

**Herron Island  
Policy Review Committee  
Minutes – October 25, 2018**

Present: Jane Morgan, Merry Kogut, Kathy Deuster, Frank Vanravenswaay  
Absent: Mike Gage, Judy Gage

1. Approved minutes from Oct 11 and will be posted. Merry suggested we remove committee members names from the website (other committees do not list names). Names will remain on the minutes.
2. Discussed meeting times that need to be changed. Settled on Nov. 6 at 1:30 and Dec. 4 at 1:30.
3. Merry will create a Policy Status list to keep track of all the policies.
4. Jane submitted all the job descriptions completed so far. After some discussion and suggestions for changes, members agreed to take the j.d.s home for further review.
5. Question about the Parks Manager. Is this a position that needs a j.d. ? Who maintains the mowing projects? Is there a list of projects that needs to be done? What is done by volunteers vs. paid work? Would that go into the j.d.?
6. Policies:
  - Real estate Policy has gone to the Board for final approval.
  - Voting policy – waiting for answers to questions (Mike)
  - Water Policy – waiting to hear back from the Water Committee (Mike)
  - Ferry Access Policy - would like to add language about dealing with passenger behavior.

Next meeting Nov. 6, 1:30

Finish the job descriptions that we have – Jane  
Ferry Access Policy – Kathy and Merry  
Voting Policy - Mike  
Water Policy - Mike  
Delinquent Policy – Mike and Judy  
Roads Policy