

HMC
Island Manager Report
Board Meeting
February 8, 2003

Summary

Administration

- Update on Sheriff's Department liaison and recent contacts.
- For Board approval: merit step increase for Captain Steve Wiggins.
- For additional Board discussion: a workplace violence policy.

Transportation

- Updated definitions are completed in the Addendum to the Ferry Access Policy.
- For additional Board discussion: opening a position for a second part-time ferry captain; possibility of deckhand training for filling in as captain.

Finance

- The Board President and I. M. appeared in front of the County Board of Equalization this week to appeal three tax assessments on properties owned by HMC, and to press for a logical approach to assessing HMC-owned land in general. We explained that HMC does not wish to retain such properties but as a practical matter is forced to do so following failure by some owners to pay their HMC assessments. This reduces the unwanted turnover of these properties.
- Update on marine insurance. Our broker advises that the marine market in general is experiencing approximately 15% premium increases. A 15% increase for us will put us over budget by about \$1100-\$1200 on the underlying Hull & Machinery/Protection & Indemnity policy, and \$500-\$600 over budget on the Excess P & I policy.
- The Treasurer is out of State. In his absence, a motion and vote to pay the current outstanding bills will be required.

Legal Liaison

- The attorney continued to work on the usual collections issues, but has not yet responded to several requests to move forward on certain foreclosures.

Land Use

- The County responded to a request for specific language of the various ordinances that deal with junk cars and "junkyard" properties. They supplied several documents that may be helpful to HMC, but stated that at this time the County ordinances that are actually useful in achieving abatement of junk cars and trash apply essentially to commercial properties. They are working on new language that will apply to private properties. Some of the material they sent comes from other jurisdictions, and any relevant parts of the material that we received could be adopted in rules that HMC may formulate in the future to deal with the same issues.

Roads

- The new island roads encroachment policy is completed, and a new Encroachment Permit, HMC Form 11, is ready for use.

Water

- Status of the SWSMP project: a letter was received from the project engineer. It was intended to be sent with last month's invoice but was inadvertently left out. It explains what the invoice covers, including preparation of maps, water demand calculations, preparation of a water system hydraulic model and more.
- In conjunction with the engineer, the I. M. is currently working on drafting letters asking for cooperation from property owners within 100 feet of the wells in keeping the wellhead area free of any potential pollution, and on a draft cross-connection control program, as required by the Department of Health.