

Island Manager Report
April 9, 2016

Administration:

Volunteers: Karl Schafer, Pat Zazzo, Frank Van Ravenswaay and Andy Thompson for staining docks at North Beach in preparation for reinstalling them April 9. Thanks also to Karl and Andy Thompson for helping with the arduous task of organizing the many auto decals, which needs to be done twice a year.

Housekeeping: Carol Miller has joined our staff to take care of our Community Building housekeeping needs. Thanks!

HMC Emails: We've continued to round up new Member email addresses and have jumped from 350 to 367. Although some households register more than one email address, we probably have about 80-90% of the Members on the list.

Audit: The 2015 Audit is in draft stages and should be available before the next Board meeting. The final draft is being circulated.

Insurance Renewals: In addition to health care insurance for employees, HMC purchases marine coverage, umbrella liability, pollution liability, a commercial package (property, general liability); automobile, docks & piers, directors & officers liability and ERISA. The premium for 2015-16 for all coverages is \$65,081. Because we have had no claims coverage, and keep our broker actively informed about improvements HMC is making, the premium for 2016-7 will drop to \$64,294, a savings of some \$800.

Towing: Mainland signs for towing of illegally parked vehicles will soon be replaced by signs for Pete's Towing. The local Mountain View Towing closed when the company was purchased.

Water Operations: April 18 through 30, Charles Smith will be doing annual water distribution system maintenance, which includes turning isolation valves on and off to make sure they are operating properly, flushing and cleaning fire hydrants, coordinating with the Pierce County Health Department and Fire Department on the results of the maintenance.

On April 20, the Water Department will perform the inspection and maintenance on the wells and pump station. This will require that the booster pumps be momentarily turned off. This will happen as close to 10 a.m. as can be done and will not last more than 5 minutes. Residents may notice a slight variation in water pressure during this time.

Roads material storage bins will be construction this fall at the pump station.

Water Committee Report: Charles Smith will report for the committee.

Fire Department Liaison: No report.

Land Use: No report.

Emergency Preparedness: Meeting Saturday after the Board meeting.

Parks: Committee Report. Also, Parks Appreciation Day is set for April 23, 2016. Bring your gloves and help get our Parks ready for the good weather! The Parks Committee will have a long list of cleanup items.

Roads: Committee Report.

Jack Wells will report for the committee. Work has been continuing to resolve drainage issues on East Herron and North Beach Road. There will be a road closure at 826/828 East Herron Blvd. on Monday, April 11. This closure may last from 9 a.m. to 4 p.m., as underground power is installed to a lot on the west side of East Herron.

Rules: The Rules Committee has resolved two complaints with voluntary compliance agreements. A third outstanding complaint remains to be heard by the committee.

Herron Island Ferry:

Dolphin Replacement Project: We received a Notice of Reapplication Review Action from USDA, which says we are indeed eligible for their assistance and that they are willing to obligate up to \$2.5 million. PND Engineers has completed the 30% plan design documents on time, and is working with Hart Crowser to file for the necessary permit. We will not receive our final review and project approval from USDA until the permits have at least been applied for.

Ferry Crew: Much of this month has been spent recruiting, interviewing and screening potential candidates for ferry crew. Donnie Surratt's leave is continuing indefinitely. We wish him a speedy recovery. Kevin is now working the weekday shift. Dale Miller and Rich Urfer are working as fill in deck hands, and Steve Rucker has recently qualified. We interviewed a standby captain on Thursday, and hope to begin training him in the next week or two. Our standbys captain are now Eric Helpenstell, Jon Robinson and Joe Taylor; however, all have other employment and may be available only with advance notice.

Ferry Schedule: A question was raised at last month's meeting regarding the number of hours that the crew could work in a 24 hour period. The Coast Guard, at our request, provided clarification that the Charlie Wells schedule is well within permissible Coast Guard limits.

U.S. Coast Guard Small Passenger Vessel Industry Day: This meeting will be held on April 13 in Seattle. We will attend, along with approximately 50 other operators of passenger vessels. The agenda will address inspections; new regulations, vessel construction, use of marijuana on SPV's, and other topics.

Transportation Committee: The Committee will meet for one hour at 2 p.m. following the Board meeting, in the Community Building.

Technology: No report.

Legal Liaison: We currently have 14 delinquencies, 5 of which are with the attorney for collections. Six delinquencies are in amounts of less than \$200. Delinquency rate of 3.7%. Last year at this time we had 20 delinquencies, with 13 at collections. Currently, HMC has 383 Assessable Units and 397 Water customers.