

**HMC Management
Island Manager Report
Board Meeting
November 12, 2005**

Summary

Administration

- For Board discussion: Owner Dick Pugh is proposing that he pay for a portion of repairs to the HMC bulkhead under and adjacent to the island ferry terminal. He will fund the job to a maximum of \$20,000.00. Some type of escrow account would be needed to ensure that the money would be available to HMC, and HMC would need to contract for the repairs and permits. Bay Marine has submitted a proposal at a cost of \$24,750.00, including tax.
- For Board discussion: using Fred Meyer gift cards for the annual employee Christmas bonus.
- For Board discussion: certain Rules updates proposed by the I.M.
- For Board discussion: As HMC is about to go to broadband Internet access, planning for new office computers should be considered. Both hard drives are over 80% full, and both computers lack some functionality available in newer models.

Information items

- The Office Manager position has been included for coverage in the new Group Health insurance plan.
- The regular ferry crew is eligible for the annual safety bonus, which totals \$400.00, to be divided equally among the four crewmembers.
- There have been several resignations from various committees.
- Following the recent construction to upgrade the Community Building, the fire extinguisher mounting bracket, the outdoor information board's glass cover and the front door box for dispensing mail-order forms requests are all missing.

Emergency Preparedness/Fire Department

- Michael Jones has prepared a report to the Board, and has resigned from the Emergency Preparedness Committee.

Legal

- HMC's County Councilperson's office has been asked to research whether Pierce County can be assessed for dues on lots the County owns.

Transportation

- The County engineer has offered to have their engineering department do the required bi-annual survey of the mainland ferry terminal. He indicated that their charge for doing this would be approximately half of the cost of a private firm.
- The recent report indicated several areas of maintenance that need to be addressed, including some concrete repair and painting of the steel transfer span. Some of these repairs should probably be contracted out.
- A new fuel supplier, Associated Petroleum Products, has been arranged for and HMC now has an account there.
- Policy questions for the Board: should discount ticket books and passes be able to be used by contractors? Should a fill-in captain who agrees to occasionally work as a

deckhand be paid at the captain rate when working as deckhand? (Regardless of assignment, this person has the training and experience at the 100-ton captain level and is Coast Guard licensed.)

- Two new part-time deckhand trainees have been hired. One lives off-island. The question of adequate overnight living quarters for part-time crew is still open.

Water

- The State Department of Health has signed off on the new reservoir. Pierce County has been advised that we are ready for their final inspections but they have not yet done it.
- Well Number One may need to have a check valve installed. To be investigated.
- Montgomery Water Group has furnished a letter supplying detailed scope revisions to go forward with the SMSMP as well as the additional cost for doing so. They are currently also researching the updated cost of materials and whether to use ductile iron pipe or plastic pipe for the new large mains.