



HMC Seeking Applicants “Resident Inspector”



HMC is required by USDA Rural Development to have on site each day of water system construction a “resident inspector”. The inspector’s task will be to monitor contractor performance and adherence to plans and specifications. The resident inspector will keep a daily record of construction progress and make regular inspection reports. Some basic training will be provided by Northwest Water Systems, the project engineers. Each resident inspector (two and possibly three) will be required to work two-three days a week (16-24 hours) for the project duration, possibly through summer 2012. Rate of pay \$20 per hour without benefits; candidates must be able to pass drug test and criminal background screen and must be available for the duration of the project.

- Physical Requirements
 - Ability to readily enter and exit trenches up to 5’ in depth without assistance, other than use of ladder.
 - Ability to carry recording gear (tape measure, camera, clipboard, etc.) for long periods
 - Ability to stand for long periods of time
- Desirable Technical Requirements
 - Knowledge of pipe, potable water equipment and appurtenances.
 - Knowledge of basic measurement techniques.
 - Basic math (ability to calculate line lengths and plug numbers into, and calculate simple formulas)
 - Ability to use Word, and email
- Personal Requirements
 - Ability to tell a contractor to stop work if they feel they need to halt construction while waiting for further information from the engineer.
 - Be friendly and cordial to all, while keeping onlookers at least 50 feet from work site.
 - Be capable of adhering to rules of conduct; e.g. Resident Inspector does no direct construction, only monitors and calls emergency stop when necessary.
 - Should live on the island, or at a minimum intend to stay on the island during assigned work periods.
 - Must be 18 or older
 - Valid driver’s license, and able to provide personal transportation.
 - HMC is not responsible for lodging, meals, transport etc.

Applications will be reviewed by HMC and Northwest Water Systems and the recommended candidates must be approved by USDA Rural Development. Applications due no later than 4:30 p.m. Friday, December 2nd at the HMC Office or by email at humanresources@herronisland.org

Please provide a cover letter and resume, along with a statement of your qualifications and ability to perform the tasks above – physical, technical and personal.