

HERRON ISLAND WATER COMMITTEE MEETING DECEMBER 12, 2014

Attendance: Judy Greinke -Chair, Charles Smith WDM, Kathy Deuster- member, Janet Podell and Pat Zazzo – HMC Board Members

The meeting opened at 9:30 AM and Charles Smith reviewed Herron Island Water situations during the last month.

A broken meter setter, not a meter, was found on a vacant member's property that is now for sale. Charles will order 2 setters, fix the breakage and have a spare on hand.

The generator building painting is complete and the new fence gate has been ordered with installation planned for January.

The old reservoir is still an option for storage once an opening is cut for the door. There are some concerns about the integrity of the wall once it is cut so a decision was made to compose a list of pro's and con's to help in the decision making.

The Water billing system will need to be completely changed once we move to variable water rates with tiered usage billing. Fred Fath designed our computer program for documenting water usage amounts for each connection but transferring this data into Quick Books for billing will not work with our Statement Billing Program. After months of investigation, Carolyn Snyder found a CPA who is also a Quick Books Certified Trainer in our area. She can set up our water billing program and also give Carolyn the training needed to more efficiently handle all Quick Books transactions in the HMC Office. She charges \$90 per hour and estimates a minimum of 1 day training will be needed. The expense incurred now will be very cost effective in the future.

Recommendation: Approve Water Billing Set up and Quick Books Training for Carolyn Snyder for an equivalent of 2 working days not to exceed \$1,500. The expense may be less. The total bill will be split between HMC and Herron Island Water because both will benefit.

Charles Smith and Fred Fath will be working on the rate study variables in early January 2015. The next Water Committee Meeting will be January 8, 2015.

Minutes by Judy Greinke