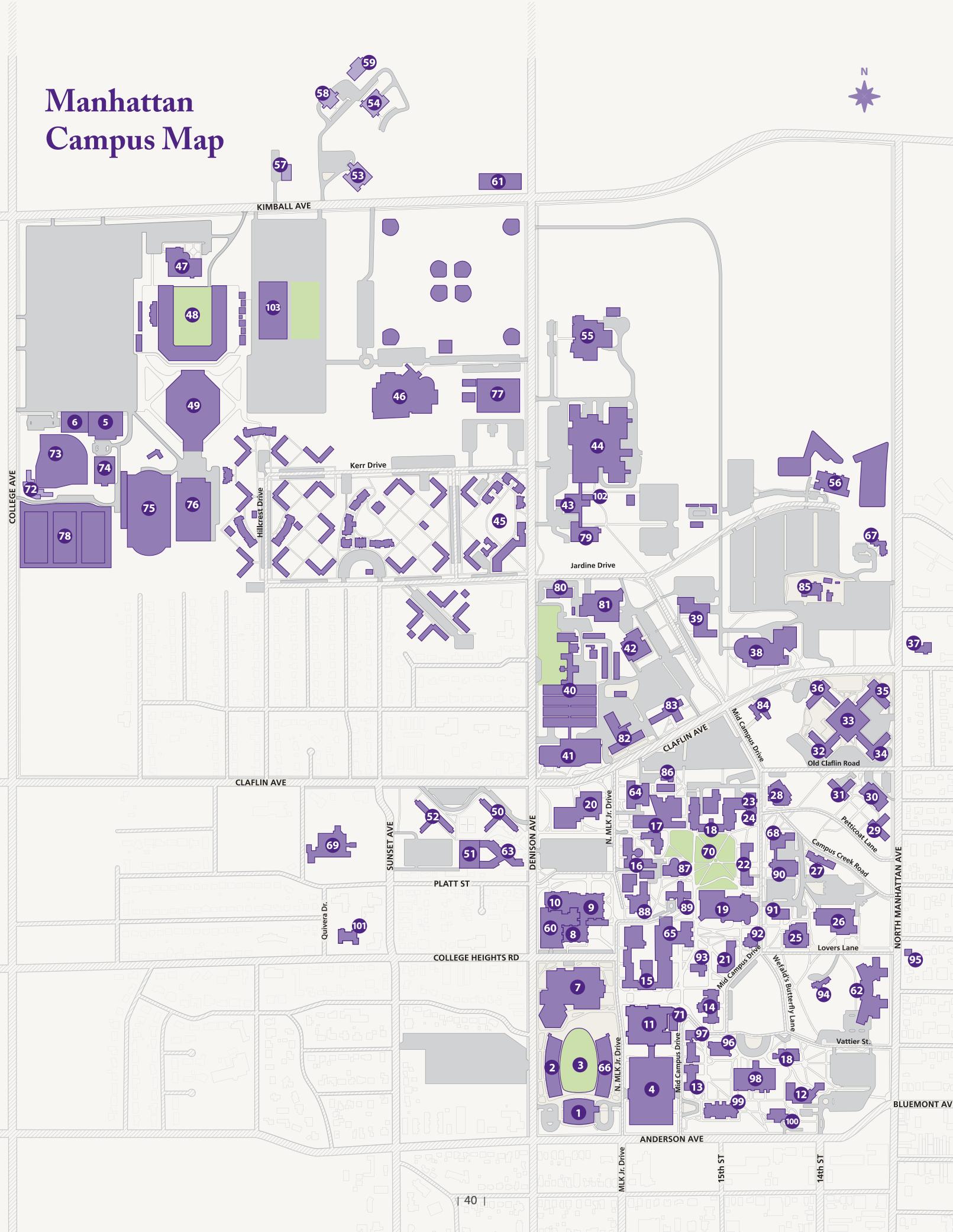
Marketing. The university's emergency management staff will keep a record of the exercise as well as a review of the events assessment. These records will indicate whether the test was announced or unannounced, the date and time it was conducted, and a description of the test or exercise. Moreover, in conjunction with at least one test per calendar year, the university will publicize to students and employees K-State's emergency response and evacuation procedures.

## K-State Housing and Dining Services

K-State Housing and Dining Services schedules four fire drills per year at its residence halls and Jardine Apartments, including one in the first 10 days of both the fall and spring semesters, to provide practice for a real evacuation emergency. Residents will receive notification of the general time of the alarm, and housing staff will verify that alarms are working properly and that residents have evacuated.



# Manhattan Campus Map



# Alphabetical listing

7	Ahearn Field House*	Association	53	International Grains Complex	88	Power Plant
20	Ackert Hall	102 Danforth and All Faiths Chapels	84	International Student Center	94	President's Residence
14	Anderson Hall	80 Davenport Building	45	Jardine Apartment Complex*	29	Putnam Hall
12	Beach Museum of Art	33 Derby Dining Center	26	Justin Hall (College of Health and Human Sciences)	70	The Quad
66	Berney Family Welcome Center	91 Dickens Hall	97	Kedzie Hall	9	Rathbone Hall
48	Bill Snyder Family Stadium	42 Dole Hall	68	King Hall	85	Recycling Center
55	Biosecurity Research Institute/ Pat Roberts Hall	8 Durland Hall	51	Kramer Dining Center	65	Regnier Hall (College of Architecture, Planning & Design)
25	Bluemont Hall (College of Education)	82 Dykstra Hall	1	K-State Alumni Center	75	R.V. Christian Track
102	Boehringer Ingelheim Auditorium	21 Eisenhower Hall (Graduate School)	11	K-State Student Union/ Bosco Plaza	15	Seaton Hall
31	Boyd Hall	60 Engineering Hall	61	KSU Foundation Center	103	Shamrock Practice Facility
49	Bramlage Coliseum	96 Fairchild Hall	69	Lafene Health Center	24	Shellenberger Hall*
74	Brandeberry Indoor Complex	23 Feed Technology*	28	Leadership Studies Building	37	Smurthwaite Leadership/ Scholarship House*
78	Buser Family Park	10 Fiedler Hall	87	Leisure Hall	100	Thompson Hall
86	Bushnell Hall	34 Ford Hall*	52	Marlatt Hall	41	Throckmorton Plant Sciences Center
39	Call Hall	73 Frank Myers Field	3	Memorial Stadium*	72	Tointon Family Stadium
13	Calvin Hall (College of Arts and Sciences)	89 English/Counseling Services	98	McCain Auditorium	43	Trotter Hall (College of Vet Med)
27	Campus Creek Complex	40 The Gardens at Kansas State University	77	Mike Goss Tennis Stadium	95	UFM Community Learning Center
17	Cardwell Hall	64 Gen. Richard B. Myers Hall	36	Moore Hall	83	Umberger Hall
56	Center for Child Development	50 Goodnow Hall	5	Morgan Family Arena	47	Vanier Family Football Complex
20	Chalmers Hall	54 Grain Science Center	6	Morris Family Olympic Training Center	30	Van Zile Hall and Dining Center
90	Chemistry/Biochemistry Building	58 Hal Ross Flour Mill	71	Morris Family Multicultural Center	16	Ward Hall*
79	Coles Hall	19 Hale Library	44	Mosier Hall	18	Waters Hall (College of Agriculture)
62	College of Business Administration Building	35 Haymaker Hall	99	Nichols Hall	38	Weber Hall
57	Crop Improvement	67 Hoeflin Stone House	59	O.H. Kruse Feed Technology Innovation Center	63	Wefald Hall
		92 Holton Hall	46	Peters Recreation Complex	32	West Hall
		93 Holtz Hall	81	Pittman Building	2	Tracz Family Band Hall*
		101 Honors House			22	Willard Hall
		76 Indoor Practice Facility				
		4 Information Booth/Parking Garage				

\* Partially accessible \*\* Not accessible  
Buildings without an asterisk are fully accessible

# Salina Campus Map



## Alphabetical listing

- |   |                               |
|---|-------------------------------|
| 1 Aeronautical West Hangar              | 17 Harbin Hall                |
| 2 Aeronautical East Hangar              | 18 Thaemert Park/Sports Field |
| 3 Composite Building                    | 19 Sports Support Facility    |
| 4 Aviation Center/Stevens Flight Center | 20 Student Life Center        |
| 5 UAS Laboratory                        | 21 UAS Flight Pavilion        |
| 6 Technology Center                     |                               |
| 7 Technology Center West                |                               |
| 8 College Center                        |                               |
| 9 Schilling Hall                        |                               |
| 10 Tullis Building                      |                               |
| 11 Kuhlman Center                       |                               |
| 12 Outreach Center                      |                               |
| 13 Extension Center                     |                               |
| 14 Construction Lab                     |                               |
| 15 Facilities Maintenance — Shops       |                               |
| 16 Facilities Maintenance — Offices     |                               |

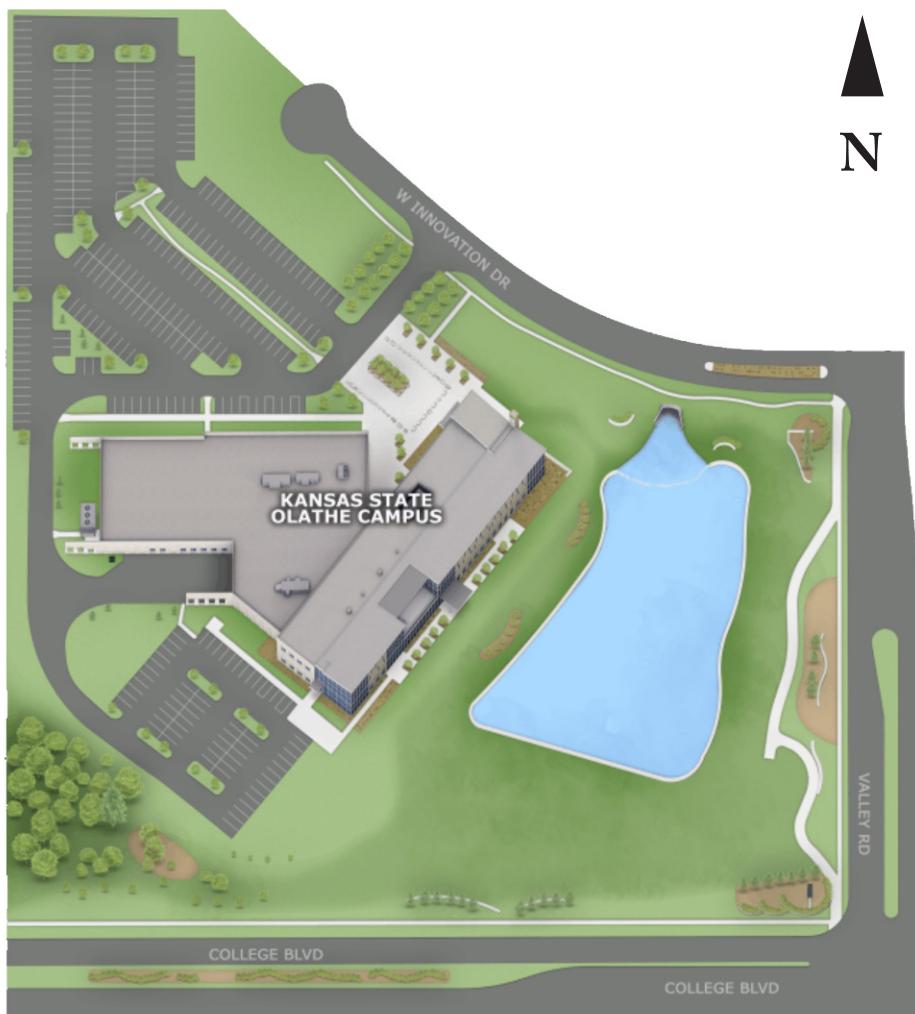
## Directions to campus

If you are traveling east or west on I-70, stay on I-70 until the I-70/I-135 interchange. Travel south on I-135 to the Magnolia Street exit (No. 90).

Go west on Magnolia to Centennial Road. Turn right and proceed to Kansas State University Salina Campus.

If you are traveling north or south on I-135, take the Magnolia Street exit (No. 90). Go west on Magnolia to Centennial Road. Turn right and proceed to Kansas State University Salina Campus.

# Olathe Campus Map



# FIRE SAFETY REPORT

MANHATTAN AND SALINA | 2023

WELCOME TO K-STATE

# Fire Safety Report

## Campus Fire Safety

- Fire safety in Kansas State University's student housing is a priority. The Higher Education Opportunity Act enacted on Aug. 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution.
- The university's student housing on the Manhattan campus includes the Jardine Apartment Complex; Smurthwaite Leadership/Scholarship House and the Honors House; and Boyd, Ford, Goodnow, Haymaker, Marlatt, Moore, Putnam, Van Zile, Wefald and West residence halls, and Derby and Kramer dining centers. The following is a look at fire safety procedures in the university's student housing on the Manhattan campus. Fire safety activities are organized by the university's Department of Environmental Health and Safety.

## Fire Drills

Fire drills in student housing facilities were performed twice per semester, or four per calendar year. The first drill was conducted within the first two weeks of each semester, and at least one drill was conducted after sunset and before sunrise. This is in compliance with the Kansas State Fire Marshal Office; records of the drills are kept in the individual buildings. For more information concerning fire drills, refer to the handbook for the residence halls or for the Jardine Apartment Complex handbook.

## Policies on Portable Electrical Appliances, Smoking and Open Flames

Air conditioners, space heaters, halogen lamps with an exposed bulb, or any appliance with an open heating element—including toasters, toaster ovens, hot plates, grilling appliances, sandwich makers, etc.—are not permitted in the residence halls. However, slow cookers that are 3 1/2 quarts or less are allowed. Smoking is not permitted in any university building and within 30 feet of a marked entrance, including residence halls. Open flames or any devices that produce an open flame are not allowed in the residence halls, regardless of whether they are lit or not. This includes candles, incense, and incense burners

Location	Date	Date	Date	Date
Jardine Building 1	1/31/22 6:45 PM	3/30/22 6:34 PM	9/6/22 9:47 PM	10/14/22 3:09 PM
Jardine Building 1A	1/31/22 6:45 PM	3/30/22 6:39 PM	9/6/22 10:40 PM	10/14/22 3:17 PM
Jardine Building 2	1/31/22 6:45 PM	3/30/22 6:29 PM	9/6/22 9:56 PM	10/14/22 3:28 PM
Jardine Building 3	1/31/22 6:30 PM	3/30/22 6:27 PM	9/6/22 10:03 PM	10/14/22 3:34 PM
Jardine Building 4	1/31/22 6:30 PM	3/30/22 6:23 PM	9/6/22 10:10 PM	10/14/22 3:41 PM
Jardine Building 5	1/31/22 6:38 PM	3/30/22 6:23 PM	9/6/22 10:25 PM	10/14/22 3:27 PM
Jardine Building 6	1/31/22 6:44 PM	3/30/22 6:26 PM	9/6/22 10:21 PM	10/14/22 3:32 PM
Jardine Building 7	1/31/22 7:00 PM	3/30/22 6:45 PM	9/6/22 10:07 PM	10/10/22 1:54 PM
Jardine Building 8	1/31/22 6:20 PM	3/30/22 6:37 PM	9/6/22 9:56 PM	10/10/22 1:48 PM
Jardine Building 9	1/31/22 6:15 PM	3/30/22 6:22 PM	9/6/22 9:50 PM	10/10/22 1:43 PM
Jardine Building 10	1/31/22 6:30 PM	3/30/22 6:26 PM	9/6/22 10:51 PM	10/10/22 1:36 PM
Jardine Building 11	1/31/22 6:50 PM	3/30/22 6:45 PM	9/6/22 10:36 PM	10/10/22 1:14 PM
Jardine Building 12	1/31/22 6:45 PM	3/30/22 6:37 PM	9/6/22 10:49 PM	10/10/22 1:20 PM
Jardine Building 13	1/31/22 6:30 PM	3/30/22 6:22 PM	9/6/22 10:57 PM	10/10/22 1:28 PM
Jardine Building 14	1/31/22 6:50 PM	3/30/22 6:45 PM	9/6/22 10:20 PM	10/10/22 1:06 PM
Jardine Building 15	1/31/22 6:47 PM	3/30/22 6:36 PM	9/6/22 10:27 PM	10/14/22 3:25 PM
Jardine Building 16	1/31/22 6:51 PM	3/30/22 6:25 PM	9/6/22 10:32 PM	10/14/22 3:18 PM
Jardine Building D	1/31/22 6:30 PM	3/30/22 6:14 PM	9/6/22 10:19 AM	10/14/22 3:17 PM
Jardine Building E	1/31/22 6:17 PM	3/30/22 6:12 PM	9/6/22 10:30 PM	10/14/22 3:17 PM
Jardine Building F	1/31/22 6:30 PM	3/30/22 11:20 AM	9/6/22 9:00 PM	10/10/22 3:40 PM
Jardine Building G	1/31/22 6:17 PM	3/30/22 6:08 PM	9/6/22 9:55 PM	10/14/22 3:27 PM
Jardine Building H	1/31/22 6:22 PM	3/30/22 6:13 PM	9/6/22 10:00 PM	10/14/22 3:34 PM
Jardine Building I	1/31/22 6:30 PM	3/30/22 6:30 PM	9/6/22 10:48 PM	10/14/22 3:45 PM
Jardine Building L	1/31/22 6:30 PM	3/30/22 6:17 PM	9/6/22 10:07 AM	10/14/22 3:48 PM
Jardine Building M	1/31/22 6:27 PM	3/30/22 6:17 PM	9/6/22 10:07 AM	10/14/22 3:40 PM
Jardine Building N	1/31/22 6:35 PM	3/30/22 6:45 PM	9/6/22 7:45 PM	10/14/22 5:30 PM
Jardine Building P	1/31/22 6:52 PM	3/30/22 6:49 PM	9/6/22 10:32 PM	10/10/22 1:18 PM

## Manhattan Campus Fire Safety Report

Jardine Building Q	1/31/22 6:40 PM	3/30/22 6:25 PM	9/6/22 10:28 PM	10/10/22 1:11 PM
Jardine Building R	1/31/22 6:30 PM	3/30/22 6:00 PM	9/6/22 10:09 PM	10/10/22 1:43 PM
Jardine Building S	1/31/22 6:00 PM	3/30/22 5:53 PM	9/7/22 5:30 PM	10/10/22 6:00 PM
Jardine Building T	1/31/22 6:00 PM	3/30/22 5:45 PM	9/6/22 7:00 PM	10/12/22 3:55 PM
Jardine Building U	1/31/22 6:36 PM	3/30/22 6:31 PM	9/6/22 10:46 PM	10/10/22 1:30 PM
Jardine Building V	1/31/23 6:15 PM	3/30/22 6:20 PM	9/6/22 7:00 PM	10/10/22 7:30 PM
Jardine Building W	1/31/22 6:45 PM	3/30/22 6:41 PM	9/6/22 10:44 PM	10/10/22 1:23 PM
Jardine Building X	1/31/22 6:40 PM	3/30/22 6:33 PM	9/6/22 10:54 PM	10/10/22 1:28 PM
Jardine Building Y	1/31/22 6:15 PM	3/30/22 6:17 PM	9/6/22 7:00 PM	10/10/22 2:30 PM
Boyd Hall	N/A	N/A	N/A	N/A
Ford Hall	1/20/22 3:30 PM	4/19/22 9:30 PM	8/31/22 8:47 PM	11/30/22 3:15 PM
Goodnow Hall	2/23/22 6:50 PM	5/6/22 1:45 PM	8/31/22 7:10 PM	12/9/22 2:15 PM
Haymaker Hall	1/28/22 12:25 AM	4/28/22 4:30 PM	9/2/22 5:30 PM	12/1/22 8:45 PM
Honors House	1/31/22 6:00 PM	4/15/22 3:27 PM	8/31/22 6:45 PM	12/1/22 3:53 PM
Marlatt Hall	1/31/22 3:15 PM	4/27/22 4:45 PM	8/30/22 10:05 PM	12/6/22 3:00 PM
Moore Hall	3/30/22 7:30 AM	4/11/22 9:00 PM	9/6/22 8:00 PM	12/9/22 2:00PM
Putnam Hall	N/A	N/A	N/A	N/A
Smurthwaite House	1/27/22 1:15 PM	5/6/22 3:30 PM	9/1/22 11:00 AM	12/1/22 6:15 PM
Wefald Hall	2/21/22 9:00 PM	5/6/22 3:00 PM	8/29/22 8:52 PM	11/16/22 3:30 PM
West Hall	2/1/22 11:06 AM	5/5/22 2:00 PM	9/6/22 8:30 PM	12/5/22 11:00 AM

## Emergency Evacuation Procedures

In the event of an emergency in a student housing facility, first contact the K-State Police Department dispatch at **785-532-6412** or **911** and describe the emergency. Since emergency evacuation procedures are room/site specific, each sleeping room has an evacuation map and procedure posted. Building staff are instructed on building specific evacuation procedures and written procedures are made available.

## Fire Safety Education and Training Policies

Fire safety is a serious matter, especially in the university's student housing. Students, faculty, and staff are expected to learn the university's fire safety policies and guidelines. To assist in this process, K-State has several programs and policies for fire safety education, which include the procedures that students and employees should follow in case of a fire:

1. Instruction to each student at the first-floor meeting.
2. Educational bulletin boards.
3. Training for professional and graduate-level staff on building fire safety systems.
4. Training for paraprofessional staff on fire safety at the beginning of each semester.
5. Conducting Fire Prevention Week activities for the residence halls, including fire extinguisher training and educational material distribution.

## Reporting Fires

In the event of a fire in a student housing facility, the K-State Police Department dispatch should be contacted immediately by phone. Police dispatch can be reached at either **785-532-6412** or **911**. In addition, general fire alarm notifications are sent electronically to Housing and Dining Services staff on site or on call. These individuals include the associate director, safety officer, shops manager, fire alarm systems manager, staff on duty and the student service technician. This system is in place to provide 24-hour coverage every day. It is also important to report a fire, even if it is quickly extinguished and no emergency response is required. This will ensure that the annual report of fire statistics is accurate. Such fires should also be reported to the K-State Police Department at the number above.

## Campus Fire Log

Federal law requires that every university operating an on-campus housing facility maintain a written and easily understood log of all fires that occur in those facilities. Anyone, including prospective students and employees, may obtain a copy of the fire log at [k-state.edu/safety/fire/firelog](http://k-state.edu/safety/fire/firelog) or by contacting the University Fire Marshal, **785-532-3473**.

## Improvement Plans

Residence Life staff will receive annual training conducted by the city of Manhattan Fire Department and Riley County Police and Emergency Medical Services. This training will include prevention, response procedures, fire extinguisher use, detecting the smell of burning marijuana and the identification of drug paraphernalia. This training will be conducted in collaboration with the K-State Public Safety Office.

Each living area will host an annual fire safety education program for residents conducted by the city of Manhattan Fire Department and Riley County Police and Emergency Medical Services. These sessions will include prevention and alarm response procedures.

More information on campus fire safety is available from the Department of Environmental Health and Safety, 135 Dykstra Hall, 1628 Claflin Road, or [785-532-5856](tel:785-532-5856), [safety@k-state.edu](mailto:safety@k-state.edu).

## Definitions

### Property Damage

The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water and overhaul; however, it does not include indirect loss, such as business interruption.

### Fire

Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

For HEA purposes, there are three categories of fire:

- **Unintentional Fire:** A fire that does not involve an intentional human act to ignite or spread fire into an area where the fire should not be.
- **Intentional Fire:** A fire that is ignited, or that results from a deliberate action, in circumstances where the person knows there should not be a fire.
- **Undetermined Fire:** A fire in which the cause cannot be determined.



# Fire Statistics

The following table contains the fire statistics for all on-campus student housing at Kansas State University. The information contains the date, time, location, description, and estimated cost of damage for each fire incident.

Residential Facility	Address	Date	Time	Description	Number of injuries that required treatment at a medical facility	Number of deaths related to fire	Value of property damage caused by fire *values in dollars
Jardine Apartments	1600 Hillcrest Drive	12/29/21	7:56 PM	Dumpster Fire	0	0	\$150
Jardine Apartments	2008 Tunstall Circle	12/8/21	12:32 AM	Building Fire	0	0	\$500
Jardine Apartments	1803 Kerr Drive	9/4/21	5:21 PM	Building Fire	0	0	\$2,500
Jardine Apartments	Building 1	1/25/21	3:04 PM	Oven Fire	0	0	\$0
Moore Hall	1401 Claflin Road	10/18/20	9:17 PM	Detector Activation, No Fire	0	0	\$0
Goodnow Hall	1825 Claflin Road	8/18/20	Unknown	Detector Activation, No Fire	0	0	\$0



## **Fire Safety Systems**

The following tables offer a description of the fire safety systems in each on-campus student housing facility. The tables illustrate if each building has emergency lights, exit signs, fire alarm systems, fire extinguishers, fire-rated corridors and fire doors, fire-rated exit stairs, smoke detection systems, sprinkler systems and standpipe systems. The ratings are "Yes" (the entire building has the feature), "No" (the entire building does not have the feature), "Part" (some parts of the building have the feature), or "N/A" (the feature is not applicable for this building).

### **Boyd, Ford, Goodnow and Haymaker residence halls and Derby and Kramer dining centers**

Building	Boyd	Derby	Ford	Goodnow	Haymaker	Kramer
Emergency lights	Yes	Yes	Yes	Yes	Yes	Yes
Exit Signs	Yes	Yes	Yes	Yes	Yes	Yes
Fire Alarm Systems	Yes	Yes	Yes	Yes	Yes	Yes
Fire Extinguishers	Yes	Yes	Yes	Yes	Yes	Yes
Fire-Rated Corridors/ Fire Doors	Yes	No	Yes	Yes	Yes	Yes
Fire-Rate Exit Stairs	Yes	No	Yes	Yes	Yes	Yes
Smoke Detection	Yes	Yes	Yes	Yes	Yes	Yes
Sprinkler System	Part	Part	Yes	Yes	Yes	Yes
Standpipe System	Part	Yes	Yes	Yes	Yes	Yes

### **For Marlatt, Moore, Putnam, Van Zile, Wefald and West residence halls**

Building	Marlatt	Moore	Putnam	Van Zile	West	Wefald
Emergency lights	Yes	Yes	Yes	Yes	Yes	Yes
Exit signs	Yes	Yes	Yes	Yes	Yes	Yes
Fire alarm systems	Yes	Yes	Yes	Yes	Yes	Yes
Fire extinguishers	Yes	Yes	Yes	Yes	Yes	Yes
Fire-rated corridors/fire doors	Yes	Yes	Yes	Yes	Yes	Yes
Fire-rated exit stairs	Yes	Yes	Yes	Yes	Yes	Yes
Smoke detection	Yes	Yes	Yes	Yes	Yes	Yes
Sprinkler system	Yes	Yes	Part	Yes	No	Yes
Standpipe system	Yes	Yes	Part	No	Yes	Yes

**Jardine Apartment Complex**

Jardine-Denison Neighborhood											
Building	E	I	H	M	N	D	1	1a	2	3	4
Emergency lights	Yes	No	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes
Exit signs	No										
Fire alarm system	Yes	No	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes
Fire extinguishers	Yes										
Fire-rated corridors/ fire doors	No										
Fire-rated exit stairs	No	No	No	No	No	No	Yes	Yes	Yes	Yes	Yes
Smoke detection	Yes										
Sprinkler system	Yes	No	No	No	No	Yes	Yes	Yes	Yes	Yes	Yes
Standpipe system	No										

Jardine Plaza Neighborhood														
Building	F	G	L	R	S	T	5	6	7	8	9	14	15	16
Emergency lights	No	No	Yes	No	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Exit signs	NR	NR	NR	NR	NR	NR	Part	NR	Part	Part	NR	NR	No	NR
Fire alarm system	No	Yes	Yes	Yes	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Fire extinguishers	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes						
Fire-rated corridors	NR	NR	NR	Part	NR	NR	NR	NR						
Fire-rated exit stairs	NR	NR	NR	NR	NR	NR	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Smoke detection	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes						
Sprinkler system	No	No	Yes	No	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Standpipe system	No	No	No	Part	No	No	No	No						

Jardine West Neighborhood												
Building	P	Q	U	V	W	X	Y	10	11	12	13	
Emergency lights	No	Yes	Yes	Yes	Yes	Yes						
Exit signs	NR											
Fire alarm system	Yes	Yes	Yes	No	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes
Fire extinguishers	Yes											
Fire-rated corridors/ fire doors	NR											
Fire-rated exit stairs	NR	Yes	Yes	Yes	Yes	Yes						
Smoke detection	Yes											
Sprinkler system	No	Yes	Yes	Yes	Yes	Yes						
Standpipe system	No											

NR-Not Required

# Fire Safety Report

## Campus Fire Safety

Fire safety in Kansas State University's student housing is a priority. The Higher Education Opportunity Act enacted on Aug. 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution. The student housing facilities at K-State Salina include Schilling Hall and Harbin Hall. The following is a look at fire safety procedures in the university's student housing. Fire safety activities are organized by the university's Department of Environmental Health and Safety.

## Fire Drills

Fire drills in student housing facilities were performed twice per semester, or four per calendar year. The first drill was conducted within the first two weeks of each semester, and at least one drill was conducted after sunset and before sunrise. This is in compliance with the Kansas State Fire Marshal Office; records of the drills are kept in the individual buildings. For more information concerning fire drills, refer to the handbook for the residence halls.

Location	Date
Harbin Hall	1/25/22 9:12 PM
Harbin Hall	1/27/22 7:12 AM
Harbin Hall	8/25/22 9:45 PM
Harbin Hall	8/30/22 6:28 AM
Schilling Hall	1/25/22 10:03 PM
Schilling Hall	1/27/22 7:01 AM
Schilling Hall	8/25/22 9:30 PM
Schilling Hall	8/30/22 6:38 PM

## Policies on Portable Electrical Appliances, Smoking and Open Flames

Air conditioners, space heaters, halogen lamps with an exposed bulb, or any appliance with an open heating element (including toasters, toaster ovens, hot plates, grilling appliances, sandwich makers, etc.) are not permitted in the residence halls. However, slow cookers that are 3 ½ quarts or less are allowed. The smoking of cigarettes, cigars, pipes or burning tobacco in any other form or device, as well as the use of electronic cigarettes, vaporizers, hookah or other water pipe devices and all other related devices, is prohibited in university owned vehicles and on university property, except inside personal vehicles. Open flames or any devices that produce an open flame are not allowed in the residence halls, regardless of whether they are lit or not. This includes candles, incense, and incense burners.

## Emergency Evacuation Procedures

In the event of an emergency in a student housing facility, first contact the Kansas State University Salina Security at **785-822-7424** or **911** and describe the emergency. Since emergency evacuation procedures are room/site specific, each sleeping room has an evacuation map and procedure posted. Building staff are instructed on building specific evacuation procedures and written procedures are made available.

## Fire Safety Education and Training Policies

Fire safety is a serious matter, especially in the university's student housing. Students, faculty and staff are expected to learn the university's fire safety policies and guidelines. To assist in this process, K-State has several programs and policies for fire safety education, which include the procedures that students and employees should follow in case of a fire:

1. Instruction to each student at the first floor meeting.
2. Educational bulletin boards.
3. Training for professional and graduate-level staff on building fire safety systems.
4. Training for paraprofessional staff on fire safety at the beginning of each semester.
5. Conducting Fire Prevention Week activities for the residence halls, including fire extinguisher training and educational material distribution.

## Reporting Fires

In the event of a fire in a student housing facility, the Kansas State Salina Safety and Security office should be contacted immediately by phone. Security can be reached at either **785-822-7424** or **911**. In addition, general fire alarm notifications are sent electronically to Residence Life staff on site or on call. These individuals include the residence life coordinator, safety officer, facilities director, fire alarm systems manager, and staff on duty. This system is in place to provide 24-hour coverage every day. It is also important to report a fire, even if it is quickly extinguished and no emergency response is required. This will ensure that the annual report of fire statistics is accurate. Such fires should also be reported to the K-State Salina Security department at **785-822-7424**.

## Campus Fire Log

Federal law requires that every university operating an on campus housing facility maintain a written and easily understood log of all fires that occur in those facilities. Anyone, including perspective students and employees, may obtain a copy of the fire log at [k-state.edu/safety/fire/firelog](http://k-state.edu/safety/fire/firelog) or by contacting the University Fire Marshal, **785-532-3473**.

## Improvement Plans

There are several future plans and goals for improvement in fire safety in residence life at Kansas State University Salina. First, K-State Salina intends to continue to train professionals and student staff on fire safety systems and procedures during RA training and in-service training. This includes incorporating more time for the professional staff with building-specific systems. Second, K-State Salina wants to expand active and passive educational programs to include more information about fire safety in the residence halls. Third, K-State Salina will continue to educate students on proper evacuation processes during the first floor meetings in the fall semester and will seek to provide more education to our expanding international student population, including some in languages other than English for those who are not fluent. Fourth, we plan to continue to conduct the required fire drills (two per semester), and additional drills if needed. Fifth, K-State Salina will continue to work with Kansas State Fire Marshal to provide quality programs for our students.

# Campus Fire Statistics

The following table contains the fire statistics for all on-campus student housing facilities at Kansas State University Salina. The information contains the date, time, location, description, and estimated cost of damage for each fire incident in 2022.

Residential Facility	Date	Time	Number of injuries that required treatment at a medical facility	Number of deaths related to fire	Value of property damage caused by fire *values in dollars
Harbin Hall	None to report	NA	0	0	\$0
Shilling Hall	None to report	NA	0	0	\$0

## Fire Safety Systems

The following tables offer a description of the fire safety systems in each on-campus student housing facility. The tables illustrate if each building has emergency lights, exit signs, fire alarm systems, fire extinguishers, fire-rated corridors and fire doors, fire-rated exit stairs, smoke detection systems, sprinkler systems, and standpipe systems. The ratings are Yes (the entire building has the feature), No (the entire building does not have the feature), Partial (some parts of the building have the feature), or N/A (the feature is not applicable for this building).

### Residence Halls

Building	Schilling Hall	Harbin Hall
Emergency Lights	Yes	Yes
Exit Signs	Yes	Yes
Fire Alarm Systems	Yes	Yes
Fire Extinguishers	Yes	Yes
Fire-rated Corridors/Fire Doors	Yes	Yes
Fire-rated Exit Stairs	No	No
Smoke Detection	Yes	Yes
Sprinkler System	Yes	Yes
Standpipe System	No	No

## Definitions

### Property Damage

The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water and overhaul; however, it does not include indirect loss, such as business interruption.

### Fire

Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

For HEA purposes, there are three categories of fire:

- **Unintentional Fire:** A fire that does not involve an intentional human act to ignite or spread fire into an area where the fire should not be.
- **Intentional Fire:** A fire that is ignited, or that results from a deliberate action, in circumstances where the person knows there should not be a fire.
- **Undetermined Fire:** A fire in which the cause cannot be determined.





**Compliance and Conflict Resolution Manager  
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**Notice of Nondiscrimination**

Kansas State University is committed to maintaining academic, housing, and work environments that are free of discrimination, harassment, and sexual harassment. Discrimination based on race, color, ethnicity, national origin, sex, sexual orientation, gender identity, religion, age, ancestry, disability, genetic information, military status, or veteran status is prohibited. Retaliation against a person for reporting or objecting to discrimination or harassment or for participating in an investigation or other proceeding is a violation of PPM Chapter 3010, whether or not discrimination or harassment occurred. PPM 3010 is not intended for, and will not be used to, infringe on academic freedom or to censor or punish students, faculty, employees, or staff who exercise their legitimate First Amendment rights.

In PPM 3010, discrimination is treating an individual adversely in employment, housing, or academic decisions based on race, color, ethnicity, national origin, sex, sexual orientation, gender identity, religion, age, ancestry, disability, genetic information, military status, or veteran status without a legitimate, nondiscriminatory reason for the treatment, or maintaining seemingly neutral policies, practices, or requirements that have a disparate impact on employment, on-campus housing, or academic opportunities of members of the above-listed protected categories without a valid business or academic reason.

The person designated with responsibility for coordination of compliance efforts and receipt of inquiries concerning the nondiscrimination policy is the university's Title IX Coordinator: the Director of the Office of Institutional Equity, equity@k-state.edu, 103 Edwards Hall, 1810 Kerr Drive, Manhattan, Kansas 66506-4801. Telephone: 785-532-6220 | TTY or TRS: 711. The campus ADA Coordinator is the Director of Employee Relations and Engagement, who may be reached at charlott@k-state.edu or 103 Edwards Hall, 1810 Kerr Drive, Kansas State University, Manhattan, Kansas 66506-4801, 785-532-6277 and TTY or TRS 711.

Notice of Updates: the 2022 Annual Security Report was updated and republished on Oct. 14, 2022.