



# The Beachcomber



HMC Newsletter

June 2019



## President's Message

### Hello Neighbors,

I am excited to be writing my first President's Message. I am honored to be elected to your Board of Directors and even more honored to be serving as President. I pledge to work hard on your behalf. I very much want to hear from you. By working together, we will ensure Herron Island remains the beautiful and special place it is. That's my mission, now here are some specifics:

### Board of Directors Election Results

President – Reed West, Vice President – Chet Latimer, Secretary – Merry Kogut, Treasurer – Ferd Reichlin, Member – Kathy Deuster. We are fortunate to have talented neighbors volunteering to help oversee our island responsibilities. They all bring unique experiences and perspectives to your Board. Each one of them is dedicated to serving you and the island.

### A Special Thanks to the Outgoing Board Members

We owe a very special thanks to our outgoing Board members - Janet Podell, Mike Gage, and Bob Hartnett. Janet did an outstanding job as president. Bob filled in when we needed him. Mike volunteered countless hours as chair of the Policy Committee. Thank you all!

### June Annual Membership Meeting

It was great to see familiar faces and new neighbors. Gary Wanzong, Treasurer, gave a detailed presentation on the proposed budget. To summarize, costs of everything – from insurance to utilities - are going up. And our ferry will require major structural and operational repairs during the fall 2020 dry dock. These costly repairs were not

anticipated. There is not enough money in reserves to pay for these required ferry repairs. Unfortunately, this means you are being asked to pay more money.

### Budget Vote

By the time you read this, you will likely have received your ballot seeking your approval for the 2019-2020 budget. Please review it carefully. You have choices: 1) an assessment of \$2710 or 2) an assessment of \$2,398 with a special assessment in January 2020 of \$312 or 3) No. Check only one box. The increases are needed for the increased costs of everything, unexpected ferry repairs, and to begin to restore and fund our reserve accounts.

### Fourth of July Fun!

Summer holidays are a fantastic opportunity for you to enjoy Herron Island with your family and friends. Please see the list of activities planned by The Boosters included in this Beachcomber. I encourage you to participate. The Boosters coordinate pot-luck dinners for some second Saturdays, the same day as the Board meetings. The events and potluck are great fun and provide opportunities to meet and enjoy your neighbors.

### Reminders

We encourage you all to have a great time with families and friends. We also ask that everyone follows the island rules. Make sure your guests have fully completed guest passes for the ferry. Our ferry crew is not responsible for completing guest passes. Please adhere to Island rules including speed limits, noise, fireworks and fires. Remember, as an owner, you are ultimately responsible for the behavior of your family and friends.

(Continued on Page 2)

President's Message  
(Continued from Page 1)

### Fireworks

Fireworks are only allowed on July 4<sup>th</sup> and only at the North Beach. This is primarily to reduce the fire hazard, as a fire would be devastating to the Island. Enjoy the fireworks. Please be "safe and sane".

### My Promise to Listen

I would like to thank you for the opportunity to serve

you. My personal theme for the coming year is Communication. I want to hear from you. Whether it's through Member Input on our Website, an e-mail to me, or a private conversation, I want to know what's on your mind. I promise to listen.

**Reed West, President**  
**HMC Board of Directors**



### Board Member Email Addresses

HMCReed West@herronisland.org

HMCMikeGage@herronisland.org

HMCFerdReichlin@herronisland.org

HMCMaryKogut@herronisland.org

HMCKathyDeuster@herronisland.org

Please use these email addresses for all future communications to Board Members. They can be accessed on our website (herronisland.org) under the HMC Board tab.

### Board Election Results

|                          |     |
|--------------------------|-----|
| Reed West                | 143 |
| Kathy Deuster (Write In) | 95  |
| Merry Kogut (Write In)   | 84  |

### Committee Email Addresses

HMCRules@herronisland.org

HMCRoads@herronisland.org

HMCEmergPrep@herronisland.org



### IN THIS ISSUE

|                              |    |                                   |    |
|------------------------------|----|-----------------------------------|----|
| President's Message .....    | 1  | Tansy Removal.....                | 11 |
| Important Phone Numbers..... | 3  | Protocol.....                     | 12 |
| Island Manager Reports.....  | 4  | HI Directory.....                 | 14 |
| Parks Work Party.....        | 5  | Meeting Notice.....               | 16 |
| July 4th Holiday Events..... | 7  | Proposed Budget.....              | 17 |
| Emergency Preparedness.....  | 8  | Ferry Schedule.....               | 28 |
| Captain's Corner.....        | 9  | Low Tide Ferry Cancellations..... | 30 |
| Pet Waste.....               | 10 | Commercial Ads.....               | 31 |

**Important Phone Numbers****Island Manager**

Jane Wooster (253) 884-9350

**HMC Board of Directors**

Reed West, President (253) 884-9350

Chet Latimer, Vice-President (253) 884-9350

Ferd Reichlin, Treasurer (253) 884-9350

Merry Kogut, Secretary (253) 884-9350

Kathy Deuster, Member-at-Large (253) 884-9350

**Additional Contacts**

Charles Smith, Water Repair (206) 707-4645

Charles Smith, Water Committee (206) 707-4645

Gary Wanzong, Finance Committee (253) 884-9350

Curt Haney, Roads Committee (253) 884-9350

Beth Owen, Rules Committee (253) 884-9350

Jim Davies, Parks Committee (253) 884-9350

Ken Higgins, Emergency Preparedness (253) 884-9350

Alan DeGood, Small Boat Docks (253) 884-9350

Carolyn Snyder, Office Manager (253) 884-9350

Ken Freeman, Beachcomber/Webmaster (231) 544-2456

**Herron Island Office Hours: Tuesday, Thursday, Friday 8:30 am to 4:30 pm. The office is CLOSED Monday, Wednesday, Saturday, Sunday, and after 2:00 PM on Fridays before Board meetings.**

Office Phone: (253) 884-9350

Office Fax: (253) 884-5047

**Website: <http://www.herronisland.org>**

Office email: [Office@herronisland.org](mailto:Office@herronisland.org)

HMC Water email: [HMCWater@herronisland.org](mailto:HMCWater@herronisland.org)

Manager email: [HMCManager@herronisland.org](mailto:HMCManager@herronisland.org)

Beachcomber email: [beachcomber@herronisland.org](mailto:beachcomber@herronisland.org)

Parks email: [HMC Parks@herronisland.org](mailto:HMC Parks@herronisland.org)

Roads email: [HMC Roads@herronisland.org](mailto:HMC Roads@herronisland.org)

Member Input to Board: [MemberInput@herronisland.org](mailto:MemberInput@herronisland.org)

**Emergency 911**

**Ferry Cell phone (253) 691-1457**

*(Cell phone to be used for scheduling heavy loads, big vehicles or having something in tow, and for information regarding ferry services.)*

**Ferry Business**

- Call ahead if you are planning to use the ferry for a trailer, boat, or large vehicle!
- Only those guests with valid passes will be allowed on the ferry.
- Plan your arrival at the dock at least 5 minutes before the scheduled time of departure.
- Walks-ons are not to be on the dock or ramp when cars are being loaded. Watch crew for permission to board.
- Only service and delivery people may charge fares.

**WE HAVE EXPERIENCED GUESTS AND SERVICE PEOPLE EXPECTING TO COME OVER TO THE ISLAND WITHOUT GUEST PASSES. THIS VIOLATES THE ACCESS POLICY THAT WAS PUT IN PLACE FOR ALL OF OUR SECURITY. PLEASE MAKE SURE YOUR GUEST HAS A VALID GUEST PASS SIGNED BY YOU TO ENSURE THEY ARE ABLE TO RIDE THE FERRY. BLANK GUEST PASSES ARE AVAILABLE TO MEMBERS AT THE OFFICE, BY MAIL, AND ON THE FERRY.**

**Nondiscrimination Statement**

**If you wish to file a Civil Rights complaint of discrimination, complete the USDA Program Discrimination Complaint form, found online at:**

**[http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html)**

**or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form.**

**Send your completed complaint form or letter to us by mail at:**

**U.S. Department of Agriculture  
Director, Office of Adjudication  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410**

**Or fax to (202) 690-7442 or email to**

**[program.intake@usda.gov](mailto:program.intake@usda.gov).**

Beachcomber news items must be submitted by 5:00 PM on the Wednesday after the monthly Board meeting on the second Saturday of the month. Items MUST be emailed in electronic format to [beachcomber@herronisland.org](mailto:beachcomber@herronisland.org). Include your name and phone number in case any questions arise. Paid advertisements are to be arranged with the HMC office PRIOR TO PUBLICATION.

## Island Manager Report June 8, 2019

### Administration:

- Thank you to the ferry crew as summer season ramps up with increased visitors to the island, we reviewed best practices from all and the previous year, with a view to constantly improve service to members. HMC is reviewing potential use of two loading lanes, before this can be considered all safety controls must be in place and crew trained, more to follow. The beach side cannot be used as a lane, it is not HMC property.
- USCG preliminary assessment for late inspection in March was received and responded to this month, the suggested preliminary fine was \$8,000, however, with the response from HMC this is expected to be either waived entirely, or significantly reduced. HMC will know within the next 4-5 weeks.
- Pierce County has experienced a limited number of reported cases of Lyme Disease due to ticks, however, every year cases seem to go up. Please take a moment to cut down long grass where ticks could reside. It is a good time to ensure yard and parks management for tick control.
- This is a link to Centers for Disease Control and Prevention where there is great yard maintenance information available: [https://www.cdc.gov/ticks/avoid/in\\_the\\_yard.html](https://www.cdc.gov/ticks/avoid/in_the_yard.html)

**Disaster/Emergency Planning Committee** – thank you to **Ken Higgins** who has stepped up to chair this committee. Ken works with two local cities in the region for disaster planning and will be able to provide valuable information to implement and update existing planning. More information to follow.

**Tansy patrol** – thank you to **Dan Marten** for spending hours with tansy removal at the water department; and to **Julie Tyson** who volunteered to remove tansy as able at HMC properties. The parks and other properties are a lot of territory to cover and additional tansy removal for these is very welcomed, please contact the office if you can help, thank you.

Note: Pierce County Tansy Enforcement Inspector will visit the island by the end of June, those with tansy present will receive a notice of a fine. The Inspector will make a second trip in July looking for compliance.

### Departments/Committees

**Maintenance**: Gary Wanzong to report

**Parks**: Jim Davies to report

**Policies**: Mike Gage to report

**Roads**: Curt Haney to report

**Water**: Charles Smith is out on leave returning in July  
Please call Jane Wooster in the office, 253-884-9350 for immediate needs

**Rules**: One case is open and working

**Legal Liaison**: There are 22 delinquencies; 11 with our attorney for action.

## June 2019 Island Manager's Annual Report

Thanks to outgoing Board President, Janet Podell, and the entire board, for help with the daily and long-term business matters.

Thanks to the office staff, ferry crew and maintenance staff for all the work you do for HMC.

Applause to all HMC volunteers !! All of these things (and more) happen because of you:

• White Boards • Community Center upkeep • Parks projects • Roads projects • Water projects • Policy updates • Website • Events • Tech support • Service provider arrangements • Water truck deployment • Errands

Roads – culverts & ditches cleaned, trees trimmed, roads graveled and graded throughout the year, thank you, Curt Haney, Bill Placek, Ben Hull, Nat Colombana, Gary Wanzong, Dan Morgan and many additional volunteers . The roads look absolutely wonderful.

Parks, thanks to Jim Davies and committee for work parties, upkeep of lawns, new fencing and shed at Goodpastor Park by Jim Davies and Gary Wanzong and additional volunteers.

Water – thanks to Charles Smith for keeping up the system, reading meters, hook-ups and always sharing his deep understanding of the water system.

Policy Committee worked very hard over the last year and reviewed and updated many policies, these are posted on the HMC website as they are approved.

Maintenance: ferry repair/replace work this year by Joe Taylor, Joe LaPoint and Gary Wanzong for various repairs and improvements on the ferry, ramps and gantries.

Trees – the tree budget again allowed removal of dead or diseased trees on the HMC roadway easement that threatened power lines or property, thank you to all volunteers.

New CPA firm, Hearthstone, performed the 2018 HMC audit, this is posted on the website. Larry Hurley will plan on meeting with the new board this summer.

The biennial dry dock maintenance for the ferry was September 15 – Oct 4, 2018 with Stabbert Maritime, Seattle. A long list of needed maintenance items and USCG required work was done, the ferry was painted and looks great.

Some of the less obvious workload...approximate annual numbers

- Process an average of 45-50 pieces of mail a day, incoming mail logged individually
- 26 payrolls for up to fifteen employees, with variable schedules
- 275 bank deposits
- 3600 ferry receipts to reconcile (by trip, by day)
- Billing and processing payments for 3,676 accounts annually Water and HMC combined.
- Making of over 1,900 Auto decals annually (thank you volunteers!)
- 22 property transfers with 6 pending so far this year, a significant increase year over year
- Compiling Quarterly Ferry Log Book Data for Annual Department of the Army Report – adding up all round trips, vehicles and passengers for the year
- Sale of 700+ Books of Ferry Tickets
- Review and renewal of nine insurance policies, covering the ferry, docks and piers, water system, general liability, employment practices liability, vehicles and director's & officer's liability.
- Review and renewal of employee health and dental policies.

(Continued on Page 6)

## Island Manager's Annual Report (Continued from Page 5)

HMC runs two highly regulated departments – the passenger ferry, and the water system. This and regular business, bring us in contact with a large number of regulatory agencies

- Internal Revenue Service
- Federal Communications Commission
- U. S. Coast Guard
- Army Corps of Engineers
- Fire District 16
- State and U.S. Departments of Ecology
- State and U.S. Departments of Natural Resources
- Washington
  - Secretary of State
  - Department of Licensing
  - Employment Security
  - Labor & Industries
  - Department of Health
- Pierce County
  - Planning,
  - Public Works,
  - Noxious Weeds,
  - Assessor-Treasurer,
  - Sheriff,
  - Fire District,
  - Code Enforcement
  - Tacoma-Pierce County Health Department

### Others

- IBU
- Financial Auditor
- Reserves Auditor
- Northwest Water Systems
- Roads and other Contractors

### Holiday Restrictions

Combinations (in-tow) of any length and/or single vehicles longer than 25 feet will not be transported after end of day, Monday, July 1, before the July 4th holiday. The restrictions will last until Monday morning, July 8.



## HERRON ISLAND BOOSTERS FOURTH OF JULY WEEKEND EVENTS



|          |          |  |
|----------|----------|--|
| July 4th | 11:00 AM | SOCCER at <b>GOODPASTOR PARK</b>   |
|          | Dusk     | <b>FIREWORKS</b> (Permitted only at North Beach and only on the 4th)   |
| July 5th | 6:00 AM  | Rise and Shine <b>CLEANUP</b> of <b>NORTH BEACH</b> after fireworks on the 4th. Until cleaned up (or until tide is too high) Coffee and donuts for volunteers. |

### GOODPASTOR PARK /COMMUNITY CENTER

|             |                         |  |
|-------------|-------------------------|--|
| 10:00 AM    | PICKLEBALL              | We have equipment.   |
| 11:30- 1:30 | HOT DOG/HAMBURGER LUNCH | Hot Dog Lunch \$3 Hamburger Lunch \$4<br>Lunch includes your sandwich plus chips, cookie, and drink. |
| Noon        | SOFTBALL                | We have equipment if you need to borrow for the game.  |

### July 6th **NORTH BEACH PAVILION**

|         |  |
|---------|--|
| 9:00 AM | ROLL AND COFFEE OR JUICE \$2<br>HERRON ISLAND MERCHANDISE for Sale<br>JUNK IN THE TRUNK (individual "yard sales" at the beach) |
|---------|--|

### COMMUNITY CENTER

|          |  |
|----------|--|
| 12:45 PM | PARADE lineup. Parade route is from the community center, along the park, and then down to North Beach along East Herron Blvd. We may have a few places identified where you can put your lawn chair to watch the parade. <i>Look for signs that designate that.</i> Please respect all private property and "leave no trace." |
|----------|--|

### NORTH BEACH

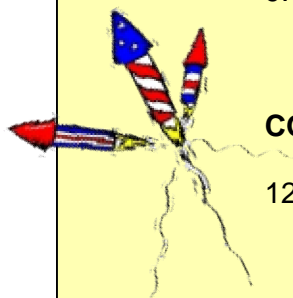
Free otter pops to kids in parade. Ice cream, sodas for sale \$1

### COMMUNITY CENTER/GOODPASTOR PARK

|         |  |
|---------|--|
| 7-10 PM | MUSIC IN THE PARK Jack Smack and the Celiacks<br>Bring your lawn chair and your dancing shoes! |
|---------|--|

Garbage bags will be available at North Beach. We love our clean beaches. Please bag all debris, cans, and bottles and take them home with you.

**Please remember to keep yourselves and your pets safe during the weekend.**





## Herron Island Emergency Preparedness

I would like to say hello to all of you as the new chairperson for the Herron Island Emergency Preparedness committee.

Being a somewhat new islander (3<sup>rd</sup> year) I would like to hear from you on your wants, concerns, needs and anything that interest you in emergency preparedness.

### Here are some ideas I have:

- Yearly first aid training.
- A Go kit in case you had to leave your house and the island in 30 minutes or less.
- AED on the ferry.
- Fire extinguisher training, do you have the correct one? Where is a good place to store it? How to check and maintain it.
- Generator safety, Cords, GFIC, fuel storage.
- Ways to protect your house and buildings from potential wildfires.
- What form of communications is there off the island when power's out, cell service is down, no internet and copper phone lines don t work?
- I would like to know how many amateur "Ham" radio operators are on the island? What's your radio capabilities? HF, 2m, 70cm, base, mobile, portable? Full time or weekender?
- Would you like Information on how to get your Ham radio license?



Ken Higgins  
206-276-7717  
KE7GOW@yahoo.com



## Captain's Corner – June 2019

This is the second installment of some questions (or questioning looks) that I receive from long-time residents and visitors alike. Joe LaPoint

Overall the ferry is running remarkably well. On a typical day maybe one car out of 100 has any issue. Having pre-paid tickets out, guest passes fully filled out, exact change, and the guests briefed on the ferry use has been so helpful for us. Here may be some questions.

### **'Why is the boat running backwards?'**

The boat runs just as well either way. Traditionally it's run one way...this has to do with the prevailing wind and the smoke particles blowing out of the exhaust pipes. If you look at the exhaust pipes next time you are on the ferry, you may see why the boat is normally driven one way. Think about particles being blown out and the wind. Or also think about wind-driven rain going down the smoke stacks. However it's important to be able to run the ferry either way. So you'll often see me run it different ways to polish my skills. So that when an engine goes out (or is down for maintenance) there is less disturbance to the schedule. Also during a 911 call, you may see the boat run backwards.

### **'Why is the Ferry worker talking to me when he can see I'm clearly on the phone?!'**

Hang up the phone when you are driving on or off of the ferry!  
Seriously...it's important to pay attention to our directions.  
We've seen very few people who can drive, follow hand commands and talk at the same time. This includes hands-free and bluetooth options.

### **'How come if I make huge steering adjustments for a few inches?'**

When following our hand directions: Please just move your wheel A LITTLE in the same direction we are pointing. If we want you to turn more, we will keep pointing or make a bigger pointing gesture. Large steering adjustments are usually just more work for you as we 'steer' you back.

### **'Why did the boat leave with only 6 or fewer vehicles...it holds more, right?'**

The size of the vehicles and their weight determines how many we can load. Sometimes a half dozen quad-cab trucks will load. That and a trailer or something heavy (Lumber, Trash or Septic trucks) may load. We have a limit as to how much weight we can carry. One of the considerations we make it the size of the trucks and their cargo or total weight. In that case we will shuttle and will be back as soon as we can.

As a friendly reminder, do you have the correct October decal for your vehicle?





# Pet Waste

## Pick It Up, Bag It and Put It in the Trash!

Landfills are designed to handle pet waste safely. Yards, trails, roads and parks are not. Please be considerate when walking your dog. Remember to take a bag with you on walks, pick it up and take it home for disposal.

### What is the problem with pet waste?

Pet waste is a health risk to people, especially children. It is full of bacteria that can make people sick. Some of these organisms can survive in the soil for years. Children who play in the yard and adults who garden are most at risk of infection. Pet waste contains roundworms, E.coli, giardia and many other microorganisms that can be transmitted to people.

If it's washed through culverts into Puget Sound, the bacteria can end up in fish and shellfish. People who eat contaminated shellfish or drink the water can get very sick.



# It's Tansy Time!

Spring is here, bringing with it warmer days, a beautiful array of new flowers, and weeds.

One especially wicked (ob)noxious weed, *Tansy Ragwort*, has made Herron Island its home. Each plant produces 150,000 + seeds and colonizes rapidly. The effort and cooperation made by Herron Island property owners in the control of Tansy Ragwort has steadily increased, and we are making progress!

Field Inspectors from the **Pierce County Noxious Weed Control Board** will begin **making routine inspections on the Island towards the end of June.**

If Tansy Ragwort plants are discovered on your property, please eradicate them as soon as possible. Any questions concerning Tansy Ragwort, control methods, a list of herbicide spray professionals, or compliance with the Noxious Weed Laws please call the County office at 253-798-7263; or leave a message with the Pierce County Field Inspector call 253-798-6844.

There is a homemade and environmentally friendly way to eradicate Tansy yourself by mixing the following ingredients and spraying the tansy growth. You'll see results in a matter of hours!

1 Gallon Vinegar  
2 cups Epson Salt  
1/4 Cup Dawn Dish Soap

Just mix and keep some in a small spray bottle. Spray in the morning after the dew has evaporated. Walk away and after dinner the weeds are gone. It will kill anything you spray it on.



## The Speed Limit on the island is 15 MPH

That speed limit is imposed for a variety of reasons: Dust control, safety of people, pets, and wildlife, and protection of our fragile roads.

**Please** respect this limit and let your guests and renters know that we will be enforcing the speed limit. Unfortunately, without members' help HMC is not able to control speeders. Friendly communications is always preferred as a first step, but if all else has failed, members should record the license plate number of the speeding vehicle whenever safely possible and notify the office. Our ferry ticket iPad system records vehicle license plate information for all guests and renters coming to the island. This information can be retrieved and tied back to the member who sponsored the guest.

HMC Rules impose fines up to \$500 for a first offense against the member whose guests were speeding.

HMC wishes to create a safe and peaceful environment for all members and those who visit our shores. Thank you!

**Please slow down!**



## Island Beach Protocol

North Beach and South Beach are the only beaches open to all on Herron Island. All other beaches around the island are privately owned. A long-standing custom on Herron Island has been to allow any member, tenant, or guest to walk along any part of the Island's beaches. Other uses of the private beaches or hillsides, such as digging clams, picking oysters, picnicking, beach fires, etc., are strictly forbidden without the specific permission of the owners of those properties. Any such use without owner permission may constitute a trespass onto private property.

Please respect private property. HMC does not enforce or intervene in matters involving trespass onto private property or vandalism of real or personal property except to the extent that such trespassing or vandalism involves or affects property owned by HMC. HMC does not enforce these types of matters between owners.

## RESIDENTIAL FIRE PIT ETIQUETTE

Now that summer is just around the corner, we're dreaming of those balmy evenings with family and friends gathered around our fire pits. The air is full of laughter, shared memories, and the aroma of S'mores. While all this is wonderful, legal, and fun, we need to remember that our "good times" may be a nuisance and, in some cases, a hazard to our neighbors. Here are some simple suggestions so that you can be a "good neighbor" while enjoying your fire pit.

- First, make sure a Burn Ban hasn't been declared by the County or HMC.
- Burn only dry firewood. Generate as little smoke as possible.
- Check the wind direction.
- Notify your neighbors in advance.
- Better yet ... invite your neighbor.
- Be sensitive to the neighbor who may have asthma or other breathing difficulties.
- Even a "hot" fire emits the smell of smoke so consider how frequently you have a fire.

**Per the Puget Sound Clean Air Agency, it's always illegal to smoke out your neighbors. If they complain, you are required to put the fire out immediately.**

### **Additionally**

- Any outdoor fire must be continuously attended. Abandoning a fire could result in heavy fines.
- Burning of trash is never allowed.

For more details of island and government burning regulations, please checkout the Burn Rules section of our website at [www.herronisland.org](http://www.herronisland.org).





## HI DIRECTORY

We are working on this year's edition of the Herron Island Directory. If you would like to be included, but haven't already sent in or given your information, please send it to Robin Kelly at [d\\_kelly@centurylink.net](mailto:d_kelly@centurylink.net) or call her at 253 884-1883.

**You can have any or all of the following information included:**

Last name, First name(s)  
Island Address  
Mailing Address  
Phone # home and cell(s)  
Email address

We are making every effort to have correct and current information. **If you have any updates or corrections to your data, please contact Robin at the above email address.** We have a data base now that we can update and add to, as needed.

Please let your island friends and neighbors know about this, too--- so that they can be included if they would like to be.

### Are You on the List?



HMC now has 388 Member email addresses on the notification list. If you want to get notice of the online Beachcomber, or get the latest on windstorms, power outages, water line breakages, or other news, please send an email to [office@herronisland.org](mailto:office@herronisland.org) and request that your email address be added. To be used for HMC purposes only.

### Welcome, New Islanders!

HMC welcomes new Members to Herron Island:

- David & Nancy Hancock
- Eric Perser & Sally Gallagher
- John & Mona Sauvage
- Mark Thresher & Audrey Pfothenhauer



## Are Boats Allowed in the Swim Area?

In a word, No! This is a safety issue. The swim area at North Beach is enclosed by orange floats and is designated for swimmers, waders and float toys only. Please do not take your kayak, canoe, or paddle board into this area for the safety of those swimmers. Members are asked to abide by this rule and advise their guests accordingly.





### **Notice of Special Membership Meeting of HMC Management**

You will be receiving a **Notice of a Special Membership Meeting** to be held on Saturday, July 13, 2019 immediately following the regular 10:00 a.m. July Board meeting at the HMC Community Building. At the meeting the Membership will be voting to ratify the FY 2019/2020 Annual Budget presented to the membership at the June 8, 2019 Annual Membership Meeting.

**It is important that everyone takes the time to vote. Be sure to cast your ballot properly so it can be counted. Follow the directions to sign the large mailing envelope containing your ballot. If the large mailing envelope is unsigned your ballot will not be counted.**

A copy of the proposed budget and proposed changes to the Fee Schedule are attached on the following pages. The proposed budget was posted on the HMC website, forwarded to the membership in a broadcast email, and presented at the Annual Membership meeting held on June 8, 2019.



|    | A       | B | C | D | E | F  | L                   | M                    | N                    | O                  | P  |
|----|---------|---|---|---|---|--|---------------------|----------------------|----------------------|--------------------|--|
| 1  |         |   |   |   |   | HMC GENERAL ASSESSMENT                           |                     |                      |                      |                    |  |
| 3  |         |   |   |   |   | Fully Funded Reserve Draft                       | Actual              | Actual               | Budget               | Proposed           |  |
| 4  |         |   |   |   |   |  | Oct '16 -<br>Sep 17 | Oct '17 - Sep<br>'18 | Oct '18 -<br>Sep '19 | Oct 19 - Sep<br>20 |  |
| 5  |         |   |   |   |   | Assessable Units (AU)                            | 382                 | 379                  | 380                  | 377                |  |
| 6  |         |   |   |   |   | AU minus delinquents                             | 374                 | 371                  | 372                  | 369                | Assumes delinquency factor of 8 Members      |
| 7  |         |   |   |   |   | Total Income minus Assessments                   | 238,018             | 274,034              | 223,145              | 220,945            |  |
| 8  |         |   |   |   |   | Total Expenses less Special Assessment           | 982,020             | 1,049,070            | 964,197              | 1,220,999          |  |
| 9  |         |   |   |   |   | Yearly Assessment per AU                         | 1,990               | 2,090                | 1,992                | 2,710              |  |
| 10 |         |   |   |   |   | Total Assessments                                | 744,376             | 775,407              | 741,052              | 1,000,054          |  |
| 11 |         |   |   |   |   |  |                     |                      |                      |                    |  |
| 12 |         |   |   |   |   | Monthly Assessment per AU                        | 166                 | 174                  | 166                  | 226                | Members can pay monthly to HMC in<br>advance |
| 13 |         |   |   |   |   | Budgeted Assessments                             | 721,097             | 730,170              | 741,052              | 1,000,054          |  |
| 14 |         |   |   |   |   | Special Assessment                               |                     |                      |                      | -                  |  |
| 15 |         |   |   |   |   |  |                     |                      |                      |                    |  |
| 16 |         |   |   |   |   | Budgeted Assessment per AU                       | 1,928               | 1,968                | 1,992                | 2,710              |  |
| 17 |         |   |   |   |   | Special Assessment per AU                        | -                   | -                    | -                    | -                  |  |
| 18 |         |   |   |   |   |  |                     |                      |                      |                    |  |
| 19 |         |   |   |   |   | Income   |                     |                      |                      |                    |  |
| 20 | 4100-00 |   |   |   |   | Assessments                                      | 730,357             | 745,776              | 741,052              | 1,000,054          |  |
| 21 | 4110-00 |   |   |   |   | Ferry Fees                                       | 196,340             | 200,920              | 198,200              | 200,000            |  |
| 22 | 4500-02 |   |   |   |   | Beachcomber Ads                                  | 240                 | 440                  | 400                  | 400                |  |
| 23 | 4500-13 |   |   |   |   | Renter's Fees, Copy, Fax and Notary              | 1,338               | 992                  | 1,000                | 1,000              |  |
| 24 | 4500-08 |   |   |   |   | Nsf Fees   | 105                 | 350                  | 125                  | 125                |  |
| 25 | 4500-09 |   |   |   |   | Postage  | 48                  | 62                   | 20                   | 20                 |  |
| 26 | 4500-10 |   |   |   |   | Property Transfer fee                            | 8,750               | 5,250                | 3,800                | 5,000              |  |
| 27 | 4500-06 |   |   |   |   | Interest & Handling (Delinquent Accounts)        | 7,863               | 14,188               | 7,000                | 7,000              |  |
| 28 | 4500-04 |   |   |   |   | Ferry Charge Billing Fee for Vendor Access       | -                   | 1,125                | 1,000                | 1,000              |  |
| 29 | 4500-03 |   |   |   |   | Member Credit Card Fees                          | 687                 | 384                  | 600                  | 400                |  |
| 30 | 4211-00 |   |   |   |   | Interest Earned (HMC Reserves)                   | 3,405               | 11,716               | 1,000                | 1,000              |  |
| 31 | 4210-00 |   |   |   |   | Interest Earned (CD)                             |                     |                      |                      |                    |  |
| 32 | 4500-15 |   |   |   |   | Other Income (Rules Fines)                       | 9,502               | 500                  | -                    | -                  |  |
| 33 | 4500-07 |   |   |   |   | Miscellaneous                                    | 5,942               | 17,138               | 10,000               | -                  |  |
| 34 | 4500-17 |   |   |   |   | Attorney Collections see note 3                  |                     |                      |                      | 5,000              |  |
| 35 | 4510-00 |   |   |   |   | Water exp pd from HMC bank acct transferred back | 3,798               | 20,967               | -                    |                    |  |
| 36 |         |   |   |   |   | Gross Income                                     | 968,374             | 1,019,810            | 964,197              | 1,220,999          |  |
| 37 |         |   |   |   |   | Expense  |                     |                      |                      |                    |  |
| 38 |         |   |   |   |   | HMC Regular Operations                           |                     |                      |                      |                    |  |
| 39 |         |   |   |   |   | Admin Salaries                                   |                     |                      |                      |                    |  |
| 40 | 6000-85 |   |   |   |   | Medical Insurance                                | 13,936              | 12,139               | 16,075               | 20,000             |  |

|    | A       | B | C | D | E | F   | L                   | M                    | N                    | O                  | P   |
|----|---------|---|---|---|---|---|---------------------|----------------------|----------------------|--------------------|---|
| 1  |         |   |   |   |   | HMC GENERAL ASSESSMENT                        |                     |                      |                      |                    |   |
| 3  |         |   |   |   |   | Fully Funded Reserve Draft                    | Actual              | Actual               | Budget               | Proposed           |   |
| 4  |         |   |   |   |   |   | Oct '16 -<br>Sep 17 | Oct '17 - Sep<br>'18 | Oct '18 -<br>Sep '19 | Oct 19 - Sep<br>20 |   |
| 41 | 6000-87 |   |   |   |   | Retirement                                    | 3,562               | 3,521                | 6,099                | 7,750              |   |
| 42 | 6000-89 |   |   |   |   | Payroll Taxes                                 | 10,672              | 7,137                | 14,202               | 14,661             |   |
| 43 | 6000-91 |   |   |   |   | Gross Wages                                   | 114,459             | 126,790              | 114,132              | 153,328            | Adjusted for additional hours allocated by Board                          |
| 44 | 6000-99 |   |   |   |   | Water - % Admin Expense to Water              | (18,876)            | (5,103)              | (18,000)             | (39,555)           | 20% of office labor expense to water                                      |
| 45 |         |   |   |   |   | Total Admin Salaries                          | 123,753             | 144,484              | 132,508              | 156,183            |   |
| 46 |         |   |   |   |   |   |                     |                      |                      |                    |   |
| 47 |         |   |   |   |   | Labor (Roads, Parks, Bldg Maint and Cleaning) |                     |                      |                      |                    |   |
| 48 | 6051-00 |   |   |   |   | Gross Wages                                   | 7,596               | 8,506                | 17,424               | 10,005             |   |
| 49 | 6052-00 |   |   |   |   | Payroll Taxes                                 | 826                 | 999                  | 2,837                | 1,305              |   |
| 50 |         |   |   |   |   | Total Labor (Parks & Bldg Maint and Cleaning) | 8,422               | 9,505                | 20,261               | 11,310             |   |
| 51 |         |   |   |   |   |   |                     |                      |                      |                    |   |
| 52 | 6000-13 |   |   |   |   | Accountant/Auditor                            | 6,590               | 24,105               | 14,000               | 16,000             | 2020 proposed 11K for auditor & 5K for accountant                         |
| 53 | 6000-55 |   |   |   |   | Background Checks                             | 1,005               | 305                  | 1,000                | 1,000              |   |
| 54 | 6000-15 |   |   |   |   | Bad Debt Write Off                            | 8,762               | 51,503               | -                    | -                  |   |
| 55 | 6000-17 |   |   |   |   | Bank Fees                                     | 160                 | 178                  | 200                  | 200                | includes NSF check (\$18)   |
| 56 | 6000-21 |   |   |   |   | Community Asso. Institute                     | 132                 | 132                  | 150                  | 150                |   |
| 57 | 6000-23 |   |   |   |   | Community Building Maintenance                | 793                 | 1,352                | 1,000                | 1,500              |   |
| 58 | 6000-25 |   |   |   |   | Contract Svcs for Junk Removal                | -                   | -                    | -                    | -                  |   |
| 59 | 6000-27 |   |   |   |   | Credit Card Fees - Member Payments            | 704                 | 571                  | 700                  | 750                |   |
| 60 | 6000-57 |   |   |   |   | CrystalTech-Web hosting                       | 71                  | 170                  | 100                  | 100                |   |
| 61 | 6000-59 |   |   |   |   | Education and Training                        | -                   | -                    | 300                  | 300                |   |
| 62 | 6000-29 |   |   |   |   | Emergency Preparedness                        | 70                  | -                    | 500                  | 500                |   |
| 63 | 6000-33 |   |   |   |   | HMC Property Pre-Sale Expense                 | 600                 | -                    | 200                  | 200                |   |
| 64 | 6000-35 |   |   |   |   | Insurance - Community Building                | 400                 | 2,929                | 640                  | 846                |   |
| 65 | 6000-39 |   |   |   |   | Insurance - Directors/Officers Ins            | 3,299               | 3,396                | 3,400                | 3,502              |   |
| 66 | 6000-37 |   |   |   |   | Insurance - Crime (Break-ins and Theft)       | -                   | -                    | -                    | -                  |   |
| 67 | 6100-13 |   |   |   |   | Insurance - 5 Million Excess Liability        | 9,500               | 9,500                | 9,500                | 10,000             |   |
| 68 | 6100-11 |   |   |   |   | Insurance - 14 Million Excess Liability       | 9,000               | 9,000                | 9,000                | 9,000              |   |
| 69 |         |   |   |   |   | Insurance - Employment Practices Liability    |                     |                      |                      | 2,290              |   |
| 70 | 6000-93 |   |   |   |   | Island Security Costs                         | 349                 | 1,218                | 500                  | 1,500              | Security system in building needs to be replaced. Etimated cast is \$1050 |
| 71 | 6000-45 |   |   |   |   | Legal - Collection Costs                      | 4,674               | 11,855               | 5,000                | 7,000              |   |
| 72 | 6000-41 |   |   |   |   | Legal - General                               | 13,549              | 5,586                | 12,000               | 10,000             |   |
| 73 | 6000-51 |   |   |   |   | Mileage                                       | 418                 | 966                  | 300                  | 1,200              |   |
| 74 | 6000-63 |   |   |   |   | Miscellaneous                                 | 121                 | 1,081                | -                    | -                  |   |

|     | A       | B | C | D | E | F  | L                   | M                    | N                    | O                  | P  |
|-----|---------|---|---|---|---|--|---------------------|----------------------|----------------------|--------------------|--|
| 1   |         |   |   |   |   | HMC GENERAL ASSESSMENT                           |                     |                      |                      |                    |  |
| 3   |         |   |   |   |   | Fully Funded Reserve Draft                       | Actual              | Actual               | Budget               | Proposed           |  |
| 4   |         |   |   |   |   |  | Oct '16 -<br>Sep 17 | Oct '17 - Sep<br>'18 | Oct '18 -<br>Sep '19 | Oct 19 - Sep<br>20 |  |
| 75  | 6000-49 |   |   |   |   | Office Equipment                                 | 2,172               | 4,774                | 2,000                | 4,000              |  |
| 76  | 6000-51 |   |   |   |   | Office Supplies                                  | 3,435               | 2,993                | 2,500                | 3,000              |  |
| 77  | 6000-65 |   |   |   |   | Payroll Expenses                                 | 3,204               | 2,389                | 3,000                | 3,200              |  |
| 78  | 6000-67 |   |   |   |   | Pension Administration                           | 595                 | 555                  | 600                  | 600                |  |
| 79  | 6000-71 |   |   |   |   | PO Box Fee                                       | 84                  | 88                   | 100                  | 100                |  |
| 80  | 6000-69 |   |   |   |   | Postage and Stamps                               | 2,084               | 2,472                | 2,400                | 2,700              | 10% increase in postal stamps in 2019              |
| 81  | 6000-75 |   |   |   |   | Printing   | 1,857               | 1,521                | 1,500                | 1,600              |  |
| 82  | 6000-77 |   |   |   |   | Removal of unsafe trees                          | 6,878               | 6,707                | 9,000                | 9,000              |  |
| 83  | 6000-79 |   |   |   |   | Reserve Analysis                                 | 1,250               | -                    | 1,800                | 1,280              |  |
| 84  | 6000-95 |   |   |   |   | Software upgrades annual fee                     | 829                 | 405                  | -                    | 1,000              |  |
| 85  | 6000-31 |   |   |   |   | State and County Taxes                           | 2,090               | 2,579                | 1,300                | 1,430              | HMC owned property taxes 10% increase factored in  |
| 86  | 6000-97 |   |   |   |   | Telephone/Fax/Internet                           | 2,777               | 3,073                | 2,800                | 3,100              |  |
| 87  | 6000-98 |   |   |   |   | Utilities/Electric                               | 1,386               | 2,360                | 1,700                | 1,840              |  |
| 88  |         |   |   |   |   | Total HMC Regular Operations before Reserves     | 221,013             | 307,751              | 239,959              | 266,382            |  |
| 89  | 7000-07 |   |   |   |   | Reserve Legal- Bal \$36.5K                       | -                   | -                    | -                    | -                  |  |
| 90  | 7010-03 |   |   |   |   | Reserve Community Bldg-Cap \$50K, Bal \$14.2K    | 1,500               |                      | 3,600                | 3,600              | This reserve is in preparation for roof and septic |
| 91  |         |   |   |   |   | Total HMC Regular Operations with Reserves       | 222,513             | 307,751              | 243,559              | 269,982            |  |
| 92  |         |   |   |   |   |  |                     |                      |                      |                    |  |
| 93  |         |   |   |   |   | Piles, Dolphins and Ferry Ramp Expenses          |                     |                      |                      |                    |  |
| 94  | 6300-13 |   |   |   |   | DNR Lease Annual                                 | 5,089               | -                    | 1,200                | 1,200              |  |
| 95  |         |   |   |   |   | Dolphin Expenses                                 | 3,690               | 124,093              | -                    | -                  |  |
| 96  |         |   |   |   |   | Paid via USDA / Reserves upon completion         | (3,690)             | (124,093)            | -                    | -                  |  |
| 97  | 6300-05 |   |   |   |   | Ferry Ramp Generator Maintenance and Fuel        | 2,309               | 3,188                | 3,500                | 3,500              |  |
| 98  | 6300-07 |   |   |   |   | Garbage - Ferry                                  | 247                 | 218                  | 300                  | 300                |  |
| 99  | 6300-09 |   |   |   |   | Insurance - Docks and Piers                      | 15,361              | 18,259               | 17,400               | 17,372             |  |
| 100 | 6300-15 |   |   |   |   | Inspection-Pierce Cty Inspection and Maintenance | 5,070               | -                    | -                    | -                  | due in 2019 which will use reserve funds           |
| 101 |         |   |   |   |   | From Reserves                                    | -                   | -                    | -                    | -                  |  |
| 102 | 6300-17 |   |   |   |   | Parts and Supplies                               | 29                  | 434                  | 2,000                | 11,000             | Increase due replacement of pulleys and motors     |
| 103 | 6300-19 |   |   |   |   | Ramp Painting                                    | -                   | -                    | -                    | -                  |  |
| 104 |         |   |   |   |   | From Reserves                                    | -                   | -                    | -                    | -                  |  |
| 105 | 6300-21 |   |   |   |   | Repairs/Maintenance                              | 65,987              | 26,487               | 5,000                | 5,000              |  |
| 106 | 6300-03 |   |   |   |   | Repairs Cable Replacement                        |                     | -                    | -                    | -                  |  |
| 107 |         |   |   |   |   | From Reserves                                    |                     | -                    | -                    | -                  |  |
| 108 | 6300-27 |   |   |   |   | Sanikans   | 3,237               | 3,139                | 3,400                | 3,672              | 8% increase factored in                            |

|     | A       | B | C | D | E | F  | L                   | M                    | N                    | O                  | P   |
|-----|---------|---|---|---|---|--|---------------------|----------------------|----------------------|--------------------|---|
| 1   |         |   |   |   |   | HMC GENERAL ASSESSMENT   |                     |                      |                      |                    |   |
| 3   |         |   |   |   |   | Fully Funded Reserve Draft   | Actual              | Actual               | Budget               | Proposed           |   |
| 4   |         |   |   |   |   |  | Oct '16 -<br>Sep 17 | Oct '17 - Sep<br>'18 | Oct '18 -<br>Sep '19 | Oct 19 - Sep<br>20 |   |
| 109 | 6300-29 |   |   |   |   | Utilities/Electric   | 1,445               | 1,537                | 1,840                | 1,988              | 8% increase factored in   |
| 110 |         |   |   |   |   | Total Piles, Dolphins, Ferry Ramps before Reserves   | 98,772              | 53,262               | 34,640               | 44,032             |   |
| 111 | 7020-07 |   |   |   |   | Reserves Piles, Docks & Ramps - Bal \$28.514K  | 18,750              | -                    | 1,000                | 1,000              |   |
| 112 | 7020-08 |   |   |   |   | USDA Loan Reserve Equal to One Year Payment<br>of \$20,476.00. Current balance is \$4,000.00 |                     |                      |                      | 2,500              | USDA Requirement until \$20,500 is reached<br>at 10% per year. Must reach full reserve by<br>year 2028. |
| 113 | 7020-10 |   |   |   |   | Reserves Ferry Terminal Structures-Cap \$2.3M,<br>Bal \$2K                                   | -                   | -                    | 2,000                | 37,000             | This is part of the reserve study and therefore<br>has been added as a new reserve fund                 |
| 114 | 7020-11 |   |   |   |   | Reserves Ramp Painting and Wood Decks-Cap<br>\$347K, Bal \$24.964K                           | 1,000               | -                    | 1,000                | 7,000              | To start buildup for next ramp painting project<br>due in 2028  |
| 115 |         |   |   |   |   | Special Assessment - Ramp Painting   | -                   | -                    | -                    | -                  |   |
| 116 | 7020-12 |   |   |   |   | Reserves Ramp Inspections-Note 5 Cap \$19K, Bal<br>\$22.5K                                   | 3,500               | -                    | -                    | 10,000             | Inspection due in 2019.   |
| 117 | 7020-09 |   |   |   |   | Reserves Generator Replacement-Cap \$38K, Bal<br>\$12.9K                                     | 3,300               | -                    | 3,000                | 4,000              |   |
| 118 | 7020-13 |   |   |   |   | Reserves Cable Replacement-Cap \$28K, Bal<br>\$38K. Replacement due spring of 2020           | 3,000               | -                    | -                    | 5,000              |   |
| 119 | 7020-14 |   |   |   |   | Dolphin USDA Loan Funds Member Prepayments -<br>Balance is 0K - Accounting Reserve Fund      |                     |                      |                      |                    |   |
| 120 |         |   |   |   |   | Total Piles, Dolphins, Ferry Ramps with Reserves   | 128,322             | 53,262               | 41,640               | 110,532            |   |
| 121 |         |   |   |   |   | Ferry  |                     |                      |                      |                    |   |
| 122 |         |   |   |   |   | Ferry Salaries & Benefits  |                     |                      |                      |                    |   |
| 123 | 6100-53 |   |   |   |   | Medical Insurance  | 32,448              | 46,373               | 53,980               | 55,600             |   |
| 124 | 6100-55 |   |   |   |   | Retirement-Employer  | 8,960               | 7,533                | 15,370               | 16,600             |   |
| 125 | 6100-57 |   |   |   |   | Payroll Taxes  | 28,797              | 16,454               | 30,798               | 26,800             |   |
| 126 | 6100-59 |   |   |   |   | Gross Wages  | 307,117             | 289,878              | 332,850              | 336,827            | Estimated 3% increase   |
| 127 |         |   |   |   |   | Total Ferry Salaries & Benefits  | 377,322             | 360,238              | 432,998              | 435,827            |   |
| 128 | 6100-25 |   |   |   |   | Cellphone  | 1,797               | 862                  | 1,800                | 1,800              |   |
| 129 | 6100-01 |   |   |   |   | Ticketing Device/System  | 109                 | 1,815                | 1,000                | 5,000              | For replacement/damage of IPAD's and new<br>equipment for cashless system                               |
| 130 | 6100-27 |   |   |   |   | Drug Testing   | 1,228               | 504                  | 1,400                | 1,400              |   |
| 131 | 6100-03 |   |   |   |   | Engine Overhaul / Replacement  | -                   | 24,939               | 51,600               | 12,000             |   |
| 132 |         |   |   |   |   | From Reserves  | -                   | (24,900)             | (51,600)             | -                  |   |
| 133 | 6100-05 |   |   |   |   | Equipment  | 318                 | 3,053                | 2,500                | 2,500              |   |

|     | A       | B | C | D | E | F  | L                   | M                    | N                    | O                  | P  |
|-----|---------|---|---|---|---|--|---------------------|----------------------|----------------------|--------------------|--|
| 1   |         |   |   |   |   | HMC GENERAL ASSESSMENT   |                     |                      |                      |                    |  |
| 3   |         |   |   |   |   | Fully Funded Reserve Draft   | Actual              | Actual               | Budget               | Proposed           |  |
| 4   |         |   |   |   |   |  | Oct '16 -<br>Sep 17 | Oct '17 - Sep<br>'18 | Oct '18 -<br>Sep '19 | Oct 19 - Sep<br>20 |  |
| 134 | 6100-07 |   |   |   |   | Fuel   | 45,385              | 61,628               | 62,700               | 68,200             | Increase due to latest news happening<br>abroad and market fluctuation price of oil.               |
| 135 | 6100-29 |   |   |   |   | Inspections and Licensing  | 626                 | 787                  | 900                  | 900                |  |
| 136 | 6100-15 |   |   |   |   | Insurance - Commercial Package   | 7,381               | 7,288                | 7,300                | 8,353              |  |
| 137 | 6100-17 |   |   |   |   | Insurance - Marine Package   | 17,732              | 9,500                | 9,900                | 9,600              |  |
| 138 | 6100-19 |   |   |   |   | Insurance - Vessel Pollution   | 747                 | 747                  | 750                  | 747                |  |
| 139 | 6100-20 |   |   |   |   | Employee Assistance Program Required by CG                               |                     |                      |                      | 280                | EAP required by CG starting 2019   |
| 140 |         |   |   |   |   | Legal Fees - IBU Attorney  | 11,754              | 3,535                | 1,000                | 10,000             |  |
| 141 |         |   |   |   |   | From Reserves  |                     |                      |                      | (10,000)           |  |
| 142 | 6100-33 |   |   |   |   | Miscellaneous  | 4,391               | 1,578                | 1,500                | 1,500              |  |
| 143 | 6100-43 |   |   |   |   | Passenger Vessel Asso.   | -                   | 534                  | 530                  | 540                |  |
| 144 | 6100-65 |   |   |   |   | Personal Property & Excise   | 3,680               | 5,279                | 4,500                | 4,900              |  |
| 145 | 6100-35 |   |   |   |   | Crew Housing   | 3,160               | 5,000                | 8,000                | 2,000              |  |
| 146 | 6100-23 |   |   |   |   | Contract Reimbursement Permanent EEs                                     |                     | 4,600                | 6,000                | 6,000              |  |
| 147 | 6100-45 |   |   |   |   | Repairs  | 9,282               | 28,660               | 2,500                | 10,000             |  |
| 148 | 6100-47 |   |   |   |   | Routine Maintenance & Supplies   | 3,722               | 5,256                | 9,000                | 9,000              |  |
| 149 | 6100-37 |   |   |   |   | Sheds (waiting, oil and school)  | 26                  | -                    | -                    | -                  |  |
| 150 | 6100-61 |   |   |   |   | Ship Yard  | 67,208              | 133,394              | -                    | 150,000            | Shipyard scheduled for Sep 2020  |
| 151 |         |   |   |   |   | From Reserves  |                     | (95,300)             | -                    | (150,000)          | Shipyard expenses will use reserve funds of<br>35K   |
| 152 | 6100-63 |   |   |   |   | Supplies, Paper Products, Water  | 704                 | 1,089                | 880                  | 1,000              |  |
| 153 | 6100-39 |   |   |   |   | Tickets & Passes & Stickers  | 2,281               | 589                  | 2,300                | 2,400              |  |
| 154 | 6100-41 |   |   |   |   | Uniforms   | 2,104               | 1,085                | 2,000                | 2,000              |  |
| 155 |         |   |   |   |   | Total Ferry before Reserves  | 560,956             | 541,759              | 559,458              | 585,947            |  |
| 156 | 7030-03 |   |   |   |   | Reserve Ferry Replacement-Cap \$1.545M, Bal<br>\$7K                      | 1,000               | 1,000                | 1,000                | 27,000             |  |
| 157 | 7030-17 |   |   |   |   | Reserve Shipyard - Note 1 Cap \$150K, Bal \$35K                          | -                   | 32,300               | 35,000               | 115,000            | This is to build up reserve for shipyard<br>expected in 2020.                                      |
| 158 | 7030-15 |   |   |   |   | Reserve Ferry Engine Transmissions-Note 2 Cap<br>\$246.3K, Bal \$17.312K | 2,000               | 9,500                | -                    | 6,000              |  |
| 159 |         |   |   |   |   | Special Assessment - Ferry Engines                                       | -                   | -                    | -                    | -                  |  |
| 160 | 7030-07 |   |   |   |   | Reserve - Legal IBU Attorney Cap \$20K, Bal \$15K                        | 7,500               | 2,500                | 2,500                | 2,500              | For contract negotiations and maintenace<br>above operational budget in Legal Fees-IBU<br>Attorney |
| 161 | 6100-51 |   |   |   |   | Accrued Sick Leave carryforward-Cap \$5K, Bal<br>\$5K                    | 5,000               | -                    | -                    | -                  | This was a one time reserve until used and is<br>expected to stay cap of \$5K                      |

|     | A       | B | C | D | E | F   | L                   | M                    | N                    | O                  | P  |
|-----|---------|---|---|---|---|---|---------------------|----------------------|----------------------|--------------------|--|
| 1   |         |   |   |   |   | HMC GENERAL ASSESSMENT  |                     |                      |                      |                    |  |
| 3   |         |   |   |   |   | Fully Funded Reserve Draft  | Actual              | Actual               | Budget               | Proposed           |  |
| 4   |         |   |   |   |   |   | Oct '16 -<br>Sep 17 | Oct '17 - Sep<br>'18 | Oct '18 -<br>Sep '19 | Oct 19 - Sep<br>20 |  |
| 162 |         |   |   |   |   | Total Ferry with Reserves   | 576,456             | 587,059              | 597,958              | 736,447            |  |
| 163 |         |   |   |   |   | Parks   |                     |                      |                      |                    |  |
| 164 | 6200-13 |   |   |   |   | Garbage Pick Up   | 579                 | 590                  | 660                  | 749                | 8% increase - three cans at \$4.80 for 52 weeks each                       |
| 165 | 6200-03 |   |   |   |   | Maint - General upkeep including park parking   | 540                 | 6,258                | -                    | -                  |  |
| 166 | 6200-05 |   |   |   |   | Maint - Lawn Equipment  | -                   | -                    | 500                  | 500                |  |
| 167 |         |   |   |   |   | From Reserves   | -                   | -                    | -                    | -                  |  |
| 168 | 6200-09 |   |   |   |   | Maint - Parks Shed (lawn shed)  | 74                  | -                    | -                    | -                  |  |
| 169 | 6200-07 |   |   |   |   | Maint - NB Pavilion Building and NB parking   | 1,603               | 25                   | -                    | -                  |  |
| 170 | 6200-15 |   |   |   |   | Miscellaneous   | 324                 | 2,286                | -                    | -                  |  |
| 171 | 6200-19 |   |   |   |   | Parks Development-Picnic Tables   | -                   | -                    | 1,400                | -                  |  |
| 172 | 6200-21 |   |   |   |   | Playground Improvement  | 447                 | 7,495                | 180                  | 1,000              | Increased for playground chip replacement                                  |
| 173 |         |   |   |   |   | From Reserves   | -                   | -                    | -                    | -                  |  |
| 174 | 6200-17 |   |   |   |   | Sanikans  | 3,370               | 3,577                | 4,000                | 4,320              | 8% increase factored in  |
| 175 | 6200-17 |   |   |   |   | Small Boat Dock Pilings   | -                   | -                    | -                    | -                  |  |
| 176 |         |   |   |   |   | From Reserves   | -                   | -                    | -                    | -                  |  |
| 177 | 6200-29 |   |   |   |   | Small Boat Dock - Maint & Improvements  | 6,473               | 631                  | 2,000                | 2,000              | Increase for anticipated improvements                                      |
| 178 | 6200-31 |   |   |   |   | Small Boat Dock - Removal and Install   | 5,068               | 1,211                | 2,500                | 2,500              |  |
| 179 | 6200-33 |   |   |   |   | Supplies & Equipment Repairs  | 800                 | 322                  | 2,000                | 2,000              |  |
| 180 | 6200-35 |   |   |   |   | Utilities/Electric  | 675                 | 749                  | 700                  | 756                | 8% increase factored in  |
| 181 |         |   |   |   |   | Total Parks before Reserves   | 19,953              | 23,143               | 13,940               | 13,825             |  |
| 182 | 7040-07 |   |   |   |   | Reserves Small Boat Dock-Cap \$422K, Bal \$12K  | -                   | 5,000                | 7,000                | 12,000             |  |
| 183 | 7040-09 |   |   |   |   | Reserves Parks General-Cap \$36K, Bal \$13.116K   | 1,000               | 5,000                | 3,000                | 5,000              | Lawn mower replacement due in about a year                                 |
| 184 |         |   |   |   |   | Total Parks with Reserves   | 20,953              | 33,143               | 23,940               | 30,825             |  |
| 185 |         |   |   |   |   | Roads (ferry island/mainland lots)  |                     |                      |                      |                    |  |
| 186 |         |   |   |   |   | Salaries has been moved and combined with Labor for Parks and Community building under Administration section |                     |                      |                      |                    |  |
| 187 |         |   |   |   |   | Payroll taxes   |                     |                      |                      |                    |  |
| 188 |         |   |   |   |   | Wages   |                     |                      |                      |                    |  |
| 189 |         |   |   |   |   | Total Salaries  | -                   | -                    | -                    |                    |  |
| 190 |         |   |   |   |   |   |                     |                      |                      |                    |  |
| 191 | 6400-03 |   |   |   |   | Auto Insurance (Dust Control Truck)   | 1,086               | 2,128                | 2,100                | 1,713              |  |
| 192 | 6400-05 |   |   |   |   | Dust Control Truck  | 1,805               | 19,443               | 1,000                | 1,000              |  |
| 193 |         |   |   |   |   | Drainage loan repayment to reserve  |                     |                      |                      | 17,500             | Estimated expenses for water drainage on one-way road. First of two years. |
| 194 |         |   |   |   |   | Road Maintenance Contract Costs   | 10,442              |                      | 22,000               | -                  |  |



|     | A       | B | C | D | E | F  | L                   | M                    | N                    | O                    | P   |
|-----|---------|---|---|---|---|--|---------------------|----------------------|----------------------|----------------------|---|
| 1   |         |   |   |   |   | HMC GENERAL ASSESSMENT   |                     |                      |                      |                      |   |
| 3   |         |   |   |   |   | Fully Funded Reserve Draft   | Actual              | Actual               | Budget               | Proposed             |   |
| 4   |         |   |   |   |   |  | Oct '16 -<br>Sep 17 | Oct '17 - Sep<br>'18 | Oct '18 -<br>Sep '19 | Oct 19 - Sep<br>20   |   |
| 195 | 6400-09 |   |   |   |   | Grading  |                     | 4,515                |                      | 8,000                | Twice a year under contract for two years   |
| 196 | 6400-11 |   |   |   |   | Ditch Cleaning   |                     | 3,477                |                      | 14,000               | Minimum is ten thousand   |
| 197 | 6400-06 |   |   |   |   | Road Equipment, Parts and Supplies   |                     | 440                  |                      | 1,000                | new line item from misc to account for equipment repairs.                               |
| 198 | 6400-01 |   |   |   |   | Ferry Road Asphalt replacement   | -                   | 28,054               | -                    | -                    |   |
| 199 |         |   |   |   |   | From Reserves  | -                   | (28,000)             | -                    | -                    |   |
| 200 | 6400-07 |   |   |   |   | Road & Ditch Materials local   | 3,442               | 5,299                | 11,000               | 15,000               | Local supplier  |
| 201 |         |   |   |   |   | From Reserves  | -                   | -                    | -                    | -                    |   |
| 202 |         |   |   |   |   | Total Roads before Reserves  | 16,775              | 35,356               | 36,100               | 58,213               |   |
| 203 | 7050-08 |   |   |   |   | Reserves Gravel-Cap \$85K, Bal \$0   | 10,000              | 5,000                | 1,000                | 10,000               | Purchased gravel in 18/19 year. \$85K estimated at \$30K spreading and 2K tons at \$55K |
| 204 | 7050-06 |   |   |   |   | Reserves Ferry Hill road asphalt-Cap 22K, Bal \$22K  | 5,000               | 25,000               | 20,000               | -                    |   |
| 205 | 7050-07 |   |   |   |   | Reserves Road Equipment-Cap \$16K, Bal \$4K  | 2,000               | 2,500                | -                    | 5,000                | Dust Truck purchased FY 17/18.  |
| 206 |         |   |   |   |   | Total Roads with Reserves  | 33,775              | 67,856               | 57,100               | 73,213               |   |
| 207 |         |   |   |   |   | Total Expenses before Reserves   | 917,470             | 961,270              | 884,097              | 968,399              |   |
| 208 |         |   |   |   |   | Total Expenses including Reserves  | 982,020             | 1,049,070            | 964,197              | 1,220,999            |   |
| 209 |         |   |   |   |   | Net Income (Loss) - Note 4   | (13,645)            | (29,260)             | -                    | -                    |   |
| 210 |         |   |   |   |   |  |                     |                      |                      |                      |   |
| 211 |         |   |   |   |   | Reserve funding and Special Assessments  | 64,550              | 87,800               | 80,100               | 252,600              |   |
| 212 |         |   |   |   |   | Reserves used \ expenses to USDA loan  | (3,690)             | (272,293)            | (51,600)             | (160,000)            |   |
| 213 |         |   |   |   |   | General note: This budget was generated based on analysis of the last five years of actual expenses  |                     |                      |                      |                      |   |
| 214 |         |   |   |   |   | Note 1: Ferry goes into dry dock every two years on the even year  |                     |                      |                      |                      |   |
| 215 |         |   |   |   |   | Note 2: New engines go into shipyard for rebuild every five years but has been extended for next service to be 2020.   |                     |                      |                      |                      |   |
| 216 |         |   |   |   |   | Note 3: Legal fee expense is partially offset by legal fee income. This allows for accounting requirements.  |                     |                      |                      |                      |   |
| 217 |         |   |   |   |   | Note 4: Unexpended funds from prior FY year will be allocated to appropriate reserves. Refer to Auditors report.   |                     |                      |                      |                      |   |
| 218 |         |   |   |   |   | Note 5: Mainland every 2 years 2019 next inspection, Island every 4 years 2019 next inspection. 2019 has both, 2021 only Mainland and so on.   |                     |                      |                      |                      |   |
| 219 |         |   |   |   |   | Note 6: All reserves were reviewed against the 2018-2019 Reserve Study report since the current 2019-2020 Reserve Study report was not available during the time the budget was being constructed. |                     |                      |                      |                      |   |
| 220 |         |   |   |   |   |  |                     |                      |                      |                      |   |
| 221 |         |   |   |   |   | HMC WATER  | Actual              | Actual               | Budget               | Proposed             |   |
| 222 |         |   |   |   |   |  | Oct '16 -<br>Sep 17 | Oct '17 - Apr<br>'18 | Oct '18 -<br>Sep '19 | Oct '19 - Sep<br>'20 |   |

|     | A       | B | C | D | E | F   | L                   | M                    | N                    | O                  | P                               |
|-----|---------|---|---|---|---|---|---------------------|----------------------|----------------------|--------------------|---------------------------------|
| 1   |         |   |   |   |   | HMC GENERAL ASSESSMENT  |                     |                      |                      |                    |                                 |
| 3   |         |   |   |   |   | Fully Funded Reserve Draft  | Actual              | Actual               | Budget               | Proposed           |                                 |
| 4   |         |   |   |   |   |   | Oct '16 -<br>Sep 17 | Oct '17 - Sep<br>'18 | Oct '18 -<br>Sep '19 | Oct 19 - Sep<br>20 |                                 |
| 223 |         |   |   |   |   | Assessable Connections  | 397                 | 397                  | 400                  | 402                |                                 |
| 224 |         |   |   |   |   | Connections minus delinquents   | 389                 | 389                  | 392                  | 394                |                                 |
| 225 |         |   |   |   |   |   |                     |                      |                      |                    |                                 |
| 226 |         |   |   |   |   | Base Assessment per Connection - Annual   | 179                 | 160                  | 216                  | 216                |                                 |
| 227 |         |   |   |   |   | Base Assessment per Connection - Monthly  | 15                  | 13                   | 18                   | 18                 | covers base and reserve amount. |
| 228 |         |   |   |   |   | Base Total Assessments - All Connections  | 69,696              | 62,065               | 84,672               | 85,104             |                                 |
| 229 |         |   |   |   |   | Note: Base assessment does not include water usage above base or USDA loan repayment if applicable. |                     |                      |                      |                    |                                 |
| 230 |         |   |   |   |   | Budgeted Base Assessment per Connection - Mthly   | 18                  | 18                   | 18                   | 18                 |                                 |
| 231 |         |   |   |   |   | Budgeted Reserves as a % of total Base fees   | 41.6%               | 39.0%                | 50.3%                | 28.2%              |                                 |
| 232 |         |   |   |   |   | Total Base Fees + Reserves collected per P&L  | 85,653              | 84,024               | 84,672               | 85,104             |                                 |
| 233 |         |   |   |   |   | Income  |                     |                      |                      |                    |                                 |
| 234 | 4600-02 |   |   |   |   | Base Fees   | 50,025              | 51,224               | 42,100               | 61,104             |                                 |
| 235 | 4600-11 |   |   |   |   | Usage Fees  | 8,850               | 8,618                | 10,000               | 8,500              |                                 |
| 236 | 4600-08 |   |   |   |   | Other   | 5,656               | 1,423                | 1,000                | 1,000              |                                 |
| 237 | 4600-06 |   |   |   |   | Water Interest & Handling   | 9,134               | 12,014               | 10,000               | 10,000             |                                 |
| 238 | 4600-04 |   |   |   |   | Water Hook Up fee   | 802                 | -                    | 100                  | -                  |                                 |
| 239 | 4600-10 |   |   |   |   | Water Shut Off fee  |                     |                      |                      |                    |                                 |
| 240 |         |   |   |   |   | Total Income before Reserves and USDA   | 74,468              | 73,279               | 63,200               | 80,604             |                                 |
| 241 |         |   |   |   |   | Reserves  | 35,628              | 32,800               | 42,572               | 24,000             |                                 |
| 242 | 4600-01 |   |   |   |   | USDA Water Special Assessment   | 54,098              | 55,732               | 53,278               | 58,500             |                                 |
| 243 |         |   |   |   |   | Total Income  | 164,194             | 161,811              | 159,050              | 163,104            |                                 |
| 244 |         |   |   |   |   |   |                     |                      |                      |                    |                                 |
| 245 |         |   |   |   |   | Expense   |                     |                      |                      |                    |                                 |
| 246 | 6500-03 |   |   |   |   | Accountant/Auditor  | 2,055               | 4,253                | 3,600                | -                  | Included in HMC audit           |
| 247 | 6500-05 |   |   |   |   | Bad Check   | -                   | 129                  | 100                  | 150                |                                 |
| 248 | 6500-07 |   |   |   |   | Bank Fee  | -                   | 248                  | 50                   | 300                |                                 |
| 249 | 6500-09 |   |   |   |   | Cell Phone  | 85                  | 239                  | 200                  | 300                |                                 |
| 250 | 6500-11 |   |   |   |   | Contract Manager - NWS  | 4,601               | 5,511                | 5,000                | 5,400              |                                 |
| 251 | 6500-13 |   |   |   |   | Excise Tax  | 5,000               | 6,727                | 8,000                | 7,200              |                                 |
| 252 | 6500-15 |   |   |   |   | Insurance   | 1,832               | 2,500                | 2,000                | 3,000              |                                 |
| 253 | 6500-17 |   |   |   |   | Interest Expense  |                     |                      |                      | -                  |                                 |
| 254 | 6500-19 |   |   |   |   | Legal   | 978                 | 1,161                | 1,500                | 1,300              |                                 |
| 255 | 6500-21 |   |   |   |   | Membership Fees   | -                   | -                    | -                    | -                  |                                 |
| 256 | 6500-23 |   |   |   |   | Mileage Reimbursement   | 64                  | 71                   | 500                  | 100                |                                 |
| 257 | 6500-27 |   |   |   |   | Miscellaneous   | 767                 | 1,230                | 2,500                | 800                |                                 |
| 258 | 6500-24 |   |   |   |   | Office Supplies   |                     |                      |                      | 100                |                                 |
| 259 | 6500-25 |   |   |   |   | Other   | -                   | -                    | 250                  | -                  |                                 |

|     | A       | B | C | D | E | F   | L                   | M                    | N                    | O                  | P                |
|-----|---------|---|---|---|---|---|---------------------|----------------------|----------------------|--------------------|------------------|
| 1   |         |   |   |   |   | HMC GENERAL ASSESSMENT  |                     |                      |                      |                    |                  |
| 3   |         |   |   |   |   | Fully Funded Reserve Draft  | Actual              | Actual               | Budget               | Proposed           |                  |
| 4   |         |   |   |   |   |   | Oct '16 -<br>Sep 17 | Oct '17 - Sep<br>'18 | Oct '18 -<br>Sep '19 | Oct 19 - Sep<br>20 |                  |
| 260 | 6500-29 |   |   |   |   | Permits & License   | 681                 | 1,320                | 2,000                | 1,400              |                  |
| 261 | 6500-33 |   |   |   |   | Postage and Admin (Mailing)   | 853                 | 737                  | 1,500                | 900                |                  |
| 262 | 6500-35 |   |   |   |   | Printing  | -                   | -                    | 100                  | 100                |                  |
| 263 | 6500-36 |   |   |   |   | Repairs - Parts   | -                   | -                    | 500                  | 100                |                  |
| 264 | 6500-49 |   |   |   |   | Software upgrades and annual fee  | 1,303               | 1,361                | 900                  | 1,200              |                  |
| 265 | 6500-51 |   |   |   |   | Supplies  | 5,179               | 1,198                | 1,000                | 1,200              |                  |
| 266 | 6500-53 |   |   |   |   | Supplies & Repairs - Contractors  | 397                 | -                    | 2,500                | 2,000              |                  |
| 267 | 6500-55 |   |   |   |   | Utilities   | 2,323               | 2,769                | 2,500                | 2,700              |                  |
| 268 | 6500-39 |   |   |   |   | Wages - EE benefits % (Taxes, Pension, Insurance)   | 3,143               | 2,729                | 3,000                | 8,889              |                  |
| 269 | 6500-41 |   |   |   |   | Wages - Administrative %  | 23,049              | 23,232               | 15,000               | 30,666             |                  |
| 270 | 6500-47 |   |   |   |   | Wages - Water Dept Manager, Meter Reading   | 6,224               | 11,896               | 8,000                | 14,890             |                  |
| 271 | 6500-45 |   |   |   |   | Wages - Payroll Taxes   | 1,132               | 2,427                | 1,500                | 1,823              |                  |
| 272 | 6500-31 |   |   |   |   | Water Sample Test   | 667                 | 437                  | 1,000                | 400                |                  |
| 273 |         |   |   |   |   | Total Water Expenses before Reserves and Water Assess   | 60,332              | 70,175               | 63,200               | 84,919             |                  |
| 274 | 7060-05 |   |   |   |   | To Water Reserve (Cap is \$1,800,000 - Balance is \$242,756) Repairs and parts.   | 34,626              | 16,400               | 42,572               | 24,000             |                  |
| 275 | 7060-06 |   |   |   |   | USDA Loan Reserve Equal to One Year Payment of \$53,278.00. Current balance is \$54,000.00  | -                   | -                    | -                    | -                  | USDA requirement |
| 276 | 7060-07 |   |   |   |   | Water USDA Loan Funds Member Prepayments - Balance is 6.321K - Accounting Reserve Fund  |                     |                      |                      | -                  |                  |
| 277 | 7060-06 |   |   |   |   | Ten year inspection/report (due 2019) Cap is unknown - Balance is 0   |                     |                      |                      | 2,000              |                  |
| 278 |         |   |   |   |   | USDA Water Special Assessment for Loans   | 53,278              | 53,278               | 53,278               | 58,500             |                  |
| 279 |         |   |   |   |   | Total Operating Expense   | 148,236             | 139,853              | 159,050              | 169,419            |                  |
| 280 |         |   |   |   |   | Net Income (Loss)   | 15,958              | 21,959               | -                    | (6,315)            |                  |
| 281 |         |   |   |   |   |   |                     |                      |                      |                    |                  |
| 282 |         |   |   |   |   | General note: Every five years a Sanitary Survey is done by the Health Department. 2020 is the next cycle year for the survey to be done. |                     |                      |                      |                    |                  |
| 283 |         |   |   |   |   |   |                     |                      |                      |                    |                  |
| 284 |         |   |   |   |   |   |                     |                      |                      |                    |                  |

# 2019/2020 HMC Fee Schedule Changes

|  |  |
|--|--|
| Monthly Handling Fee for Delinquent Accounts:  |  |
| For balances of \$100.00 or less   | \$ 15.00                                 |
| For balances of \$100.01 or more   | \$ 30.00                                 |
| Interest   | 1% Monthly or 12% per Annum              |
| Non-Sufficient Funds (NSF)   | \$ 35.00                                 |
| Office/Research per hour   | \$ 43.00                                 |
| Placing and Releasing Liens  | HMC Attorney Rates at the time           |
| Lost Vehicle Decal Replacement   | \$ 5.00                                  |
| Special Ferry Run (per run)  | \$175.00                                 |
| Copies: Black/White each   | \$ 0.25                                  |
| Color each   | \$ 1.00                                  |
| FAX – Incoming/Outgoing per page   | \$ 1.00                                  |
| Scan & Email per page  | \$ 1.00                                  |
| Member Credit Card Fee   | 6%                                       |
| Renter's Application Fee   | \$ 80.00                                 |
| Renter's Annual Renewal Fee (billed in full in October)  | \$ 40.00                                 |
| Beachcomber Ads – per ¼ page   | \$ 20.00                                 |
| Beachcomber Mailing  | \$ 22.50/year or \$2.50 per issue        |
| Returned Mail  | Post Office Rate                         |
| Notary Services  | \$ 10.00                                 |
| Postage for Ferry Tickets  | \$ 2.00                                  |
| Community Center Building Rental + Damage Deposit  | \$125.00 \$75.00 rental, \$50.00 Deposit |
| Ferry Charge Billing Fee:  | \$ 5.00 per month billed                 |
| Property and Water Account Transfer Ownership Fee  | \$200.00                                 |
| Dolphin Assessment Capital Cost Recovery:  |  |
| <i>Dolphin replacement Special Assessment of \$192.12, prorated since inception October 2018. Plus semi-annual charge of \$48.03, for the next 38 years. <b>OR:</b> Pay the total balance of \$3,842.40.</i> |  |
| Water Availability Letter (Completed by Island Manager)  | \$ 50.00                                 |
| Water Connection Repair Admin Fee  | \$ 50.00                                 |
| (Repair expense will be actual cost charged by approved contractor)  |  |
| Emergency Water Repair (HMC equipment only damaged by Member)  | \$125.00 per hour                        |
| New Water Connection fee includes 3 components:  |  |
| 1. Admin Fee   | \$ 50.00                                 |
| 2. New Water Connection Installation expense will be <b>actual cost</b> charged by approved contractor.  |  |
| 3. Capital Cost Recovery 2012/2013 Water Project Special Assessment of \$1,336.50, prorated since inception April 2013. Plus monthly charge of \$14.85, billed quarterly at \$44.55 for the next 34 years.   |  |
| <b>OR:</b>   |  |
| <i>Pay the total balance of \$7,128.20, the per-connection proportionate share.</i>  |  |
| Water Cross Connection Administration Fee  | \$ 50.00                                 |
| Water Shut-Off Fee   | \$ 50.00                                 |
| Water Reestablish Connection Fee   | \$ 50.00                                 |
| Water Inactive Status/install lock   | \$ 50.00                                 |
| Return Water to Active Status/remove lock  | \$ 50.00                                 |
| Meter Box Lid Replacement  | \$ 50.00                                 |
| Meter Box Replacement  | \$100.00                                 |
| Meter Replacement  | \$500.00                                 |
| Antenna Replacement  | \$500.00                                 |
| Meter Setter Replacement   | \$500.00                                 |
| Voluntary Water Service Turn Off   | \$ 10.00                                 |
| Ditch Clean Out Fee per Hour   | \$125.00                                 |

**NOTE: Payment to HMC will be due by the 25<sup>th</sup>. All billings will now reflect a due date of the 25<sup>th</sup>.**

*(Applies only to private parties – up to \$50.00 refundable). See HMC Rule D-2. (Events open to the entire community need member signature, \$50 deposit; \$50 deposit will be refunded if hall is left clean.)*

## 2018/2019 Ferry Fees

|                             | <b>Vehicle<br/>with<br/>current<br/>decal</b> | <b>All Other</b> |
|-----------------------------|---|------------------|
| Car and Driver under 20'    | \$8   | \$20             |
|                             |   |                  |
| Walk-on or Passenger        |   |                  |
| Age 12 and up               | \$3   | \$3              |
| Age 5-11                    | \$1   | \$1              |
| Age 4 and under             | \$0   | \$0              |
|                             |   |                  |
| Vehicle Length Based Fares: |   |                  |
| 21'-30'                     | \$16  | \$32             |
| 31'-40'                     | \$24  | \$48             |
| 41'-50'                     | \$32  | \$64             |
| 51'-60'                     | \$40  | \$80             |
|                             |   |                  |
| Special Runs (One Way)      | \$175   | \$175            |
|                             |   |                  |
| Book Of 10 \$8 Tickets      | \$72  |                  |
| Book of 25 \$3 Tickets      | \$72  |                  |
|                             |   |                  |
| 911 Initiated Runs          | Free  | Free             |

| SUMMER FERRY SCHEDULE - APRIL 1 THROUGH SEPTEMBER 30  |       |         |       |           |       |          |       |        |       |          |       |        |       |
|---|-------|---------|-------|-----------|-------|----------|-------|--------|-------|----------|-------|--------|-------|
| MONDAY  |       | TUESDAY |       | WEDNESDAY |       | THURSDAY |       | FRIDAY |       | SATURDAY |       | SUNDAY |       |
| IS  | ML    | IS      | ML    | IS        | ML    | IS       | ML    | IS     | ML    | IS       | ML    | IS     | ML    |
| 6:15  | 7:00  | 6:15    | 7:00  | 6:15      | 7:00  | 6:15     | 7:00  | 6:15   | 7:00  |          |       |        |       |
| 7:30  | 8:00  | 7:30    | 8:00  | 7:30      | 8:00  | 7:30     | 8:00  | 7:30   | 8:00  | 7:30     | 8:00  | 7:30   | 8:00  |
| 8:30  | 9:00  | 8:30    | 9:00  | 8:30      | 9:00  | 8:30     | 9:00  | 8:30   | 9:00  | 8:30     | 9:00  | 8:30   | 9:00  |
| 9:30  | 10:00 |         |       | 9:30      | 10:00 |          |       |        |       | 9:30     | 10:00 | 9:30   | 10:00 |
|   |       |         |       |           |       |          |       |        |       | 10:30    | 11:00 | 10:30  | 11:00 |
| 12:00   | 12:30 | 12:00   | 12:30 | 12:00     | 12:30 | 12:00    | 12:30 | 12:00  | 12:30 | 11:30    | 12:00 | 11:30  | 12:00 |
|   |       |         |       |           |       |          |       |        |       |          |       |        |       |
|   |       |         |       |           |       |          |       | 2:30   | 3:00  | ***      | ***   | ***    | ***   |
| 3:30  | 4:00  | 3:30    | 4:00  | 3:30      | 4:00  | 3:30     | 4:00  | 3:30   | 4:00  | 3:30     | 4:00  | 3:30   | 4:00  |
| 4:30  | 5:00  | 4:30    | 5:00  | 4:30      | 5:00  | 4:30     | 5:00  | 4:30   | 5:00  | 4:30     | 5:00  | 4:30   | 5:00  |
| 5:30  | 6:00  | 5:30    | 6:00  | 5:30      | 6:00  | 5:30     | 6:00  | ***    | ***   | 5:30     | 6:00  | 5:30   | 6:00  |
| 6:30  | 7:00  | 6:30    | 7:00  | 6:30      | 7:00  | 6:30     | 7:00  | 6:30   | 7:00  | 6:30     | 7:00  | 6:30   | 7:00  |
|   |       |         |       |           |       |          |       | 7:30   | 8:00  | 7:30     | 8:00  | 7:30   | 8:00  |
|   |       |         |       |           |       |          |       | 8:30   | 9:00  |          |       |        |       |
| *** ferry will not operate during these times to allow for mandatory crew breaks. This includes shuttle runs. |       |         |       |           |       |          |       |        |       |          |       |        |       |
| HOLIDAY SCHEDULES - SUMMER  |       |         |       |           |       |          |       |        |       |          |       |        |       |
| Memorial Day, Independence Day and Labor Day run on the Sunday schedule.                                      |       |         |       |           |       |          |       |        |       |          |       |        |       |

| WINTER FERRY SCHEDULE - OCTOBER 1 THROUGH MARCH 31 |       |                 |       |                |       |                 |       |        |       |          |       |        |       |
|--|-------|-----------------|-------|----------------|-------|-----------------|-------|--------|-------|----------|-------|--------|-------|
| MONDAY   |       | TUESDAY         |       | WEDNESDAY      |       | THURSDAY        |       | FRIDAY |       | SATURDAY |       | SUNDAY |       |
| IS   | ML    | IS              | ML    | IS             | ML    | IS              | ML    | IS     | ML    | IS       | ML    | IS     | ML    |
| 6:15   | 7:00  | 6:15            | 7:00  | 6:15           | 7:00  | 6:15            | 7:00  | 6:15   | 7:00  |          |       |        |       |
| 7:30   | 8:00  | 7:30            | 8:00  | 7:30           | 8:00  | 7:30            | 8:00  | 7:30   | 8:00  |          |       |        |       |
| 8:30   | 9:00  | 8:30            | 9:00  | 8:30           | 9:00  | 8:30            | 9:00  | 8:30   | 9:00  | 8:30     | 9:00  | 8:30   | 9:00  |
| 9:30   | 10:00 |                 |       | 9:30           | 10:00 |                 |       |        |       | 9:30     | 10:00 | 9:30   | 10:00 |
|  |       |                 |       |                |       |                 |       |        |       | 10:30    | 11:00 | 10:30  | 11:00 |
| 12:00  | 12:30 | 12:00           | 12:30 | 12:00          | 12:30 | 12:00           | 12:30 | 12:00  | 12:30 | 11:30    | 12:00 | 11:30  | 12:00 |
|  |       |                 |       |                |       |                 |       |        |       |          |       |        |       |
|  |       |                 |       |                |       |                 |       |        |       | 2:30     | 3:00  | 2:30   | 3:00  |
| 3:30   | 4:00  | 3:30            | 4:00  | 3:30           | 4:00  | 3:30            | 4:00  | 3:30   | 4:00  | 3:30     | 4:00  | 3:30   | 4:00  |
| 4:30   | 5:00  | 4:30            | 5:00  | 4:30           | 5:00  | 4:30            | 5:00  | 4:30   | 5:00  | 4:30     | 5:00  | 4:30   | 5:00  |
| 5:30   | 6:00  | 5:30            | 6:00  | 5:30           | 6:00  | 5:30            | 6:00  |        |       |          |       |        |       |
| 6:30   | 7:00  | 6:30            | 7:00  | 6:30           | 7:00  | 6:30            | 7:00  | 6:30   | 7:00  | 6:30     | 7:00  | 6:30   | 7:00  |
|  |       |                 |       |                |       |                 |       | 7:30   | 8:00  | 7:30     | 8:00  | 7:30   | 8:00  |
|  |       |                 |       |                |       |                 |       | 8:30   | 9:00  |          |       |        |       |
| HOLIDAY SCHEDULES - WINTER                         |       |                 |       |                |       |                 |       |        |       |          |       |        |       |
| Thanksgiving                                       |       | 8:30am - 9:00am |       | 11:30am - noon |       | 6:30pm - 7:00pm |       |        |       |          |       |        |       |
| Christmas Day                                      |       | 8:30am - 9:00am |       |                |       | 6:30pm - 7:00pm |       |        |       |          |       |        |       |
| New Years Day                                      |       | 8:30am - 9:00am |       | 11:30am - noon |       | 6:30pm - 7:00pm |       |        |       |          |       |        |       |

**NOTE: Check for low tide ferry cancellations. They are posted on the HMC website.**

Reservations must be made with the ferry when towing or a vehicle exceeds 25 feet prior to arrival.

Ferry Cell Phone: 253-691-1457



| Ferry Rates                       |          |          |
|-----------------------------------|----------|----------|
| Ferry User Fees                   | Member   | Guest    |
| Vehicle (up through 20') & Driver | \$8.00   | \$20.00  |
| Passengers & Walk-Ons             |          |          |
| Age 12 and Over                   | \$3.00   | \$3.00   |
| Age 5 - 11                        | \$1.00   | \$1.00   |
| Under Age 5                       | Free     | Free     |
| Vehicle Length Fares              |          |          |
| 21' through 30'                   | \$16.00  | \$32.00  |
| 31' through 40'                   | \$24.00  | \$48.00  |
| 41' through 50'                   | \$32.00  | \$64.00  |
| 51' through 60"                   | \$40.00  | \$80.00  |
| Special Runs                      | \$175.00 | \$175.00 |
| 911 Medical Runs off the Island   | Free     | Free     |

| Basic Ferry Safety Rules   |
|--|
| Smoking is not permitted.  |
| Marijuana is not permitted.  |
| Open alcoholic beverages are prohibited (RCW 46.61.519)  |
| Passengers must remain behind the safety lines in place across each end of the ferry.  |
| Passengers must remain in vehicles or passenger cabin while ferry is loading/unloading vehicles.   |
| Passengers under the age of 13 must be under adult supervision at all times. Passengers ages 13-17 who are unaccompanied by an adult must remain in the cabin until a crewmember tells them they may leave.  |
| Propane tanks must be shut off and sealed prior to boarding.   |
| Gasoline is allowed in CG/UL-approved portable containers no more than six (6) gallons in size with no signs of deterioration that could affect silt integrity. Containers must be properly secured for transit and cannot exceed a total volume of twelve (12) gallons on any one trip. |

| Access Policy Main Points  |
|--|
| Member vehicles must have a valid HMC Sticker. (If sticker is invalid guest rates apply.)  |
| Guests must provide a completed guest pass to the deckhand/purser, filled out and signed by a Member, to be admitted onto the ferry.                                     |
| Roundtrip payment is required on the mainland side by cash or check.   |
| Charges to Members can only be authorized for utility, service or delivery services.   |
| A reservation must be made in advance and confirmed by the ferry Captain to transport any combination (in-tow) of any length and/or single vehicles longer than 25 feet. |
| Maximum gross weight is 40,000 pds.  |
| Maximum vehicle length is 60 feet.   |

| Loading/Unloading Procedures  |
|---|
| Speed limit on the ramps and boat is 5 MPH.   |
| Follow all directions given by crew.  |
| Set parking break and turn off engine when loaded.  |
| Do not start engine until directed by the crew.   |
| Turn off all vehicle lights while on the ferry, ramp or pier during loading and/or unloading.   |
| To load vehicles proceed to the concrete pier when light turns green. Proceed one vehicle at a time down the wooden ramp and wait at bottom until directed by crew to drive onto the ferry. Follow instructions of crew where and when to park. |
| To exit the ferry restart your engine and release parking break only when directed by crew. Exit ferry as directed by crew.   |
| Foot passengers may not board when light is green. Passengers are to remain in cabin when ferry is docking or at dock.  |

| Boarding/Shuttling  |
|---|
| Ferry crew may begin boarding 10 minutes prior to scheduled departure.  |
| Vehicles/passengers must arrive no later than five minutes before the scheduled departure time to ensure a place either on the current run or a shuttle.  |
| Vehicles/passengers arriving after the five minute cutoff time are not assured a place either on the current run or shuttle.  |
| If additional vehicles/passengers arrive after the cutoff and prior to the final shuttle departure they will only be accommodated as space permits on the shuttle. Any remaining vehicles must wait until the next scheduled run. |
| The ferry may not make shuttle runs if the ferry crew reach legal work hour limits. Some shuttles may not be made to assure the ferry crew gets required breaks.  |

| Holiday Restrictions   |
|--|
| Combinations (in-tow) of any length and/or single vehicles longer than 25 feet will not be transported after noon, the Thursday before Memorial and Labor Day holiday weekends. Restriction dates will be posted for the Independence Day holiday. |

| Ferry Cell Phone   |
|--|
| 253-691-1457   |
| Call the ferry to schedule heavy loads, when towing vehicles and any vehicle longer than 25 feet. Confirmed reservation is required by the ferry Captain prior to loading. |

| Member Responsibility   |
|---|
| Members are responsible for their guests actions at all times and to assure a completely filled out guest pass is issued to their guest prior to the guest arriving at the ferry. |



## 2019 HMC Scheduled Ferry Low Tide Cancellations and Adjustments

### April 2019

|          |  |
|----------|--|
| Sun 4/21 | No shuttle service 1:15-2:55                         |
| Mon 4/22 | No shuttle service 1:50-3:35 3:30 delayed until 3:45 |

### May 2019

|          |   |
|----------|---|
| Mon 5/06 | No shuttle service 1:00-2:15                            |
| Tue 5/07 | No shuttle service 1:15-3:15                            |
| Wed 5/08 | 3:30 delayed until 4:00 No shuttle service 2:00-4:00    |
| Thu 5/09 | 3:30-4:00 cancelled; 4:30 delayed until 4:45            |
| Fri 5/10 | 4:30-5:00 cancelled; <b>Add 5:30 -6:00</b>              |
| Fri 5/17 | 12:00 delayed until 12:10                               |
| Sat 5/18 | 11:30-12:00 cancelled; <b>Add 2:30-3:00</b>             |
| Sun 5/19 | 11:30-12:00 cancelled                                   |
| Mon 5/20 | 12:00-12:30 cancelled; <b>Add 11:00-11:30</b>           |
| Tue 5/21 | No shuttle service 1:00-3:30                            |
| Wed 5/22 | 3:30-4:00 cancelled; <b>Ferry leaves island at 4:00</b> |

#### Memorial Day Holiday Ferry Restrictions

Vehicles towing anything (combinations of any length) and single vehicles longer than 25 feet will **NOT** be transported **AFTER** the 12:00 noon-12:30 pm run, Thursday May 23, 2019 through the end of the day Monday, May 27, 2019.

**Note:** Monday, May 27 the ferry will operate on the holiday schedule which is the same as the summer weekend schedule.

### June 2019

|          |   |
|----------|---|
| Sun 6/02 | 11:30-12:00 cancelled                                   |
| Mon 6/03 | 12:00-12:30 cancelled; <b>Add 11:00-11:30</b>           |
| Tue 6/04 | 12:00-12:30 cancelled; <b>Add 11:00-11:30</b>           |
| Wed 6/05 | 12:00-12:30 cancelled; <b>Add 11:00-11:30</b>           |
| Thu 6/06 | 3:30-4:00 cancelled; <b>Ferry leaves island at 4:00</b> |
| Fri 6/07 | 2:30-5:00 cancelled; <b>Add 1:00-1:30</b>               |
| Sat 6/08 | 3:30-5:00 cancelled; <b>Add 12:30-1:00</b>              |
| Fri 6/14 | No shuttle service 10:15-11:00                          |
| Sat 6/15 | 10:30-12:00 cancelled; <b>Add 12:30-1:00</b>            |
| Sun 6/16 | 10:30-12:00 cancelled                                   |
| Mon 6/17 | 12:00-12:30 cancelled; <b>Add 2:30-3:30</b>             |
| Tue 6/18 | 12:00-12:30 cancelled; <b>Add 2:30-3:30</b>             |
| Wed 6/19 | 12:00-12:30 cancelled; <b>Add 11:30-12:00</b>           |
| Thu 6/20 | 3:30 delayed until 3:45                                 |
| Fri 6/21 | 2:30-3:00 cancelled; 3:30 delayed until 3:45            |
| Sun 6/30 | 10:30-11:00 cancelled                                   |

#### General Information

- **NO SERVICE/NO SHUTTLE** means the tides are too low to safely operate the ferry for the listed time. **Shuttles will not run during this time.**
- Check [www.herronisland.org](http://www.herronisland.org) for schedule updates.
- **Add** means runs added out of normal schedule.

### July 2019

|          |  |
|----------|--|
| Mon 7/01 | 12:00-12:30 cancelled; <b>Add 12:45-1:00</b>                           |
| Tue 7/02 | 12:00-12:30 cancelled; <b>Add 1:45-2:00</b>                            |
| Wed 7/03 | 12:00-12:30 cancelled; <b>Add 10:30-11:00</b>                          |
| Thu 7/04 | 12:00 leaves at 11:45. No shuttle after 11:45                          |
| Fri 7/05 | 2:30-4:00 cancelled; no shuttle after 12:45                            |
| Sat 7/06 | 3:30-4:00 cancelled  |
| Sat 7/13 | 9:30-11:00 cancelled; <b>Add 12:30-1:00</b>                            |
| Sun 7/14 | 9:30-12:00 cancelled; <b>Add 12:30-1:00</b>                            |
| Mon 7/15 | 12:00-12:30 cancelled; no shuttle after 10:30<br><b>Add 12:50-1:15</b> |
| Tue 7/16 | 12:00-12:30 cancelled; <b>Add 1:45-2:00</b>                            |
| Wed 7/17 | 12:00-12:30 cancelled; <b>Add 2:30-3:00</b>                            |
| Thu 7/18 | 12:30 leaves at 12:15  |
| Fri 7/19 | 2:30 leaves at 3:00  |
| Mon 7/29 | 9:30-10:00 cancelled; <b>Add 11:15-11:30</b>                           |
| Tue 7/30 | 12:00 leaves at 12:30, 12:30 delayed until 12:45                       |
| Wed 7/31 | 12:00-12:30 cancelled; <b>Add 2:30-3:00</b>                            |

#### July 4<sup>th</sup> Holiday Ferry Restrictions

Vehicles towing anything (combinations of any length) and single vehicles longer than 25 feet will **NOT** be transported **AFTER** the 12:00 noon-12:30 pm run, Friday June 28, 2019 through the end of the day Thursday July 4, 2019.

**Note:** Thursday, July 4<sup>th</sup> the ferry will operate on the holiday schedule which is the same as the summer weekend schedule.

### August 2019

|          |   |
|----------|---|
| Thu 8/01 | 12:00-12:30 cancelled                         |
| Fri 8/02 | 12:00-12:30 cancelled; <b>Add 11:00-11:30</b> |
| Sat 8/03 | No shuttle service 1:00-3:15                  |
| Tue 8/13 | No shuttle service 10:45-11:55                |
| Wed 8/14 | 12:00-12:30 cancelled; <b>Add 12:45-1:00</b>  |
| Tue 8/27 | No shuttle service 09:30-10:15                |
| Wed 8/28 | 9:30-10:00 cancelled                          |
| Thu 8/29 | 12:00-12:30 cancelled; <b>Add 1:00-1:30</b>   |
| Fri 8/30 | 12:00-12:30 cancelled; <b>Add 1:30-2:00</b>   |
| Sat 8/31 | No shuttle service 12:30-1:45                 |

#### Labor Day Holiday Ferry Restrictions

Vehicles towing anything (combinations of any length) and single vehicles longer than 25 feet will **NOT** be transported **AFTER** the 12:00 noon-12:30 pm run, Thursday August 29, 2019 through the end of the day Monday, September 2, 2019.

**Note:** Monday, September 2nd, the ferry will operate on the holiday schedule which is the same as the summer weekend schedule.



# Gig Harbor Tree ServiceLLC

Phone: 253.380.2856  
[Harbortreecare.com](http://Harbortreecare.com)

ISA certified arborists on staff

Lic# GIGHAHT823OF

Pruning  
View Trimming  
Removals  
Storm Cleanup  
Stump Grinding  
Wood Removal