

**HMC Management
Island Manager Report
Board Meeting
November 13, 2004**

Summary

Administration

- For Board discussion: several issues regarding caregiver status, hospice access to the ferry, and how to designate and identify persons eligible for reduced ferry rates.
- For Board approval: merit step raise for Captain John Farris.

Information items

- There were no vehicle or other type accidents on the ferry during FY 2003-2004 for which the FT and PPT ferry crew were found responsible. Therefore the crew is eligible for the annual safety bonus. As a corporation, HMC places a great deal of emphasis on safety, as do I as Island Manager. The crewmembers' safe work through the past year is very much appreciated.
- New stickers for boats and other non-automobile conveyances have been received.
- The owners of a home on the island have graciously offered its use to part-time ferry captains who need to stay overnight while on call.

Emergency Preparedness/Fire Department

- A report to the Board has been received from FD volunteer EMT Michael Jones.

Land Use

- An owner has expressed interest in purchasing or possibly trading HMC property near the trail to the South Beach. However, no written documentation has been received from him yet.

Legal

- Information re: the WA State underground digging notification system.

Transportation

- Governor and oil leak problems on ferry have been repaired by Tacoma Diesel. No additional billing for this work is anticipated.
- The ferry ramp lighting has been replaced with all-new floodlamp housings with 24,000-hour mercury vapor bulbs.
- The Coast Guard completed its annual inspection of the ferry in October. The vessel passed without problems and has been issued an updated Certificate of Inspection.
- For Board discussion: defining Ferry Operations Manual wording dealing with "off-duty" status for employees mandated by law to submit to random drug testing.

Roads

- A new 12-inch diameter drain pipe has been installed along Ferry Road. It replaces a worn-out metal pipe that has for a long time been dumping water behind the bulkhead next to the ferry ramp.
- A major water leak that was destroying pavement was discovered underneath Ferry Road. Repairs to the pipe were made on Nov. 11 and pavement repairs will follow.

Water

- Cummins Diesel Northwest made repairs to the electrical and electronic equipment connected to the generator at the well site. HMC volunteers plan to service the diesel engine that drives the generator.
- The Washington State Health Department has approved our engineering plans for the new water reservoir.
- Recent information received from Peninsula Light Company indicated that HMC might want to look at the credentials of a second firm that expedites building and use permit applications with Pierce County. The firm has been contacted and is mailing some information regarding their services.
- The island is in need of a considerable amount of gravel, for road repairs, water reservoir sub-grade, pipe trenches and drainage and as aggregate in the concrete to build the tank.
- A licensed contractor will be required to install the piping associated with the new reservoir. While the job is not large, it will form the attachment point for all of the new distribution system to be installed in years to come, and will be subject to inspection by both Pierce County and the State Health Department.