

Year's Overview 2015

Manager's Annual Report

Thanks to outgoing Board members for all their help with the daily and long-term issues.

Moved ahead with development of bid specifications and contractor selection for ramp improvements. Work will begin September 9. This is the second in a series of critical infrastructure projects identified in a 2010 report – North Beach small boat docks, ramps, and finally, dolphins.

Selected an engineering firm to design the new dolphins. With budget approval, PND Engineering will do the design and geotech work and provide a construction estimate by the end of 2015.

Proposed rezone language to be included in County Comprehensive Plan Amendment to allow contractor yards in the R-10 zone. This will allow permitted contractors to keep equipment on the island in compliance with regulations.

Roads graveled and graded for the first time in several years.

Major parks improvements accomplished with a ton of volunteer help. Thanks, Tracy Anspach.

Dedicated volunteers spent hundreds of hours researching and designing a rate structure for future water bills. A method of using meter readings to produce water bills was designed by Fred Fath, and all members received a first sample bill. After gathering data from a year of meter reading, usage billing will begin in November. Assisted members with identifying and fixing water leaks.

Finally implemented the Cross Connection Control program required by the State Health Department, with full compliance by all affected homeowners, protecting island water supply.

The pump station was given a new life, with cleanup and grading to provide space for storage of clean roads material, and the reservoir's exterior was cleaned for the first time since its construction in 2005.

Volunteers added Christmas lights at the North Beach pavilion, and a solar powered light enabled us to fly the U.S. flag all year.

HMC continued to receive unqualified financial audits, a testimony to the quality of the financial management and to the Boards which oversee it.

The greatest challenge continues to be finding, training and retaining standby ferry captains. Recent ads have brought in a high school student in Michigan, a nursing instructor in New Jersey, and an Egyptian captain seeking fulltime work. Have interviewed and screened 10 applicants in past year, with only one completing training, and one retirement.

Some of the less obvious workload.....

- Process 45-50 pieces of mail a day, incoming mail logged individually

- 26 payrolls for up to fifteen employees, with variable schedules

- 250 bank deposits

- 3600 ferry receipts to reconcile (by trip by day)

- Billing and processing payments for 3676 accounts annually Water and HMC combined.

- Making of over 1900 Auto decals annually (thank you volunteers!)

20 Property transfers average (11 so far this year)

Compiling Quarterly Ferry Log Book Data for Annual Department of the Army Report – adding up all round trips, vehicles and passengers for the year

Sale of 700+ Books of Ferry Tickets

Review and renewal of nine insurance policies, covering the ferry, docks and piers, water system, general liability, employee honesty, vehicles and director's & officers liability.

Review and renewal of employee health and dental policies.

HMC runs two highly regulated departments – the passenger ferry, and a water system. This, and regular business, bring us contact with a large number of regulatory agencies

- Internal Revenue Service
- FCC
- Coast Guard
- Army Corps of Engineers
- Fire District 16
- State Health Department
- Tacoma-Pierce County Health Department
- Employment Security
- Labor & Industries
- Department of Ecology
- Department of Natural Resources
- Secretary of State
- Pierce County
 - Planning,
 - Public Works,
 - Noxious Weeds,
 - Assessor-Treasurer,
 - Sheriff,
 - Fire District,
 - Code Enforcement

Others

- IBU
- Financial Auditor
- Reserves Auditor
- Northwest Water Systems
- Roads Contractor