

June 2020 Island Manager's Annual Report

Thanks to the HMC Board of Directors, this board has provided excellent support to the membership, and the staff of HMC.

Thank you to Ferd Reichlin for his many years of service on the board, Ferd will be leaving the board this month.

Thanks to the office staff, ferry crew and maintenance staff for all the year-round work you do for HMC.

Applause to all HMC volunteers! All of these things (and more) happen because of you:

• White Boards • Community Center upkeep • Parks projects • Roads projects • Water projects • Policy updates • Website • Events • Tech support • Service provider arrangements • Water truck deployment • Errands

Major projects: Ramp Engineering Report; Installation of 5hp motor island side; gantry cables and pulleys replaced; Mainland Ferry Terminal Lanes

Roads – thanks for the clean culverts & ditches and graded roads. Thank you, Dan Marten, Curt Haney, Bill Placek, Ben Hull, Nat Colombana, Gary Wanzong, Dan Morgan and many additional volunteers.

Parks - thanks to Dale Miller and committee for work parties and upkeep of lawns. Thank you to Gary Wanzong and additional volunteers for new playground chips and repairs to playground equipment.

Policy Committee - again worked very hard over the last year and reviewed and updated many policies, these are posted on the HMC website as they are approved. Their next concentration will be on review of HMC Rules in connection with the Rules Committee.

Maintenance - thank you for ferry upkeep and repair work this year by Joe Taylor, Joe LaPoint and Gary Wanzong for various repairs and improvements on the ferry, ramps and gantries.

USCG Inspection - The ferry crew worked diligently to enhance details on the ferry and achieve a completely smooth USCG inspection. Due to COVID the inspection was successfully carried out by Microsoft Teams video conferencing.

Trees – the tree budget again allowed removal of dead or diseased trees on the HMC roadway easement that threatened power lines or property, thank you to all volunteers.

The audit was completed for 2019. Due to COVID this will be reviewed in July with the new board of directors. It will be posted on the website after this review.

Some of the less obvious workload...approximate annual numbers

Process an average of 45-50 pieces of mail a day, incoming mail individually logged; 26 payrolls for up to fifteen employees, with variable schedules; 275 bank deposits; 3,600 ferry receipts to reconcile (by trip, by day); Billing and processing payments for 3,676 accounts annually Water and HMC combined; Making over 1,900 Auto decals annually (thank you volunteers!); Compilation of Quarterly Ferry Log Book Data for Annual Department of the Army Report – adding up all round trips, vehicles and passengers for the year; Sale of 700+ Books of Ferry Tickets; Review and renewal of nine insurance policies; covering the ferry, docks and piers, water system, general liability, employment practices liability, vehicles and director's & officer's liability; Review and renewal of employee health and dental policies.

There were 11 property transfers with 4 pending so far this year, a significant decrease year over year due to COVID.

HMC runs two highly regulated departments – the passenger ferry, and the water system. This and regular business, bring us in contact with a large number of Federal and State regulatory agencies.

Internal Revenue Service - Federal Communications Commission - U. S. Coast Guard - Army Corps of Engineers - State and U.S. Departments of Ecology - State and U.S. Departments of Natural Resources - Washington Secretary of State - Department of Licensing - Employment Security - Labor & Industries - Department of Health

Pierce County-

Planning, Public Works - Noxious Weeds - Assessor-Treasurer – Sheriff - Fire District 16 - Code Enforcement - Tacoma-Pierce County Health Department