

**Herron Island Water Utility Board Meeting Minutes
February 11, 2012**

Call to Order: Mark Anderson called the meeting to order at 10:00 AM.

Roll Call: Mark Anderson, President; Gary Wanzong, Vice-President; Dianne DeGood, Secretary; Judy Greinke, Treasurer; Pat Zazzo, Member at Large and Claudia Ellsworth, Island Manager.

Mark announced that Board members would be recording the meeting for the purpose of completing the minutes.

Bills to be paid: Judy Greinke reported that the operational expenses and maintenance are much lower than we expected. The permitting costs are being paid out of the utility budget, but will be reimbursed out of interim loan. We have a few bills, and the only one that seems high is the electrical bill due to the frequency of the pumps running. That bill should go down with the new system. **Judy moved to pay the Water Utility bills as presented. With no further discussion, motion carried.**

At this point the meeting was recessed for the regular HMC Management Board meeting.

After the HMC Management Board Meeting, the meeting was reconvened at 11:30 AM with the same Board Members present.

Previous Water Utility Board Meeting Minutes: Mark Anderson moved to approve the January 14, 2012 meeting minutes. **Motion carried.**

Correspondence: There were three items of correspondence:

- USDA Letter of concurrence with our pre-contract award stating that they have reviewed the bids.
- Northwest Water Systems with the Outlay report and request for Reimbursement form, working us towards the process of finding the lowest bidder.
- Northwest Water revision of the Engineer's Opinion stating that Massana demonstrated the willingness and ability to complete the work as defined in the bid package.

Water Project Committee: A Member asked why we are having a separate meeting, when the plan was to merge the Water Utility into HMC Management. Mark stated that since we have changed the EIN number on the Water Utility Bank account to reflect the EIN of HMC Management we won't need a separate meeting next month, but we may still have an occasional Water Utility meeting. For now we are still a Corporation until we don't renew the license. At that point the Secretary of State will automatically dissolve it. From here on out the bills to be paid will be approved at the HMC Management Board meeting, with two separate votes, one for the HMC Management bills and one for the HMC Management Water Utility bills. The purpose of this meeting is to wrap up the Water Utility Corporation and move on.

Pat Zazzo moved that we have a Water Utility meeting once a quarter. After further discussion Mark amended the motion to state that the next meeting of the Herron Island Water Utility will be held in October, 2012 immediately following the meeting of the HMC Management Board of Directors meeting. Motion carried.

After further discussion about dissolving the Water Utility, Mark moved that any further activities previously assumed by the Water Utility to be fully transferred over to HMC Management for its control and authority to be effective February 12, 2012. Motion carried.

Unfinished business: We will need volunteers to notify Members about what is going on with the construction, especially when roads are closed or safety alerts. Another Member suggested that maybe we keep Members up to date on the web site and the mass emailing list as well as by phone.

Since there was no further business, Mark Anderson moved that we adjourn the Herron Island Water Utility Board meeting. Motion carried.

Respectfully submitted,

Dianne DeGood, Recording Secretary