

**Herron Island
Policy Review Committee
Minutes – September 20, 2018**

Present: Mike Gage, Jane Morgan, Merry Kogut, Judy Gage, Kathy Deuster,
Absent: Frank Vanravenswaay, Jane Wooster,

1. Minutes from Sept. 6 approved and will be posted.
2. Mike Gage asked Mike Graham for the Roads policy and job description. Roads work is being outsourced due to lack of volunteers to do the work. Need to review the policy of how work is outsourced and compensated. Still waiting to hear back from Mike Graham.
3. Reviewed revised job description template completed by Jane M and Merry. Template is approved by committee. Jane M will finish plugging in all our current j.d.s into the template and bring back to the committee.
4. Reviewed policies Merry has edited.
 - Real Estate Policy – approved. Will send to Board
 - Management Voting Policy – Changes suggested including number of votes necessary to pass a measure; process for challenging a vote; keeping large envelopes for how long (legal document?). Mike will ask Jane W two questions: how long do we keep envelopes and other documents; is there a time limit to contest a ballot outcome?
 - Ferry Access Policy – questions about delinquent member access and ferry crew collecting delinquent accounts was discussed. Will discuss further next meeting.
 - Mike will follow up with the Water Committee about their policy.

Next Meeting – Oct 11

Ferry access policy
Finalize Voting Policy
Finish j.d.s for review
Determine what policies to look at next