Island Manager Report June 8, 2013

Administration:

<u>Volunteers</u>: Merry Kogut, Nancy Wells and Kathy Deuster applied brain power and muscle to creating our new property files by filing all the water meter records, release of lien documents and other property related materials. So far this has taken about 15 hours. Belatedly, it occurs to us that since the files are organized by Member number it will be a good idea to provide this cross-reference on our HMC forms!

Roads Committee – Thanks for trimming back those ever-growing ever greens at our intersections and hauling away the debris. Jack Wells, Andy Anderson, Steve Kramer, Mike Shettlesworth, Tracy Anspach, Judy Greinke, Carla Vierra, Don Greinke, Michael Clingman, Terrill Chilson and all the others (BOOSTERS) for installing the new roll up door in the Community Building, including raising the funds. Deb Kraft – thanks for the cleaning help before our Board meetings. Judy Greinke — for maintaining our planters outside the building. Leslie Sanderson – our roadside tansy remover.

<u>Tansy Removal:</u> Time to remove tansy ragwort from private and HMC properties. We have a volunteer to remove tansy from HMC roadways, but may still need someone to remove tansy from HMC-owned properties. Some of our Board members have volunteered, but we need more hands, please. Let the office know if you are willing to volunteer to take this walk! The tansy inspector will return during the week of June 17-21 to check for compliance.

<u>Water System Maintenance and Operations</u>: Surprisingly, we came through Memorial Day weekend without a single water service call. But connection questions do continue to trickle in. Some Members have found water in their meter boxes and asked if it will damage the meter (the short answer is "no"). In some places Herron Island is made of very hard clay, and water doesn't perc.

At the last Board meeting, the Board authorized us to negotiate with Northwest Water Systems regarding a few issues in their proposed contract. NWS was willing to modify language regarding issuance of water availability letters (HMC), and issuance of Consumer Confidence Reports (HMC), and reduce the charge for adding new active connections to the service contract. WWSC has been a good company to deal with, and very responsive to our requests; however, the Water Committee believes that there will be economies to HMC from contracting with NWS.

• **Recommendation:** That the Board authorize the Island Manager to execute a one year service agreement with Northwest Water Service, commencing September 17, 2013.

<u>Water System Project:</u> Final grading of the roads has been scheduled for June 10-12, contingent on the arrival of gravel via barge. The barge was originally scheduled for June 5, but the State of Washington preempted HMC to use the barge for repair work on the Skagit River Bridge. If all goes well, Caseco will provide 16 hours of grading and will bring over several pieces of heavy equipment. Allow plenty of time to get to the ferry on those dates.

Caseco will also remove some excess spoils from the area of Nature Park, where the dirt was dumped a little too close to the wetland. This is an HMC expense (\$800) as HMC authorized the dumping.

<u>Fire Department Liaison:</u> The fire district has notified us that they will again contract with Anderson Island for emergency service to Herron Island while the "Charlie Wells" is out of service in September.

<u>Land Use:</u> We are working through the sale of two of the HMC lots, and hope to have this completed soon.

Emergency Preparedness: Committee Report.

<u>Parks</u>: Committee Report? The new Sport Court looks terrific, and somehow escaped deer footprints and autographs, resulting in a very nice surface. Still to come are the basketball backboards and some additional landscaping around the court. Parks has provided a full report for the Annual Meeting.

We are still working with KPFF regarding the piling stubs at North Beach, but hoping that a volunteer with mud boots and a sledge hammer can take them out during low tide. We have forwarded photo documentation to the engineer, but need to discuss this with them.

Some erosion is occurring at North Beach, on the southeast beach area.

Roads: Committee Report. Caseco and the Roads Committee worked on a proposal to improve the poor condition of "Single Lane Road" while the Caseco equipment is on the island next week. The estimated cost of the improvements, spreading gravel, grading and rolling, is \$3,000, which will come out of the Roads budget. That budget still has a balance of around \$8,000.

The Roads Committee is also working through a plan for the S Herron/E Madrona intersection, and will have estimated costs to present to the Board. This work will be done before the drainage work at the end of E Madrona, with the concurrence of the affected property owner at the waterfront.

Rules: Board report. The Board met informally to discuss Member comments on the proposed Rules and will produce the final draft incorporating pertinent comments.

The Rules Committee has received complaints regarding construction noise and fires. It's a good time to review the island rules, and the outdoor burning rules, all at the www.herronisland.org website.

<u>Herron Island Ferry:</u> We were able to recover engineering drawings from the engineering firm that designed the 1993 ramp replacement, and have provided these to Sargent Engineers. HMC should receive a report from them before the next Board meeting July 13.

We recently requested an estimate from Landau Associates for shoreline permitting for sanding and painting of the two ferry ramps, and approximately how long it will take to get the permits. This is critical to the planning, as painting and sanding can also be accomplished only at specified times (referred to as "the salmon window"). Landau advises that we should allow about six to nine months for the permit process, at a cost of about \$5-6,000 for consulting and permit fees.

HMC is now recruiting for two standby deck hands. The job announcement is posted on the HMC website. If you are interested, please provide a letter of interest and a resume to humanresources@herronisland.org.

<u>Legal Liaison:</u> We currently have 20 delinquencies, of which 7 are with the attorney for action. Delinquency rate of 5.0%. Last year at this time it was 4.5%.

• The Board is currently engaged in a legal proceeding where it would benefit HMC to continue the participation of Mark Anderson. We recommend that the Board approve his continued participation in the resolution of the matter at issue.cells