HMC Management
Island Manager Report
Board Meeting
December 11, 2004

<u>**Summary**</u>

Administration

- For Board discussion: employee Christmas gift certificates.
- For Board discussion: consider selling the Water Department truck and purchasing a tool and equipment box for Scott Schultz's personal truck.
- For Board discussion: changes in staff at CPA office, and purchase of the new version of Quickbooks.

Information items

- There was a minor accident while a vehicle was being loaded on the ferry recently, involving the car scraping along the corner of a ramp.

Emergency Preparedness/Fire Department

- A report to the Board has been prepared by FD volunteer EMT Michael Jones.

Land Use

- No report.

Legal

- No report.

Transportation

- Alternators on ferry still giving occasional trouble. Two spares are out for rebuilds.
- A new Captain-trainee intern has been hired, and will start the program as soon as the Coast Guard-required initial drug testing has been completed. Gary Cousins has a 50-ton license that he will be upgrading to a 100-ton. When the 100-ton license has been received Gary intends to be available to HMC as a part-time ferry captain.
- For Board discussion: the practical application of wording (from July, 1995) in the Ferry Vehicular Access Policy regarding the use of ferry pass charges by "member contractors."

Roads

- Discuss Aspen Surveying bid for survey of Ferry Road area.

<u>Water</u>

- A Tacoma engineering firm, Apex Engineering, has been engaged to expedite the Pierce County permit process for the new water reservoir. An initial meeting with a staff engineer and a Pierce County planner has resulted in our being advised that the County will not require a Conditional Use Permit for the project, resulting in a savings of at least $6500. A second meeting at Apex to collect for presentation to the County all the required documents, including geotech, topographic survey and various engineering plans has been concluded. They have everything they believe will be needed to take the project in for permitting.