

Island Manager Report
February 13, 2016

Administration: .

Housekeeping: HMC is in need of a monthly cleaning service to clean the community building kitchen, restrooms and meeting area. Anyone interested in a few hours work per month should contact the office.

HMC Emails: Thursday we sent out the new group email, using a service called “ConstantContact”. This is a very flexible email system that allows us add photographs and images, and contains direct links to the HMC webpage.

Audit: The 2015 Audit is in draft stages and should be available before the next Board meeting.

Water Operations:

The large pile of spoils dirt dumped at the Yew/West Herron intersection is gradually being removed by Kramer’s Excavating at no cost to HMC, and delivered to private parties at their own expense. If any remains, it will be dumped at the HMC lot next to the Community Building.

Water Committee Report: Charles Smith will report for the committee. .

Fire Department Liaison: No report.

Land Use: No report.

Emergency Preparedness: None this month.

Parks: Committee Report.

Roads: Committee Report.

Jack Wells will report for the committee. Work has been continuing on the culvert at North Beach Road and East Herron; the bank of the deep ditch at Maple and East Herron has been reinforced with the addition of broken concrete and further reinforcement along the top of the curve is being planned. The committee continues to make good progress on permanent improvements to the roads.

Rules: The Rules Committee has resolved two complaints with voluntary compliance agreements. A third outstanding complaint remains to be heard by the committee.

Herron Island Ferry:

Dolphin Replacement Project: Much of this past month has been spent writing and assembling the application to USDA for a low cost loan. The loan materials were delivered to USDA on Friday, some financial materials still need to be added when the 2015 audit is complete.

At the January 9 meeting, the Board accepted the engineer’s recommendation to replace the existing dolphins with steel and concrete tripods, the lowest cost practical alternative.

The most recent examination of the dolphins was completed by KPFF in October 2014. That report recommended strongly that the south side island dolphins, which are in the worst condition, be replaced within 3 to 5 years (2017 to 2019). Since then, there’s been additional visible damage to at least one dolphin. Interest rates are low, and USDA has indicated it is willing to make a low cost loan to HMC for this replacement.

PND Engineers were asked to split their Phase 2 proposal to complete final design, draft bid specifications and coordinate permitting into two parts – pre bid, and post bid. Approving the first part, referred to as Phase 2A,

could begin immediately, before the final method of financing has been determined, because there are sufficient funds in reserve to pay for that portion of the project.

Another item included for Board discussion is a proposal for replacement or repair of the corroded I-beams connections on the dock and gantry. The engineers would evaluate the beams and determine the best approach. This is work that should be done during the period of time HMC would have the proper permits and a contractor on site to do in water work in order to save time and money.

Phase 2B comprises the work to be done after the method of project funding has been determined. That includes advertising and evaluating bids, assisting with contracting, oversight of construction and final inspection of the work.

Other: Donnie Surratt will be on leave for a few weeks, dealing with health issues. We wish him a speedy recovery. During his absence, Kevin Kircher will be working the weekday shifts, and standby deck hands will cover the weekends. Dale Miller, Rich Urfer and Bruce Mowell are our standby deck hands. A recruitment notice for standby captain has been placed with Craigslist, and with a marine recruitment company.

Technology: No report.

Legal Liaison: We currently have 25 delinquencies, 8 of which are with the attorney for collections. Ten delinquencies are in amounts of less than \$200. Delinquency rate of 6.5%. Last year at this time we had 20 delinquencies, with 8 at collections. Currently, HMC has 383 Assessable Units and 397 Water customers.