



# The Beachcomber



HMC Newsletter

June 2020



## President's Message

Greetings Herron Island family. Can I call us “family?” We act like a family many times – we care about one and other, we celebrate holidays together, we help each other and yes, sometimes we disagree. Ultimately, we know we share a unique place and things seem to work out.

We welcome Scott Young to our HMC Board of Directors’ “family.” He has a law enforcement background, has crewed on the ferry, and volunteered in the office on special projects. Scott is a great addition to your Board. He will serve as Treasurer. He joins returning Board members Chet Latimer, Vice President; Merry Kogut, Secretary; Kathy Deuster, Member; and myself as President. I’m excited to work with this talented and dedicated group.

A special thank you to Ferd Reichlin who retired from the Board. Over the years, Ferd has served eight two-year terms on the Board, was Treasurer and Chair of the Finance Committee and has served on the Rules Committee. His dedication, effort, and service to our Herron Island community has vastly improved our community quality of life. Thank you Ferd!

Now on to some important announcements:

**Staying safe during Covid-19** – Please continue to follow the recommendations of our governmental leaders and health care experts. Wear your masks in the ferry line, practice social distancing, and limit the size of gatherings to what is allowed under the Governor’s orders. We will periodically send you safety information via email as the guidelines change over time.

**Budget Vote** – You will receive your ballot in the mail to vote for the 2020-2021 budget. A copy of the budget is included with the ballot and is also

available on the HMC website. Don’t forget to sign your ballot’s large envelope, or it won’t be counted. Your Board of Directors and Finance Committee urge you to approve the proposed budget.

If approved, the annual assessment will be \$2,586.00. This represents a small decrease over last year. This amount will allow us to pay for our yearly expenses, which always go up, and set aside a modest amount for the future. We acknowledge the pandemic may cause an economic hardship for many families, so this is not the year to aggressively fund our reserve accounts.

**New Ferry Loading Process** – If you have been to the island recently, you have participated in our new process for loading the ferry on the mainland. We now have three lanes, clearly marked with numbers, for you to line up in. We made this change to satisfy the mainland neighbors and Pierce County, who requested we keep cars off Herron Road. So far, our new multi-lane process is working. There is an easy-to-follow explanation of the process, with a diagram, on the HMC website. The crew will also help direct you to the proper lane for loading.

**Guest Passes** – This is the time of year we see many more guests visiting Herron Island. It’s great to have family and guests join us at our island places. Please remember all guests require a yellow Guest Pass. If a guest does not have a completed pass, they will not be allowed on the ferry. Please don’t make your guests wait in the parking lot - ensure they have a completed pass.

**HMC Road Encroachments** - We are learning from some members that they are unclear as to where their property line ends and the HMC road right-of-way begins. A common mistake is to assume your property extends out to the gravel of the road. In most cases, HMC has a right-of-way

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## President's Message (Continued from Page 1)

that extends many feet beyond the edge of the gravel. We want to work with you to make sure you don't encroach on the right-of-way, which could cause future problems. To be safe, a survey of your property is always a good idea. This Beachcomber includes more information from HMC about these issues. It's important that you check with the HMC office before you do any work or build a structure near the road.

**4<sup>th</sup> of July** – In accordance with the Governor's Covid-19 safety orders, limiting the size of group gatherings, all 4<sup>th</sup> of July activities are cancelled. Fireworks are not allowed anywhere on Herron Island. This year there will be no fireworks at North beach as well. We know this is a disappointment to many. We are hopeful that our traditions and celebrations can return next year.

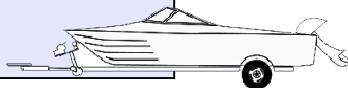
**Thank you!** Finally, I want to thank Jane Wooster, our Island Manager; Carolyn Snyder, Office Manager; and Carol Miller, Office Receptionist for their hard work. They work behind the scenes to make sure HMC keeps running. Every day your ferry crew is working from early in the morning to late in the evening to transport you to and from the island. In addition, a dedicated group of volunteers is always hard at work.

Staff, ferry crew and volunteers make up an important part of our Herron Island "family." I thank you for being a member of our "family" too. Stay safe and enjoy your time on Herron Island!

Reed West  
Your HMC President

## Holiday Restrictions

Combinations (in-tow) of any length and/or single vehicles longer than 25 feet will not be transported after end of day, Thursday, July 2, before the July 4th holiday. The restrictions will last until Monday morning, July 6.



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**Important Phone Numbers****Island Manager**

Jane Wooster (253) 884-9350

**HMC Board of Directors**

Reed West, President	(253) 884-9350
Chet Latimer, Vice-President	(253) 884-9350
Scott Young, Treasurer	(253) 884-9350
Merry Kogut, Secretary	(253) 884-9350
Kathy Deuster, Member-at-Large	(253) 884-9350

**Additional Contacts**

Frank Harrison, Water Repair	(253) 884-9350
Frank Harrison, Water Committee	(253) 884-9350
Gary Wanzong, Finance Committee	(253) 884-9350
Dan Marten, Roads Committee	(253) 884-9350
Mike Fassio, Rules Committee	(253) 884-9350
Dale Miller, Parks Committee	(253) 884-9350
Ken Higgins, Emergency Preparedness	(253) 884-9350
Alan DeGood, Small Boat Docks	(253) 884-9350
Carolyn Snyder, Office Manager	(253) 884-9350
Merry Kogut, HMC Calendar	(253) 884-8484
Ken Freeman, Beachcomber/Webmaster	(231) 544-2456

**Herron Island Office Hours:** Tuesday, Thursday, Friday 8:30 am to 4:30 pm. The office is CLOSED Monday, Wednesday, Saturday, Sunday, and after 2:00 PM on Fridays before Board meetings.

Office Phone: (253) 884-9350  
Office Fax: (253) 884-5047

**Website:** <http://www.herronisland.org>

Office email: [Office@herronisland.org](mailto:Office@herronisland.org)  
HMC Water email: [HMCWater@herronsland.org](mailto:HMCWater@herronsland.org)  
Manager email: [HMCManager@herronisland.org](mailto:HMCManager@herronisland.org)  
Beachcomber email: [beachcomber@herronisland.org](mailto:beachcomber@herronisland.org)  
Parks email: [HMCPlans@herronisland.org](mailto:HMCPlans@herronisland.org)  
Roads email: [HMCRoads@herronisland.org](mailto:HMCRoads@herronisland.org)  
Member Input to Board: [MemberInput@herronisland.org](mailto:MemberInput@herronisland.org)

**Emergency                    911**  
**Ferry Cell phone (253) 691-1457**

*(Cell phone to be used for scheduling heavy loads, big vehicles or having something in tow, and for information regarding ferry services.)*

**Ferry Business**

- Call ahead if you are planning to use the ferry for a trailer, boat, or large vehicle!
- Only those guests with valid passes will be allowed on the ferry.
- Plan your arrival at the dock at least 5 minutes before the scheduled time of departure.
- Walks-ons are not to be on the dock or ramp when cars are being loaded. Watch crew for permission to board.
- Only service and delivery people may charge fares.

**WE HAVE EXPERIENCED GUESTS AND SERVICE PEOPLE EXPECTING TO COME OVER TO THE ISLAND WITHOUT GUEST PASSES. THIS VIOLATES THE ACCESS POLICY THAT WAS PUT IN PLACE FOR ALL OF OUR SECURITY. PLEASE MAKE SURE YOUR GUEST HAS A VALID GUEST PASS SIGNED BY YOU TO ENSURE THEY ARE ABLE TO RIDE THE FERRY. BLANK GUEST PASSES ARE AVAILABLE TO MEMBERS AT THE OFFICE, BY MAIL, AND ON THE FERRY.**

**Nondiscrimination Statement**

If you wish to file a Civil Rights complaint of discrimination, complete the USDA Program Discrimination Complaint form , found online at:

[http://www.aser.usda.gov/complaint\\_filing\\_cust.html](http://www.aser.usda.gov/complaint_filing_cust.html)

or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form.

Send your completed complaint form or letter to us by mail at:

**U.S. Department of Agriculture  
Director, Office of Adjudication  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410**

Or fax to (202) 690-7442 or email to

[program.intake@usda.gov](mailto:program.intake@usda.gov).

Beachcomber news items must be submitted by 5:00 PM on the Wednesday after the monthly Board meeting on the second Saturday of the month. Items MUST be emailed in electronic format to [beachcomber@herronisland.org](mailto:beachcomber@herronisland.org). Include your name and phone number in case any questions arise. Paid advertisements are to be arranged with the HMC office PRIOR TO PUBLICATION.

Island Manager Report  
June 13, 2020

### **Administration**

Again, thank you to those of you who removed tree branches and cleaned up sides of the roads and the parks.

Thank you to Gary Wanzong, Bill Placek and Bob Clark for cleaning up and taking approximately 3,000 lbs of discarded items from the water department.

Thank you to the walking group that has been pulling Tansy. Pierce County came out last week and sent me a message that all looked great.

The office is still running smoothly, thank you Carolyn and Carol. We really appreciate members making appointments to come and pick up ferry tickets. The exact change or check is also greatly appreciated.

### **Ferry**

Thank you to the ferry crew for all the teamwork through Covid-19.

All common-touch areas on the ferry are being routinely cleaned and crew are practicing good hygiene and wearing masks where 6 feet social distancing cannot be achieved.

During Covid-19 HMC asks for tickets, checks or exact change for ferry passage. It is important for the public to do your part to protect yourselves and others by practicing good hygiene and wear masks where 6 feet distance cannot be maintained.

### **Departments/Committees**

**A good suggestion was made that committee chairs could break down work by individual jobs and contact people to help so that people could participate during COVID-19. Please contact committee chairs if you would like to help out.**

**Maintenance:** Gary Wanzong - to report

**Parks:** Dale Miller -

- No Parks Work Day

**Policies:** Mike Gage - No report

- Ditch cleaning to be scheduled

**Roads:** Dan Marten -No report

Dan is back on the island and will continue to monitor roads. Grading is complete until November.

**Emergency Preparedness:** Ken Higgins - No report

- Cameras have been installed on the mainland parking area.

**Water:** Frank Harrison - No report

**Small Boat Docks:** Sherri Anderson has stepped up to Chair this committee, she has a long list of things to organize and accomplish. Thank you, and welcome, Sherri!

**Rules:** Mike Fassio

- No Hearings scheduled

**Legal Liaison:** There are 22 delinquencies; 14 with our attorney for action.

June 2020  
Island Manager's Annual Report

Thanks to the HMC Board of Directors, this board has provided excellent support to the membership, and the staff of HMC.

Thank you to Ferd Reichlin for his many years of service on the board; Ferd will be leaving the board this month.

Thanks to the office staff, ferry crew and maintenance staff for all the year-round work you do for HMC.

Applause to all HMC volunteers! All of these things (and more) happen because of you:

- White Boards
- Community Center upkeep
- Parks projects
- Roads projects
- Water projects
- Policy updates
- Website
- Events
- Tech support
- Service provider arrangements
- Water truck deployment
- Errands

Major projects: Ramp Engineering Report; Installation of 5hp motor island side; gantry cables and pulleys replaced; Mainland Ferry Terminal Lanes

Roads – thanks for the clean culverts & ditches and graded roads. Thank you, Dan Marten, Curt Haney, Bill Placek, Ben Hull, Nat Colombana, Gary Wanzong, Dan Morgan and many additional volunteers.

Parks - thanks to Dale Miller and committee for work parties and upkeep of lawns. Thank you to Gary Wanzong and additional volunteers for new playground chips and repairs to playground equipment.

Policy Committee - again worked very hard over the last year and reviewed and updated many policies, these are posted on the HMC website as they are approved. Their next concentration will be on review of HMC Rules in connection with the Rules Committee.

Maintenance - thank you for ferry upkeep and repair work this year by Joe Taylor, Joe LaPoint and Gary Wanzong for various repairs and improvements on the ferry, ramps and gantries.

USCG Inspection - The ferry crew worked diligently to enhance details on the ferry and achieve a completely smooth USCG inspection. Due to COVID the inspection was successfully carried out by Microsoft Teams video conferencing.

Trees – the tree budget again allowed removal of dead or diseased trees on the HMC roadway easement that threatened power lines or property, thank you to all volunteers.

The audit was completed for 2019. Due to COVID this will be reviewed in July with the new board of directors. It will be posted on the website after this review.

Some of the less obvious workload...approximate annual numbers:

Process an average of 45-50 pieces of mail a day, incoming mail individually logged; 26 payrolls for up to fifteen employees, with variable schedules; 275 bank deposits; 3,600 ferry receipts to reconcile (by trip, by day); Billing and processing payments for 3,676 accounts annually Water and HMC combined; Making over 1,900 Auto decals annually (thank you volunteers!); Compilation of Quarterly Ferry Log Book Data for Annual Department of the

(Continued on Page 6)

## Island Manager's Annual Report (Continued from Page 5)

Army Report – adding up all round trips, vehicles and passengers for the year; Sale of 700+ Books of Ferry Tickets; Review and renewal of nine insurance policies; covering the ferry, docks and piers, water system, general liability, employment practices liability, vehicles and director's & officer's liability; Review and renewal of employee health and dental policies.

There were 11 property transfers with 4 pending so far this year, a significant decrease year over year due to COVID.

HMC runs two highly regulated departments – the passenger ferry, and the water system. This and regular business, bring us in contact with a large number of Federal and State regulatory agencies:

Internal Revenue Service - Federal Communications Commission - U. S. Coast Guard - Army Corps of Engineers - State and U.S. Departments of Ecology - State and U.S. Departments of Natural Resources - Washington Secretary of State - Department of Licensing - Employment Security - Labor & Industries - Department of Health

Pierce County-  
Planning, Public Works - Noxious Weeds - Assessor-Treasurer – Sheriff - Fire District 16  
- Code Enforcement - Tacoma-Pierce County Health Department



### Board Election Results

Chet Latimer	119
Scott Young	124
Gareth Boulton (Write In)	1
Sherri Anderson (Write In)	1

### Committee Email Addresses

[HMCRules@herronisland.org](mailto:HMCRules@herronisland.org)

[HMCRoads@herronisland.org](mailto:HMCRoads@herronisland.org)

[HMCEmergPrep@herronisland.org](mailto:HMCEmergPrep@herronisland.org)

### Board Member Email Addresses

[HMCReedWest@herronisland.org](mailto:HMCReedWest@herronisland.org)

[HMCChetLatimer@herronisland.org](mailto:HMCChetLatimer@herronisland.org)

[HMCScottYoung@herronisland.org](mailto:HMCScottYoung@herronisland.org)

[HMCMerryKogut@herronisland.org](mailto:HMCMerryKogut@herronisland.org)

[HMCKathyDeuster@herronisland.org](mailto:HMCKathyDeuster@herronisland.org)

Please use these email addresses for all future communications to Board Members. They can be accessed on our website ([herronisland.org](http://herronisland.org)) under the HMC Board tab. Please submit your questions, comments, and suggestions to [MemberInput@herronisland.org](mailto:MemberInput@herronisland.org)



## Herron Island Emergency Preparedness

### Alcohol-based Hand Sanitizers

In our homes we have increased the amount of hand sanitizer we are using every day. As a reminder, these products have a high percentage of alcohol and should be used with care. Several people in the U.S. have suffered burns on their hands when coming in contact with an ignition source shortly after applying hand sanitizer.

Some tips:

- Don't use sanitizer near an open flame or spark (including cigarettes and static electricity). The vapor from gel and liquid sanitizer is flammable. Rub your hands thoroughly after applying and allow to evaporate. Avoid touching a grounding surface. Shake hands to dissipate vapors.
- Storing hand sanitizer in large amounts poses a fire risk. Quantities above 5 gallons should be stored in a flammable liquids cabinet or in areas protected by an automatic sprinkler system.
- Blue alcohol flames are difficult to see in sunlight but can cause severe burns. Keep an eye out for flames, especially when children are using the products.
- Take extra precautions if you are using new products from distilleries, which may have an even higher percentage of alcohol.
- At home, soap and water has shown to work as well or better than hand sanitizer.

### Summertime = Fire Season

It's getting to be that time of year with less rain and dryer grasses and trees. Walk your property and clean up downed/broken tree limbs and keep your grass mow to help prevent the spread of wildfire on the island.

### Protect your home

Keep your roof and gutters clean of debris

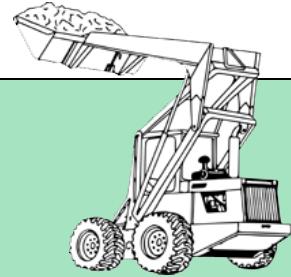
Cover crawl spaces, soffits and eve vents with 1/8 **metal** mesh to keep out embers.

House construction, Roof material, Exterior paint/coat type, Skylights – plastic or glass.

Decks, Keeping the gaps between deck boards clean of debris. Embers smolders longer.

Wider gap in your deck board from 1/8" to 1/4"

Do not store combustible material below them.



## BEFORE YOU DIG

Before you disturb HMC roads, please be aware of the following:

HMC right of way very often extends wider than the road as it appears.

Most HMC roads are 40 - 50 feet wide. The roads were deeded to HMC as part of the original plat of the island. It is important that you contact HMC prior to disturbing the roads and right of way by trenching, digging, removing vegetation, or by other means. Doing so will save the association fees that may be involved when HMC Management must follow up when there are property questions.

If there are new projects, existing fences, walls or ongoing use of HMC right of way, HMC should be notified by Members in advance.

Notification by email to [hmcmanager@herronisland.org](mailto:hmcmanager@herronisland.org) will allow HMC to determine needs. If a construction project requires a trench, for example, you must apply for an HMC Encroachment Permit. The project must be approved by HMC; a \$1,000 deposit must be submitted to HMC; and the permit must be signed off before work may begin. The deposit will be returned after HMC approves the restoration of the road.

Under the encroachment permit, HMC water lines must also be marked by calling NW Water at (360) 876-0958. This is at member expense and may take up to a month to complete, depending on NW Water's schedule.

In addition, for any project that will encroach by digging or trenching on the road, or around the water box area, you must first call 811 to mark electrical or other utilities; there is no charge for this service.

Please email [hmcmanager@herronisland.org](mailto:hmcmanager@herronisland.org) should you have a project and need to dig or encroach on HMC property.

Thank you.

# B. O. O. S. T. E. R. S.

## A Message from the President

As I'm sure most of you are aware, it was with great disappointment that the Herron Island Boosters had to cancel the 4<sup>th</sup> of July events. The 4<sup>th</sup> of July has historically been considered one of the most fun times of the year here on the island. We may have to celebrate a little differently this year, but we can still celebrate! Just because we won't be planning a parade does not mean you can't decorate your golf carts, pickups and cars and drive around the island. It doesn't have to be organized...just do your own thing. There are lots of residents who are still being cautious with their health, but who would really enjoy being able to sit outside and cheer those passing by on.

I don't know about you, but I miss those pot lucks and fun themed dinners so please know that as soon as we are able to safely plan a celebration, we will. In the meantime, my thoughts are shifting to the Directory and Annual Calendar, so please take lots of creative photographs and stayed tuned.

Here's to sunny skies, warm water and starry nights!

Robin Kelly  
President





## Pet Waste

### Pick It Up, Bag It and Put It in the Trash!

Landfills are designed to handle pet waste safely. Yards, trails, roads and parks are not. Please be considerate when walking your dog. Remember to take a bag with you on walks, pick it up and take it home for disposal.

#### What is the problem with pet waste?

Pet waste is a health risk to people, especially children. It is full of bacteria that can make people sick. Some of these organisms can survive in the soil for years. Children who play in the yard and adults who garden are most at risk of infection. Pet waste contains roundworms, E.coli, giardia and many other microorganisms that can be transmitted to people.

If it's washed through culverts into Puget Sound, the bacteria can end up in fish and shellfish. People who eat contaminated shellfish or drink the water can get very sick.

THANK YOU



### Welcome, New Islanders!

HMC welcomes new Members to Herron Island:

- Matthew & Rachel Storset
- Terence Eddy



### Are You on the List?

HMC now has 409 Member email addresses on the notification list. If you want to get notice of the online Beachcomber, or get the latest on windstorms, power outages, water line breakages, or other news, please send an email to [office@herronisland.org](mailto:office@herronisland.org) and request that your email address be added. To be used for HMC purposes only.



## Notice of Special Membership Meeting of HMC Management

You will be receiving a **Notice of a Special Membership Meeting** to be held on Saturday, July 11, 2020 immediately following the regular 10:00 a.m. July Board meeting at the HMC Community Building. At the meeting the Membership will be voting to ratify the FY 2020/2021 Annual Budget presented to the membership at the June 13, 2020 Annual Membership Meeting.

**It is important that everyone takes the time to vote. Be sure to cast your ballot properly so it can be counted. Follow the directions to sign the large mailing envelope containing your ballot. If the large mailing envelope is unsigned your ballot will not be counted.**

A copy of the proposed budget and proposed changes to the Fee Schedule are attached on the following pages. The proposed budget was posted on the HMC website, forwarded to the membership in a broadcast email, and presented at the Annual Membership meeting held on June 13, 2020.



	A	B	C	D	E	F	G	H	I	J	K
1						HMC GENERAL ASSESSMENT			Current		
3						Fully Funded Reserve	Actual	Actual	Budget	Proposed	
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	
5						Assessable Units (AU)	379	380	377	377	
6						AU minus delinquents	371	372	369	365	Assumes delinquency factor of 12 Members
7						Total Income minus Assessments	274,034	306,638	221,145	224,945	
8						Total Expenses less Special Assessment	1,049,070	1,101,518	1,220,999	1,168,999	
9						Yearly Assessment per AU	2,090	2,137	2,710	2,586	
10						Total Assessments	775,407	794,880	999,854	944,054	
11											
12						Monthly Assessment per AU	174	178	226	216	Members can pay monthly to HMC in advance
13						Budgeted Assessments	730,170	794,880	999,854	944,054	
14						Special Assessment			-	-	
15											
16						Budgeted Assessment per AU	1,968	2,137	2,710	2,586	
17						Special Assessment per AU	-	-	-	-	
18											
19						Income					
20	4100-00					Assessments	745,776	794,880	999,854	944,054	
21	4110-00					Ferry Fees	200,920	222,943	200,000	210,000	
22	4500-02					Beachcomber Ads	440	517	400	400	
23	4500-13					Renter's Fees, Copy, Fax and Notary	992	1,044	1,000	1,000	
24	4500-08					Nsf Fees	350	254	125	125	
25	4500-09					Postage	62	44	20	20	
26	4500-10					Property Transfer fee	5,250	5,075	5,000	4,000	
27	4500-06					Interest & Handling (Delinquent Accounts)	14,188	991	7,000	7,000	
28	4500-04					Ferry Charge Billing Fee for Vendor Access	1,125	5,325	1,000	1,000	
29	4500-03					Member Credit Card Fees	384	608	600	400	
30	4211-00					Interest Earned (HMC Reserves)	11,716	14,988	1,000	1,000	
31	4210-00					Interest Earned (CD)					
32	4500-15					Other Income (Rules Fines)	500	(166)	-		
33	4500-07					Miscellaneous	17,138	1,061	-		
34	4500-17					Attorney Collections see note 3			5,000	-	
35	4500-11					Refunds of Fees from Intuit/QB		8			
36	4520-99					Uncatergorized Income		639			
37	4510-00					Water exp pd from HMC bank acct transferred back	20,967	53,306		-	
38						Gross Income	1,019,810	1,101,518	1,220,999	1,168,999	
39						Expense					
40						HMC Regular Operations					

	A	B	C	D	E	F	G	H	I	J	K
1						HMC GENERAL ASSESSMENT			Current		
3						Fully Funded Reserve	Actual	Actual	Budget	Proposed	
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	
41						Admin Salaries					
42	6000-85					Medical Insurance	12,139	11,241	20,000	24,715	
43	6000-87					Retirement	3,521	7,503	7,750	8,625	
44	6000-89					Payroll Taxes	7,137	36,290	14,661	15,564	
45	6000-91					Gross Wages	126,790	148,333	153,328	165,864	
46	6000-99					Water - % Admin Expense to Water	(5,103)	(29,311)	(39,555)	(42,902)	
47						Total Admin Salaries	144,484	174,056	156,183	171,866	
48											
49						Labor (Roads, Parks, Bldg Maint and Cleaning)					
50	6051-00					Gross Wages	8,506	7,231	10,005	11,289	
51	6052-00					Payroll Taxes	999	-	1,305	1,393	
52						Total Labor (Parks & Bldg Maint and Cleaning)	9,505	7,231	11,310	12,682	
53											
54	6000-13					Accountant/Auditor	24,105	30,215	16,000	13,500	
55						20% reimbursement of auditor charges from water				(2,700)	
56	6000-55					Background Checks	305	215	1,000	1,000	
57	6000-15					Bad Debt Write Off	51,503	-	-	-	
58	6000-17					Bank Fees	178	944	200	1,400	
59	6000-21					Community Asso. Institute	132	139	150	150	
60	6000-23					Community Building Maintenance	1,352	2,769	1,500	1,500	
61	6000-25					Contract Svcs for Junk Removal	-	-		-	
62	6000-27					Credit Card Fees - Member Payments	571	732	750	750	
63	6000-57					CrystalTech-Web hosting	170	91	100	100	
64	6000-59					Education and Training	-	-	300	300	
65	6000-29					Emergency Preparedness	-	-	500	500	
66	6000-33					HMC Property Pre-Sale Expense	-	-	200	200	
67	6000-35					Insurance - Community Building	2,929	846	846	-	Now included in general liability
68	6000-39					Insurance - Directors/Officers Ins	3,396	3,502	3,502	3,556	
69	6000-37					Insurance - ERISA (employee theft)	-	2,791		586	
70	6100-13					Insurance - 5 xs 1 Million Excess Liability	9,500	10,000	10,000	12,100	
71	6100-11					Insurance - 10 xs 6 Million Excess Liability	9,000	9,000	9,000	10,000	
72	6100-12					Insurance - 4 xs 16 Million Excess Liability	-	-	-	3,300	
73	6000-38					Insurance - Employment Practices Liability			2,290	3,110	
74	6000-93					Island Security Costs	1,218	396	1,500	1,000	
75	6000-45					Legal - Collection Costs	11,855	8,476	7,000	8,000	
76	6000-41					Legal - General	5,586	5,722	10,000	7,000	
77	6000-61					Mileage	966	1,155	1,200	1,200	
78	6000-63					Miscellaneous	1,081	681	-	-	

	A	B	C	D	E	F	G	H	I	J	K
1						HMC GENERAL ASSESSMENT			Current		
3						Fully Funded Reserve	Actual	Actual	Budget	Proposed	
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	
79	6000-53					Other-Other		197			
80	6000-03					Uncategorized Expenses		135			
81	6000-49					Office Equipment	4,774	714	4,000	4,000	
82	6000-50					Office Equipment Service Contract				500	
83	6000-51					Office Supplies	2,993	2,811	3,000	3,000	
84	6000-65					Payroll Expenses	2,389	2,186	3,200	3,200	
85	6000-67					Pension Administration	555	607	600	650	
86	6000-71					PO Box Fee	88	90	100	100	
87	6000-69					Postage and Stamps	2,472	2,133	2,700	2,700	
88	6000-75					Printing	1,521	414	1,600	1,600	
89	6000-77					Removal of unsafe trees	6,707	9,002	9,000	9,000	
90	6000-79					Reserve Analysis	-	1,280	1,280	1,280	
91	6000-95					Software upgrades annual fee	405	1,330	1,000	1,500	
92	6000-31					State and County Taxes	2,579	4,313	1,430	1,339	
93	6000-97					Telephone/Fax/Internet	3,073	2,638	3,100	3,200	
94	6000-98					Utilities/Electric	2,360	3,033	1,840	3,475	
95						Total HMC Regular Operations before Reserves	307,751	289,844	266,382	286,644	

	A	B	C	D	E	F	G	H	I	J	K
1						HMC GENERAL ASSESSMENT			Current		
3						Fully Funded Reserve	Actual	Actual	Budget	Proposed	
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	
96	7000-07					Reserve Legal Cap 36.5K - Current Bal \$27,100.00	-	-	-	-	second of two payments to legal loan repayment for 9,400 shows in roads. Charge on line 199
97	7010-03					Reserve Community Bldg-Cap \$50K, Bal \$17.8K		3,600	3,600	800	
98						Total HMC Regular Operations with Reserves	307,751	293,444	269,982	287,444	
99											
100						Piles, Dolphins and Ferry Ramp Expenses					
101	6300-13					DNR Lease Annual	-	121	1,200	1,200	
102						Dolphin Expenses	124,093	-	-	-	
103						Paid via USDA / Reserves upon completion	(124,093)	-	-	-	
104	6300-05					Ferry Ramp Generator Maintenance and Fuel	3,188	7,516	3,500	3,500	
105	6300-07					Garbage - Ferry	218	211	300	300	
106	6300-09					Insurance - Docks and Piers	18,259	17,872	17,372	19,110	
107	6300-15					Inspection-Pierce Cty Inspection and Maintenance	-	-	-	-	
108						From Reserves	-	-	-	-	
109	6300-17					Parts and Supplies	434	6,404	11,000	2,000	
110	6300-19					Ramp Painting	-	-		-	
111						From Reserves	-	-		-	
112	6300-21					Repairs/Maintenance	26,487	16,098	5,000	5,000	
113	6300-03					Repairs Cable Replacement	-	-	-	-	
114						From Reserves	-	-	-	-	
115	6300-27					Sanikans	3,139	3,222	3,672	3,966	
116	6300-29					Utilities/Electric	1,537	2,163	1,988	2,200	
117						Total Piles, Dolphins, Ferry Ramps before Reserves	53,262	53,607	44,032	37,276	
118	7020-01					Budget Allocation					
119	7020-03					From Dock Reserve					
120	7020-05					From Ramp Generator Replacement					
121	7020-07					Reserves Piles, Docks & Ramps - Bal \$26,013	-	1,000	1,000	1,100	
122	7020-08					USDA Loan Reserve Equal to One Year Payment of \$20,476.00. Current balance is \$6,500.00			2,500	2,500	USDA Requirement until \$20,500 is reached at 10% per year. Must reach full reserve by year 2028.
123	7020-10					Reserves Ferry Terminal Structures-Cap \$2.3M, Bal \$39K	-	2,000	37,000	39,400	
124	7020-11					Reserves Ramp Painting and Wood Decks-Cap \$347K, Bal \$31.964K	-	1,000	7,000	9,200	To start buildup for next ramp painting project due in 2028
125						Special Assessment - Ramp Painting	-	-	-	-	
126	7020-12					Reserves Ramp Inspections-Note 5 Cap \$19K, Bal \$27.672K	-	-	10,000	6,400	

	A	B	C	D	E	F	G	H	I	J	K
1						HMC GENERAL ASSESSMENT			Current		
3						Fully Funded Reserve	Actual	Actual	Budget	Proposed	
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	
127	7020-09					Reserves Generator Replacement-Cap \$38K, Bal \$16.9K	-	3,000	4,000	1,400	
128	7020-13					Reserves Cable Replacement-Cap \$45K, Bal \$10.535K. Replacement due spring of 2025	-	-	5,000	3,300	Cables replaced March 2020 at a cost of \$33,664.80
129	7020-14					Dolphin USDA Loan Funds Member Prepayments - Balance is 0K - Accounting Reserve Fund				-	
130						Total Piles, Dolphins, Ferry Ramps with Reserves	53,262	60,607	110,532	100,576	
131						Ferry					
132						Ferry Salaries & Benefits					
133	6100-53					Medical Insurance	46,373	41,991	55,600	57,824	
134	6100-55					Retirement-Employer	7,533	14,601	16,600	15,635	
135	6100-57					Payroll Taxes	16,454	-	26,800	26,854	
136	6100-59					Gross Wages	289,878	276,263	336,827	338,152	
137						Total Ferry Salaries & Benefits	360,238	332,855	435,827	438,465	
138	6100-25					Cellphone	862	733	1,800	800	
139	6100-01					Ticketing Device/System	1,815	684	5,000	1,000	New iPads purchased in fall of 2019
140	6100-27					Drug Testing	504	386	1,400	1,000	
141	6100-03					Engine Overhaul / Replacement	24,939	24	12,000	5,000	
142						From Reserves	(24,900)	(51,600)	-	-	
143	6100-04					Engine repairs other than overhaul					
144	6100-05					Ferry Equipment	3,053	1,493	2,500	2,500	
145	6100-07					Fuel	61,628	52,459	68,200	70,000	
146	6100-29					Inspections and Licensing	787	789	900	900	
147	6100-15					Insurance - Commercial Package	7,288	7,766	8,353	8,521	
148	6100-17					Insurance - Marine Package	9,500	9,600	9,600	11,900	
149	6100-19					Insurance - Vessel Pollution	747	747	747	747	
150	6100-67					Insurance Ferry Deductible Expense	-	-	-	-	New - November 2019 we found that we have a \$10K deductible expense on every claim? Reserve build up and for how many accidents? 2019 we paid \$4.4K
151	6100-20					Employee Assistance Program Required by CG			280	280	
152						Legal Fees - IBU Attorney	3,535	861	10,000	1,000	
153						From Reserves			(10,000)	-	
154	6100-33					Miscellaneous	1,578	1,984	1,500	1,500	
155	6100-43					Passenger Vessel Asso.	534	550	540	560	
156	6100-65					Personal Property & Excise Taxes	5,279	5,182	4,900	5,400	
157	6100-35					Crew Housing	5,000	-	2,000	2,000	

	A	B	C	D	E	F	G	H	I	J	K
1						HMC GENERAL ASSESSMENT			Current		
3						Fully Funded Reserve	Actual	Actual	Budget	Proposed	
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	
158	6100-23					Contract Reimbursement Permanent EEs	4,600	5,513	6,000	6,000	
159	6100-45					Repairs	28,660	31,240	10,000	10,000	
160	6100-47					Routine Maintenance & Supplies	5,256	9,614	9,000	9,000	
161	6100-37					Sheds (waiting, oil and school)	-	-	-	-	
162	6100-61					Ship Yard	133,394	129,942	150,000	-	Shipyard scheduled for Sep 2020
163						From Reserves	(95,300)	-	(150,000)	-	
164	6100-63					Supplies, Paper Products, Water	1,089	891	1,000	1,000	
165	6100-39					Tickets & Passes & Stickers	589	2,322	2,400	2,400	
166	6100-41					Uniforms	1,085	1,000	2,000	2,000	
167						Total Ferry before Reserves	541,759	545,034	585,947	581,973	

	A	B	C	D	E	F	G	H	I	J	K
1						HMC GENERAL ASSESSMENT			Current		
3						Fully Funded Reserve	Actual	Actual	Budget	Proposed	
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	
168	7030-03					Reserve Ferry Replacement-Cap \$1.545M, Bal \$34K	1,000	1,000	27,000	29,700	
169	7030-17					Reserve Shipyard - Note 1 Cap \$150K, Bal \$150K	32,300	35,000	115,000	67,000	This is to build up reserve for shipyard expected in 2022.
170	7030-15					Reserve Ferry Engine Transmissions-Note 2 Cap \$246.3K, Bal \$23.312K	9,500	-	6,000	5,600	Rebuild is expected to occur in 2025 based on a 30 to 40K hour schedule with 2,650 hours per year run time.
171						Special Assessment - Ferry Engines	-	-	-	-	
172	7030-07					Reserve - Legal IBU Attorney Cap \$20K, Bal \$17.5K	2,500	2,500	2,500	2,500	
173	6100-51					Accrued Sick Leave carryforward-Cap \$5K, Bal \$5K	-	-	-	-	
174						Total Ferry with Reserves	587,059	583,534	736,447	686,773	
175						Parks					
176	6200-13					Garbage Pick Up	590	989	749	809	
177	6200-03					Maint - General upkeep including park parking	6,258	995	-	-	
178	6200-05					Maint - Lawn Equipment	-	36	500	500	
179						From Reserves	-	-	-	-	
180	6200-09					Maint - Parks Shed (lawn shed)	-	-	-	-	
181	6200-07					Maint - NB Pavilion Building and NB parking	25	315	-	2,000	Painting and gravel needed
182	6200-15					Miscellaneous	2,286	-	-	-	
183	6200-19					Parks Development-Picnic Tables	-	1,620	-	-	
184	6200-21					Playground Improvement	7,495	1,763	1,000	1,000	Playground chip replacement
185						From Reserves	-	-	-	-	
186	6200-17					Sanikans	3,577	4,470	4,320	4,665	
187	6200-17					Small Boat Dock Pilings	-	-	-	-	
188						From Reserves	-	-	-	-	
189	6200-29					Small Boat Dock - Maint & Improvements	631	1,011	2,000	2,000	
190	6200-31					Small Boat Dock - Removal and Install	1,211	2,869	2,500	2,500	
191	6200-33					Supplies & Equipment Repairs	322	1,524	2,000	2,000	
192	6200-35					Utilities/Electric	749	610	756	817	
193						Total Parks before Reserves	23,143	16,203	13,825	16,291	
194	7040-07					Reserves Small Boat Dock-Cap \$422K, Bal \$24K	5,000	7,000	12,000	8,700	
195	7040-09					Reserves Parks General-Cap \$36K, Bal \$27.115K	5,000	3,000	5,000	1,000	
196						Total Parks with Reserves	33,143	26,203	30,825	25,991	
197						Roads (ferry island/mainland lots)					
198						Salaries has been moved and combined with Labor for Parks and Community building under Administration section					
199						Payroll taxes					

	A	B	C	D	E	F	G	H	I	J	K
1						HMC GENERAL ASSESSMENT			Current		
3						Fully Funded Reserve	Actual	Actual	Budget	Proposed	
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	
200						Wages					
201						Total Salaries	-	-			
202											
203	6400-03					Auto Insurance (Dust Control Truck)	2,128	1,461	1,713	1,915	
204	6400-05					Dust Control Truck	19,443	195	1,000	1,000	
205						Drainage loan repayment to reserve			17,500	7,900	Expenses for water drainage on one-way road. Second of two year repayment to Legal Reserve.
206						Road Maintenance Contract Costs		65,628	-		
207	6400-09					Grading	4,515		8,000	8,000	Twice a year under contract for two years
208	6400-11					Ditch Cleaning	3,477		14,000	14,000	Minimum is ten thousand
209						Survey of Roads				6,000	new line
210	6400-06					Road Equipment, Parts and Supplies	440	6,496	1,000	1,000	
211	6400-01					Ferry Road Asphalt replacement	28,054	4,069	-	-	
212						From Reserves	(28,000)	-	-	-	
213	6400-07					Road & Ditch Materials local	5,299	38,882	15,000	15,000	Local supplier
214						From Reserves	-	-	-	-	
215						Total Roads before Reserves	35,356	116,731	58,213	54,815	
216	7050-08					Reserves Gravel-Cap \$85K, Bal \$10.5K	5,000	1,000	10,000	13,400	Purchased gravel in 18/19 year. \$85K estimated at \$30K spreading and 2K tons at \$55K
217	7050-06					Reserves Ferry Hill road asphalt-Cap 22K, Bal \$22K	25,000	20,000	-	-	
218	7050-07					Reserves Road Equipment-Cap \$16K, Bal \$6.5K	2,500	-	5,000	-	
219						Total Roads with Reserves	67,856	137,731	73,213	68,215	
220						Total Expenses before Reserves	961,270	1,021,418	968,399	976,999	
221						Total Expenses including Reserves	1,049,070	1,101,518	1,220,999	1,168,999	
222						Net Income (Loss) - Note 4	(29,260)	-	-	-	
223											
224						Reserve funding and Special Assessments	87,800	80,100	252,600	192,000	
225						Reserves used \ expenses to USDA loan	(272,293)	(51,600)	(160,000)	-	
226											
227						General note: This budget was generated based on analysis of the last five years of actual expenses					
228						Note 1: Ferry goes into dry dock every two years on the even year					
229						Note 2: New engines go into shipyard for rebuild every 12 years but has been extended for next service to be 2025.					

	A	B	C	D	E	F	G	H	I	J	K
1						HMC GENERAL ASSESSMENT			Current		
3						Fully Funded Reserve	Actual	Actual	Budget	Proposed	
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep '19	Oct 2020 - Sep 2021	
230						Note 3: Legal fee expense is partially offset by legal fee income. This allows for accounting requirements.					
231						Note 4: Unexpended funds from prior FY year will be allocated to appropriate reserves. Refer to Auditors report.					
232						Note 5: Mainland every 2 years 2021 next inspection, Island every 4 years 2023 next inspection.					
233						Note 6: All reserves were reviewed against the 2018-2019 Reserve Study report since the current 2019-2020 Reserve Study report was not available during the time the budget was being constructed.					
234						Note 7: Board has agreed to raise Member ferry rates to \$10.00 per vechicle starting October 1st, 2021.					
235											

	A	B	C	D	E	F	G	H	I	J	K
1						HMC GENERAL ASSESSMENT			Current		
3						Fully Funded Reserve	Actual	Actual	Budget	Proposed	
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	
236						HMC WATER	Actual	Actual	Budget	Proposed	
237							Oct '17 - Apr '18	Oct '18 - Sep '19	Oct '19 - Sep '20	Oct '20 - Sep '21	
238						Assessable Connections	397	400	402	402	
239						Connections minus delinquents	389	392	394	390	Assumes delinquency factor of 12 Members
241						Base Assessment per Connection - Annual	160	216	216	240	
242						Base Assessment per Connection - Monthly	13	18	18	20	covers base and reserve amount.
243						Base Total Assessments - All Connections	62,065	84,672	85,104	93,600	
244						Note: Base assessment does not include water usage above base or USDA loan repayment if applicable.					
245						Budgeted Base Assessment per Connection - Mthly	18	18	18	20	
246						Budgeted Reserves as a % of total Base fees	39.0%	50.3%	28.2%	37.4%	
247						Total Base Fees + Reserves collected per P&L	84,024	84,672	85,104	93,600	
248						Income					
249	4600-02					Base Fees	51,224	42,100	61,104	58,600	
250	4600-11					Usage Fees	8,618	10,000	8,500	8,500	
251	4600-08					Other	1,423	1,000	1,000	1,000	
252	4600-06					Water Interest & Handling	12,014	10,000	10,000	10,000	
253	4600-04					Water Hook Up fee	-	100	-	-	
254	4600-10					Water Shut Off fee					
255						Total Income before Reserves and USDA	73,279	63,200	80,604	78,100	
256						Reserves	32,800	42,572	24,000	35,000	
257	4600-01					USDA Water Special Assessment	55,732	53,278	58,500	53,278	
258						Total Income	161,811	159,050	163,104	166,378	
259											
260						Expense					
261	6500-03					Accountant/Auditor	4,253	7,536	-	3,200	20% of Total bill for HMC
262	6500-05					Bad Check	129	191	150	150	
263	6500-07					Bank Fee	248	151	300	300	
264	6500-09					Cell Phone	239	359	300	-	
265	6500-11					Contract Manager - NWS	5,511	6,252	5,400	8,616	
266	6500-13					Excise Tax	6,727	11,137	7,200	7,200	
267	6500-15					Insurance	2,500	2,133	3,000	-	Now included under general liability
268	6500-17					Interest Expense			-	-	
269	6500-19					Legal	1,161	2,991	1,300	1,300	
270	6500-21					Membership Fees	-	-	-	-	
271	6500-23					Mileage Reimbursement	71	289	100	100	

	A	B	C	D	E	F	G	H	I	J	K
1						HMC GENERAL ASSESSMENT			Current		
3						Fully Funded Reserve	Actual	Actual	Budget	Proposed	
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	
272	6500-27	Miscellaneous					1,230	1,429	800	800	
273	6500-24	Office Supplies						763	100	100	
274	6500-25	Other					-	-	-	-	
275	6500-26	Generator Maintenance and Repairs						518		500	
276	6500-29	Permits & License					1,320	1,383	1,400	1,400	
277	6500-33	Postage and Admin (Mailing)					737	562	900	900	
278	6500-35	Printing					-	-	100	100	
279	6500-36	Repairs - Parts					-	498	100	500	
280	6500-49	Software upgrades and annual fee					1,361	240	1,200	1,500	February 10, 2020 quote
281	6500-51	Supplies					1,198	651	1,200	1,200	
282	6500-53	Supplies & Repairs - Contractors					-	3,507	2,000	2,000	
283	6500-55	Utilities					2,769	2,594	2,700	2,916	
284	6500-39	Wages - EE benefits % (Taxes, Pension, Insurance)					2,729	1,447	8,889	9,777	
285	6500-41	Wages - Administrative %					23,232	27,865	30,666	33,125	
286	6500-47	Wages - Water Dept Maintenance and Meter Reading					11,896	16,299	14,890	10,321	
287	6500-45	Wages - Payroll Taxes					2,427	3,040	1,823	1,655	
288	6500-31	Water Sample Test					437	345	400	400	
289		Total Water Expenses before Reserves and Water Assess					70,175	92,178	84,919	88,060	
290	7060-01	Budget Allocation									
291	7060-05	From Reserve account 7060-05									
292	7060-05	To Water Reserve (Cap is \$1,800,000 - Balance is \$309.328K) Repairs and parts.					16,400	42,572	24,000	24,000	
293	7060-06	USDA Loan Reserve Equal to One Year Payment of \$53,278.00. Current balance is \$54,000.00					-	-	-	-	USDA requirement
294	7060-07	Water USDA Loan Funds Member Prepayments - Balance is 6.321K - Accounting Reserve Fund							-	-	
295	7060-06	Ten year inspection/report (due 2019) Cap is unknown - Balance is 0							2,000	2,000	
296		USDA Water Special Assessment for Loans					53,278	53,278	58,500	53,278	
297		Total Operating Expense					139,853	188,028	169,419	167,338	
298		Net Income (Loss)					21,959	(28,978)	(6,315)	(960)	
299											
300		Notes:									
301	1	Every five years a Sanitary Survey is done by the Health Department. 2020 is the next cycle year for the survey to be done.									
302	2	Excess water revenue will be deposited into a water reserve account as determined by the current sitting Board.									

# 2020/2021 HMC Fee Schedule Changes

Monthly Handling Fee for Delinquent Accounts:

For balances of \$100.00 or less	\$ 15.00
For balances of \$100.01 or more	\$ 30.00

Interest

1% Monthly or 12% per Annum

Non-Sufficient Funds (NSF)

\$ 35.00

Office/Research per hour

\$ 43.00

Placing and Releasing Liens

HMC Attorney Rates at the time

Lost Vehicle Decal Replacement

\$ 5.00

Special Ferry Run (per run)

\$200.00

Copies: Black/White each

\$ 0.25

Color each

\$ 1.00

FAX – Incoming/Outgoing per page

\$ 1.00

Scan & Email per page

\$ 1.00

Member Credit Card Fee

6%

Renter's Application Fee

\$ 80.00

Renter's Annual Renewal Fee (billed in full in October)

\$ 40.00

Beachcomber Ads – per ¼ page

\$ 20.00

Beachcomber Mailing

\$ 27.00/year or \$3.00 per issue

Returned Mail

Post Office Rate

Notary Services

\$ 10.00

Postage for Ferry Tickets

\$ 2.00

Community Center Building Rental + Damage Deposit (See Note 1)

\$275.00 \$75.00 rental, \$200.00 Deposit

Ferry Charge Billing Fee:

\$ 5.00 per month billed

Property and Water Account Transfer Ownership Fee

\$250.00

Dolphin Assessment Capital Cost Recovery:

*Dolphin replacement Special Assessment of \$288.18, prorated since inception October 2018. Plus simi-annual charge of \$48.03, for the next 37 years. OR: Pay the total balance of \$3,842.40.*

Water Availability Letter (Completed by Island Manager)

\$ 50.00

Water Connection Repair Admin Fee

\$ 50.00

(Repair expense will be actual cost charged by approved contractor)

Emergency Water Repair (HMC equipment only damaged by Member)

Billed for contractor repair invoice

New Water Connection fee includes 3 components:

1. Admin Fee \$ 50.00
2. New Water Connection Installation expense will be **actual cost** charged by approved contractor.
3. Capital Cost Recovery 2012/2013 Water Project Special Assessment of \$1,514.70, prorated since inception April 2013. Plus monthly charge of \$14.85, billed quarterly at \$44.55 for the next 33 years.

**OR:**

*Pay the total balance of \$7,128.20, the per-connection proportionate share.*

Water Cross Connection Administration Fee	\$ 50.00
Water Shut-Off Fee	\$ 50.00
Water Reestablish Connection Fee	\$ 50.00
Water Inactive Status/install lock	\$ 50.00
Return Water to Active Status/remove lock	\$ 50.00
Meter Box Lid Replacement	\$100.00
Meter Box Replacement	\$100.00
Meter Replacement	\$500.00
Antenna Replacement	\$500.00
Meter Setter Replacement	\$500.00
Voluntary Water Service Turn Off	\$ 25.00
Ditch Clean Out Fee per Hour	\$125.00

**NOTE: Payment to HMC will be due by the 25<sup>th</sup>. All billings will now reflect a due date of the 25<sup>th</sup>.**

*(Note 1: Applies only to private parties – up to \$50.00 refundable). See HMC Rule D-2. (Events open to the entire community need member signature, \$50 deposit; \$50 deposit will be refunded if hall is left clean.)*

## 2020/2021 Ferry Fees

	<b>Vehicle with current decal</b>	<b>All Other</b>
Car and Driver under 20'	\$8	\$20
Walk-on or Passenger		
Age 12 and up	\$3	\$3
Age 5-11	\$1	\$1
Age 4 and under	\$0	\$0
Vehicle Length Based Fares:		
21'-30'	\$16	\$32
31'-40'	\$24	\$48
41'-50'	\$32	\$64
51'-60'	\$40	\$80
Special Runs (One Way)	\$200	\$200
Book Of 10 \$8 Tickets	\$72	
Book of 25 \$3 Tickets	\$72	
911 Initiated Runs	Free	Free

Note:

1. If a Member in good standing walks onto the ferry from the island side to check mail or to drop off/pick-up a child from the school bus there will be no charge to return as a walk on passenger on the next ferry to return to the island. If the Member leaves the mainland parking area this exception is voided. The ferry crew will log this as a turn-a-round (TA).
2. School children of a Member in good standing coming off a school bus will be allowed to return to the island via the ferry as a walk on passenger at no charge. The ferry crew will log this as school kid (SK).

# It's Tansy Time!

Spring is here, bringing with it warmer days, a beautiful array of new flowers, and weeds.

One especially wicked (ob)noxious weed, *Tansy Ragwort*, has made Herron Island its home. Each plant produces 150,000 + seeds and colonizes rapidly. The effort and cooperation made by Herron Island property owners in the control of Tansy Ragwort has steadily increased, and we are making progress!

**Field Inspectors from the Pierce County Noxious Weed Control Board will begin making routine inspections on the Island towards the end of June.**

If Tansy Ragwort plants are discovered on your property, please eradicate them as soon as possible. Any questions concerning Tansy Ragwort, control methods, a list of herbicide spray professionals, or compliance with the Noxious Weed Laws please call the County office at 253-798-7263; or leave a message with the Pierce County Field Inspector call 253-798-6844.

There is a homemade and environmentally friendly way to eradicate Tansy yourself by mixing the following ingredients and spraying the tansy growth. You'll see results in a matter of hours!

1 Gallon Vinegar
2 cups Epson Salt
1/4 Cup Dawn Dish Soap

Just mix and keep some in a small spray bottle. Spray in the morning after the dew has evaporated. Walk away and after dinner the weeds are gone. It will kill anything you spray it on.

## Ready for Boating Season?

As we move closer to the start of boating season, remember to check your safety equipment like buoyancy vests and fire extinguishers for current expiration dates. See Boating Safety checklist below:



# First Mate Checklist

presented by:  Sea Tow Foundation  
for Boating Safety and Education

- Does everyone on board have a **life jacket** that fits?  
Help your shipmates put their life jackets on!
- Where are the fire extinguishers, emergency flares and first aid kit on the boat?  
**Make sure everyone else knows too!**
- Double check that your navigation lights and horn work before leaving the dock.
- Help your captain perform a radio check to make sure the VHF radio is working properly.  
**Use Sea Tow's Automated Radio Check Service.**
- Check the bilge. You want to make sure it isn't filled with water.
- Check the gas gauge and let your Captain know how much **fuel** you have.
- How does the weather look? You don't want to head out on the water if it looks like it's going to storm.  
**Download the Sea Tow App** to help track the weather.
- Make sure you have drinking water and **sunblock** on board.
- Ask your captain what the safe way out of harbor is and help them determine your course using the compass.
- Last thing to check:  
**Is everyone ready to have FUN?**



To learn more about the Sea Tow Foundation visit [boatingsafety.com](http://boatingsafety.com)  
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## SCHEDULE OF MEMBERSHIP BILLINGS

**Note:** Bills that are not received or postmarked by the 25th of the month they are due are late and subject to a late fee.

**General Assessments:** Assessments for the general fund are billed semi-annually.

half: Billed and Due October 1	1st
half: Billed and Due April 1	2nd

**Water Assessments:** Assessments for water-related services are billed quarterly.

quarter: Billed and Due November 1	1st
quarter: Billed and Due February 1	2nd
quarter: Billed and Due May 1	3rd
quarter: Billed and Due August 1	4th

**Special Assessments:** These are billed and due on the first day of the month as designated by the Board of Directors.

**Miscellaneous Billings:** These are other items billed to your Member account, such as charged Ferry fees for contractors. They are billed and due on the first day of the month following the month in which the item was processed.

As noted above Late Fees will be charged to your Member account if your payment is not received or postmarked by the 25th of the month in which the payment is due. Late Fees vary and can be found in the Member-approved Fee Schedule on the Herron Island website.



SUMMER FERRY SCHEDULE - APRIL 1 THROUGH SEPTEMBER 30													
MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		SUNDAY	
IS	ML	IS	ML	IS	ML	IS	ML	IS	ML	IS	ML	IS	ML
6:15	7:00	6:15	7:00	6:15	7:00	6:15	7:00	6:15	7:00				
7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00
8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00
9:30	10:00			9:30	10:00					9:30	10:00	9:30	10:00
										10:30	11:00	10:30	11:00
12:00	12:30	12:00	12:30	12:00	12:30	12:00	12:30	12:00	12:30	11:30	12:00	11:30	12:00
								2:30	3:00	***	***	***	***
3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00
4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00
5:30	6:00	5:30	6:00	5:30	6:00	5:30	6:00	***	***	5:30	6:00	5:30	6:00
6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00
								7:30	8:00	7:30	8:00	7:30	8:00
								8:30	9:00				
*** ferry will not operate during these times to allow for mandatory crew breaks. This includes shuttle runs.													
HOLIDAY SCHEDULES - SUMMER													
Memorial Day, Independence Day and Labor Day run on the Sunday schedule.													

WINTER FERRY SCHEDULE - OCTOBER 1 THROUGH MARCH 31													
MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		SUNDAY	
IS	ML	IS	ML	IS	ML	IS	ML	IS	ML	IS	ML	IS	ML
6:15	7:00	6:15	7:00	6:15	7:00	6:15	7:00	6:15	7:00				
7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00				
8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00
9:30	10:00			9:30	10:00					9:30	10:00	9:30	10:00
										10:30	11:00	10:30	11:00
12:00	12:30	12:00	12:30	12:00	12:30	12:00	12:30	12:00	12:30	11:30	12:00	11:30	12:00
										2:30	3:00	2:30	3:00
3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00
4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00
5:30	6:00	5:30	6:00	5:30	6:00	5:30	6:00						
6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00
								7:30	8:00	7:30	8:00	7:30	8:00
								8:30	9:00				
HOLIDAY SCHEDULES - WINTER													
Thanksgiving	8:30am - 9:00am		11:30am - noon		6:30pm - 7:00pm								
Christmas Day	8:30am - 9:00am				6:30pm - 7:00pm								
New Years Day	8:30am - 9:00am		11:30am - noon		6:30pm - 7:00pm								

**NOTE: Check for low tide ferry cancellations. They are posted on the HMC website.**

Reservations must be made with the ferry when towing or a vehicle exceeds 25 feet prior to arrival.

Ferry Cell Phone: 253-691-1457. Users are asked to arrive at least ten minutes before the scheduled departure time.

<b>Ferry Rates</b>		
Ferry User Fees	Member	Guest
Vehicle (up through 20') & Driver	\$8.00	\$20.00
<b>Passengers &amp; Walk-Ons</b>		
Age 12 and Over	\$3.00	\$3.00
Age 5 - 11	\$1.00	\$1.00
Under Age 5	Free	Free
<b>Vehicle Length Fares</b>		
21' through 30'	\$16.00	\$32.00
31' through 40'	\$24.00	\$48.00
41' through 50'	\$32.00	\$64.00
51' through 60"	\$40.00	\$80.00
Special Runs	\$175.00	\$175.00
911 Medical Runs off the Island	Free	Free

<b>Basic Ferry Safety Rules</b>		
Smoking is not permitted.		
Marijuana is not permitted.		
Open alcoholic beverages are prohibited (RCW 46.61.519)		
Passengers must remain behind the safety lines in place across each end of the ferry.		
Passengers must remain in vehicles or passenger cabin while ferry is loading/unloading vehicles.		
Passengers under the age of 13 must be under adult supervision at all times. Passengers ages 13-17 who are unaccompanied by an adult must remain in the cabin until a crewmember tells them they may leave.		
Propane tanks must be shut off and sealed prior to boarding.		
Gasoline is allowed in CG/UL-approved portable containers no more than six (6) gallons in size with no signs of deterioration that could affect its integrity. Containers must be properly secured for transit and cannot exceed a total volume of twelve (12) gallons on any one trip.		

<b>Access Policy Main Points</b>		
Member vehicles must have a valid HMC Sticker. (If sticker is invalid guest rates apply.)		

Guests must provide a completed guest pass to the deckhand/purser, filled out and signed by a Member, to be admitted onto the ferry.

Roundtrip payment is required on the mainland side by cash or check.

Charges to Members can only be authorized for utility, service or delivery services.

A reservation must be made in advance and confirmed by the ferry Captain to transport any combination (in-tow) of any length and/or single vehicles longer than 25 feet.

Maximum gross weight is 40,000 pds.

Maximum vehicle length is 60 feet.

<b>Boarding/Shuttling</b>		
Ferry crew may begin boarding 10 minutes prior to scheduled departure.		

Vehicles/passengers must arrive no later than five minutes before the scheduled departure time to ensure a place either on the current run or a shuttle.

Vehicles/passengers arriving after the five minute cutoff time are not assured a place either on the current run or shuttle.

If additional vehicles/passengers arrive after the cutoff and prior to the final shuttle departure they will only be accommodated as space permits on the shuttle. Any remaining vehicles must wait until the next scheduled run.

The ferry may not make shuttle runs if the ferry crew reach legal work hour limits. Some shuttles may not be made to assure the ferry crew gets required breaks.

<b>Loading/Unloading Procedures</b>		
Speed limit on the ramps and boat is 5 MPH.		

Follow all directions given by crew.

Set parking break and turn off engine when loaded.

Do not start engine until directed by the crew.

Turn off all vehicle lights while on the ferry, ramp or pier during loading and/or unloading.

To load vehicles proceed to the concrete pier when light turns green. Proceed one vehicle at a time down the wooden ramp and wait at bottom until directed by crew to drive onto the ferry. Follow instructions of crew where and when to park.

To exit the ferry restart your engine and release parking break only when directed by crew. Exit ferry as directed by crew.

Foot passengers may not board when light is green. Passengers are to remain in cabin when ferry is docking or at dock.

<b>Holiday Restrictions</b>		
Combinations (in-tow) of any length and/or single vehicles longer than 25 feet will not be transported after noon, the Thursday before Memorial and Labor Day holiday weekends. Restriction dates will be posted for the Independence Day holiday.		

<b>Ferry Cell Phone</b>		
253-691-1457		

Call the ferry to schedule heavy loads, when towing vehicles and any vehicle longer than 25 feet. Confirmed reservation is required by the ferry Captain prior to loading.

<b>Member Responsibility</b>		
Members are responsible for their guests actions at all times and to assure a completely filled out guest pass is issued to their guest prior to the guest arriving at the ferry.		

## 2020 HMC Scheduled Ferry Low Tide Cancellations and Adjustments

### April 2020

Fri 4/10	2:30-3:00 cancelled
Sat 4/11	3:30-4:00 cancelled, 4:30 departs 4:50
Sun 4/12	3:30-4:00 cancelled, 4:30 departs 4:50

### May 2020

Thu 5/7	12:00-12:30 cancelled; <b>Add 2:30-3:00</b>
Fri 5/8	12:00-12:30 cancelled, 2:30 departs 2:40
Sat 5/9	No service 12:25-3:25
Sun 5/10	3:30-4:00 cancelled
Mon 5/11	3:30-4:00 cancelled 4:30 departs 4:45
Tue 5/12	3:30-5:00 cancelled, <b>Add 1:00-1:30</b>
Sat 5/23	No service 12:20-1:55
Sun 5/24	No service 12:45-2:40
Mon 5/25	No service 1:20-3:25
Tue 5/26	3:30-4:00 cancelled, <b>Add 1:00-1:30</b>
Wed 5/27	3:30-4:00 cancelled 4:30 departs 4:45

### Memorial Day Holiday Ferry Restrictions

Vehicles towing anything (combinations of any length) and single vehicles longer than 25 feet will **NOT** be transported **AFTER** the 12:00 noon-12:30 pm run, Thursday May 21, 2020 through the end of the day Monday, May 25, 2020.

**Note:** Monday, May 25 the ferry will operate on the holiday schedule which is the same as the summer weekend schedule.

### July 2020

Thu 7/2	No service 9:20-11:30
Fri 7/3	12:00-12:30 cancelled, <b>Add 1:30-2:00</b>
Sat 7/4	10:30-12:00 cancelled,
Sun 7/5	10:30-12:00 cancelled
Mon 7/6	12:00-12:30 cancelled
Tue 7/7	12:30 departs 12:15
Wed 7/8	3:30 departs 3:45
Sat 7/18	10:30-11:00 cancelled, 11:30 departs 11:45, <b>Add 2:30-3:00</b>
Sun 7/19	11:30-12:00 cancelled
Mon 7/20	12:00-12:30 cancelled, <b>Add 2:30-3:00</b>
Tue 7/21	12:00-12:30 cancelled, <b>Add 2:30-3:00</b>
Wed 7/22	12:00-12:30 cancelled, <b>Add 10:30-11:00</b>
Thu 7/23	3:30 departs 3:45
Fri 7/31	9:00 departs 8:45

### July 4<sup>th</sup> Holiday Ferry Restrictions

Vehicles towing anything (combinations of any length) and single vehicles longer than 25 feet will **NOT** be transported **AFTER** the 12:00 noon-12:30 pm run, Thursday July 2, 2020 through the end of the day Sunday July 5, 2020.

**Note:** Saturday, July 4 the ferry will operate on the holiday schedule which is the same as the summer weekend schedule.

### June 2020

Wed 6/3	No service 10:15-11:15
Thu 6/4	12:00-12:30 cancelled, <b>Add 1:00-1:30</b>
Fri 6/5	12:00-12:30 cancelled
Sat 6/6	11:30-12:00 cancelled
Sun 6/7	11:30-12:00 cancelled
Mon 6/8	3:30 departs 3:50
Tue 6/9	3:30-4:00 cancelled
Wed 6/10	3:30-4:00 cancelled
Fri 6/19	No service 11:15-11:55
Sat 6/20	11:30-12:00 cancelled
Sun 6/21	11:30-12:00 cancelled
Mon 6/22	12:00-12:30 cancelled
Tue 6/23	12:30 departs 12:15
Wed 6/24	3:30-4:00 cancelled
Thu 6/25	3:30-4:00 cancelled

### August 2020

Sat 8/1	9:30-12:00 cancelled, <b>Add 12:30-1:00 &amp; 1:30-2:00</b>
Sun 8/2	10:30-12:00 cancelled
Mon 8/3	12:00-12:30 cancelled, <b>Add 2:30-3:00</b>
Tue 8/4	12:00-12:30 cancelled
Wed 8/5	No service 1:00-2:15
Sun 8/16	10:30-11:00 cancelled
Mon 8/17	12:00-12:30 cancelled, <b>Add 12:30-1:00</b>
Tue 8/18	12:00-12:30 cancelled
Wed 8/19	12:00-12:30 cancelled
Thu 8/20	12:30 departs 12:15

### Labor Day Holiday Ferry Restrictions

Vehicles towing anything (combinations of any length) and single vehicles longer than 25 feet will **NOT** be transported **AFTER** the 12:00 noon-12:30 pm run, Thursday September 3, 2020 through the end of the day Monday, September 7, 2020.

**Note:** Monday, September 7, the ferry will operate on the holiday schedule which is the same as the summer weekend schedule.

### General Information

- **NO SERVICE/NO SHUTTLE** means the tides are too low to safely operate the ferry for the listed time. **Shuttles will not run during this time.**
- Check [www.herronisland.org](http://www.herronisland.org) for schedule updates.
- **Add** means runs added out of normal schedule.

**Herron Island Properties For Sale:**

- **723 W. Herron Blvd:** (MLS # 1574004): Single story, 1 bed / 1 bath, updated cabin. West facing view of water & sunsets! **\$149,900**
- **415 W. Herron Blvd:** (MLS # 1534640): 2-story home with 3 beds/1.75 - West Facing View **\$258,900**
- **209 W. Herron Blvd:** (MLS # 1591614): 1-story with finished basement. 3 bedrooms/4 bathrooms. Check out the video on my website! **\$399,900**

2020 = Two Closed Sales & Three Pending Sales!

Full information/images for ALL properties for sale

(All brokerages) at:

[www.DiscoverHerronIsland.com](http://www.DiscoverHerronIsland.com)

Karen Dorans, Island Resident Broker

Call/Text: 253.219.4076

Email: Karen@HerronIsland.com



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