

# The Beachcomber



HMC Newsletter

May 2003



<http://www.herronisland.org>

## **PRESIDENT'S MESSAGE**

Once again we reach that time of year when all of the years efforts seem to be put on display. The proposed budget, for instance, generally indicates the cost of doing business now and into the next fiscal year. One need only compare budgets from year to year to realize that it will cost more to maintain the basic services that we have enjoyed over the years. We have, since the inception of the user's fees, tried to balance the percentage paid by those fees with the assessment costs—that ratio is around 40/60—the total of which goes for transportation operations. It would be quite understandable then that as costs increase (fuel, insurance, employee wages/benefits, etc.), the amount paid for user fees and assessments would also change. There is nothing magical about a budget; it is simply a document that indicates our financial requirements if we wish to continue business without diminished services.

Another issue raised in this Beachcomber and put out for vote is reducing the total number of board members from seven to five. An immediate argument for doing this would be that we cannot get members to run for the board. The volunteers are simply not there. We have four positions open this time, and only two individuals responded. Another reason to consider five members is that we have an Island Manager who immediately removed much of the workload from the board and provides that all-important continuity when changing from one board to the next. I cannot stress enough how important the position of Island Manager has be-

come. Any talk of not needing that position is both reckless and irresponsible.

Another set of documents to study will be the Articles of Incorporation and Bylaws which will be sent out in the next week or two. Much of the work on these documents has been rewording, but there are some significant changes that you all should read, understand and most importantly vote on.

My term is over this June, and I would like to take this opportunity to thank the volunteers who have so unselfishly given of their time and talents to aid HMC this year. I would like to re-emphasize the need for volunteer talent to step up and get involved in your community. It's one thing to talk about it, but it takes time and effort to actually do it.

Nick Huff

## **BUDGET:**

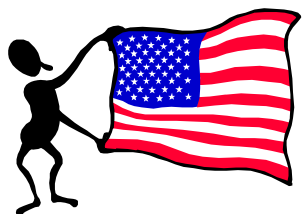
The 2003-2004 budget is being presented in this Beachcomber. You will have an opportunity to study it and participate in a discussion at the Annual Meeting on Saturday, June 14<sup>th</sup>. The budget will then be sent out for a vote after the Annual Meeting in June and counted when called back to order on July 12<sup>th</sup>.

## **ANNUAL MEETING:**

The Annual Membership Meeting will be held at 12 Noon on Saturday, June 14<sup>th</sup>, at the Community Building with lunch provided by the Boosters.

The agenda for the meeting shall include:

1. Election of new board members
2. Vote tallies on board size reduction & ferry fees
2. Discussion on next year's budget
3. Discussion of proposed By-law revision



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## Important Phone Numbers

### Island Manager

Doug Allen (253) 884-9350

### HMC Board of Trustees

Nick Huff, President & Transportation (253) 884-4663

Ken Freeman, VP & Treasurer (253) 884-2749

Janet Podell, Secretary (253) 874-2452

Ferd Reichlin, Rules & Regulations (206) 242-7847

Al Moren, Roads & Land Use (253) 884-2721

Fred Fath, Asst. Finance (206) 242-7847

Bill Zazzo, Water (425) 823-1902

### Additional Responsibilities

Dick Provencal, Water Field Operations (253) 884-2571

Dick Mowry, Road Maintenance (253) 884-7663

Tracy Anspach, Parks,

Patty Jones, Beachcomber

**Herron Island Office Hours: Monday 9:30 as long as the necessary but at least until Noon; Tuesday and Thursday, 9:30 to 4:30; Fridays as necessary. The office is CLOSED Wednesday, Saturday, and Sunday.**

Office Phone: (253) 884-9350

Office Fax: (253) 884-5047

Website: <http://www.herronisland.org>

Office Email: [Office@herronisland.org](mailto:Office@herronisland.org)

Manager email: [HMCManager@herronisland.org](mailto:HMCManager@herronisland.org)

**Emergency 911**

**Ferry Cellphone (253) 691-1457**

*(Cellphone to be used for scheduling heavy loads, big vehicles or having something in tow, and for information regarding ferry services.)*

## Delinquency List as of May 15, 2003

BAKER, Larry	OVERLAND ESTATES/ J. Holt
BISENIUS, Holly	SILLJA, INC.
BOYAKINS, May	TCHOCHIEV, Akhsar
COOPER, Marc	TITZLER, David
DICKINSON, Linda	TREW, Terry
DROUILLARD, Joni	VOGEL, Terrance
KIRK, LeeRoy	ZUMAYA, Linda
LAWRENCE, James	Renters: CARLYLE, Tom
MARTIN, Sarah	LALONDE, Dave
MATTICE, John	EUBANK, Lance

## Ferry Business

- **Call ahead if you are planning to use the ferry for a trailer, boat, or large vehicle!**
- **Only those guests with valid passes will be allowed on the ferry.**
- **Plan your arrival to the dock at least 5 minutes before the scheduled time of departure.**
- **Walks-ons are not to be on the dock or ramp when cars are being loaded. Watch crew for permission to board.**
- **Members may only charge fares for service and delivery people.**
- **Children who have reached the age of 21 and are not listed on the deed cannot gain access to Herron Island without a guest pass.**

**LATELY WE HAVE EXPERIENCED GUESTS AND SERVICE PEOPLE EXPECTING TO COME OVER TO THE ISLAND WITHOUT GUEST PASSES. THIS VIOLATES THE ACCESS POLICY THAT WAS PUT IN PLACE FOR ALL OF OUR SECURITY. PLEASE MAKE SURE YOUR GUEST HAS A VALID GUEST PASS SIGNED BY YOU TO ENSURE THEY ARE ABLE TO RIDE THE FERRY. PROVIDING GUEST PASSES IS NOT PART OF THE DECKHAND'S JOB.**

**Beachcomber News Items need to be submitted to the HMC Office by the 12th of each month. Items may be handwritten, typed or emailed. Your name and phone number is to be included in case there are any questions. Paid advertisements are to be arranged through HMC Office.**



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## Island Manager's Report

### Administration

- Patricia Jones is now Beachcomber editor and is working with the office staff to publish the next issue.
- The Board discussed election procedures. It was decided to recommend to the membership that the Board be comprised of five members rather than seven as is current.

### Transportation

- The Board discussed the present ferry fee structure, and will recommend to the membership that, in order to bring the portion of ferry operational costs back up to the range of 40% or so, the basic auto fee be raised 20% (\$1.00). Other fees would be raised by an appropriate amount.
- A new fill-in ferry deckhand, Mike Shettlesworth, has been trained and is available for duty.

### Finance

- General Liability and Commercial Property insurance coverage has been renewed.
- The premium for liability coverage increased enough to exceed this year's budget for that item. However, our broker was able, with some difficulty, to place the renewing property insurance with two U.S.-based carriers, thus eliminating (off-shore) Lloyd's of London and the "surplus lines" surcharge. This saves us over \$3000 on those policies, which more than balances the higher cost of liability coverage.
- Health Insurance: estimates from our broker are that changing from the current Point of Service plan to a straight HMO plan would probably not result in significant savings.
- Discussions with Pierce County continue in an effort to lower assessed values on properties owned by HMC.

### Legal Liaison

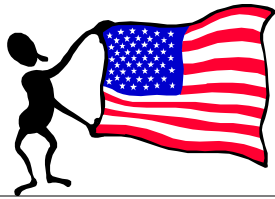
- There have been several e-mails received from the attorney, as well as a telephone conference. He forwarded a nearly-final draft of the new proposed By-Laws and a few changes to them were discussed with him. He plans to attend the Annual Meeting to answer questions regarding the By-Laws and other subjects.
- The Board decided to investigate purchasing several County-owned parcels that did not sell at a recent tax sale, in order to keep them from becoming delinquent in the future.

### Land Use

- No report.

### Water

- HMC is required to obtain a monthly water sample and get it to the testing lab within 30 hours. Currently there is only one volunteer on the island who is doing this for HMC. Dick Mowry has volunteered to assist with this very important task.



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## **Captain John says:**

I would like to remind the members to be mindful of the many cancelled runs during May & June. Please check this Beachcomber, the webpage, and the ferry handouts to make sure you're up-to-date on this information.

Herron Island has so many visitors on the holiday weekends of Memorial Day, July 4<sup>th</sup> and Labor Day that vehicles over 25 feet in length, or any combination of vehicle with trailer over 25 feet, are not transported on the ferry after the noon run on the Thursday before the holiday weekend. So plan for your trailers and boats to get on by the noon run or shuttle on July 3rd.

Members can help by having correct change, no twenties, please, and by making sure that guest passes are filled out and ready.

**REMINDER!** Gasoline can be carried on the ferry only in U.S. Coast Guard approved (max. 6 gal.) portable fuel tanks.

## **EMERGENCY PREPAREDNESS/FIRE**

Members, please remember high traffic volume and tides cause unpredictable travel times. Make sure you and your guests have adequate supplies for your stay. Also, make sure everyone has extra required medication or special needs items. Burning permits are required on any fire bigger than 3x3x4 and not in a designated pit – 25 feet from any structure. Watch your tree branch canopy – that needs to be at least 25 feet above the flame. Thanks! Have a happy, safe holiday!

Pierce County Net (Emergency Preparedness) will hold a group meeting on Saturday, May 31<sup>st</sup>, at 10:30 a.m. at the Fire Station/Community Building to start our training – everyone is welcome. Questions? Call 884-2054. If you have any special training, WE NEED YOU. If you just want to be of service to our beautiful island, WE NEED YOU TOO.

Claudia Jones

Expect heavy Ferry usage for the July 4th Weekend and plan accordingly. There will be long lines and delays.

## **FERRY RESTRICTIONS FOR THE HOLIDAY WEEKEND WILL BE IN EFFECT.**

Plan to bring your boats and trailers over early in the week. **No vehicles with trailers, or vehicles measuring 25 feet or longer, will be loaded on the ferry after the noon run on Thursday, July 3rd.**

## **THANK YOU BOOSTERS, FOR ALL YOU DO!**

WE INVITE ALL OF HMC MEMBERS TO JOIN THE BOOSTERS. THE WINE AND CHEESE SOCIAL ON MAY 24TH AT 7 P.M. IS A GREAT TIME TO JOIN, HOWEVER WE WILL HAVE MEMBERSHIP SIGN UP THROUGHOUT THE YEAR.

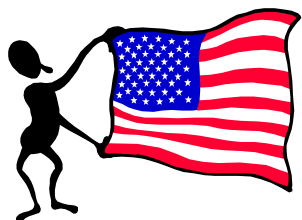
THE BOOSTERS HAVE HAD A BUSY YEAR, A LITTLE TOO BUSY FOR MOST OF US, SO YOU WILL NOTICE CHANGES THIS YEAR IN THE BOOSTER ACTIVITIES. WHEN AND IF WE GET MORE ACTIVE MEMBERS READY TO GIVE TIME TO ENHANCE OUR CURRENT ACTIVITIES AND PROJECTS, WE CAN REINSTATE MORE.

BESIDES THE ACTIVITIES THAT MAKE HERRON ISLAND SO SPECIAL, THE BOOSTERS IN THE LAST YEAR HAVE INSTALLED ACOUSTIC TILES AND NEW LIGHTING IN THE CEILING OF THE COMMUNITY CENTER, HAVE PROVIDED A PAINTED SHIP CONTAINER FOR STORAGE, TO HELP GET THINGS OUT OF THE COMMUNITY CENTER, AND LAST MONTH, POURED A 40 X 20 PATIO BEHIND THE CENTER. OUR FOCUS THIS COMING YEAR WILL BE MORE ENHANCEMENTS TO THE COMMUNITY CENTER, AND PERHAPS NEW SIGNS.

OUR BIGGEST MONEYMAKER OF THE YEAR IS THE AUCTION. WE ENCOURAGE YOU TO DONATE ANY TALENT OR SERVICE TO THE AUCTION. WE HAVE DONATIONS BOOKLETS READY FOR ANY ONE THAT WOULD HELP COLLECT AUCTION ITEMS. THE AUCTION THIS YEAR IS AUGUST 30TH-LABOR DAY WEEKEND.

MEETINGS 6 P.M. 2ND SATURDAY (BOARD MEETING SATURDAY)

POTLUCK DINNER FOLLOWING MEETINGS



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## THANKS A MILLION FOR YOUR HELP

We had the best workers yet doing the patio pour at the Community Building on Sunday, May 4th:

Dallas Amidon, Sam Argo, Kerry Denny, Kathy Fennell, Phillip Foster, Nick Huff, Steve Kramer, Al & Linda Moren, Mike Shettlesworth, Steve Smutka, Jack Tavenner, and Jack Wells.

And we can't forget the lunch bunch: Barbara Haskins, Margy Tavenner and Mary Turpin and on clean-up Linda Shettlesworth.

## COMING EVENTS:

**Saturday, June 14th**, the Annual Members Meeting, Noon, at the Community Building. Lunch is provided by the Boosters.

**Saturday, June 14th**, 6p.m. Booster's Meeting. Pizza provided at \$5.00 per person. The Election of new Booster's officers will be held.

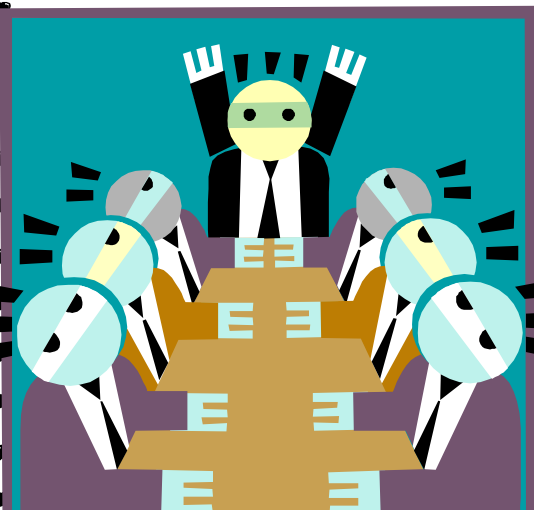
**Saturday, July 5th**, Noon, Kid's Parade (a not to be missed event!), followed by the East vs. West Baseball game, and a dance at the park that evening.

## HMC BOARD CANDIDATES

HMC has a Board of Trustees elected by the general membership. This Board oversees the Parks, Water, Transportation, Land Use, Finances, Roads, Rules and Emergency issues of the island. The Island Manager and Office Manager handle the day to day business.

There are four Board positions open this year. We have two candidates who have applied to fill two of these positions. Because of this, there is a ballot in this issue reducing the size of the Board from seven members to five. A member is elected to the Board for a two year term. The following resumes have been written by the candidates themselves.

(Please refer to next page)





# PROPOSED 2003-2004 HMC BUDGET

	This year's Budget 2002-2003	Proposed next year's Budget 2003-2004	
SUMMARY/INCOME			
Total Expenses	449,905	477,100	
\$5 FERRY FEE (CURRENT)			
Non-Assessment Income	See Note #		
Ferry User Fees	120,000	105000	1
Interest	3,000	1,000	2
Payments/Delinquent Accts	7,500	2,000	3
Miscellaneous	3,000	3,000	4
Assessment Income	316,405	366,100	
Total Income	449,905	477,100	
Assessment/Member If Everyone Paid	857	1,011	5
Amount Unpaid by Delinquent Members	-13,700	-10,104	6
Assessment Per Paying Member	896	1,040	
\$6 FERRY FEE (PROPOSED)			
Non-Assessment Income	See Note #		
Ferry User Fees	120,000	125000	1a
Interest	3,000	1,000	2
Payments/Delinquent Accts	7,500	2,000	3
Miscellaneous	3,000	3,000	4
Assessment Income	316,405	346,100	
Total Income	449,905	477,100	
Assessment/Member If Everyone Paid	857	956	5
Amount Unpaid by Delinquent Members	-13,700	-9,552	6
Assessment Per Paying Member	896	983	
EXPENSES			
ADMINISTRATION			
Office Equipment	500	100	
Emergency Preparedness	500	300	
Community Associations Institute	375	350	
Accountant	3400	3400	7
ADP Payroll Service	2350	2500	
Bank Fees	600	600	

<b>Insurance</b>			
Directors/Officers	2508	2400	
Uninsured Loss/Deductible	250	0	
Facilities	19105	21000	
Employee Dishonesty	507	500	
General Liability	4281	5000	
Auto/Truck	2068	2000	
<b>Legal Fees</b>			
Collection Costs	4000	4000	
General	10000	5000	8
Liens	180	100	
Litigation	10000	5000	
<b>Other</b>			
Ferry Fees	600	400	
Ads for New Employees	400	400	
Website	470	500	
Misc.	1000	900	9
<b>Postage</b>			
Bulk Mail Permit	150	150	
Meter Rental & Box Fee	500	500	
Stamps & Meter Filling	3,000	2500	
<b>Printing</b>			
Copier Contract	1900	2500	10
Printing - Other	400		
Admin Dept. Wages	41301	41600	11
Payroll Taxes	4189	4200	
Retirement	895	450	
Federal, State & County Taxes	2000	2000	
Office Supplies	1200	800	
Telephone/Long Distance	1000	1800	12
<b>Total Administration</b>	<b>119,629</b>	<b>110,950</b>	

**DOCKS**

Repairs/Maintenance	4,000	4,000	
<b>Other</b>			
Parts & Supplies	1,200	1,200	
Inspection	1,000	1000	
Annual DNR Lease	1,400	1700	
Utilities	1,400	1200	
<b>Total Docks</b>	<b>9,000</b>	<b>9,100</b>	

**FERRY**

Ferry Dry Dock	20000	35000	13
Fuel	24000	24000	
<b>Insurance</b>			
Uninsured Loss/Deductible	2000	0	
Pollution Liability	0	0	
Excess P & I	11700	18500	
Hull & Machinery P & I	25150	25000	14
Equipment	2000	2000	
Routine Maintenance	8750	8750	
Ferry Dept. Wages	144975	150800	15
Payroll Taxes	13990	14500	
Medical/Life Insurance	12000	17100	16
Retirement	8559	8900	

Supplies	1800	1800	
Personal Property & Excise Tax	3000	3000	
<i>Other</i>			
Ferry Cell Phone	400	600	
Drug Testing	600	600	
Inspection & Licensing	1000	1000	
Pension Administration	600	600	
Tickets, Passes & Stickers	1000	1000	
Uniforms	900	900	
Ferry Fees	250	0	
Passenger Vessel Assoc. Dues	330	350	
Misc.	750	700	
<b>Total Ferry</b>	<b>283,754</b>	<b>315,100</b>	

**PARKS**

Parks Dept. Wages	897	915	17
Payroll Taxes	145	155	
Maintenance	500	500	
<i>Small Boat Dock</i>			
Maintenance	100	155	
Supplies & Repairs	500	300	
Utilities	350	225	
<i>Other</i>		1,750	
Playground Improvement	800	500	
Misc.	100	100	
Sanikans	4,500	5000	
Garbage Pick Up	1,000	1000	
<b>Total Parks</b>	<b>8,892</b>	<b>10,600</b>	

**ROADS**

Contract Work & Repairs	7200	10500	18
Supplies & Materials	2500	2500	
<i>Maintenance</i>			
Other		200	
Tansy Weed Control	500	500	
Dust Control Truck	1300	1300	
Roads Dept. Wages	442	0	
Payroll Taxes	68	0	
Utilities	0	200	
<b>Total Roads</b>	<b>12,010</b>	<b>15,200</b>	

**WATER**

Contract Manager	1000	1200	
Water Dept. Wages	5396	4850	
Payroll Taxes	824	775	
Supplies/Repairs	1800	2000	
Utilities	4200	4000	
<i>Other</i>			
Membership-Evergreen Water	150	150	
Misc	200	275	
Permits & Licenses	650	900	
Water Samples	1500	1200	
Excise Tax	500	500	
Truck Expenses	400	300	
<b>Total Water</b>	<b>16,620</b>	<b>16,150</b>	



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## EXPLANATORY NOTES FOR PROPOSED 2003-2004 BUDGET

1. Based on actual revenue to date.
- 1a. Based on estimated increased revenue from \$6 ferry fee.
2. Interest rates are at historic lows.
3. Fewer delinquent accounts.
4. Includes realtor fees, Beachcomber ads, water hookup fees, rules & regs. fines, commercials, island maps, etc.
5. We currently have 362 members (a decrease of 7 since last year; 352 are usually in good standing).
6. About 10 memberships (2.8%) are chronically delinquent.
7. Services include monthly accounting, annual audit and tax prep.
8. Less required due to transfers to insurance/legal reserve fund from last year.
9. Includes mileage reimbursement, maps, Christmas gift certificates for employees, etc.
10. Lease/purchase contract for new copier.
11. Includes 2% cost of living adjustment; 950 hours for the Island Manager and 1300 for the Office Manager.
12. 2002/2003 expenses higher than anticipated.
13. Reserve depleted in 2002 drydock.
14. Premium increase partially offset by increase in deductible.
15. Includes 2% cost of living adjustment plus scheduled merit raises.
16. Based on broker projection and switch of crew member to new plan.
17. Assumes up to 90 hours of park maintenance; 2% cost of living adjustment.
18. Includes funds for upgrading deteriorated road sections.

## THANK YOU HMC SPECIAL MEMBERS YOU ARE MUCH APPRECIATED

**Tons of branches and vegetation from along the roads and on private lots were disposed of at the May 17th annual North Beach fire. Special thanks to Dick Mowry for unloading vehicles and loading the fire with his power shovel. Thanks to Al Moren, Nick Huff, Dallas Amidon, Ken Freeman, Tracy & Nick Anspach, Bill & Claudia Jones, Ippon Mowry, Tim Jones, Jack Wells, Andy Thompson, Leon Hill, Kathy Deuster, Dana Gruber, Kerry Denny, Erik Johnson, Phillip Foster, John Farris, Casey Jones, and Mike Shettlesworth for gathering and transporting material. Thanks also to Boosters Linda Moren, Mary Turpin, Barbara Huff, Vicki Huff, Carolyn Anspach, and Cindy Denny for providing lunch.**



## **Notice of Annual Membership Meeting of Herron Maintenance Company**

**Notice is hereby given pursuant to Article V of the Bylaws of the Herron Maintenance Company that the annual meeting of the membership will be held on Saturday, June 14, 2003 at the hour of 12:00 Noon at the HMC Community Building. At the meeting, two (2) ballot proposals described below which have been set before the members by action of the Board of Trustees will be voted on. Filling of vacancies on the Board of Trustees will also be voted on.**

**Members may vote in person at the meeting or by mailing or delivering the enclosed absentee ballot to the HMC Office so that it is received prior to the time of the meeting. *Ballots will not be counted unless your name and signature appear on the large envelope.***

- 1. Pursuant to Article IX of the HMC Bylaws, the Board of Trustees has proposed that the ferry user fee be raised from \$5.00 to \$6.00 for a member driver and vehicle less than 20 feet long with other charges to be raised as described on Page 12 of this May, 2003 issue of the Beachcomber.**
- 2. Pursuant to Article IV, SECTION 1 of the HMC Bylaws, the Board of Trustees has proposed that the number of members serving on the Board of Trustees be reduced from seven (7) to five (5).**
- 3. A ballot item is presented to fill up to four (4) vacancies on the HMC Board of Trustees.**

## BALLOT DESCRIPTION

In the following pages, you will find a ballot requesting your vote on two propositions and the filling of vacancies in the Board of Trustees. The first proposition is to raise the ferry fee by a dollar with an accompanying reduction in your yearly assessment from what it would be under the current ferry fee schedule. The second proposition is to lower the number of Board members from seven to five. The reasons behind these propositions are given below.

**Proposition No. 1.** The ferry fee would be raised from the current charges:

### FERRY RATES (CURRENT)

	Members	Guests
Vehicle and Driver (Vehicle<20')	\$5.00	\$10.00

#### Passenger or walk-on

12 & over	\$1.25	\$1.25
5 through 11	\$0.60	\$0.60

#### Vehicle length-based fares

21' – 30'	\$7.50	\$25.00
31' – 40'	\$8.75	\$31.25
41' – 50'	\$11.25	\$37.50
51' – 60'	\$12.50	\$50.00

Special run	\$93.75	\$93.75
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Emergency medical run off the island	free
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Monthly commuter pass (car & driver only, must be used within the month)

20 trips	\$66.25
22 trips	\$72.87

Senior/Disabled pass (car & driver only, must be used within the fiscal year)

20 trips	\$66.25
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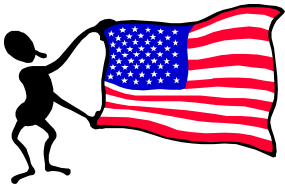
Ticket book (10 trips)	\$44.00
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Ticket book (25 passenger and walk-on)	\$27.50
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to the proposed charges:

### **FERRY RATES (PROPOSED)**

	Members	Guests
Vehicle and Driver (Vehicle<20')	\$6.00	\$12.00
Passenger or walk-on		
12 & over	\$2.00	\$2.00
5 through 11	\$1.00	\$1.00
Vehicle length-based fares		
21' – 30'	\$12.00	\$24.00
31' – 40'	\$18.00	\$36.00
41' – 50'	\$24.00	\$48.00
51' – 60'	\$30.00	\$60.00
Special run	\$125.00	\$125.00
Emergency medical run off the island	free	free
Monthly commuter pass (car & driver only, must be used within the month)		
20 trips	\$80.00	
22 trips	\$88.00	
Senior/Disabled pass (car & driver only, must be used within the fiscal year)		
20 trips	\$80.00	
Ticket book (10 trips)	\$53.00	
Ticket book ( 25 passenger and walk-on)	\$44.00	



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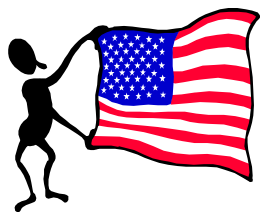


In determining the proposed fee schedule, the Transportation Committee consulted with the ferry crew to determine payments for large vehicles based on the number of spaces taken on the deck. A ratio of 2:1 was maintained throughout for guest charges over member charges for large vehicles and charges were rounded to whole dollars to preclude the crew having to deal with change.

The primary reason to consider voting in favor of this proposition is the fact that, under the current fee schedule, user fees will cover only 32% of the anticipated ferry expenses rather than the historic value of approximately 40%. The FY 2003/2004 assessment under the current fee schedule would be \$1,040 while the proposed increase in ferry fees would reduce this value to \$983 while providing for 39% of ferry expenses from user fees. An HMC member who never uses the ferry would pay \$623 of his/her assessment to subsidize ferry operations under the current fees, and would still heavily subsidize ferry operations with \$566 under the proposed fee increase. Considering that the Washington State Transportation Commission mandates that state ferry system fares generate 60% of operating expenses while the remaining percentage is provided by tax support from the state, we seem to be disproportionately high in our subsidy.

**Proposition No. 2.** The number of Board members would be reduced from seven to five. Of the four Board vacancies to be filled this year, we have received applications from two rather reluctant candidates. Filling Board vacancies is a persistent problem, and raises the question of how many members should be required. We are required by state law and our bylaws to maintain a Board consisting of three to nine members. Five would allow for a diversity of opinion while maintaining a more sustainable size.

**Election of Board Members.** Two candidates and two write-in slots are presented in the ballot. If Proposition No. 2 is passed, the two candidates with the most votes will assume the two vacancies on the five-person Board. If Proposition No. 2 is rejected, the four candidates with the most votes, who are willing to serve, will assume the four vacancies on the seven-person Board.



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## BOARD CANDIDATE RESUMES

**NAME:** Ken Freeman

**YEARS AS A MEMBER OF HMC:** 7

**OCCUPATION:** Retired aerospace engineer

**PROFESSIONAL EXPERIENCE:** Transport aircraft navigator, U. S. Navy, four years; Engineer, TRW, 27 years, involved mainly with computer simulation of flight characteristics and management of associated budgets.

**EDUCATION:** B. S., Electrical Engineering, Michigan State University, 1961;

M. S. E., Electrical Engineering, University of Michigan, 1963; Graduate engineering and mathematics courses, UCLA Extension.

**HMC EXPERIENCE:** Vice-President/Treasurer, HMC Board of Trustees; Chairman, Finance and Emergency Preparedness Committees; Member of Transportation Committee; generated island maps for office and tide prediction handbooks for ferry scheduling.

**GOALS:**

1. Ensure that HMC operations remain fully legal and adequately insured for the most prudent cost.
2. Continue the planning and implementation, with membership approval, of our water system upgrade.
3. Encourage an increase in participation of members in HMC volunteer positions and activities.

**CANDIDATE STATEMENT:** For the past three years, I have had the opportunity to work with the current Board and Island Manager on a wide range of HMC issues. We are facing challenges in the revision of our bylaws and rules, and also must deal with the inevitable upgrading of our deteriorating water system. As a full-time resident and retiree, I have the time and desire to devote to these issues. If elected, I look forward to helping wherever I am needed.

**NAME:** Allen Moren

**YEARS AS A MEMBER OF HMC:** 13 plus

**OCCUPATION:** Retired

**PROFESSIONAL EXPERIENCE:** Purchase Manager

**EDUCATION:** B. S., Biology, Carleton College

Working toward M. B. A., Pepperdine University

**HMC EXPERIENCE:** 4 years (2 terms) on the HMC Board of Trustees. Road Committee Chair for too many years to count. Active Booster for 12 years.

**GOALS:**

- Develop a new water system
- Continue to explore road surfacing options.

**CANDIDATE STATEMENT:** I want to help continue the momentum of our current Board and will contribute my time and energy as a part of the team to improve and maintain the qualities that make Herron Island such a special place.



## Official Ballot and Voting Instructions

### USE BALLOT RECEIVED BY USPS MAIL

1. Vote yes to accept any proposal set forth below. Vote no to reject it.
2. Insert your ballot in the envelope marked "Official Ballot" and seal the envelope. Do not put your name on this envelope. Do not place anything other than one Ballot in this envelope.
3. Place the small envelope marked "Official Ballot" in the large envelope. **You must sign the large envelope and make sure that your name and address appear on the large envelope. *If your name and signature do not appear on the outside of the large envelope, your vote will not be counted.***
4. To be considered a member in good standing and have your vote counted, all delinquent charges and assessments must be paid in full before the Ballots are counted.
5. Please make sure that your name is legible on the large envelope. If your name cannot be read, the Ballot will not be counted.
6. Your absentee Ballot must be received in the HMC Office by 12:00 Noon, Saturday, June 14, 2003 to be counted. If you prefer to vote in person, please attend the annual meeting. The Ballots will be counted at that time.

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### Proposition No. 1

#### (Raising of Ferry User Fees)

Shall the ferry user fee be raised from \$5.00 to \$6.00 for a member driver and vehicle less than 20 feet long with other charges to be raised as described on Page 12 of this May, 2003 issue of the Beachcomber?

☐

YES (For Proposition)

☐

NO (Against Proposition)

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**Proposition No. 2**  
**(Lowering the Number of Board Members)**

Shall the number of members serving on the Board of Trustees be reduced from seven (7) to five (5).

☐

**YES** (For Proposition)

☐

**NO** (Against Proposition)

---

**USE BALLOT RECEIVED BY USPS MAIL**

---

**Election of Members of the 2003-2004 Board of Trustees**

Vote for up to four (4) candidates.

☐

**Ken Freeman**

☐

**Al Moren**

☐

**Write In\*** \_\_\_\_\_

☐

**Write In\*** \_\_\_\_\_

**\*Write In candidates must be members in good standing.**

---

**DOUG COLLIER & ASSOCIATES, P.S.**  
CERTIFIED PUBLIC ACCOUNTANTS

5800 Soundview Drive #E104  
Gig Harbor, WA 98335  
253-851-1794  
Fax: 253-851-3967  
Email - doug@ggharborps.com

To the Board of Directors and Members  
**Herron Maintenance Company**  
Herron Island, Washington

**ACCOUNTANT'S COMPILATION REPORT**

We have compiled the accompanying balance sheet of **Herron Maintenance Company** (a homeowners' association) as of March 31, 2003, and the related statements of revenues & expenses and changes in members' equity, for the six months then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the management of Herron Maintenance Company.

A compilation is limited to presenting in the form of financial statement information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially the Statement of Cash Flows and all of the disclosures required by generally accepted accounting principles. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Association's financial position, results of operations, and cash flows. This report is intended solely for the information and use of (the specified parties) and is not intended to be and should not be used by anyone other than these specified parties. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Sincerely,

  
Doug Collier, CPA & Associates P.S.  
April 29, 2003

# HERRON MAINTENANCE COMPANY

(A Homeowners' Association)

## BALANCE SHEET

March 31, 2003

### ASSETS

Cash and Cash Equivalents		\$	139,221
Accounts Receivable			134,481
Restricted Funds (Vanguard)			
Docks/Dolphins Reserve	\$	77,016	
Dry Dock Reserve		11,022	
Legal/Insurance Reserve		18,693	
Road Reserve		7,888	
Water Reserve		58,610	
Total Restricted Funds			173,228
Certificate of Deposit			1,023
Property & Equipment			
Ferry		729,711	
Ferry Major Repair & Dry Dock		68,085	
Ferry Dock & Repairs		1,232,386	
Ferry Dock Dolphins		37,838	
Equipment & Office Improvements		45,652	
Small Boat Dock		30,459	
Major Road Repairs		40,245	
Less Accumulated Depreciation		(831,145)	
Total Property & Equipment			1,353,232
Land			18,930
<b>TOTAL ASSETS</b>		<b>\$</b>	<b>1,818,114</b>
<b>LIABILITIES &amp; MEMBERS' EQUITY</b>			
Accounts Payable		\$	12,435
Members' Equity			1,805,679
<b>TOTAL LIABILITIES &amp; MEMBERS' EQUITY</b>		<b>\$</b>	<b>1,818,114</b>

See accompanying Accountant's Compilation Report.

# HERRON MAINTENANCE COMPANY

(A Homeowners' Association)

## STATEMENT OF REVENUES & EXPENSES AND CHANGES IN MEMBERS' EQUITY

For the Six Months Ended March 31, 2003

### REVENUES

Annual Assessments	\$	330,773	
Ferry Fees		43,995	
Interest Income		6,598	
Miscellaneous		8,416	
<b>TOTAL REVENUES</b>			<b>\$ 389,781.78</b>

### EXPENSES

Administrative			
Accounting & Payroll Service	\$	2,150	
Amortization & Depreciation		4,548	
Bad Debt Write Off		54,612	
Insurance		3,012	
Legal & Collection Fees		4,918	
Miscellaneous		2,729	
Office, Printing & Postage		2,443	
Salaries, Payroll Taxes, & Benefits		20,161	
State & County Taxes		974	
Telephone		767	
<b>Total Administrative Expenses</b>			<b>96,314</b>
Ferry Docks			
Depreciation		17,297	
Repairs & Maintenance		1,819	
Utilities		515	
<b>Total Ferry Docks Expense</b>			<b>19,631</b>
Ferry			
Depreciation		22,203	
Fuel		11,384	
Insurance		4,423	
Maintenance		119,116	
Salaries, Payroll Taxes & Benefits		83,613	
Utilities, Supplies & Other		10,915	
<b>Total Ferry Expenses</b>			<b>251,654</b>
Park Expenses			2,614
Road Expenses			4,486
Water Expenses			
Salaries & Payroll Taxes		2,325	
Repairs, Supplies, Utilities & Other		9,393	
<b>Total Water Expenses</b>			<b>11,719</b>

### TOTAL EXPENSES

		<b>389,419</b>
<b>Excess/(Deficiency) of Revenues over Expenses</b>		<b>3,363</b>
<b>Members' Equity on September 30, 2002</b>		<b>1,796,066</b>
Transfer of funds to Reserve		6,250
<b>Members' Equity on March 31, 2003</b>	<b>\$</b>	<b>1,805,679</b>

See accompanying Accountant's Compilation Report.



# The Beachcomber



HMC Newsletter

May 2003

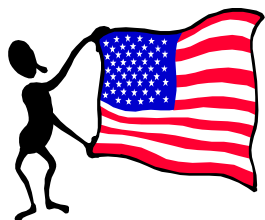
## CANCELLED FERRY RUNS DUE TO LOW TIDES FOR JUNE 2003

Sunday, 1 <sup>st</sup> -----	Noon no shuttle, 1:30-2
Monday, 2 <sup>nd</sup> -----	2:30-3
Tuesday, 3 <sup>rd</sup> -----	3:30 may be late
Wednesday, 4 <sup>th</sup> -----	3:30-4
Thursday, 12 <sup>th</sup> -----	Noon may be late
Friday, 13 <sup>th</sup> -----	Noon & 12:30
Saturday, 14 <sup>th</sup> -----	10:30-11, 11:30-Noon
Sunday, 15 <sup>th</sup> -----	11 no shuttle, 11:30-Noon, 1:30-2, 2:30-3
Monday, 16 <sup>th</sup> -----	Noon-12:30, 2:30-3, 3:30 may be late
Tuesday, 17 <sup>th</sup> -----	3:30-4
Wednesday, 18 <sup>th</sup> -----	3:30-4
Saturday, 28 <sup>th</sup> -----	11 leaves early, 11:30-Noon
Sunday, 29 <sup>th</sup> -----	11:30-Noon, 1:30 may be late
Monday, 30 <sup>th</sup> -----	Noon-12:30

## FOR JULY 2003

Tuesday, 1 <sup>st</sup> -----	Noon-12:30
Thursday, 3 <sup>rd</sup> -----	3:30 may be late
Thursday, 10 <sup>th</sup> -----	8:30 no shuttle, 9 leaves early
Friday, 11 <sup>th</sup> -----	9 no shuttle
Saturday, 12 <sup>th</sup> -----	9:30-10, 10:30-11, 11:30-Noon
Sunday, 13 <sup>th</sup> -----	10 no shuttle, 10:30-11, 11:30-Noon, 1:30
leaves late	
Monday, 14 <sup>th</sup> -----	Noon-12:30, 2:30 may be late
Tuesday, 15 <sup>th</sup> -----	Noon-12:30
Sunday, 27 <sup>th</sup> -----	10:30-11, 11:30-Noon
Monday, 28 <sup>th</sup> -----	Noon-12:30
Tuesday, 29 <sup>th</sup> -----	Noon-12:30
Wednesday, 30 <sup>th</sup> -----	Noon-12:30





# The Beachcomber



HMC Newsletter

May 2003

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>MAY</b>		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
18 Some cancelled runs	19 Some cancelled runs	20 Some cancelled runs	21	22	23	24
25	26	27	28	29	30 Some cancelled runs	31 Noon leaves early

## JUNE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Noon no shuttle 1:30-2 are	2 2:30-3 are cancelled.	3 3:30 may be late	4 3:30-4 runs are cancelled	5	6	7
8	9	10	11	12 Noon run may be late	13 Noon and 12:30 runs cancelled	14 <b>Board meeting 10AM</b> <b>Annual Members Meeting at Noon.</b> <b>Boosters 6 PM</b> 10:30-noon runs Cancelled. Noon cancelled
15 11 no shuttle, 11:30-noon, 1:30-2, 2:30-3 runs cancelled	16 Noon-12:30, 2:30-3, 3:30 maybe late	17 3:30-4 runs cancelled	18 3:30-4 runs cancelled	19	20	21
22	23	24 .	25	26	27	28 11 leaves early, 11:30-noon runs
29 11:30-noon cancelled. 1:30 may be late.	30 Noon-12:30 runs cancelled					

STEA/C/CHICKEN DINNER AUCTION-SATURDAY, AUGUST 30

ALERT-NEW DATE      ALERT-NEW DATE

DANCE AT GOODPASTOR PARK-7 P.M.

EAST VS. WEST BASEBALL GAME-AFTER THE PARADE AT GOODPASTOR  
PARK - HOT DOGS, POP & APPAREL

NOON-KIDDIES PARADE FROM GOODPASTOR PARK TO NORTH BEACH

SATURDAY, JULY 5TH

SATURDAY, JUNE 14TH AT THE COMMUNITY BUILDING 6 PM

BOOSTER MEETING/PIZZA DINNER-\$5.00 PER PERSON

### BOOSTER EVENTS

# The Beachcomber

HERRON MAINTENANCE COMPANY

P.O. Box 119

Lakebay, WA 98349

#### *Inside this issue...*

- *President's Message*
- *ANNUAL MEETING JUNE 14. NOON AT  
THE COMMUNITY BUILDING*
- *Board member resumes & Ballot*
- *Ferry Fee Ballot & Number of Trustees Ballot*
- *Island Manager's Report*
- *Auditor's Quarterly Compilation Report*
- *2003-2004 Budget Preview*
- *Low tide alerts for ferry users*