

**HMC  
Island Manager Report  
Board Meeting  
December 13, 2003**

**Summary**

**Administration**

- Board discussion: Christmas gift certificates for employees.
- For Board approval: merit step raise for Captain Farris.

**Transportation**

- The hiring process is underway for an applicant for a fill-in captain position.
- A small window on the ferry was broken (and replaced) in November.
- The ferry generator (used to move the ramps during power outages) failed while in use during November. It was repaired by the area distributorship, but it was determined that it cannot lift the ramps by itself. Consider options.
- We received a letter from the Coast Guard regarding their request for HMC to install bilge water alarms on the ferry. We will be allowed to complete this installation during drydock in September, 2004.
- A new multi-function alarm system for the ferry has been received. It includes low oil pressure, high engine temperature, engine room fire and bilge water alarms. Captain Farris will install most of the devices but two bilge water sensors will be installed during drydock as the wiring has to go through bulkheads.
- Board discussion: updating or changing the Realtor Access Policy (seller pays fee).
- Board discussion: guests' use of discounted ferry tickets at face value.
- For Board approval: adopt the updated Vehicular Ferry Access Policy.

**Legal**

- Board discussion: recent fires involving illegal burning of construction materials.
- Board discussion: the sale of the Baker property north of the HMC office to an existing island property owner.
- Two letters from Pierce County state that HMC has violated certain laws relating to wetlands protection by "placing fill material" and "grading" in the buffer adjacent to a "regulated wetland" next to the mainland parking lot. County threatens prosecution. Discussion re: the best way for HMC to respond.
- Board discussion: issue regarding Rule IV-F-10, residential uses only.

**Roads**

- HMC billed Pacific Utilities Contractors for time spent by our Water Department personnel and for repairs to road damage that were made by Dick Mowry.
- Dick Mowry is and has been repairing sections of roads that have developed potholes due to the heavy rains.

**Water**

- HMC billed an owner on West Herron Place for work done by the Water Department and by Dick Mowry to locate a large leak and repair the culvert and road at that point. He is disputing responsibility.