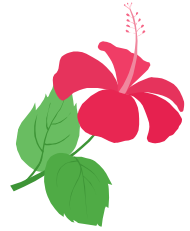




The Beachcomber



HMC Newsletter

May 2017



President's Message

Welcome to the Summer of 2017. This last month we have had two employees retire. Captain John Farris retired after 17 ½ years. A reception was held for John on April 29. The island turned out to wish John and Terrill a well deserved retirement. Captain Joe Taylor has been hired as his replacement. On May 13 a reception was held for Claudia Ellsworth who has been the Island Manager for seven years and nine months. She will retire on May 25. Monique Pizzitola has been hired as our new Island Manager.

With two new Captains we also have two new deckhands. Dan Morgan replaced Donnie Surratt. And Charlie Folk has temporarily replaced Kevin Kircher. Kevin has taken medical leave and we hope that Kevin will be able to return at a later date. If you have not met these employees please take the time to introduce yourself the next time you are on the ferry. The new deck hands cannot be expected to know every Member and all their vehicles. In the past members have complained about inconsistent ferry access policy application and the crew has asked for guidance. The Board decided that the crew should enforce the ferry access policy as written. Members can do several things to help. Keep the stickers current on all vehicles. Fill out guest passes completely. This is not the deck hand's job. If you have left a stack of guest passes you will be charged if your guest pass is used. HMC cannot absorb the cost of disputed guest passes. Complete a form 18 for all your contractors. Your contractors should know the Member name and number. Members should explain to contractors, guest and lessors ferry loading procedures and basic island rules, i.e. dog leash, speed limit, noise and the concept of private property. If you are unhappy with the enforcement of the rules do not complain to the crew. Bring your complaint to the office or the Board. They are doing their job. They have already turned away an individual who was driving a car with an expired sticker and refused to identify himself.

This last Saturday the small boat docks were put back in the water. This year they have been repaired, cleaned and repainted. Seven work parties have taken place over the last few months to complete this project. A quick estimate puts the number of volunteers who joined in this effort at close to 40. The result? The docks are now ready for summer enjoyment.

The Board has decided to split Parks into two committees. Going forward Alan DeGood has agreed to manage the ongoing maintenance of the small docks. Alan will develop a maintenance program such that all portions of the docks will be refurbished every five years. Jim Davies has volunteered to chair the committee to handle the remainder of the original Parks committee's responsibility.

You will soon be mailed the ballot for three open positions on the Board. Gary Wanzong is stepping down after serving two consecutive terms. Three island members have filed applications to run for a seat on the Board. They are Karen Starns, Mike Gage and Janet Podell. Their applications are included in this issue.

In addition to the election of Board members, there are three other Ballot Propositions for the membership to consider.

- Ballot Proposition #1 concerns the sale of HMC property. The Board proposes to change how HMC lots are priced. Under this proposal the minimum price will be set at the Pierce County assessed value plus 10%.
- Ballot Proposition #2 is asking the membership to permit the Board to repave Ferry Hill Road this year using reserves and funds borrowed from other reserve funds to cover the expense. The expenditure is over \$10,000, being at approximately \$40,000, and requires the approval of the membership. The Board has been informed that if the work is not done this year, damages to the surface this coming winter will require more extensive

work adding to the cost next year.

- Ballot Proposition #3 concerns the defibrillator located at the Community Building. The current unit is five years old and in need of new batteries and cables. In addition the software is outdated. A new unit will cost \$5,000. The question is should we continue to maintain a defibrillator or should HMC remove it. The liability issue also needs to be taken into consideration. HMC would need to add to its responsibility of maintenance and checking this equipment frequently to make sure it is in working order so that when it is needed or used it will function properly. To assure this is done, additional staff costs up to \$1,200 annually could be incurred.

Also included in this issue of the Beachcomber is the proposed budget for fiscal year 2017/2018. The Finance committee will answer questions regarding the budget at the June meeting with the membership voting in the July meeting. The proposed assessment is \$1,968 per assessed unit.

The Roads committee plans to call for a work party in June. The main target will be ditch cleaning to improve water runoff. Several areas of our roads suffered damage during the heavy rains this past winter. Clearing the ditches of tall grass allows water to flow freely off island thus saving our roads from erosion. Damages to the roads will be handled during the coming months.

We received a notice from the Pierce County Noxious Weed Control Board that as of May 1st, field staff will begin surveying for Tansy. If you are afflicted with tansy, this is the time to pull it out. Discard it into a plastic bag, and seal it up.

Mike Graham, President
HMC Board of Directors

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Important Phone Numbers**Island Manager**

Claudia Ellsworth (253) 884-9350

HMC Board of Directors

Mike Graham, President (253) 884-9796

Gary Wanzong, VP and Co-Treasurer (253) 884-9350

Ferd Reichlin, Secretary (253) 884-9350

Sherri Anderson, Co-Treasurer (503) 860-4888

Sam Argo, Member-at-Large (253) 884-9350

Additional Contacts

Charles Smith, Water Repair (206) 707-4645

Charles Smith, Water Committee (206) 707-4645

Gary Wanzong, Finance Committee (253) 884-9350

Jack Wells, Roads Committee (253) 884-0850

Max Hochanadel, Rules Committee (253) 884-9350

Jim Davies, Parks Committee (253) 830-4413

Mike Shettlesworth, Emergency Prep. (253) 884-9350

Alan DeGood, Small Boat Docks (253) 884-9350

Fred Fath, Technology Committee (206) 246-7016

Carolyn Anspach, Transportation Comm. (253) 380-3852

Carolyn Snyder, Office Manager (253) 884-9350

Ken Freeman, Beachcomber/Webmaster (231) 544-2456

Herron Island Office Hours: Tuesday, Thursday, Friday 8:30 am to 4:30 pm. The office is CLOSED Monday, Wednesday, Saturday, Sunday, and after 2:00 PM on Fridays before Board meetings.

Office Phone: (253) 884-9350

Office Fax: (253) 884-5047

Website: <http://www.herronisland.org>

Office email: Office@herronisland.org

HMC Water email: HMCWater@herronisland.org

Manager email: HMCManager@herronisland.org

Beachcomber email: beachcomber@herronisland.org

Parks email: HMC Parks@herronisland.org

Member Input to Board: MemberInput@herronisland.org

Emergency**911****Ferry Cell phone****(253) 691-1457**

(Cell phone to be used for scheduling heavy loads, big vehicles or having something in tow, and for information regarding ferry services.)

Ferry Business

- Call ahead if you are planning to use the ferry for a trailer, boat, or large vehicle!
- Only those guests with valid passes will be allowed on the ferry.
- Plan your arrival at the dock at least 5 minutes before the scheduled time of departure.
- Walks-ons are not to be on the dock or ramp when cars are being loaded. Watch crew for permission to board.
- Only service and delivery people may charge fares.

WE HAVE EXPERIENCED GUESTS AND SERVICE PEOPLE EXPECTING TO COME OVER TO THE ISLAND WITHOUT GUEST PASSES. THIS VIOLATES THE ACCESS POLICY THAT WAS PUT IN PLACE FOR ALL OF OUR SECURITY. PLEASE MAKE SURE YOUR GUEST HAS A VALID GUEST PASS SIGNED BY YOU TO ENSURE THEY ARE ABLE TO RIDE THE FERRY. BLANK GUEST PASSES ARE AVAILABLE TO MEMBERS AT THE OFFICE, BY MAIL, AND ON THE FERRY.

Nondiscrimination Statement

If you wish to file a Civil Rights complaint of discrimination, complete the USDA Program Discrimination Complaint form, found online at:

http://www.ascr.usda.gov/complaint_filing_cust.html

or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form.

Send your completed complaint form or letter to us by mail at:

**U.S. Department of Agriculture
Director, Office of Adjudication
1400 Independence Avenue, SW
Washington, D.C. 20250-9410**

Or fax to (202) 690-7442 or email to

program.intake@usda.gov.

Beachcomber news items must be submitted by 5:00 PM on the Wednesday after the monthly Board meeting on the second Saturday of the month. Items MUST be emailed in electronic format to beachcomber@herronisland.org. Include your name and phone number in case any questions arise. Paid advertisements are to be arranged with the HMC office PRIOR TO PUBLICATION.

Island Manager Report
May 13, 2017

Administration:

Island Manager Transition: On April 29, the Board met and interviewed two candidates for the position of Island Manager. Monique Pizzitola, who has extensive background in banking, finance and management, was selected to be the third Island Manager in HMC history. The Island Manager is contracted for 999 hours annually, and is generally in the office Tuesdays and Thursdays. Claudia Ellsworth will retire May 25th after 7 and a half years with HMC.

Replacement Auditor and Accountant: We have made some headway in contacting firms, but do not yet have an estimate or a recommendation. The A-133 audit is required when a certain amount of federal funds is used in one year, and requires special certification. Very likely, that audit should be conducted by a separate, qualified firm, from the one that would conduct the annual audit.

Sale of HMC Lots: We now have the quit claim deed to the property located as 1203/1205 West Yew Blvd. The Board will discuss the process for this sale in Executive Session, and we can proceed with the sale. We also have a verbal offer on two other lots.

Reserve Studies: Both reserve studies – HMC Water and HMC in general have been completed and are posted on the front page of the website. A summary report from each study will accompany the budget ballot.

Insurance Policy Renewals: Once again, thanks to our positive claims history (no claims) and continued infrastructure improvements, our policy premiums have actually declined...from \$64,294 to \$64,106. Docks and Piers premium declined \$382.00, very likely due to the extensive maintenance on the docks and ramps last year. The auto premium increased slightly, probably because we have added drivers to the list, and due to the age of the dust truck.

Water Operations: Charles Smith will report.

Our small claims court filing against Cascade MobileMix was successful, in that they agreed to pay the full replacement cost of the hydrant without going to court.

Water Committee Report: Charles Smith will report.

Fire Department Liaison: No report.

Emergency Preparedness: Mike Shettlesworth is unavailable.

Parks:

The docks should be back in the water today. Efforts continue to get the right materials for the second project, maintaining the landscaping at North Beach. This project will require the use of heavy equipment.

Roads: Committee Report.

Jack Wells will report on the repair activities of the Roads Committee, regarding future plans. Repairs have been made to the retaining wall at the corner of South Herron and East Madrona, and at the corner of Maple and Yew. East/West Madrona remains to be completed. The tree canopy that blocked dump trucks on East Herron has also been removed, and gravel was added in that area to improve the road.

Dick Mowry completed some grading on the island, and also in the mainland parking lot. Steve Kramer has returned and will be able to assist with some of the roads work.

(continued on Page 5)

Island Manager Report
(Continued from Page 4)

We heard from Pen Light in November that their tree trimming crews would be on the island within eight months, which places it at about July.

Drivers can help with road maintenance by NOT driving into potholes, which has the effect of opening them up again.

Rules: A member who was fined for a Rules violation filed a small claims action against HMC, asking to be reimbursed for the fine. HMC made an appearance at the small claims mediation and refused to undermine the work of the Rules Committee by reducing this fine. The matter is scheduled for District Court July 10.

Herron Island Ferry:

Dock Inspection: We will have, on Monday, the final report on the dock inspection of the mainland terminal. This inspection is required to be conducted every two years under our Pierce County lease of the roadway. The Board has chosen to have both terminal inspected every four years. The next inspection of both sides will be 2019.

Dolphin Replacement Project: The contractor, American Construction, is in the process of ordering materials, some of which will need to be fabricated in China and take several months. Actual construction is slated for September/October.

Ferry Crew: Joe Taylor, one of our standby captains, has been hired at Senior Captain, and many of you have met him. Because we were in the process of hiring a second captain and were short of standbys, Joe put in some extra days to keep the boat in service. This week he has been training a new weekend captain, Kathy Craig. We have another candidate for standby captain who will begin training on the 22nd. Robbie Westby, whom Members enjoyed, has secured a permanent job and left our employment. Our standbys are currently Steve Wiggins (he will do his regular training on Wednesday) and Eric Helpenstell.

We will also be adding to our standby deck hand roster and are currently recruiting. Kevin Kircher remains on extended sick leave, and Charlie Folk is filling in for him.

In years past (when I started with HMC), we had two HMC members who worked both as standby deck hand and standby captain, and a third who lived in Grapeview, worked both positions, and came down to the island on his boat when he was needed to work. Since those three quit or retired, we have been in a continual process of recruiting and hiring captains and deck hands. There are many reasons for this, but it is not a sustainable system to guarantee uninterrupted service to Members.

The Board has emphasized that the Ferry Access Policy is to be fairly and evenhandedly applied to Members. This has caught some folks without current stickers. Remember that if Herron Island is to be a private community there has to be a way to verify that vehicles and passengers actually have a right to cross to the island. I'm sorry to report that some Members or guests have been verbally abusive to the deck hands when they are asked to pay the guest rate if their stickers are incorrect or out of date.

Transportation Committee: No report.

Technology: No report.

Legal Liaison: We currently have 8 delinquencies, four of which are with the attorney for collections. Delinquency rate 2.0%. Currently, HMC has 378 Assessable Units and 397 Water customers.



Memorial Day Events

Saturday May 27 at North Beach

1:00 Hamburger/Hot Dog Lunch \$3.00

**1: 30 PM (Weather Permitting)
Kayak Races (staggered start times--age groupings will depend on
number of participants)**

**8:30 PM (Weather Permitting)
Floating Lanterns Memorial Event at Sunset**

Sunday May 28 at Community Center

9AM - Noon (or until sold out)

**Cinnamon Rolls and Coffee/Hot Chocolate for sale
\$2.00 for roll and beverage**

Herron Island Merchandise Sales

Junk in the Trunk (sales by island members)

HOPE TO SEE YOU THERE!

5th Annual Roads Work Party



Date: June 17, 2017
Time: 9:00 am—12:00 pm



Meet at Community Center parking lot. Those coming over on 09:00 am ferry should come straight to this parking lot....there will be someone to direct you to a project area.

Jack Wells (Roads Chairperson) is older now and not as fast as he used to be. He needs our help with:

Weedeating the HMC road edges and property ditches. Need lawn mowers, weedeaters; wear gloves and safety ear pieces, safety glasses for weedeating and bring shovels and sprayers (for spraying Tansy).

The BOOSTERS have agreed to provide a wonderful lunch at the Community Center. Volunteers are welcome to bring additional potluck items. Meet @ 11:15 to help with set-up, etc.

Since we all love our island (and we love Jack), it would be fun for you to come and meet your fellow islanders at this volunteer effort. This is a work party for men, women, boys and girls of all ages, abilities, or disabilities.

Hope to see you there!

Dana Gruber, Secretary for the Roads Committee



EMERGENCY PREPAREDNESS
TIP OF THE MONTH - SPRING CLEANING SAFETY

Finally!...we can get to those chores that the constant rain kept us from. Those lazy days of summer are just around the corner but there's much to be done before we can relax and play. Before we list the general Spring Cleaning Safety Tips, we want to highlight a couple of chores that create dangerous hazards if left undone. Put these two "Spring Cleaning" chores at the top of your "To Do List".

- **Moss Removal** Did you know that Mother Nature grows moss at her fastest clip as we transition from cold, dark and wet days to warm, sunny and dry ones? Nothing is more slippery than a mossy, wet deck, staircase or roof. Don't *fall* victim to moss.
- **Chimney Cleaning** Get your chimney or stove pipe inspected and cleaned. This is best done by a certified professional. It's not a fun thing to spend money on, but doing so can save your home and even your life. Fall is the busiest time for Chimney Cleaners so scheduling this now can give you more scheduling flexibility and possibly save you a few dollars.

SPRING CLEANING SAFETY TIPS

Chores such as cleaning dirty windows and moving patio furniture are hard work. Here are some tips to keep you safe as you brush off the winter doldrums and get ready for summer fun.

- Don't rush or work when you are tired. The work will wait for you. When you are tired or rushing to get done, safety gets forgotten and the risk of injury escalates.
- Prevent falls.
 - Keep stairs, walkways and floors clear of clutter.
 - Carry loads so that you can see over them.
 - Use the handrails on stairs.
 - Make sure that area rugs are secured with non-skid pads.
- Protect your back.
 - Plan your lift. Look at both the starting and ending point.
 - Bend at the knees, not at the waist and keep your back straight. Lift with your strong leg and thigh muscles.
 - Keep the object you are lifting close to your body. Do not twist at the waist.
 - Move your feet to turn your body when moving objects.
 - Wear shoes when moving heavy objects so you don't hurt your toes.
 - Get help when lifting very heavy objects.

(Continued on next page)



Emergency Preparedness Tips (Continued from previous page)

- Use Chemicals Safely.
 - Read labels carefully.
 - Ventilate by opening windows, turning on the exhaust fan, or place a fan in the room.
 - Do not mix chemicals. Ammonia and bleach create toxic fumes when combined.
 - Wear rubber gloves and safety glasses.
 - Store chemicals in their original containers safely and securely away from children.
- Use Ladders Safely – When you need to climb, use a ladder (not a chair, table, or box).
 - Place stepladders on level ground and open them completely. Make sure all locks are engaged.
 - Before using a ladder outdoors, choose a location that is at least 10 feet away from all power lines.
 - Use the 4-to-1 rule for extension ladders: for each 4 feet of distance between the ground and the upper point of contact (such as the wall or roof), move the base of the ladder out 1 foot from the wall.
 - Always face the ladder when climbing and wear slip-resistant shoes.
 - Keep your body centered on the ladder and gauge your safety by your belly button. If your belly button passes beyond the side rail of the ladder, you are overreaching and at risk for falling.
 - Make sure the rungs are dry before using the ladder.
 - Stand at or below the highest safe standing level on a ladder. For a stepladder, the safe standing level is the second rung from the top. The safe standing level for an extension ladder is the fourth rung from the top.



For Herron Island Emergency Preparedness Committee information contact
Mike Shettlesworth 253-884-6919

FREE CLASSIFIED ADS

FOR SALE: 1984 Bayliner Capri 14' with trailer - \$500. Yamaha gas golf cart (runs but needs TLC) - \$300. 2014 John Deere Riding lawnmower (127 hours on it) - \$900. 2 person "Ascend" kayak - \$150.

Please contact Mary on 253-606-4144 or Ed on 253-232-5085

Non-commercial ads of 100 words or less will be accepted for inclusion in this section free of charge. Please email your ad to beachcomber@herronisland.org, Subject: Beachcomber Ad. The ad must be resubmitted for each issue in which it is to be printed.

Welcome, New Islanders!

HMC welcomes new Members to Herron Island:

- Paul B. Michel Living Trust
- Christopher Gorman



Are You on the List?



HMC now has 370 Member email addresses on the notification list. If you want to get notice of the online Beachcomber, or get the latest on windstorms, power outages, water line breakages, or other news, please send an email to office@herronisland.org and request that your email address be added. To be used for HMC purposes only.

Herron Island Calendar

Check the official Herron Island Calendar on the web site for committee meetings, activities and times. Click the "Calendar" button in the left column of the Home Page.





BEACHCOMBER INPUT POLICY

The Board is the owner and publisher of the Beachcomber. The Board approves Beachcomber articles and advertisements and has the right to refuse to publish items submitted. Beachcomber news items must be submitted by 5:00 PM on the Wednesday after the monthly Board meeting which is on the second Saturday of the month. Items MUST be emailed in electronic format such as word or publisher to beachcomber@herronisland.org. Include your name and phone number in case any questions arise. Paid advertisements are to be arranged with the HMC office PRIOR TO PUBLICATION.

HMC Board of Directors

Reminder for Everyone



Members returning to the Island for the first time after a prolonged absence are reminded to run their outside faucets long enough to clear any debris out of the pipes before running it inside the home. This should save headaches later.

Volunteer to Drive the HMC Water Truck!



We need volunteer drivers every summer to take turns watering the island roads to reduce the dust.

If you have a few hours to spare, at least once during the summer, to help with this, please notify the Island Manager at hmcmanager@herronisland.org. Jack Wells, Roads Committee Chairman, will provide you with training, and you'll be covered by HMC's insurance while you are driving. We just need to know you have a valid license.

SUMMER GUESTS

Are you planning to have a large group out to visit sometime this summer? Why not consider renting a Honey Bucket for your family gatherings.

Here is what you need to do:

1. Contact the company directly at (253)-851-1633
2. Please call 3 to 4 weeks in advance so they can schedule
3. The cost will be less than the regular price if you schedule it to be delivered on the days they normally service the island. In order to get this price you have to agree to keep it on your property for two weeks so it can be picked up on their next regularly scheduled trip to the island.
4. There is an additional \$100 charge for an extra Honey Bucket if you need two instead of just one.
5. Otherwise, the regular rate could be twice the price, plus the ferry fee and an hourly rate for their time.
6. Payment would be required at the time the order is placed.

So if you need one it would be best to make the arrangements about a month in advance, just to be sure they can place the order for you. This can also help your septic system and not over tax it with extra usage.



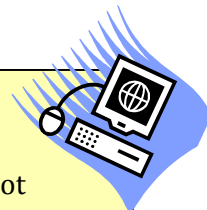
Volunteers

As always, "Thank You" to the many volunteers who are always available to help on getting projects completed around the Island. Each Month the Island Manager has a list of those who have helped during the month in the Manager's report. This saves Members lots of money that isn't going out to paid help.



Temporary Files

Some Members have informed us that they are not getting the latest website updates on their computers. Some older browsers seem to be caching files in an attempt to speed up internet access. If you suspect that this is happening to you, try the "Delete Temporary Internet Files" option in your browser.





Lending Library

A new lending library has been installed at 1216 West Herron Blvd at Joyce Major's house near the road. Help yourself to a book and leave one in its place. Enjoy!

Package Delivery



If you order packages to be delivered to the mainland terminal, please track their delivery so you can be available to pick them up or make other arrangements. It is not the responsibility of the ferry crew.

Board Member Email Addresses

HMCMikeGraham@herronisland.org

HMCGaryWanzong@herronisland.org

HMCFerdReichlin@herronisland.org

HMCSherriAnderson@herronisland.org

HMCSamArgo@herronisland.org

Please use these email addresses for all future communications to Board Members. They can be accessed on our website (herronisland.org) under the HMC Board tab.

Committee Email Addresses

HMCRules@herronisland.org

HMCTechnology@herron.island.org

HMCRoads@herronisland.org

HMCEmergPrep@herronisland.org

HMCLandUse@herronisland.org

HMCTransportation@herronisland.org



Fallen Behind on your Assessment?

If you owe \$200 or less, you may get access to the island by paying the delinquency in cash to the deckhand. At the March 14 meeting, the Board increased the limit from \$100 to \$200.

Website Photos

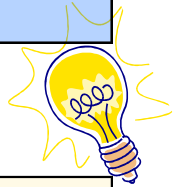
If you have any photos from island activities that you would like to share on our website, please send them to webmaster@herronisland.org.



Concerns or Ideas

All Members are invited to voice their concerns or ideas by using the Member Input email address, contacting the Board Members or the HMC Office:

MemberInput@herronisland.org



Reimbursements

Requests for reimbursement must be accompanied by a receipt and received by the office by the Thursday before the Board Meeting to be included in the list of bills to be approved by the Board. Failure to get your bill in on time will result in a delay in payment until the following month.



Utility Locating

What happens when 8-1-1 doesn't get it right?

First, thanks to all of you who have been calling 8-1-1 to get utilities located and marked before construction. Unfortunately, the locate system is good, but not perfect. Recently the installation of a phone line across East Herron Road resulted in about a 24 hour phone and Internet outage. Quite simply, the phone line wasn't where it was marked. CenturyLink came out the next day to make the repairs and is investigating the problem with the locale. The moral of the story is that no one really knows what's underground until they dig. Thanks to everyone who worked on getting this resolved. If there's more to the story, we'll let you know later!



HERRON ISLAND FERRY SCHEDULE													
Departure times from ISLAND (IS) AND MAINLAND (ML)													
MON		TUE		WED		THU		FRI		SAT		SUN	
IS	ML	IS	ML	IS	ML	IS	ML	IS	ML	IS	ML	IS	ML
6:15	7:00	6:15	7:00	6:15	7:00	6:15	7:00	6:15	7:00				
7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00	*7:30	*8:00	*7:30	*8:00
8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00
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6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00
								7:30	8:00	7:30	8:00	7:30	8:00
								8:30	9:00				
SUMMER SCHEDULE ONLY Apr 1—Sep 30 ADDED RUNS INDICATED BY * AND SHADING (Not available Oct 1—Mar 31)													
HOLIDAY SCHEDULES (Ferry runs start from Island)													
Thanksgiving	8:30a—9:00a		11:30a—Noon		6:30p—7:00p		Memorial Day		Same as Sunday				
Christmas Day	8:30a—9:00a		—————		6:30p—7:00p		Independence Day		Same as Sunday				
New Years Day	8:30a—9:00a		11:30a—Noon		6:30p—7:00p		Labor Day		Same as Sunday				



Ferry Brochure

A printable ferry brochure, along with the ferry schedule combining summer and winter schedules, is available on the HMC website at www.herronisland.org. Check under Ferry Schedule and Printable Brochure.

Thanks to Terrill Chilson for preparing this simpler version of the old schedules.

Tide Tables

Plots of the monthly tide tables are available on our website (herronisland.org). The plots are for nearby McMicken Island, which is the NOAA data point closest to Herron Island.





2017 "Charlie Wells" Herron Island Ferry Schedule Low Tide Cancellations and Adjustments

April 2017

Thu 4/27	12:00 noon—12:30 pm CANCELLED
Fri 4/28	12:00 noon—12:30 NO SHUTTLES 2:30 pm—3:00 pm CANCELLED
Sat 4/29	2:30 pm to 4:00 pm CANCELLED
Sun 4/30	2:30 pm to 4:00 pm CANCELLED

May 2017

Mon 5/1	4:30 pm —5:00 pm CANCELLED
Wed 5/24	12:00 noon—12:30 MAY BE LATE
Thu 5/25	12:00 noon—12:30 pm CANCELLED
Fri 5/26	12:00 noon—12:30 pm CANCELLED
Sat 5/27	12:00 noon LEAVES EARLY 2:30 pm—3:00 pm CANCELLED
Sun 5/28	2:30 pm to 4:00 pm CANCELLED
Mon 5/29	HOLIDAY -same as weekend schedule 2:30 pm—4:00 pm CANCELLED
Tue 5/30	3:30 pm—4:00 pm CANCELLED 4:30 pm MAY BE LATE

Memorial Day Holiday Ferry Restrictions



Vehicles towing anything (combinations of any length) and single vehicles longer than 25 feet will **NOT** be transported **after** the 12:00 noon-12:30 pm run, **Thursday, May 25, 2017 through the end of day, Monday, May 29, 2017.**

Note: Monday, May 29 the ferry will operate on holiday schedule, same as weekend schedule.

June 2017

Fri 6/9	12:00 noon-12:30 pm CANCELLED
Wed 6/21	9:30 am-10:00 am CANCELLED
Thu 6/22	12:00 noon-12:30 pm CANCELLED
Fri 6/23	12:00 noon-12:30 pm CANCELLED
Sat 6/24	10:30 am—12:00 noon CANCELLED
Sun 6/25	11:30 am-12:00 noon CANCELLED 2:30 pm—3:00 pm CANCELLED
Mon 6/26	12:00 noon—12:30 NO SHUTTLES 12:30 pm LEAVES EARLY
Tue 6/27	3:30 pm—4:00 pm CANCELLED

JULY 2017

Tue 7/4	HOLIDAY -same as weekend schedule
Sat 7/8	11:30 am —12:00 noon CANCELLED
Sun 7/9	12:00 noon- LEAVES EARLY AND NO SHUTTLES
Mon 7/10	12:00 noon-12:30 pm NO SHUTTLES
Thu 7/20	8:30 am—9:00 am NO SHUTTLES 9:00 am LEAVES EARLY
Fri 7/21	12:00 noon- MAY LEAVE LATE
Sat 7/22	10:00 am LEAVES EARLY/NO SHUTTLES 10:30 am—12:00 noon CANCELLED
Sun 7/23	10:30 am—12:00 noon CANCELLED
Mon 7/24	12:00 noon—12:30 pm CANCELLED
Tue 7/25	12:00 noon—12:30 pm NO SHUTTLES

Independence Day Holiday Ferry Restrictions



Vehicles towing anything (combinations of any length) and single vehicles longer than 25 feet will **NOT** be transported **Friday, June 30, 2017 through the end of day, Tuesday, July 4, 2017.**

Note: Tuesday, July 4, the ferry will operate on holiday schedule, same as weekend schedule.

AUGUST 2017

Mon 8/18	8:30 am-9:00 am NO SHUTTLES 9:00 am LEAVES EARLY
Sat 8/19	9:30 am-11:00 am CANCELLED
Sun 8/20	10:30 am-12:00 noon CANCELLED
Mon 8/21	12:00 noon—12:30 pm CANCELLED
Tue 8/22	12:00 noon-12:30 pm LEAVES EARLY AND NO SHUTTLES

Labor Day Holiday Ferry Restrictions

Vehicles towing anything (combinations of any length) and single vehicles longer than 25 feet will **NOT** be transported **after** the 12:00 noon-12:30 pm run, **Thursday, August 31, 2017 through the end of day, Monday, September 4, 2017.**

Note: Monday, September 4, the ferry will operate on holiday schedule, same as weekend schedule.

Defined Terms: **NO SHUTTLES** means only one trip for that time, no extra runs. **NO SERVICE/CANCELLED** means tides are too low to operate regular ferry services.



KRAMER'S
OWNER: STEVE KRAMER
EXCAVATING

RESIDENT/MEMBER SINCE 1959

EXCAVATION: SITE PREP, SEPTIC REPAIR, WATER & POWER LINES & CULVERTS	RETAINING WALLS & STONE/BLOCK WALLS
HAULING: DRIVEWAY ROCK, TOPSOIL, SAND MIX & DRAIN ROCK	HOME REMODEL & REPAIR
DRIVEWAY MAINTENANCE	CARPET, VINYL & LAMINATE
DECKS & ROOFING	INSTALLATION/REMOVAL
DECK STAINING	SITE CLEAN-UP
DEMOLITION-DUMP RUNS	HOUSE PAINTING
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Herron Island - For Sale:

- **22502 Maple Drive - NEW** - (MLS # 1120351): Adorable 1 bed/1 bath cabin on a large corner lot. Fully remodeled and comes furnished. **\$124,950**
- **307 East Madrona** (MLS # 1025974): Nice lot with septic. 0.39 acre / 17,191 sq. ft. with 80 foot of road frontage. Water on lot & electric in street. **\$19,500**
- **325 West Madrona** (MLS # 1100347): Cleared & level lot. 0.327 acre / 14,250 sq. ft. with 80 foot of road frontage. Water on lot & electric in street. **\$15,000**
- **323 West Herron** (MLS # 1100330): Level lot is ready to build on. 0.357 acre / 15,549 sq. ft. with a new 3 bedroom septic system, power and water! **\$45,900**

Pending Sales:

218 Fir Lane & 306 Fir Lane

Coming soon:

Waterfront, view and cabins coming soon!!

The Herron Team:

Dallas Amidon - Cell: 253.606.0972
Dallas@HerronIsland.com

Karen Dorans - Cell: 253.219.4076
Karen@HerronIsland.com

"We live here, we work here"



Notice of Annual Membership Meeting of HMC Management

You will be receiving a **Notice of the Annual Membership Meeting** to be held on Saturday, June 10, 2017 immediately following the regular 10:00 a.m. June Board meeting at the HMC Community Building. At the meeting, the Membership will be voting to fill the three (3) vacancies on the Board of Directors. This is your opportunity to vote for those candidates who you believe are best qualified to help our Herron Island community go in the direction you want to go. Read through each of the candidates' applications before you make the decision. In addition to the election of Board members, there are three other ballot propositions for the Membership to consider.

It is important that everyone takes the time to vote. Be sure to cast your ballot properly so it can be counted. Follow the directions to sign the envelope containing your ballot. If the ballot is unsigned it will not be counted.

Copies of the Candidates' applications are on the following pages.



HMC BOARD CANDIDATE APPLICATION

(Please complete and return to HMC office by 10:00 AM, May 13, 2017)

RECEIVED
MAY 11 2017

NAME (as you would like to have it listed on the ballot):

Mike GAGE

YEARS AS A MEMBER OF HMC:

9 (2008)

OCCUPATION:

DENTIST (RETIRED 2009)

PROFESSIONAL OR VOLUNTEER EXPERIENCE:

MEMBER WASH. STATE & COUNTY DENTAL ASSOCIATIONS. MEMBER
ALSO AMERICAN ASSOC. (ALL OF THE ABOVE FOR 41 YEARS) VOLUNTEER
PROVIDER LOW INCOME DENTAL SERVICES (COUNTY). PIERCE COUNTY
DENTAL SOCIETY BOARD OF TRUSTEES.

EDUCATION OR TRAINING (including school, military training, and professional courses)

Institution	Type of Training
UNIV. OF WASH. (SEATTLE)	B.A. 2006 & DOCTOR OF DENTAL SURGERY
FT. SILL OKLAHOMA	ARMY DENTAL OFFICER
PRIDE PRACTICE MANAGEMENT	ADVANCED BUSINESS SKILLS
PANKEY DENTAL INSTITUTE	ADVANCED CLINICAL SKILLS

HMC EXPERIENCE ON THE BOARD, COMMITTEES OR OTHER ACTIVITIES:

① EMERGENCY PREPAREDNESS COMMITTEE ② SELECT COMMITTEE FOR
ISLAND MANAGER (2017) ③ VOLUNTEER FOR VARIOUS
ISLAND DUTIES

GOALS: Please list goals you would have for HMC and Herron Island during your term on the Board.

① BE A POSITIVE SOURCE OF COMMUNICATION WITH ISLAND
MANAGER, HMC BOARD AND ISLAND MEMBERS
② PROMOTE INVOLVEMENT WITH ISLAND ACTIVITIES
TO BOTH EXISTING AND NEW MEMBERS

CANDIDATE STATEMENT: Please do not include statements campaigning for or against other candidates.

TO ME, INTEGRITY IS ONE OF THE MOST IMPORTANT
OF OUR CORE VALUES AND I WANT TO INSTILL
THAT IN MY CANDIDACY AS A BASIS FOR RUNNING
FOR THE BOARD. TODAY IN OUR SOCIETY THAT IS
MORE IMPORTANT THAN EVER. THIS ALONG WITH MY
BUSINESS BACKGROUND OF OWNING AND MANAGING MY
OWN BUSINESS FOR 34 YEARS MAKES ME A VIABLE BOARD
CANDIDATE.

Candidate's Signature:

Mike Gage

BOARD CANDIDATE APPLICATION

NAME: Janet Podell

YEARS AS A MEMBER OF HMC: 18+

OCCUPATION: Retired Procurement Agent for The Boeing Company

PROFESSIONAL EXPERIENCE: Retired from The Boeing Company after 30 years of service in procurement and management positions around the company. My responsibilities have included multi-million dollar purchases for everything from jet fuel to aircraft research studies. I have also managed process improvement teams and developed employee recognition plans. I have strong communication skills and pride myself on being organized.

EDUCATION OR TRAINING: I grew up in England, attended and graduated school there. I regularly attended professional and continuing education classes (UCLA, Cal Tech, UW) and seminars related to my field.

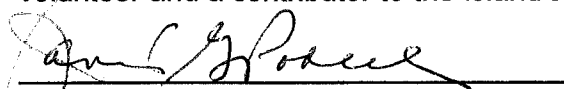
HMC EXPERIENCE ON THE BOARD, COMMITTEES, OR OTHER ACTIVITIES: I have been elected to five 2-year terms on the HMC Board of Directors since 2001. Over the past 18 years I have also been an active participant on the Finance Committee, Water Committee, Land Use Committee, Transportation Committee, and as Co-President and Treasurer of the BOOSTERS. I am well versed in just how much work it takes to keep the island running on a daily basis. Utilizing my business skills I have been a contributor to many of the major infrastructure projects the Island has faced over the past several years. (i.e. Capital improvements, including the new Water Distribution System, upgrade of the North Beach boat docks, the Ramp Painting project, and the Dolphin replacement project to name just a few.) I have also participated in many volunteer work projects helping to maintain the beauty and safety of our community. Since communication with the membership is so important I am proud to have recommended the creation of the master distribution list and discontinuation of the mailing of Beachcombers saving the island over \$4000/yr. For several years I served as the Board's Beachcomber editor and wrote many articles for that publication.

GOALS: We continue to face challenges in our community and I intend to work towards improvement both in our successful operations and membership goodwill. I will work diligently to control costs without sacrificing necessary services. I am a full time resident on Herron Island and available for hands-on day-to-day contributions.

CANDIDATE STATEMENT:

First, I would be remiss if I did not address the petition created by a member in 2015 in an attempt to recall me as a Board Member at the end of my last term. The specific reasons for the petition remain a mystery to me to this day. Since then I am pleased to have been approached by many island members expressing their support for me and the contributions I have made to the island over the years. If there are any questions I am happy to address any issues or concerns you may have. **In fact, I would welcome it.** Members are free to contact me at jgpodell@earthlink.net or by phone at (253) 884-1171.

So why do I want to run for a Board position again? Because I believe that Herron Island is a beautiful and unique place that continues to need the stewardship of people who are committed to maintaining its assets and viability. Board members must serve the community with skill, commitment, and integrity. But most importantly, with a high degree of common sense. I believe that I possess these attributes and would be honored to serve again as a Board member. However this election turns out I will always be a volunteer and a contributor to the island's well being. I welcome your questions and thoughts.


Janet G. Podell

HMC BOARD CANDIDATE APPLICATION

(Please complete and return to HMC office by 10:00 AM, May 13, 2017)

NAME (as you would like to have it listed on the ballot): Karen Starns

YEARS AS A MEMBER OF HMC: 3

OCCUPATION: SVP, Global Marketing at Pearson

PROFESSIONAL OR VOLUNTEER EXPERIENCE:

25 years as a business and marketing leader with increasing scope and accountability in SMBs, large corporations, and with startups. Expertise in marketing, brand, organization and process transformation. Please see my LinkedIn profile (www.linkedin.com/in/karenstarns) for more information.

As a volunteer, I'm involved in supporting the professional development of women at transformational stages of their careers, as an advisor for the MS of Marketing at the University of Texas at Austin, and for ad hoc programs and activities in my children's schools.

EDUCATION OR TRAINING (including school, military training, and professional courses)

Institution	Type of Training
The University of Texas at Austin	BBA, Marketing
Microsoft	Various Leadership Development Programs for High Potentials

HMC EXPERIENCE ON THE BOARD, COMMITTEES OR OTHER ACTIVITIES:

None

GOALS: Please list goals you would have for HMC and Herron Island during your term on the Board.

Support the membership and provide leadership during this time of change including that of HMC Island Management and the Ferry Crew.

Support the financial health of HMC

Strengthen the community of members whose presence is more seasonal in nature

CANDIDATE STATEMENT: Please do not include statements campaigning for or against other candidates.

Herron Island is a magical place for me and my family. As my husband Paul Stoddart and I have bought and built our cabin on the island and more recently purchased the long-shuttered store, I feel a call to service to help strengthen and support our community during this time of change. Leading transformational change and building for the future has been a hallmark of my career at Microsoft, Amazon, and Pearson and underpins my volunteering. I am a businessperson, a marketing leader and a partner who believes that raising my hand is the way to make the biggest contribution to a sustainable future on Herron Island.

I would like to be part of the HMC Board of Directors because I want to commit my time and abilities to an organization dedicated to ensuring that Herron Island continues to be a wonderful, secure, and stable community for our full-time and part-time residents and visitors. We will change and adapt as our vision encourages us and as circumstances require us. I look forward to being a collaborative partner in building our future.

Candidate's Signature:



Proposed 2017 - 2018 Budget

The proposed annual budget for FY 2017 - 2018 is presented on the following pages. Membership voting on approval will take place on July 8, 2017, and ballots will be mailed out prior to that date.

**HMC GENERAL ASSESSMENT
DRAFT - NOT BOARD APPROVED YET**

	Actual Oct '13 - Sep 14	Actual Oct '14 - Sep 15	Actual Oct '15 - Sep 16	Budget Oct '16 - Sep '17	Proposed Oct '17 - Sep '18	
Assessable Units (AU)	394	389	384	382	379	
AU minus delinquents	389	383	376	374	371	Assumes delinquency factor of 8 Members
Total Income minus Assessments	222,399	222,041	221,218	189,970	202,470	
Total Expenses less Special Assessment	899,471	946,148	1,178,368	910,693	932,640	
Yearly Assessment per AU	1,741	1,891	2,546	1,928	1,968	
Monthly Assessment per AU	145	158	212	161	164	Members can pay monthly to HMC in advance
Budgeted Assessment per AU	1,753	1,753	2,264	1,928	1,968	
Special Assessment per AU	-	500	-	-	-	
Income						
Assessments	681,332	677,304	864,848	721,097	730,170	
Ferry Fees	174,200	183,083	188,002	175,000	180,000	Increase since the trend is showing a rise in amount of cars and people
Beachcomber Ads	640	500	600	600	600	
Renter's Fees, Copy, Fax and Notary	624	868	1,044	1,000	1,000	
Nsf Fees	315	125	140	250	250	
Postage	32	58	59	20	20	
Property Transfer fee	3,675	3,783	3,850	2,500	3,000	Actual trend shows that we should budget and this is being conservative since it is unknown the amount
Interest & Handling (Delinquent Accounts)	17,165	17,383	19,072	-	7,000	
Member Credit Card Fees	594	656	634	600	600	
Interest Earned (HMC Reserves and Other)	47	150	2,575	-	-	
Other Income (including Rules Fines)	13,470	473	769	-	-	As our delinquency goes down this will to. So wanted to be conservative on amount
Attorney Collections (see note 3)	11,636	14,962	4,474	10,000	10,000	
Water exp pd from HMC bank acct transferred back	-	-	-	-	-	
Gross Income	903,731	899,345	1,086,066	911,067	932,640	
Expense						
HMC Regular Operations						
Admin Salaries						
Medical Insurance	8,737	8,414	11,280	10,780	13,500	Assumes 7% increase
Retirement	2,720	3,065	3,262	2,618	3,460	
Payroll Taxes	9,313	10,755	11,663	8,166	11,510	Assumes 1,872 hrs Office Manager, 160 hrs office fill-ins, and 999 hrs for Island Manager
Gross Wages	89,122	95,082	102,211	98,000	96,000	
Water - % Admin Expense to Water	-	-	(8,826)	-	(24,890)	
Total Admin Salaries	109,892	117,316	119,591	119,564	124,470	
Labor (Roads, Parks, Bldg Maint and Cleaning)						
Gross Wages	4,485	3,533	4,862	16,236	16,630	Intend to use labor for maintenance even though actual has not been used in the past
Payroll Taxes	719	832	910	2,242	2,750	Budgeted 792 hours
Total Labor (Parks & Bldg Maint and Cleaning)	5,205	4,365	5,773	18,478	19,380	

**HMC GENERAL ASSESSMENT
DRAFT - NOT BOARD APPROVED YET**

	Actual	Actual	Actual	Budget	Proposed	
	Oct '13 - Sep 14	Oct '14 - Sep 15	Oct '15 - Sep 16	Oct '16 - Sep '17	Oct '17 - Sep '18	
Accountant/Auditor	6,582	6,123	6,523	6,500	16,100	Current auditor retired so assumes substantial increase for new auditor
Background Checks	-	357	585	400	400	
Bad Debt Write Off	-	-	5,165	1,500	-	
Bank Fees	60	150	171	200	200	
Community Asso. Institute	134	129	132	150	150	
Community Building Maintenance	2,269	375	1,107	1,000	1,000	
Contract Svcs for Junk Removal	-	-	-	100	100	
Credit Card Fees - Member Payments	797	897	742	800	800	
CrystalTech-Web hosting	-	170	71	100	100	
Education and Training	-	507	-	300	300	
Emergency Preparedness	647	596	-	500	500	
HMC Property Pre-Sale Expense	-	-	-	200	200	
Insurance - Other	-	439	-	-	-	
Insurance - Directors/Officers Ins	2,953	3,164	3,299	3,260	3,300	Assumes no increase as insurance for this
Insurance - Crime (Break-ins and Theft)	501	501	501	516	500	fiscal year and the fiscal year prior were
Insurance - 5 Million Excess Liability	10,000	10,000	9,000	10,300	9,000	the same
Insurance - 14 Million Excess Liability	9,000	9,000	9,500	9,270	9,500	
Island Security Costs	353	353	380	800	800	
Legal - Collection Costs	14,412	17,904	5,200	18,000	15,000	
Legal - General	21,760	4,708	4,248	12,000	12,000	
Mileage	-	270	57	300	300	
Miscellaneous Equipment	-	775	1,051	1,000	1,000	
Office Equipment	1,938	734	4,175	1,100	1,100	
Office Supplies	1,720	2,216	2,815	1,200	2,000	
Payroll Expenses	1,507	1,796	2,035	1,800	2,150	
Pension Administration Ferry Crew	595	595	595	650	600	
PO Box Fee	78	84	88	80	100	
Postage and Stamps	2,587	2,258	2,146	2,800	2,800	
Printing	1,431	836	847	1,500	1,500	
Removal of unsafe trees	5,356	8,038	8,177	8,000	9,000	Continuing to increase this budget each year
Reserve Analysis	3,160	3,160	1,560	1,390	1,800	
Software upgrades annual fee	-	-	-	1,100	-	
State and County Taxes	1,385	1,640	1,225	3,000	1,300	
Telephone/Fax	2,609	2,802	2,800	2,600	2,800	
Utilities/Electric	1,158	988	1,093	1,400	1,400	
Total HMC Regular Operations before Reserves	208,088	203,247	200,651	231,858	216,760	
Reserve Legal-Cap \$35K, Bal \$34,550	-	-	-	-	450	To bring it up to cap amount
Reserve Community Bldg-Cap \$50K, Bal \$7K	1,500	1,500	1,500	1,500	3,600	To increase in preparation for roof and septic
Total HMC Regular Operations with Reserves	209,588	204,747	202,151	233,358	220,810	

**HMC GENERAL ASSESSMENT
DRAFT - NOT BOARD APPROVED YET**

	Acutal	Acutal	Acutal	Budget	Proposed	
	Oct '13 - Sep 14	Oct '14 - Sep 15	Oct '15 - Sep 16	Oct '16 - Sep '17	Oct '17 - Sep '18	
Piles, Dolphins and Ferry Ramp Expenses						
DNR Lease Annual	113	126	142	225	1,000	Estimating Lease, actual known after Dolphin project is completed
Dolphin Expenses	-	-	182,303	-	-	These expenses are using roll over excess funds since there have been no reserves used to date.
Ferry Ramp Generator Maintenance and Fuel	793	1,414	6,154	1,500	3,500	
Garbage - Ferry	339	180	218	350	300	
Insurance - Docks and Piers	15,497	15,497	-	15,962	14,860	
Inspection-Pierce Cty Inspection and Maintenance	4,157	-	-	1,000	-	
Parts and Supplies	3,385	121	-	1,000	1,000	
Ramp Painting	14,352	318,090	13,698	-	-	
From Reserves	-	(278,000)	(58,656)	-	-	
Repairs/Maintenance	5,407	6,147	4,308	4,000	5,000	Electrical repairs on Ramps
Repairs Cable Replacement	27,200	-	-	-	-	
Sanikans	2,851	3,099	4,342	3,400	3,400	
Utilities/Electric	1,601	1,599	1,751	1,840	1,840	
Total Piles, Dolphines, Ferry Ramps before Reserves	75,692	68,273	154,260	29,277	30,900	
Reserves Docks and Dolphins-Cap\$1.7M, Bal \$381,908 will be used for 2017 project	9,000	94,000	151,680	18,750	-	Dolphin project will complete during FY 17/18, therefore, no reserve funds budgeted
Reserves Ferry Terminal Structures-Cap \$2.3M, Bal \$0	-	-	-	-	-	This is part of the reserve study and theretore has been added as a new reserve fund to consider for future years
Reserves Ramp Painting and Wood Decks-Cap \$347K, Bal \$23,964	33,500	34,000	59,656	1,000	-	Will start budgeting reserve next fiscal year
Special Assessment - Ramp Painting	-	191,500	-	-	-	
Reserves Ramp Inspections-Note 5 Cap \$19K, Bal \$22.5K	3,000	2,500	7,500	3,500	-	Able to hold off on reserve until next fiscal year when it is due
Reserves Generator Replacement-Cap \$38K, Bal \$3.3K	-	-	-	3,300	6,600	Increased to get this closer to cap amount
Reserves Cable Replacement-Cap \$28K, Bal \$38K	20,000	6,000	4,000	3,000	-	No funding needed as this reserve is over cap amount
Total Piles, Dolphines, Ferry Ramps with Reserves	141,192	396,273	377,096	58,827	37,500	
Ferry						
Ferry Salaries & Benefits						
Medical Insurance	34,868	40,979	46,345	49,044	53,980	Assumes 7% increase
Retirement-Employer	13,844	13,722	13,478	17,365	15,370	
Payroll Taxes	24,123	26,426	28,495	27,462	29,830	
Gross Wages	249,701	266,154	284,371	311,484	323,820	Stand by Captains and Deckhands wage has been increased to be the same as the contract. There are no benefits for stand bys
Total Ferry Salaries & Benefits	322,536	347,280	372,690	405,355	423,000	

HMC GENERAL ASSESSMENT
DRAFT - NOT BOARD APPROVED YET

	Actual	Actual	Actual	Budget	Proposed	
	Oct '13 - Sep 14	Oct '14 - Sep 15	Oct '15 - Sep 16	Oct '16 - Sep '17	Oct '17 - Sep '18	
Cellphone	457	362	564	500	1,500	
Ticketing Device/System	-	-	-	2,200	1,000	For replacement/damage of one IPAD
Drug Testing	1,453	868	1,331	1,400	1,400	
Engine Overhaul / Replacement	56,647	-	-	-	51,600	This will be reviewed and determine if needed
From Reserves	(50,000)	-	-	-	(51,600)	If there is, all work will use reserve funds
Equipment	5,861	-	5,492	2,000	2,500	
Fuel	54,014	45,237	46,559	50,000	57,000	Estimated how often fuel is needed and rate
Inspections and Licensing	682	1,201	626	1,500	900	
Insurance - Commercial Package	6,972	7,404	22,704	7,671	7,380	Assumes no increase as insurance for this
Insurance - Marine Package	18,600	17,910	17,732	18,447	17,730	fiscal year and the fiscal year prior were
Insurance - Vessel Pollution	747	747	747	770	750	the same
Legal Fees - IBU Attorney	-	-	927	3,300	1,000	This is lower since it is not a contract year
Miscellaneous	1,061	2,608	1,376	2,000	1,500	
Passenger Vessel Asso.	474	488	503	500	530	
Personal Property & Excise	4,596	4,487	4,561	5,000	4,830	
						Assumes 100/night rental cost increase from
Rentals for fill in Captains/Deck Hands	480	1,040	2,760	1,000	2,000	40/night and 20 estimate nights
Repairs	4,595	-	889	5,000	2,500	
Routine Maintenance & Supplies	10,487	8,365	8,444	6,500	9,000	To bring budget closer to actual
Sheds (waiting, oil and school)	-	-	-	300	-	
Ship Yard	31,720	75,862	1,572	-	95,300	Shipyards due to go in Sep 2018
From Reserves	(30,000)	-	-	-	(95,300)	All Shipyards expenses will use reserve funds
Supplies, Paper Products, Water	550	574	830	1,000	880	
Tickets & Passes & Stickers	1,859	2,359	1,668	2,000	1,770	
						Standard annual \$250 for the four regular ferry
Uniforms	1,621	1,137	1,163	1,200	1,000	crew per IBU contract
Total Ferry before Reserves	445,411	517,929	493,138	517,643	538,170	
Reserve Ferry Replacement-Cap \$1.545M, Bal \$5K	1,000	1,000	1,000	1,000	1,000	
						To cap reserve amount in preparation for bi-
Reserve Shipyards - Note 1 Cap \$95.3K, Bal \$63K	49,000	40,000	40,000	-	32,300	annual shipyard expected Sep 2018
Reserve Ferry Engine Transmissions-Note 2 Cap \$246.3K, Bal \$32.75K	9,000	6,250	9,500	2,000	9,500	
						For contract negotiations and maintenance
Reserve - Legal IBU Attorney Cap \$20K, Bal \$10K	-	-	2,500	7,500	2,500	above operational budget in Legal Fees-IBU
						Attorney
Accrued Sick Leave carryforward-Cap \$5K, Bal \$5K	-	-	-	5,000	-	This was a one time reserve until used and is
						expected to stay cap of \$5K
Total Ferry with Reserves	504,411	565,179	546,138	533,143	583,470	

**HMC GENERAL ASSESSMENT
DRAFT - NOT BOARD APPROVED YET**

	Actual	Actual	Actual	Budget	Proposed	
	Oct '13 - Sep 14	Oct '14 - Sep 15	Oct '15 - Sep 16	Oct '16 - Sep '17	Oct '17 - Sep '18	
Parks						
Garbage Pick Up	700	589	564	700	660	
Maint - General upkeep including park parking	83	8	135	3,300	-	
Maint - Lawn Equipment	3,221	-	-	200	500	
From Reserves	(3,200)	-	-	-	-	
Maint - Parks Shed (lawn shed)	-	-	74	-	-	
Maint - NB Pavilion Building and NB parking	-	-	1,579	-	-	
Miscellaneous	-	-	-	100	-	
Parks Development-Picnic Tables	-	-	-	-	1,400	Budget for two Picnic Tables
Playground Improvement	-	2,702	170	500	180	
Sanikans	3,134	2,938	2,602	3,300	3,000	
Small Boat Dock - Maint & Improvements	(2,857)	282	3,073	750	200	
Small Boat Dock - Removal and Install	2,060	2,133	2,196	2,500	2,500	
Supplies & Equipment Repairs	674	549	372	1,000	400	
Utilities/Electric	543	658	608	700	650	
Total Parks before Reserves	4,357	9,858	11,374	13,050	9,490	
Reserves Small Boat Dock-Cap \$422K, Bal \$0	-	-	-	-	5,000	New Item this year which follows the reserve study
Reserves Parks General-Cap \$36K, Bal \$14,116	500	1,000	1,000	1,000	5,000	This was increased to include lawn mower replacement due in about three years
Total Parks with Reserves	4,857	10,858	12,374	14,050	19,490	
Roads (ferry island/mainland lots)						
Salaries has been moved and combined with Labor for Parks and Community building under Administration section						
Auto Insurance (Dust Control Truck)	820	815	811	815	1,070	Used actual FY 16-17 assumes no increase
Dust Control Truck	1,487	786	1,693	2,000	1,800	
Road Maintenance Contract Costs	14,702	21,826	14,989	48,000	25,000	Includes an \$8K budget for Road Grading \$4K 2x per year
Ferry Road Asphalt replacement	-	-	-	-	40,000	Expected to repave Ferry Hill Road
From Reserves	-	-	-	-	(40,000)	All expenses will use reserve funds
Road & Ditch Materials only	9,414	45,165	6,117	3,500	11,000	The increase is for additional gravel needed
From Reserves	-	(40,000)	-	-	-	
Total Roads before Reserves	26,422	28,592	23,610	54,315	38,870	
Reserves Gravel-Cap \$45K, Bal \$40.24K	10,000	10,000	10,000	10,000	5,000	Decrease due to reached cap amount
Reserves Ferry Hill road asphalt-Cap 42K, Bal \$15K	-	5,000	5,000	5,000	25,000	To fully reserve for this expense
Reserves Road Equipment-Cap \$15.5K, Bal \$9.5K	3,000	2,000	2,000	2,000	2,500	Increase to prepare for replacement of Dust Truck
Total Roads with Reserves	39,422	45,592	40,610	71,315	71,370	

**HMC GENERAL ASSESSMENT
DRAFT - NOT BOARD APPROVED YET**

	Actual	Actual	Actual	Budget	Proposed
	Oct '13 - Sep 14	Oct '14 - Sep 15	Oct '15 - Sep 16	Oct '16 - Sep '17	Oct '17 - Sep '18
Total Expenses before Reserves	759,971	827,898	883,032	846,143	834,190
Total Expenses including Reserves	899,471	1,222,648	1,178,368	910,693	932,640
Net Income (Loss) - Note 4	4,260	(323,304)	(92,302)	374	-
Reserve funding and Special Assessments	139,500	394,750	295,336	64,550	98,450
Reserves used	(83,200)	(318,000)	(58,656)	-	(186,900)

General note: This budget was generated based on analysis of the last five years of actual expenses

Note 1: Ferry goes into dry dock every two years on the even year

Note 2: New engines go into shipyard for rebuild every five years but has been extended for next service to be 2020.

Note 3: Legal fee expense is partially offset by legal fee income. This allows for accounting requirements.

Note 4: Unexpended funds from prior FY year will be allocated to appropriate reserves. Refer to Auditors report.

Note 5: Mainland every 2 years 2019 next inspection, Island every 4 years 2019 next inspection. 2019 has both,

Note 6: All reserves were reviewed against the 2016-2017 Reserve Study report since the current 2017-2018 Reserve Study report was not available during the time the budget was being constructed.

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Per Reserve Study 2016

	Useful Life	Remaining Useful Life	Estimated Cost	Fully Funded	Assumed Fund %	Some will be partial funded	Balance after 16-17 funding	Funding FY 17/18	Balance - After FY 17/18 funding
1 Legal - General	-	-	35,000	35,000	100%	35,000	34,550	450	35,000
2 Community Building & Sheds and Septic			49,650	18,879		18,879	7,000	3,600	10,600
2a Community Building Siding	50	38	22,150	5,316	100%	5,316			
2b Community Building Roof	40	25	17,500	6,563	100%	6,563			
2c Community Building Septic	50	15	10,000	7,000	100%	7,000			
3 Docks and Dolphins	50	50	1,700,000	-	50%	-	381,908	-	381,908
4 Ramp Painting and Wood Decks (look at next year)			347,000	21,750		10,875	23,964	-	23,964
4a Ramp Painting	12	11	175,000	14,583	50%	7,292			
4b Ramp Wood Decks	24	23	172,000	7,167	50%	3,583			
5 Ferry Terminal Structures (Look at next year)	60	34	2,317,500	1,004,250	50%	502,125	-	-	-
6 Ramp Inspections - Required by Pierce County. Mainland every 2 years, Island every 4 years. 2019 both are expected.	2	2	18,550	-	100%	-	22,500	-	22,500
7 Ramp Generators Replacement	20	10	37,600	18,800	100%	18,800	3,300	6,600	9,900
8 Ramp Cable Replacement - Recurring 5-6 year expense cycle. Replacement is 2020	6	3	28,350	14,175	100%	14,175	38,000	-	38,000
9 Ferry Legal Fees IBU Attorney. Estimated cost is \$20,000 every three years. Next contract is 2020	NA	NA	NA	NA	100%		10,000	2,500	12,500
10 Ferry Accrued Leave - sick leave bank	NA	NA	NA	NA	100%		5,000	-	5,000
11 Ferry Replacement	60	32	1,545,000	721,000	50%	360,500	5,000	1,000	6,000
12 Ferry Shipyard - Next cycle is 2018. Note 1	2	-	95,300	95,300	100%	95,300	63,000	32,300	95,300
13 Ferry Engine and Transmissions			246,300	69,772		63,282	32,750	9,500	42,250
13a is									
2020 Note 2	5	-	51,600	51,600	100%	51,600			
13b Ferry Engine Replace	50	46	162,250	12,980	50%	6,490			
13c Ferry Enging Transmissions Replace	25	21	32,450	5,192	100%	5,192			
14 Parks - General			36,170	16,741		16,741	14,116	5,000	19,116
14a Parks - Play equipment	10	-	10,000	10,000	100%	10,000			
14b Parks - Basketball Court	30	26	18,550	2,473	100%	2,473			
14c Parks - Pavilion Roof	25	11	7,620	4,267	100%	4,267			
15 Small Boat Docks-floats, trestle/ramp, gangway, and pilings			422,075	139,960		69,980	-	5,000	5,000
15a Small Boat Docks - floats, trestle/ramp, gangway and maintenance	30	14	216,075	115,240	50%	57,620			
15b Small Boat Docks - Pilings	50	44	206,000	24,720	50%	12,360			
16 Roads Gravel General	5	2	45,000	27,000	100%	27,000	40,240	5,000	45,240
17 Roads Ferry Hill Black Top Repairs	25	1	42,000	40,320	100%	40,320	15,000	25,000	40,000
18 Roads Equipment - Dust/Water Truck	12	-	15,500	15,500	100%	15,500	9,500	2,500	12,000
			6,980,995	2,238,446		1,288,476	705,828	98,450	804,278

HMC WATER

DRAFT - NOT BOARD APPROVED YET

	Acutal	Acutal	Acutal	Budget	Acutal	Proposed
	Oct '13 - Sep 14	Oct '14 - Sep 15	Oct '15 - Sep 16	Oct '16 - Sep '17	Oct '16 - Mar 17	Oct '17 - Sep '18
Assessable Connections	399	397	397	397	397	397
Connections minus delinquents	394	390	389	389	389	389
Base Fee per Connection	109	129	110	127	181	132
Reserve Fee per Connection	84	97	91	89	89	84
Tier 2 and Above Excess Water Fee	-	-	6,124	14,604	5,783	12,056
Base Assessment per Connection - Annual	193	226	201	216	269	216
Base Assessment per Connection - Monthly	16	19	17	18	22	18
Base Total Assessments - All Connections	75,973	88,119	78,250	84,024	104,782	84,024
Note: Base assessment does not include water usage above base or USDA loan repayment if applicable.						
Budgeted Base Assessment per Connection - Mthly	20	18	18	18	18	18
Income						
Base Fees	66,981	62,517	50,508	48,618	49,107	51,224
Usage Fees	-	-	6,124	14,604	5,783	12,056
Other	858	2,842	1,277	-	250	1,000
Water Interest & Handling	11,990	10,383	12,096	-	3,957	12,100
Water Hook Up fee	-	50	100	-	-	100
Total Income before Reserves and USDA	79,829	75,792	70,106	63,222	59,097	76,480
Reserves	33,000	37,752	35,406	34,626	34,517	32,800
USDA Water Special Assessment	54,351	54,410	54,485	53,278	10,382	53,278
Total Income	167,180	167,954	159,996	151,126	103,996	162,558
Expense						
Accountant/Auditor	-	985	1,460	1,000	1,740	3,600
Bad Check	-	-	30	200	-	100
Bank Fee	-	-	10	50	-	50
Cell Phone	-	-	338	250	102	250
Contract Manager - NWS	5,409	4,745	5,719	5,000	2,475	5,000
Excise Tax	4,461	7,505	5,826	8,300	5,087	8,000
Insurance	-	1,682	1,459	1,800	1,077	2,000
Legal	-	3,431	396	1,000	226	1,000
Membership Fees	-	5	-	-	-	-
Mileage Reimbursement	243	665	328	400	70	400
Miscellaneous	1,661	5,355	1,356	6,000	720	500
Other	-	-	25	-	583	500
Permits & License	639	2,348	2,577	500	142	2,500
Postage and Admin (Mailing)	396	1,076	1,333	1,000	765	1,500
Printing	-	49	145	-	-	100
Repairs - Parts	-	1,244	-	2,000	-	2,000
Software upgrades annual fee	-	-	-	900	-	900
Supplies	11,751	5,667	1,559	-	5,683	1,000
Supplies & Repairs - Contractors	931	17	1,826	1,000	-	2,000
Utilities	2,881	2,634	2,311	3,000	1,083	3,000
Wages - EE benefits % (Pension, Insurance)	696	526	741	654	333	3,390
Wages - Administrative %	13,006	15,029	22,117	14,000	10,239	19,200
Wages - Taxes %	-	1,990	2,137	1,200	1,010	2,300
Wages - Water Dept Manager, Meter Reading	9,571	8,020	9,674	10,000	4,381	13,950
Wages - Payroll Taxes	1,982	1,329	1,768	2,000	1,010	2,240
Water Sample Test	2,194	474	513	750	524	1,000
Total Water Exp before Reserves and Assessment	55,821	64,774	63,649	61,004	37,250	76,480
To Water Reserve (Cap is \$1,800,000 - Balance is \$263,957)	33,000	37,752	35,406	34,626	34,626	32,800
USDA Water Special Assessment	54,351	53,278	53,278	53,278	53,278	53,278
Total Operating Expense	143,172	155,804	152,333	148,908	125,154	162,558
Net Income (Loss)	24,008	12,150	7,664	2,218	(21,158)	-

General note: Every five years a Sanitary Survey is done by the Health Department. 2020 is the next cycle year for the survey to be done.