

**HMC
Island Manager Report
Board Meeting
November 8, 2003**

Summary

Administration

- For Board discussion: billing residents for a water leak occurring on their property when HMC incurs costs associated with locating the leak. The attorney has not yet responded to a request for guidance in this type of situation.

Transportation

- The search for a fill-in captain: several individuals have decided not to apply when they learn the requirements for staying on the island overnight following a shift. One person has continued the hiring process to date.
- One engine on ferry lost an oil pump and suffered major damage. It has been repaired.
- USCG has not yet issued a letter regarding their request for HMC to install bilge water alarms on the ferry. Phone conversation with them indicated this can wait until drydock next year, but we are proceeding with purchase of a multi-alarm system now.
- There is a clear need to build up the drydock reserve in preparation for fall, 2004.
- A ramp motor failed during high wind conditions. Failure was due to a worn-out capacitor.

Legal

- The attorney responded to a request regarding whether or not unlicensed drivers should be allowed. Essentially this can be left up to the Board.
- The Board may need to look at the procedures set up in the new ByLaws for dealing with rules violations. Timelines are probably not realistic for an island community.

Roads

- A phone conversation was initiated (by HMC) on November 6 with the telephone company contractor regarding their reimbursing HMC for all costs incurred by HMC during construction of the upgraded phone lines. Their representative stated that the numbers provided over the phone were in line with their estimates and that we should invoice them for our calculated amount.
- Dick Mowry has repaired much of the damage done to the roads by the contractor but is aware of a few spots that will need more attention during the next rains.

Water

- The phone company contractor broke another water line after breaking into a 4-inch main, but it affected only the HMC office. It did, however, result in us having to repair plumbing in the building.