

**HMC Management  
Island Manager Report  
Board Meeting  
April 14, 2007**

Administration

- Carolyn Snyder, who has worked with Patty Haenen-Jones for the past two months while being oriented to the job, has taken over the Office Manager position effective April 1<sup>st</sup>. Patty retired on March 31.
- With Patty retired, it will be necessary to have Carolyn get her Notary Public commission. Staff also recommends that Carolyn be sent to a Microsoft Access class. Access is increasingly being used to handle recordkeeping.
- Staff recommends adding a new category of “Notary Services” to the fee schedule when finalizing the next budget.

Information

- A member reported to the office that his boat was stolen from his bulkhead.

Legal

- The Sarah Martin delinquency case went to court in March. HMC was awarded a substantial amount, but not all of what was due. The judge gave no reason for not awarding the full amount of HMC administrative and legal costs.

Land Use

- The licensing agreement for property adjacent to Ferry Road is nearly finalized.

Transportation

- The second new generator (for the mainland ferry terminal) is in place in a new fenced enclosure.
- Member, and past Board President, Fred Fath has been researching more up to date and faster methods for collecting, recording and reconciling ferry fees. He recommends setting aside an as-yet-undetermined amount in the next budget for purchase of tablet (hand-held) computers. Fred is writing a program that is intended to streamline the process.
- A meeting was held with a number of staff persons from the state Department of Ecology and from our fuel supplier to assist in formulating an alternative approach to preventing oil spills during fueling that would save HMC considerable money over time. Work on the necessary documents continues.

Water

- Discussions with various entities continue regarding the upcoming project to replace the island water distribution system.

Roads

- We are still waiting for the barge operator to deliver gravel for the roads.
- It will soon be time to begin watering the roads to keep down the dust. Volunteer drivers who can drive a heavy truck are always appreciated. Training and check-off on the truck are available, but ability to drive a standard shift vehicle is required.