

**Herron Island  
Policy Review Committee  
Minutes – December 10, 2019**

1. Minutes from Nov 5, 2019 approved and will be posted on the HMC website.
2. Status of policies:
  - A. Minor Accident Policy – Corrections and updates made. Jane M will take back to ferry crew for one more round of approval.
  - B. Travel Trailer/Motor Home access to HI – this policy is no longer valid per Jane W.
  - C. Renters Policy – Waiting for Board approval.
  - D. Road Policies – All policies are with Dan Marten waiting for his review.
  - E. Community Building Policy is complete and ready for the Board.
  - F. Pavilion Policy still needs review by Island Manager and Board.
  - G. Long Term Tenancy Policy is done.
  - H. Acquisition and Disposition of HMC Properties still needs to be typed by Carol
  - I. Vehicle Decals for Dependents Policy – Jane M will add to Ferry policy and bring to next meeting.
  - J. Curt Haney had questions about leaving the ferry line after the ferry has left and whether or not a shuttle will run if he leaves the line. Current policy states that if you leave the line, a shuttle is not run. The crew does not know if you are coming back or not. Leave policy as is.
  - K. Missing approved policies – discussed process of filing policies in the Policy Book updated by Mike and Judy. Perhaps Carolyn can scan signed policies to the web master and put approved policies in the book immediately after Board vote. Mike will follow up.
3. Mike will send Ken Higgins the Emergency Guidelines/Rules for his review as Chair of the Emergency Committee.
4. Parks – There is currently no policies for Parks. Mike and Judy will provide samples from other policies to Dale Miller, Chair of Parks, concerning roads, water, etc. so that Dale can work on any policies needed.
5. Small docks Committee has no Chair. The policies and Charter need review.

Next Meeting:  
January 28, 2pm  
Feb 18, 1pm