



The Beachcomber

HMC Newsletter

January - February 2017



President's Message

It is a new year and changes are happening even on Herron Island. At the January Board Meeting it was announced that Donnie Surratt is retiring after 26 years of service. Donnie has been the face of Herron Island that many of us remember from our first visit. I met Donnie 25 years ago when we were first shown the island. We have watched his children grow up on the island and return with their children. He is a part of this island and his hard work and dedication to our ferry service will be missed. Donnie's last day will be in late March.

The second announcement was the retirement of Claudia Ellsworth our Island Manager effective the end of May. The island hired Claudia in 2009. During the last 8 years she has guided HMC through the small boat dock pile replacement, our water system replacement, and currently our Dolphin replacement. Her knowledge of whom to call, how the political systems work and how to keep permits on track have helped the island avoid costly mistakes during our infrastructure replacements. Our next island manager will have a large pair of shoes to fill, but also an easier time due in large part due to her efforts.

Changes have been coming to our ferry operations also. We have new personnel, deck hands and captains. Our deck hands have new tablets to help track ferry operations. Last year our ferry transported approximately 17875 cars to the island in 3750 trips. We have more full time residents, visitors and contractors. Deck hands cannot be expected to know every Member and all their vehicles. The crew has brought these issues forward at regular crew meetings. During the past years when roll over in crew and Membership was constant, both members and crew became complacent in following ferry access policies. Members have complained about inconsistent ferry access policy application. The Board decided that the crews should enforce the ferry access policy as written.

Members can do several things to help. Keep the stickers current on all vehicles. Fill out guest passes completely. This is not the deck hand's job. If you have left a stack of guest passes you will be charged if your guest pass is used. HMC cannot absorb the cost of disputed guest passes. Complete a form 18 for all your contractors. Your contractors should know the Member name and number. Members should explain to contractors, guest and lessors ferry loading procedures and basic island rules, dog leash rule, speed limit, noise rules and the concept of private property.

Two major projects that we have undertaken this winter is the refurbishment of the small boat docks and the landscaping project at North Beach. Both have been impacted by Steve Kramer's illness. Discussions are ongoing on how to proceed without the support that Steve has supplied to the island, both as a contractor and as a volunteer. We wish Steve a full and complete recovery.

Roads would like to thank all Members who cleaned their ditches this past year. It has been noted that no major stoppages have been observed this season. This does not mean we are done. We still have problem areas that need the attention of Roads to prevent future problems. Roads would also like to remind members that potholes should be considered as obstacles and not targets. Drive around not through.

The dolphin replacement is ongoing with the pre bid meeting scheduled for January 24. Specifications and required information have been posted on the Herron Island website. The DNR has given us two more items to be completed and we are working with both island members and our engineering firm to satisfy their requirements.

Last, but far from least, is a thank you to our volunteers. Of special note is Terrill Chilson who has worked with the deckhands to implement the

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President's Message
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computerization of the deckhand fee collection system. Terrill has designed the interface and is now taking the feedback from the crew to make changes to improve this upgrade. And a belated thank you to Sam Argo for donating the labor to build the barrier at the corner of Maple Drive and East Herron

That should about cover it for this month. Stay warm. Stay Dry. And pray for a glorious spring.

Mike Graham, President
HMC Board of Directors

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Herron Island Calendar

Check the official Herron Island Calendar on the web site for committee meetings, activities and times. Click the "Calendar" button in the left column of the Home Page.



Are You on the List?



HMC now has 382 Member email addresses on the notification list. If you want to get notice of the online Beachcomber, or get the latest on windstorms, power outages, water line breakages, or other news, please send an email to office@herronisland.org and request that your email address be added. To be used for HMC purposes only.

Volunteers

And as always, "Thank You" to the many volunteers who are always available to help on getting projects completed around the Island. Each Month the Island Manager has a list of those who have helped during the month in the Manager's report. This saves Members lots of money that isn't going out to paid help.



Important Phone Numbers**Island Manager**

Claudia Ellsworth (253) 884-9350

HMC Board of Directors

Mike Graham, President (253) 884-9796

Gary Wanzong, VP and Co-Treasurer (253) 884-9350

Ferd Reichlin, Secretary (253) 884-9350

Sherri Anderson, Co-Treasurer (503) 860-4888

Sam Argo, Member-at-Large (253) 884-9350

Additional Contacts

Charles Smith, Water Repair (206) 707-4645

Charles Smith, Water Committee (206) 707-4645

Gary Wanzong, Finance Committee (253) 884-9350

Jack Wells, Roads Committee (253) 884-0850

Max Hochanadel, Rules Committee (253) 884-9350

Eric Bergson, Parks Committee (253) 830-4413

Mike Shettlesworth, Emergency Prep. (253) 884-6919

Land Use Chair, Vacant

Fred Fath, Technology Committee (206) 246-7016

Carolyn Anspach, Transportation Comm. (253) 380-3852

Carolyn Snyder, Office Manager (253) 884-9350

Ken Freeman, Beachcomber/Webmaster (231) 544-2456

Herron Island Office Hours: Tuesday, Thursday, Friday 8:30 am to 4:30 pm. The office is CLOSED Monday, Wednesday, Saturday, Sunday, and after 2:00 PM on Fridays before Board meetings.

Office Phone: (253) 884-9350

Office Fax: (253) 884-5047

Website: <http://www.herronisland.org>

Office email: Office@herronisland.org

HMC Water email: HMCWater@herronisland.org

Manager email: HMCManager@herronisland.org

Beachcomber email: beachcomber@herronisland.org

Parks email: HMC Parks@herronisland.org

Member Input to Board: MemberInput@herronisland.org

Emergency**911****Ferry Cell phone****(253) 691-1457**

(Cell phone to be used for scheduling heavy loads, big vehicles or having something in tow, and for information regarding ferry services.)

Ferry Business

- Call ahead if you are planning to use the ferry for a trailer, boat, or large vehicle!
- Only those guests with valid passes will be allowed on the ferry.
- Plan your arrival at the dock at least 5 minutes before the scheduled time of departure.
- Walks-ons are not to be on the dock or ramp when cars are being loaded. Watch crew for permission to board.
- Only service and delivery people may charge fares.

WE HAVE EXPERIENCED GUESTS AND SERVICE PEOPLE EXPECTING TO COME OVER TO THE ISLAND WITHOUT GUEST PASSES. THIS VIOLATES THE ACCESS POLICY THAT WAS PUT IN PLACE FOR ALL OF OUR SECURITY. PLEASE MAKE SURE YOUR GUEST HAS A VALID GUEST PASS SIGNED BY YOU TO ENSURE THEY ARE ABLE TO RIDE THE FERRY. BLANK GUEST PASSES ARE AVAILABLE TO MEMBERS AT THE OFFICE, BY MAIL, AND ON THE FERRY.

Nondiscrimination Statement

If you wish to file a Civil Rights complaint of discrimination, complete the USDA Program Discrimination Complaint form, found online at:

http://www.ascr.usda.gov/complaint_filing_cust.html

or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form.

Send your completed complaint form or letter to us by mail at:

**U.S. Department of Agriculture
Director, Office of Adjudication
1400 Independence Avenue, SW
Washington, D.C. 20250-9410**

Or fax to (202) 690-7442 or email to

program.intake@usda.gov

Beachcomber news items must be submitted by 5:00 PM on the Wednesday after the monthly Board meeting on the second Saturday of the month. Items **MUST** be emailed in electronic format to beachcomber@herronisland.org. Include your name and phone number in case any questions arise. Paid advertisements are to be arranged with the HMC office **PRIOR TO PUBLICATION.**

Island Manager Report
January 14, 2017

Administration:

Thanks to Merry Kogut for keeping our calendar on the website! Mike & Judy Gage maintain the whiteboards; Mike Shettlesworth changes the flag at North Beach to honor branches of the military (and removes our trash cans for pickup on Monday). Terrill Chilson updates the ferry brochure each year (a new one is posted at the website and ferry).

Sale of HMC Lot: Sale of this lot ran into a roadblock when we discovered that HMC did not have clear title to the property. HMC has retained Mark Anderson to clear the title and we expect this to be resolved soon. Two parties have expressed interest in purchasing the lot.

Water Operations: Charles Smith will report.

Hydrant 5-11 was replaced on Wednesday, January 11 and is now operable. One fitting needs to be replaced in order to make it “fire department ready”, however.

The water maintenance trailer will soon have, in the tool box, a map of fire hydrant locations. In addition, Charles Smith is preparing a graphic to show how to operate the trailer, wrenches, hose, nozzles and fire hydrants.

Water Committee Report: Charles Smith will report. The committee is reviewing revenue and expenses of the Water Department to recommend to the Finance Committee possible revisions to the base fee and water usage tiers for 2017-18. If changes are recommended they will be reviewed at a membership meeting before action is taken.

Fire Department Liaison: Nothing to report.

Emergency Preparedness: Mike Shettlesworth will report. The Committee meets at 12:30 Saturday, January 14, 2017 at 12:30 in the Community Building. A water maintenance trailer demonstration is set for 1 p.m.

Parks:

Orders are being placed for materials to be used in two parks projects, the first of which is maintenance and painting of the dock floats; the second landscape maintenance at North Beach. Members will see materials being delivered and stockpiled in anticipation of volunteer work parties for these two projects. A walking tour of parks is set for Saturday at 1 p.m.

Roads: Committee Report.

Reflective strips have been installed on the barrier at the corner of Maple and East Herron to improve visibility at the corner.

Upper culverts on Ferry Hill and East Madrona have been cleaned, but are clogged at the bottom and need opening. Charles Smith checked culverts during the rainstorm and removed some blocking debris.

Ferry Hill is showing signs that it needs resurfacing, and two bids have been received. Cost will be in excess of \$35,000. Funds in reserve are not sufficient at this time.

Drivers can help with road maintenance by NOT driving into potholes, which has the effect of opening them up again.

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Island Manager Report
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Rules: Hearing was held January 7th on the one outstanding complaint. Resolution not yet announced.

Herron Island Ferry:

Dolphin Replacement Project: The project Invitation to Bid was issued Friday, January 13. Bids will close February 15, and will be opened at PND offices in Seattle. After the bid opening, there are preconstruction meetings and steps to be taken before the start of construction, all of this spelled out in the USDA Letter of Conditions. Construction should begin in July.

KeyBank financing is also tracking, and the Board President should be authorized to execute the agreement, the terms of which are WSJ Prime + 1.5%, 12 months, interest only.

DNR has informed us that the draft lease is nearing the end of their internal review. All permits needed to be received before DNR would proceed with the lease replacement, and that has been done. Once we have the draft lease, the Board President can sign for HMC. The tidelands lease area will be resurveyed at the end of dolphin construction, and that language incorporated in the lease by reference. HMC will be billed for any amounts owing as a result of the resurvey.

Here is what we received from DNR: *The legal description of the leasehold currently describes three 70-foot by 60-foot rectangles. Since these legal descriptions were originally provided in 1973, the structures have been rebuilt and the aquatic land boundaries (extreme low tide) may have migrated. Per WAC 332-30-122 (1)(b)(i), determination of the leasehold area for fixed structures should include the area physically encumbered plus the open water area needed to operate the facility. Thus, after construction, new leasehold boundaries will need to be identified based upon the new area occupied by the improvements and any areas outside of the improvements which are needed for facility operation (e.g. boat moorage or structure maintenance). These new leasehold boundaries should be reported to DNR following construction when HMC Management provides the survey that will serve as the "Final Exhibit A" referenced in the lease.*

To account for the anticipated change to the leasehold boundary after construction, we've added a clause to Exhibit B which will allow us to collect back rent for the increased area for the period between the start of the lease and completion of the as-built survey. Please keep in mind that a larger lease area will result in an associated increase in rent since rent is charged based upon leased area.

Ferry Crew: Dan Morgan, Herron Island resident, has qualified as a standby deck hand. Be sure to say hello. Robert Westby has qualified as a standby captain and will be working a couple days later this month. He is a resident of Puyallup. We have an additional standby deck hand, Charlie Folk, in training and possibly another standby captain.

Donnie Surratt has announced that he will retire March 15, 2017. Donnie began work for HMC in 1991 as a standby deck hand, and was hired for a permanent position a year later. That's 26 years of service on the ferry. He's expressed interest in staying on as a standby deck hand, so this isn't the last you will see of him.

Passenger Log System: The iPad system seems to be working well; some small changes have been suggested to help provide better information to the deck hands.

Health Care: Four of five employees completed the health care assessment. Their participation is worth more than \$830 each, saving HMC \$3300. The last employee has until the end of March to complete the assessment.

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Island Manager Report
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Transportation Committee: No report.

Technology: No report.

Legal Liaison: We currently have 18 delinquencies, four of which are with the attorney for collections. Delinquency rate 4.7%. Last year at this time we had 28 delinquencies. Currently, HMC has 380 Assessable Units (a reduction of one from last month) and 397 Water customers.

Welcome, New Islanders!

HMC welcomes new Members to Herron Island:

- Nat & Amy Colombana
- Mark & Laretta Campbell
- Alexander Thompson
- Lance Neumann
- Michael & Kristy Fassio
- Robert & Cheryl Jorgensen
- Gary Penson
- Marten Holdings, LLC
- Lorraine Cawkill



No Beachcomber in February

The Beachcomber is published nine times per year. There will be no issues in October, December, or February.



Fifty Years Ago on Herron Island -- A Simpler Time

From the December 5, 1967 Board Minutes

We received a bid from Kimball Logging Company in Shelton for replacement of needed pilings and dolphins; that would be four dolphins at the Island and also the four dolphins on the mainland. The board awarded the job to Kimball Logging Company at a cost of \$4,600 plus tax for the replacement of needed piling, which will be treated with creosote. Work will begin as soon as possible.

Boosters Calendar

2017 Herron Island Boosters calendars now available for \$15. Contact Leslie Sanderson at Ldsanderson@jps.net. These can be delivered on island or mailed to you for the cost plus shipping.



EMERGENCY PREPAREDNESS TIP OF THE MONTH
FIRE SAFETY and USE OF EXTINGUISHER



BE SMART! PRE-PLANNING IS THE KEY TO YOUR SAFETY:

- If the fire is too big for you to handle, immediately get out of the house.
- Don't stop to gather anything or to do anything.
- Once you are outside, stay outside. Intense heat and toxic fumes can fill you.
- Plan & practice fire safety procedures with all household members:
 - Choose a reunion place outside your and regularly remind all household members where this place is.
 - Draw the floor plan of your home and discuss two ways to exit each room.
 - Hold a fire drill at least twice each year. Blindfolded, practice crawling your exit routes to simulate getting out of a smoke-filled house.

FIRE EXTINGUISHERS TYPE AND LOCATION:

ABC extinguishers are recommended as they are approved for ordinary combustibles (wood, paper, cloth, and many plastics), flammable liquids (gasoline, paints, kitchen grease, and oils), and electrical equipment (wiring, motors, and appliances).

- Locate your fire extinguishers with care. Ready access to them is critical. Fire moves quickly – *a fire doubles in size every minute*. Quick access can be the difference between putting a **small** fire out and suffering much damage.
- Several smaller extinguishers located throughout the house are better than one large one that may be difficult to get access quickly.
- Key places for your extinguishers are:
 - The kitchen
 - The garage, and
 - One on every level if your home has multiple floors.
- Check your extinguishers on a regular basis to ensure they are properly charged.

USING A FIRE EXTINGUISHER:

- Try to keep calm.
- VITAL: Keep an escape route open between you and the **small** fire you are attempting to extinguish. If the fire becomes too large, immediately get out of the house. Close the door on your way out to slow the spread of flames.
- Learn the P.A.S.S. method of using your extinguisher.

P.A.S.S. – A PROVEN AND EFFECTIVE METHOD FOR PUTTING OUT A FIRE

P - Pull the pin. A - Aim at the base of the fire. S - Squeeze the handle. S - Sweep the hose side to side.

The Emergency Preparedness Committee's next meeting is February 11 at 12:30 in the Community Building. We are continuing to focus on Emergency Response procedures. All are welcome.

For further info call Mike Shettlesworth 253-884-6919



Lending Library

A new lending library has been installed at 1216 West Herron Blvd at Joyce Major's house near the road. Help yourself to a book and leave one in its place. Enjoy!



Package Delivery

If you order packages to be delivered to the mainland terminal, please track their delivery so you can be available to pick them up or make other arrangements. It is not the responsibility of the ferry crew.



BEACHCOMBER INPUT POLICY

The Board is the owner and publisher of the Beachcomber. The Board approves Beachcomber articles and advertisements and has the right to refuse to publish items submitted. Beachcomber news items must be submitted by 5:00 PM on the Wednesday after the monthly Board meeting which is on the second Saturday of the month. Items MUST be emailed in electronic format such as word or publisher to beachcomber@herronisland.org. Include your name and phone number in case any questions arise. Paid advertisements are to be arranged with the HMC office PRIOR TO PUBLICATION.

HMC Board of Directors

Board Member Email Addresses

HMCMikeGraham@herronisland.org

HMCGaryWanzong@herronisland.org

HMCFerdReichlin@herronisland.org

HMCSherriAnderson@herronisland.org

HMCSamArgo@herronisland.org

Please use these email addresses for all future communications to Board Members. They can be accessed on our website (herronisland.org) under the HMC Board tab.



Committee Email Addresses

HMCRules@herronisland.org

HMCTechnology@herron.island.org

HMCRoads@herronisland.org

HMCEmergPrep@herronisland.org

HMCLandUse@herronisland.org

HMCTransportation@herronisland.org

Fallen Behind on your Assessment?

If you owe \$200 or less, you may get access to the island by paying the delinquency in cash to the deckhand. At the March 14 meeting, the Board increased the limit from \$100 to \$200.

Website Photos

If you have any photos from island activities that you would like to share on our website, please send them to webmaster@herronisland.org.

**Reimbursements**

Requests for reimbursement must be accompanied by a receipt and received by the office by the Thursday before the Board Meeting to be included in the list of bills to be approved by the Board. Failure to get your bill in on time will result in a delay in payment until the following month.

**Concerns or Ideas**

All Members are invited to voice their concerns or ideas by using the Member Input email address, contacting the Board Members or the HMC Office:

MemberInput@herronisland.org

HERRON ISLAND FERRY SCHEDULE													
Departure times from ISLAND (IS) AND MAINLAND (ML)													
MON		TUE		WED		THU		FRI		SAT		SUN	
IS	ML	IS	ML	IS	ML	IS	ML	IS	ML	IS	ML	IS	ML
6:15	7:00	6:15	7:00	6:15	7:00	6:15	7:00	6:15	7:00				
7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00	*7:30	*8:00	*7:30	*8:00
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12:00	12:30	12:00	12:30	12:00	12:30	12:00	12:30	12:00	12:30	11:30	12:00	11:30	12:00
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6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00
								7:30	8:00	7:30	8:00	7:30	8:00
								8:30	9:00				
SUMMER SCHEDULE <u>ONLY</u> Apr 1—Sep 30 ADDED RUNS INDICATED BY * AND SHADING (Not available Oct 1—Mar 31)													
HOLIDAY SCHEDULES (Ferry runs start from Island)													
Thanksgiving	8:30a—9:00a		11:30a—Noon		6:30p—7:00p		Memorial Day		Same as Sunday				
Christmas Day	8:30a—9:00a		—————		6:30p—7:00p		Independence Day		Same as Sunday				
New Years Day	8:30a—9:00a		11:30a—Noon		6:30p—7:00p		Labor Day		Same as Sunday				



Ferry Brochure

A printable ferry brochure, along with the ferry schedule combining summer and winter schedules, is available on the HMC website at www.herronisland.org. Check under Ferry Schedule and Printable Brochure.

Thanks to Terrill Chilson for preparing this simpler version of the old schedules.

Tide Tables

Plots of the monthly tide tables are available on our website (herronisland.org). The plots are for nearby McMicken Island, which is the NOAA data point closest to Herron Island.





(Paid Advertisement)

(Note: HMC Management neither endorses advertisers nor vouches for their being properly licensed.)