

**HMC Water Utility Board Meeting Minutes
November 12, 2011**

Call to Order: Mark Anderson called the meeting to order at 11:30 AM.

Roll Call: Mark Anderson, President; Gary Wanzong, Vice President/Asst. Treasurer; Dianne DeGood, Secretary; Judy Greinke, Treasurer; Pat Zazzo, Member at Large; Claudia Ellsworth, Island Manager (IM).

Dianne announced she would be recording the meeting for the purpose of completing the minutes.

There are no minutes since this is the first meeting of the Board of Directors of the Water Utility

Correspondence: There was one items of correspondence:

- Water bill paid under protest

Finance: The Water Utility bank account was opened so that funds are separate from HMC funds.

- We are also required to keep our reserve account separate from the other HMC reserve accounts.
- The Finance Committee met to draft the Water Utility Financial Policy. There was a proposed Policy online, but the Finance Committee has revised it. During the process it has gone from the Finance Committee to the Board for the final revision. It sets up how the Utility will be conducted. Policies are made and changed by the Board. Judy asked the Board to approve the Policy.
- **Dianne moved that we approve the Water Utility Financial Policy Motion carried.**
- A Member asked about paying \$30 late fee, for a \$60 bill. The fee schedule was voted on by HMC membership.

Administration: The Water Utility formed as a Corporation by filing the Articles of Incorporation with the State of Washington. We are in the process of drafting the Bylaws and intend to post them online for Member's comments before the 1st week of December. We want suggestions and opinions from Members before we put them out for a vote. At the December meeting The Board will approve the Bylaws before sending them out for the Member's vote. We are asking that Members get online early to give comments about the Bylaws, so that we can make any changes before the next meeting. All input is valuable and important, but we want it early. The intention is to send it out for a vote at the January meeting

Rumor Control/ Member Issues: A Member thanked the leadership of those working on the Water System getting us to where we are now. He also wanted to commend another Member who works on the Water System and recommended he have a little more flexibility when we have a problem. We need to acknowledge his expertise.

Since there was no further business, Mark Anderson moved that we adjourn the meeting. Motion carried.

Respectfully submitted,

Dianne DeGood, Recording Secretary