

**HERRON ISLAND TRANSPORTATION COMMITTEE**  
**Summary of July 30, 2016 Meeting**

**Meeting Called to Order**      10 AM

**Members in Attendance**

Carolyn Anspach	x	John Farris	x	Chelsea Orvella	
Deb Kraft		Brent Fountaine	x	Janet Podell	x
Suzy Fountaine	x	Delores Hodgkin		Mike Shettlesworth	x
Sue Brentson		Elizabeth Howard		Paula Trent	x
Tracy Anspach	x	Terry Kraft		Gary Wanzong	
Terrill Chilson	x	Dinah Marcinko		Jack Wells	
Dianne DeGood		Carol Miller		Sheri Anderson	x
Chris Mohr	x	Kevin Kircher	x		

**Guests**      Pat Zazzo – patz@zazzo.com

**Approval of Previous Minutes**      Minutes were approved via email

**Old Business**  
Subcommittee reviews:

Technology:

- Forms connect program name KISS (keep it simple stupid). Was tested and approved.
- Wi-Fi was approved by the board for the iPads service provider will be Verizon.
- Looked at the Pierce county ferry ticket app for the future.
- Working on an instruction manual for the KISS program.

**White Paper**

- Went over the White Paper
- Made changes to the conclusion that include suggestions from committee members
- Voted and approved to send to the board

**New Business**  
NA

No new business

**Next Scheduled Meeting(s)**      Sept. 24<sup>th</sup>, 2016 at 10:00 am

**Meeting Adjourned**      12:17 PM

**Post Meeting Action Items**

Action	Assignee	Due
• White paper files were separated and uploaded to servers and emailed to the board	Carolyn Anspach, Suzy Fountaine	07/30/2016
• Later forwarded to Claudia, requested by	Carolyn Anspach	ASAP

board		
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**Decisions Made**

- Send the modified White Paper to the board
- Continue Research
- Continue Technology research