



# The Beachcomber



HMC Newsletter

June 2021



## President's Message

### Aloha, Herron Islanders!

May the sun shine on you, even when it's raining! Speaking of weather, it seems we're finally stepping out from under the pandemic cloud. I hope your lives are returning to normal.

### The new Board of Directors

A few months ago, I never would have guessed I'd be writing to you as Board President. I'm looking forward to the year and hope the new Board and I can continue to work in the same spirit as our predecessors. I want to publicly thank the outgoing Board for their leadership: Reed West for his communication skills, Kathy Deuster for her ability to motivate people to action, Beth Owen for her level-headed practicalities and wit, and the late Chet Latimer for his calm wisdom.

For the first time in anyone's memory, we've had to elect four Directors. Joining me are Vice President – Dave Hancock, Secretary – Karen DuCharme, Treasurer – Sherry Hayman, and Member at Large – Jim Davies. Sherry and Jim are both veteran islanders with a long history of ownership which will serve the members well. Bylaws require the terms for two positions to conclude next year, so Karen and I will have to decide whether or not to seek re-election in 2022 while Dave, Sherry, and Jim remain.

### The Budget

As members, we have a duty to approve a budget. The proposed budget was crafted by the finance committee; members who volunteer the better part of four months every year working for a solution to the Island's financial needs. I had the opportunity to watch them in action this year and can assure you they take this responsibility very seriously. The higher assessments are a hard pill to swallow, but they are necessary to cover our legal requirements

and ensure our infrastructure remains reliable. Please vote your conscience.

### Independence Day

It's hard to believe July 4th is almost here, check the Boosters calendar or Beachcomber for activities. It's always the busiest weekend of the year for the Island so expect increased traffic, crowds at the beaches, and longer ferry lines. If you have guests who don't often visit the island, please remind them of the rules, but most importantly, they're on "Island Time", so relax, don't get in a hurry, and have a good time while being respectful of the neighbors. Don't forget to fill out guest passes completely and ensure your guests have the correct change. You'll be reducing their stress, helping the deckhand/purser be more efficient, and help avoid unnecessary ferry delays.

### Feedback

We would love to hear from you. If you have suggestions, comments, or complaints please send them to the Member Input link on the Island web page. If you need to reach me in person, my information is in the directory.

Have a happy summer!

**Scott Young, President**  
**HMC Board of Directors**

### Are You on the List?

HMC now has 453 Member email addresses on the notification list. If you want to get notice of the online Beachcomber, or get the latest on windstorms, power outages, water line breakages, or other news, please send an email to [office@herronisland.org](mailto:office@herronisland.org) and request that your email address be added. Will be used for HMC purposes only.



## Board of Directors Election Results

### Ballot Results

Karen Axt-DuCharme	121
Jim Davies	126
Dave Hancock	147
Sherry Hayman	149
Shannon Teeter	55
Curt Lint	31

### Write-ins

Carolyn Anspach:	1
Eric Bergson:	1
Janet Podell:	1

- 179 Total Ballots Received
- 171 Countable votes received
- 4 Ballots received with no signature
- 0 Ballots received from delinquent members
- 4 Ballot received with no identifying information

### Ballot Validators

Bill Placek
Jane Placek
Tony Torres
Carolyn Snyder

### **Officers**

(Elected by Board Members)

- |                   |                                |
|-------------------|--------------------------------|
| • President       | Scott Young                    |
| • Vice-President  | Dave Hancock                   |
| • Secretary       | Karen Ducharme (one year term) |
| • Treasurer       | Sherry Hayman                  |
| • Member-at-Large | Jim Davies                     |

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# BOOSTERS



Greetings fellow Islanders!

Memorial Weekend was great! The weather was perfect, warm and sunny, and we had a great turnout. Everyone seemed genuinely happy to be able to say hello and socialize a bit with friends and neighbors and were very respectful about wearing masks while inside the Community Building. Shout out to our hot dog chef Ken Higgins down at the North Beach too! Who doesn't love a good dog? (pun intended)

The main event, The Memorial Lantern Ceremony was very moving and well attended. What a lovely way to wrap up the weekend. A heartfelt thank you to John and Sharon Lisicich for their beautiful tribute; may we never forget!

The Boosters are working hard planning an especially festive 4<sup>th</sup> of July weekend and could use some volunteers. Please contact Joyce Major if you would like to help. Her email is [joycemajor1@hotmail.com](mailto:joycemajor1@hotmail.com). **Watch the main bulletin board at the top of Ferry Hill for the schedule of events.**



Our next Boosters Meeting will be held on Saturday, July 17, at 6:00 at the Community Building. And guess what? We get to have a Potluck Dinner prior to the meeting at 5:00. Yay! For those of you who have yet to attend one, we encourage you to come. Guests are also welcome, and no one is obligated to stay for the meeting afterwards. We will be discussing current projects, planning an Art Festival at the Park on August 14<sup>th</sup> and Labor Day activities. Everyone is invited and encouraged to participate. We not only welcome, but depend upon your input.

Robin Kelly  
Boosters President

**Important Phone Numbers****Island Manager**

Jane Wooster (253) 884-9350

**HMC Board of Directors**

Scott Young President (253) 884-9350

Dave Hancock, Vice-President (253) 884-9350

Sherry Hayman, Treasurer (253) 884-9350

Karen Ducharme Secretary (253) 884-9350

Jim Davies, Member-at-Large (253) 884-9350

**Additional Contacts**

Gary Wanzong, Finance Committee (253) 884-9350

Dan Marten, Roads Committee (253) 884-9350

Mike Fassio, Rules Committee (253) 884-9350

Dale Miller, Parks Committee (253) 884-9350

Mike Gage, Policy Review Committee (253) 884-9350

Ken Higgins, Emergency Preparedness (253) 884-9350

Sherry Anderson, Small Boat Docks (253) 884-9350

Carolyn Snyder, Office Manager (253) 884-9350

Merry Kogut, HMC Calendar (253) 884-8484

Ken Freeman/Josh Roppo, Webmaster (253) 884-9350

Ken F. /Meghan Sanford, Beachcomber (253) 884-9350

**Herron Island Office Hours: Tuesday, Thursday, Friday 8:30 am to 4:30 pm. The office is CLOSED Monday, Wednesday, Saturday, Sunday, and after 2:00 PM on Fridays before Board meetings.**

Office Phone: (253) 884-9350

Office Fax: (253) 884-5047

**Website: <http://www.herronisland.org>**

Office email: [Office@herronisland.org](mailto:Office@herronisland.org)

HMC Water email: [HMCWater@herronisland.org](mailto:HMCWater@herronisland.org)

Manager email: [HMCManager@herronisland.org](mailto:HMCManager@herronisland.org)

Beachcomber email: [beachcomber@herronisland.org](mailto:beachcomber@herronisland.org)

Parks email: [HMC Parks@herronisland.org](mailto:HMC Parks@herronisland.org)

Roads email: [HMC Roads@herronisland.org](mailto:HMC Roads@herronisland.org)

Member Input email: [MemberInput@herronisland.org](mailto:MemberInput@herronisland.org)

**Emergency 911**

**Ferry Cell phone (253) 691-1457**

*(Cell phone to be used for scheduling heavy loads, big vehicles or having something in tow, and for information regarding ferry services.)*

**Ferry Business**

- Call ahead if you are planning to use the ferry for a trailer, boat, or large vehicle!
- Only those guests with valid passes will be allowed on the ferry.
- Plan your arrival at the dock at least 5 minutes before the scheduled time of departure.
- Walks-ons are not to be on the dock or ramp when cars are being loaded. Watch crew for permission to board.
- Only service and delivery people may charge fares.

**WE HAVE EXPERIENCED GUESTS AND SERVICE PEOPLE EXPECTING TO COME OVER TO THE ISLAND WITHOUT GUEST PASSES. THIS VIOLATES THE ACCESS POLICY THAT WAS PUT IN PLACE FOR ALL OF OUR SECURITY. PLEASE MAKE SURE YOUR GUEST HAS A VALID GUEST PASS SIGNED BY YOU TO ENSURE THEY ARE ABLE TO RIDE THE FERRY. BLANK GUEST PASSES ARE AVAILABLE TO MEMBERS AT THE OFFICE, BY MAIL, AND ON THE FERRY.**

**Nondiscrimination Statement**

If you wish to file a Civil Rights complaint of discrimination, complete the USDA Program Discrimination Complaint form, found online at:

[http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html)

or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form.

Send your completed complaint form or letter to us by mail at:

**U.S. Department of Agriculture  
Director, Office of Adjudication  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410**

Or fax to (202) 690-7442 or email to

[program.intake@usda.gov](mailto:program.intake@usda.gov).

Beachcomber news items must be submitted by 5:00 PM on the Wednesday after the monthly Board meeting on the second Saturday of the month. Items MUST be emailed in electronic format to [kenfreeman@kencam.net](mailto:kenfreeman@kencam.net). Include your name and phone number in case any questions arise. Paid advertisements are to be arranged with the HMC office PRIOR TO PUBLICATION.

## Island Manager Report June 12, 2021

### Administration

- An interested member is working with the Beachcomber publication and will take this on as a volunteer.
- An interested member is working with the webmaster to transition as the new webmaster.
- Mainland parking lot now has lanes with numbered stanchions, these seem to be working well.
- There is a lot of Tansy growing on the island. It is the time of year to get it pulled up before the county comes out for inspection in latter part of June. Thank you to the walkers that pick it as they walk each day.

### Small Boat Docks

- Boat Moorage – please note members may only park their boats for a maximum of 24 hours at the small boat docks. All boats must have boat decals available at no charge in the office. The docks are for members only.

### Water Use Efficiency

HMC seeks volunteers to establish a public review of the Water Use Efficiency (WUE) Goal through 2026.

This required by the State of Washington Department of Health. Please contact the Island Manager if you can work on this important requirement.

Needed is review of the last Water Efficiency Report and current goals of the plan that are in place; the committee may decide to continue that current plan but a community based review is needed.

**Legal Liaison:** There are 11 delinquencies; 7 with the attorney's office.

### Departments/Committees

**Maintenance:** – No report

**Parks:** Dale Miller – No Report

**Policies:** Mike Gage – No report

**Roads:** Dan Marten – No report

**Emergency Preparedness:** Ken Higgins

**Rules:** Mike Fassio – 1 complaint pending

**Small Boat Docks:** - Sherri Anderson

## **Island Manager Annual Report June 12, 2021**

This report is provided by the Island Manager and will provide an overview of the Water Department, Roads and Ferry.

Please refer to the Reserve Studies for budget planning on the Herron Island website for additional information. In addition, the website provides such information as budgets, fees, current policies, maps, board meeting minutes and island manager reports.

### **HMC Water System**

The water system has a total of 379 active water installations. The system has capacity for up to 525. The water is high quality and untreated.

The water system is managed by Northwest Water Systems (NWS), they ensure HMC is compliant with state department of health requirements. NWS installs new equipment and maintains existing equipment.

The starting point for water installation is the HMC Island Manager.

There are water system policies on the website that homeowners should be aware of to understand how the system, billing and repairs work. HMC is responsible for repairs to the water system up to the meter; homeowners are responsible from the meter to the home.

Every 6 years the state requires Water Use Efficiency Goals. These provide community driven goal setting to reduce water production from wells by 5.0% in the next 6 years to 2020. This goal is re-established every 6 years. Due to CV-19 this was not yet accomplished though still required.

HMC will need a small group of members to review the Water Use Efficiency and determine if this same goal of 5% for the 2026 time period.

Please contact the Island Manager for this important community-based goal setting. HMC will need a Chair for this group to manage details.

### **Roads**

HMC roads are managed by the Roads Committee. They do a great job keeping up with approximately 7 miles of roads on the island. The volunteers mow along the roadways, fill potholes, apply salt water to cut down on dust and make repairs as needed. In addition, when the island experiences inclement weather sand is applied and plowing is contracted to a member.

The roads budget allows for grading twice per year to build the crown of the road again and disperse gravel more evenly. As needed more gravel is brought in and spread, this may happen every 5-6 years.

The ferry crew also helps with keeping ferry hill clean, sanded as needed and of course keeping ramps clean and in good order.

(Continued on Page 7)



Island Manager Annual Report  
(Continued from Page 6)

### **Ferry**

The Charlie Wells was built in 1989. Depending on size it holds up to 12 vehicles. The US Coast Guard inspects the ferry annually and provides information valuable for the biennial dry docks. The last dry dock was 2020, after scanning the steel and finding poor margins in many areas, the USCG required extensive steel replacement in voids, on the hull and a good deal of the car deck. The next dry dock is September 2022.

The ferry is in good shape for its age, however, HMC should consider future planning for this major asset. There will come a time in the next decade or so where the repairs will not provide a return on investment thus meaning it would be a good time to begin looking at costs and reserves necessary for a new ferry. Over the years maintenance was not consistent; over the past few years HMC has worked to bring up maintenance to USCG standards.

For information purposes there is a public ferry project happening on Guemes Island in Skagit County where all of the planning, bidding and contracting information can be found, that website is: [Ferry Replacement Project - Guemes Island Ferry](#) This ferry will service over 20 vehicles and will be either a hybrid electric ferry or all electric.

Other HMC information:

Applause to all HMC volunteers! All of these things (and more) happen because of you:

• White Boards • Community Center upkeep • Parks projects • Roads projects • Water projects • Policy updates • Website • Events • Tech support • Service provider arrangements • Water truck deployment • Errands

Over the past year major projects were: 2020 Ferry Dry Dock, Herron Island Ferry Report; Installation of 5hp motor mainland side, Ramp control boxes and Mainland traffic lanes.

HMC runs two highly regulated departments – the passenger ferry, and the water system. This and regular business, bring the office in contact with a large number of Federal and State regulatory agencies.

Internal Revenue Service - Federal Communications Commission - U. S. Coast Guard - Army Corps of Engineers - State and U.S. Departments of Ecology - State and U.S. Departments of Natural Resources - Washington Secretary of State - Department of Licensing - Employment Security - Labor & Industries - Department of Health

Pierce County-

Planning, Public Works - Noxious Weeds - Assessor-Treasurer – Sheriff - Fire District 16 - Code Enforcement - Tacoma-Pierce County Health Department

(Continued on Page 8)

## Island Manager Annual Report (Continued from Page 7)

Over the past year the office processed:

- An average of 45-50 pieces of mail a day
- 26 payrolls for up to fifteen employees, with variable schedules;
- 275 bank deposits;
- 3,600 ferry receipts to reconcile (by trip, by day);
- billing and processing payments for 3,676 accounts annually Water and HMC combined;
- Over 1,900 auto decals are produced annually (thank you volunteers!);
- Sale of 700+ Books of Ferry Tickets;
- Review and renewal of nine insurance policies; covering the ferry, docks and piers, water system, general liability, employment practices liability, vehicles and director's & officer's liability;
- Review and renewal of employee health and dental policies.
- Over the past year were 31 property transfers so far this year, a significant increase year over year.

### Welcome, New Islanders!

HMC welcomes new Members to Herron Island:

- Benjamin Gonnet
- Daniel & Nooha Lee
- Suzanne Merritt
- Christine Perry
- Dennis & Allison Bromley



### Board Member Email Addresses

[President@herronisland.org](mailto:President@herronisland.org)

[VicePresident@herronisland.org](mailto:VicePresident@herronisland.org)

[Treasurer@herronisland.org](mailto:Treasurer@herronisland.org)

[Secretary@herronisland.org](mailto:Secretary@herronisland.org)

[BoardMember@herronisland.org](mailto:BoardMember@herronisland.org)

Please use these email addresses for all future communications to Board Members. They can be accessed on our website ([herronisland.org](http://herronisland.org)) under the HMC Board tab. Please submit your questions, comments, and suggestions to [MemberInput@herronisland.org](mailto:MemberInput@herronisland.org)



## Boarding the Ferry Safely

It is the start of the busy season for Herron Islanders and their guests. Please do your part to make it a safe one.

As you begin down the ramps pay particular attention so that you do not have any mishaps on the ramp rails or when turning to load on an outside lane. The crew will point to the lane you should be in and guide by indicating if you need to move a little left, or right. The ultimate responsibility for safely loading your vehicle is in your hands.

Please review the last page of the ferry schedule for additional rules. These are required for all passengers. More notably are:

- Guest passes not completely filled out will not be taken causing the holder to wait for boarding, potentially on the next ferry run.
- One car on the ramp at a time.
- Do not leave ramp until motioned onboard by the crew
- Speed limit on the ramps and ferry is 5 mph.
- Turn off the engine and set parking brake once loaded.
- Do not start the engine until guided by the crew.
- Turn off all vehicle lights while on the pier, ramp, or ferry; loading or unloading. Lights make it difficult for the crew to see.



The ferry is governed by the United States Coast Guard and the Master of the Vessel (the Captain) is in charge at all times. If you are not paying attention to the rules and guidance in the policies, or the signs on the ferry the crew will direct you to pay attention. There is no time to challenge the crew, if you wish to report a problem please email the Island Manager at [hmcmanager@herronisland.org](mailto:hmcmanager@herronisland.org).

The ferry crew's instructions must be followed at all times. In the captain's sole discretion, driver's or passenger's behavior may prevent him or her from boarding the ferry or cause him or her to be removed from the ferry. The captain may choose to contact the Sheriff's Department for assistance.

Drivers may not use cell phones while boarding. Alcohol, cigarettes, vapes, and similar products may not be used on the ramps or on board the ferry. Vehicle drivers and passengers must remain inside their vehicle while vehicles are loading or unloading from the ferry. They must return to their vehicles prior to docking. The same rule applies to motorcycle riders and passengers.

Thank you for your attention and cooperation.

### **Notice of Special Membership Meeting of HMC Management**

You will be receiving a **Notice of a Special Membership Meeting** to be held on Saturday, July 10, 2021 immediately following the regular 10:00 a.m. July Board meeting at the HMC Community Building. At the meeting the membership will be voting to ratify the fiscal year 2021/2022 Annual Budget presented to the membership at the June 12, 2021 Annual Membership Meeting.

***It is important that everyone votes. Be sure to cast your ballot properly so it can be counted. Follow the directions to sign the large mailing envelope containing your ballot. If the large mailing envelope is unsigned your ballot will not be counted.***

A copy of the proposed budget and changes to the Fee Schedule are attached on the following pages. The proposed budget was posted on the HMC website and presented at the Annual Membership meeting held on June 12, 2021.

## **NOTICE OF SPECIAL MEMBERSHIP MEETING OF HMC MANAGEMENT**

Notice is given pursuant to Article 4 of the Bylaws of HMC Management that a Special Meeting of the Membership will be held on Saturday, July 10, 2021, in the HMC community building, immediately following the regular Board meeting which begins at 10:00 a.m.

At the Special Meeting, the Membership will vote to ratify the Fiscal Year 2021/2022 Budget that was presented by the HMC Board of Directors.

A member may vote by mailing or delivering the enclosed Ballot form to the HMC Office so that all Ballots are received no later than 10:00 a.m. on Saturday, July 10, 2021.

*NOTE: Your Ballot will not be counted if you do not put both your name and your signature on the large mailing envelope.*

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### **BALLOT PROPOSITION**

Shall HMC Management ratify the proposed HMC Management General and Water Budgets for Fiscal Year 2021/2022 as presented to the Membership at the June 12, 2021 Annual Membership Meeting?

### **BALLOT EXPLANATION FOR PROPOSITION**

HMC Management General and Water Budgets for Fiscal Year 2021/2022

Pursuant to Article 9 of the Bylaws of HMC Management, the HMC Board of Directors has adopted the HMC Management General and Water Budgets for Fiscal Year 2021/2022 (the "General and Water Budgets").

The HMC Board of Directors now presents the proposed General and Water Budgets to the Membership for ratification. The HMC Management General and Water Budgets for Fiscal Year 2021/2022 (the "General and Water Budgets") were published on the HMC website and in the May 2021 and June 2021 issues of the Beachcomber and are included in this ballot. The General Budget includes the HMC Fee Schedule and Ferry Fees.

A copy of the following documents are attached to this Ballot:

1. The proposed General and Water Budgets;
2. The proposed changes to the Fee Schedule;
3. The proposed Ferry fees

Under the proposed General and Water Budgets, general annual assessments will be \$3,602.00 per assessable unit.

This assessment covers the Fiscal Year starting October 1, 2021 and ends September 30, 2022.

### **Water Rates for 2021/2022 Fiscal Year**

Water Billing is listed below per water meter.

Basic water rate is \$60.00 per Quarter or \$240 per fiscal year (FY) per meter.

Basic rate includes up to 150 average daily gallons per day of water usage per meter.

Actual water used in excess of 150 Average Daily Gallons will be billed with graduated tiers as follows:

- Tier 1: 151 to 400 ADG \$0.07 per average daily gallons per month
- Tier 2: 401 to 800 ADG \$0.14 per average daily gallons per month
- Tier 3: 801 and Over ADG \$0.21 per average daily gallons per month

Basic rate does not include USDA loan if applicable to meter. USDA loan, if applicable to meter, is \$44.55 per quarter or \$178.20 per FY.

**The HMC Board of Directors recommends ratification of these General and Water Budgets to continue supporting our Island operations.**

**Proposed FY 2021/2022 Annual Budget**

	A	B	C	D	E	F	M	N	O	P	Q	R	T
1						HMC GENERAL ASSESSMENT				Current	Proposed		
3						Fully Funded Reserve Draft	Actual	Actual	Actual	Budget	Budget		
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	Oct 2021 - Sep 2022		
5						Assessable Units (AU)	379	380	377	377	379		
6						AU minus delinquents	371	372	369	365	367	Assumes delinquency factor of 12 Members	
7						Total Income minus Assessments	274,034	306,638	220,945	224,945	236,845		
8						Total Expenses less Special Assessment	1,049,070	1,101,518	1,146,999	1,168,999	1,558,701		
9						Yearly Assessment per AU	2,090	2,137	2,510	2,586	3,602		
10						Total Assessments	775,407	794,880	926,054	944,054	1,321,856		
11													
12						Monthly Assessment per AU	174	178	209	216	300	Members can pay monthly to HMC in advance	
13						Budgeted Assessments	730,170	794,880	926,054	944,054	1,321,856		
14						Special Assessment			-	-	-		
15													
16						Budgeted Assessment per AU	1,968	2,137	2,510	2,586	3,602		
17						Special Assessment per AU	-	-	-	-	-		
18													
19						Income							
20	4100-00					Assessments	745,776	794,880	926,054	944,054	1,321,856		
21	4110-00					Ferry Fees	200,920	222,943	214,663	210,000	225,000		
22	4106-00					Special Assessment - Shipyard			115,128	-	-		
23	4500-02					Beachcomber Ads	440	517	323	400	300		
24	4500-13					Renter's Fees, Copy, Fax and Notary	992	1,044	1,131	1,000	1,000		
25	4500-08					Nsf Fees	350	254	175	125	125		
26	4500-09					Postage	62	44	58	20	20		
27	4500-10					Property Transfer fee	5,250	5,075	3,950	4,000	2,000		
28	4500-06					Interest & Handling (Delinquent Accounts)	14,188	991	10,331	7,000	7,000		
29						Ferry Charge Billing Fee for Vendor Access	1,125	5,325	930	1,000	900		
30	4500-04					Handling Fees			8,820	-	-		
31	4500-03					Member Credit Card Fees	384	608	1,270	400	500		
32	4211-00					Interest Earned (HMC Reserves)	11,716	14,988	6,413	1,000	-		
33	4210-00					Interest Earned (CD)			-		-		
34	4500-15					Rules Fines	500	(166)	1,000		-		
35	4500-07					Miscellaneous	17,138	1,061	970		-		
36	4500-17					Attorney Collections see note 3			18,285	-	-		
37	4500-11					Refunds of Fees from Intuit/QB		8	-		-		
38	4520-99					Uncatergorized Income		639	23		-		
39	4510-00					Water exp pd from HMC bank acct transferred back	20,967	53,306		-	-		
40						Gross Income	1,019,810	1,101,518	1,309,524	1,168,999	1,558,701		
41						Expense							
42						HMC Regular Operations							
43						Admin Salaries							
44	6000-85					Medical Insurance	12,139	11,241	11,384	24,715	26,445	Estimated	
45	6000-87					Retirement	3,521	7,503	7,808	8,625	9,229	Estimated	
46	6000-89					Payroll Taxes	7,137	36,290	10,914	15,564	16,654	Estimated	
47	6000-91					Gross Wages	126,790	148,333	146,003	165,864	176,854	Estimated	
48	6000-99					Water - % Admin Expense to Water	(5,103)	(29,311)	(29,041)	(42,902)	(45,457)	20% of office labor expense	
49						Total Admin Salaries	144,484	174,056	147,067	171,866	183,725		
50													
51						Labor (Roads, Parks, Bldg. Maint and Cleaning)							
52	6051-00					Gross Wages	8,506	7,231	6,664	11,289	11,854		
53	6052-00					Payroll Taxes	999	-	543	1,393	1,436		

	A	B	C	D	E	F	M	N	O	P	Q	R	T
1						HMC GENERAL ASSESSMENT				Current	Proposed		
3						Fully Funded Reserve Draft	Actual	Actual	Actual	Budget	Budget		
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	Oct 2021 - Sep 2022		
54						Total Labor (Parks & Bldg. Maint and Cleaning)	9,505	7,231	7,207	12,682	13,289		
55													
56	6000-13					Accountant/Auditor	24,105	30,215	18,280	13,500	13,500		
57						20% reimbursement of auditor charges from water				(2,700)	(2,700)	Refunded from water	
58	6000-55					Background Checks	305	215	30	1,000	300		
59	6000-15					Bad Debt Write Off	51,503	-	24,226	-	-		
60	6000-17					Bank Fees	178	944	1,323	1,400	1,500		
61	6000-21					Community Asso. Institute	132	139	139	150	150		
62	6000-23					Community Building Maintenance	1,352	2,769	356	1,500	1,500		
63	6000-25					Contract Svcs for Junk Removal	-	-	-	-	-		
64	6000-27					Credit Card Fees - Member Payments	571	732	804	750	800		
65	6000-57					CrystalTech-Web hosting	170	91	100	100	100		
66	6000-59					Education and Training	-	-	-	300	300		
67	6000-29					Emergency Preparedness	-	-	-	500	500		
68	6000-33					HMC Property Pre-Sale Expense	-	-	-	200	200		
69	6000-35					Insurance - Community Building	2,929	846	819	-	755	7% Increase as an estimate	
70	6000-39					Insurance - Directors/Officers Ins	3,396	3,502	3,556	3,556	3,556		
71	6000-37					Insurance - ERISA (employee theft)	-	2,791		586	586		
72	6100-13					Insurance - 5 xs 1 Million Excess Liability	9,500	10,000	12,100	12,100	13,310		
73	6100-11					Insurance - 10 xs 6 Million Excess Liability	9,000	9,000	10,000	10,000	11,350		
74	6100-12					Insurance - 4Million ex 16 Million Excess Liability	-	-	3,300	3,300	4,450		
75	6000-38					Insurance - Employment Practices Liability			3,110	3,110	3,327	7% Increase as an estimate	
76	6000-93					Island Security Costs	1,218	396	1,597	1,000	1,000		
77	6000-45					Legal - Collection Costs	11,855	8,476	22,965	8,000	10,000		
78	6000-41					Legal - General	5,586	5,722	11,046	7,000	10,000		
79	6000-61					Mileage	966	1,155	708	1,200	1,300		
80	6000-63					Miscellaneous	1,081	681	159	-	-		
81	6000-53					Other-Other		197	45		-		
82	6000-03					Uncategorized Expenses		135			-		
83	6000-49					Office Equipment	4,774	714	-	4,000	4,000		
84	6000-50					Office Equipment Service Contract			292	500	500		
85	6000-51					Office Supplies	2,993	2,811	2,025	3,000	3,000		
86	6000-65					Payroll Expenses	2,389	2,186	2,600	3,200	3,000		
87	6000-67					Pension Administration	555	607	645	650	670		
88	6000-71					PO Box Fee	88	90	92	100	100		
89	6000-69					Postage Other	2,472	2,133	550	2,700	600		
90	6000-73					Stamps and Postage			2,182		2,200		
91	6000-75					Printing	1,521	414	1,412	1,600	1,700		
92	6000-77					Removal of unsafe trees	6,707	9,002	5,178	9,000	9,000		
93	6000-79					Reserve Analysis	-	1,280	-	1,280	1,280	Three year contracted cost starting in 2019	
94	6000-95					Software upgrades annual fee	405	1,330	548	1,500	500		
95						Cloud based main server contract					2,000	New item to upgrade office computers MS 365.	
96						Community Building Cleaning Contract					6,000	New item. Estimated only at this time.	
97	6000-31					State and County Taxes	2,579	4,313	4,124	1,339	1,375	HMC owned property taxes 10% increase factored in	
98	6000-97					Telephone/Fax/Internet	3,073	2,638	2,591	3,200	3,200		
99	6000-98					Utilities/Electric	2,360	3,033	3,284	3,475	3,718	7% estimated increase	
100						Total HMC Regular Operations before Reserves	307,751	289,844	294,461	286,644	315,642		



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1						HMC GENERAL ASSESSMENT				Current	Proposed		
3						Fully Funded Reserve Draft	Actual	Actual	Actual	Budget	Budget		
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	Oct 2021 - Sep 2022		
101	7000-07					Reserve Legal Cap 36.5K - Current Bal \$35K	-	-	-	-	-	Reserve repayment is under Ferry	
102	7010-03					Reserve Community Bldg-Cap \$50K, Bal \$18.6K		3,600	3,600	800	5,400	This reserve is in preparation for roof and septic	
103						Total HMC Regular Operations with Reserves	307,751	293,444	298,061	287,444	321,042		
104													
105						Piles, Dolphins and Ferry Ramp Expenses							
106	6300-13					DNR Lease Annual	-	121	1,366	1,200	1,400		
107						Dolphin Expenses	124,093	-	-	-	-		
108						Paid via USDA / Reserves upon completion	(124,093)	-	-	-	-		
109	6300-05					Ferry Ramp Generator Maintenance and Fuel	3,188	7,516	1,083	3,500	3,500		
110	6300-07					Garbage - Ferry	218	211	265	300	321	7% Increase as an estimate	
111	6300-09					Insurance - Docks and Piers	18,259	17,872	19,110	19,110	21,025		
112	6300-15					Inspection-Pierce Cty Inspection and Maintenance	-	-	6,417	-	-	Due Every Two Years. Due in 2021 .	
113						From Reserves	-	-	-	-	-		
114	6300-17					Parts and Supplies	434	6,404	8,404	2,000	2,000		
115	6300-00					Other			112		-		
116	6300-19					Ramp Painting	-	-		-	-		
117						From Reserves	-	-		-	-		
118	6300-21					Repairs/Maintenance	26,487	16,098	52,660	5,000	5,000		
119	6300-03					Repairs Cable Replacement	-	-	32,465	-	-		
120						From Reserves	-	-	-	-	-		
121	6300-27					Sanikans	3,139	3,222	3,500	3,966	4,284	8% increase factored in	
122	6300-29					Utilities/Electric	1,537	2,163	1,731	2,200	2,376	8% increase factored in	
123						Total Piles, Dolphins, Ferry Ramps before Reserves	53,262	53,607	127,112	37,276	39,906		
124	7020-01					Budget Allocation							
125	7020-03					From Dock Reserve							
126	7020-05					From Ramp Generator Replacement							
127	7020-07					Reserves Piles, Docks & Ramps - Bal \$27.1K	-	1,000	1,000	1,100	3,000	Start rebuilding from Control Unit replacement	
128	7020-08					USDA Loan Reserve Equal to One Year Payment of \$20,476.00. Current balance is \$9,000.00			2,500	2,500	2,500	USDA Requirement until \$20,500 is reached at 10% per year. Must reach full reserve by year 2028.	
129	7020-10					Reserves Ferry Terminal Structures-Cap \$2.3M, Bal \$78.4K	-	2,000	37,000	39,400	53,400	This is part of the reserve study and therefore has been added as a new reserve fund	
130						Reserves Ferry Terminal Motors Replace-Cap \$12.3K, Bal \$0					900	NEW line in Reserve Study	
131	7020-11					Reserves Ramp Painting and Wood Decks-Cap \$347K, Bal \$41.2	-	1,000	7,000	9,200	32,900	To start buildup for next ramp painting project due in 2028	
132						Special Assessment - Ramp Painting	-	-	-	-	-		
133	7020-12					Reserves Ramp Inspections-Note 5 Cap \$19K, Bal \$34.1K	-	-	10,000	6,400	-	Inspection due in 2021.	
134	7020-09					Reserves Generator Replacement-Cap \$30K, Bal \$18.3K	-	3,000	4,000	1,400	1,100		
135	7020-13					Reserves Cable Replacement-Cap \$45K, Bal \$13.8K. Replacement due spring of 2025	-	-	5,000	3,300	10,000	Cables replaced March 2020 at a cost of \$33,664.80	
136	7020-14					Dolphin USDA Loan Funds Member Prepayments - Balance is 0K - Accounting Reserve Fund				-	-		
137						Total Piles, Dolphins, Ferry Ramps with Reserves	53,262	60,607	193,612	100,576	143,706		
138						Ferry							
139						Ferry Salaries & Benefits							

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4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	Oct 2021 - Sep 2022		
140	6100-53					Medical Insurance	46,373	41,991	45,534	57,824	53,997	Estimated depending on contract	
141	6100-55					Retirement-Employer	7,533	14,601	14,483	15,635	15,892	Estimated depending on contract	
142	6100-57					Payroll Taxes	16,454	-	21,087	26,854	27,248	Estimated depending on contract	
143	6100-59					Gross Wages	289,878	276,263	272,596	338,152	343,296	Estimated depending on contract	
144						Total Ferry Salaries & Benefits	360,238	332,855	353,700	438,465	440,433		
145	6100-25					Cellphone	862	733	671	800	800		
146	6100-01					Ticketing Device/System	1,815	684	3,005	1,000	1,000	New iPads purchased in fall of 2019	
147	6100-27					Drug Testing	504	386	779	1,000	1,000		
148	6100-03					Engine Overhaul / Replacement	24,939	24	-	5,000	-		
149						From Reserves	(24,900)	(51,600)	-	-	-		
150	6100-04					Engine repairs other than overhaul			3,403		5,000		
151	6100-05					Ferry Equipment	3,053	1,493	1,535	2,500	2,500		
152	6100-07					Fuel	61,628	52,459	43,293	70,000	70,000		
153	6100-29					Inspections and Licensing	787	789	1,126	900	1,300		
154	6100-15					Insurance - Commercial Package	7,288	7,766	8,521	8,521	8,647		
155	6100-17					Insurance - Marine Package	9,500	9,600	11,900	11,900	13,090		
156	6100-19					Insurance - Vessel Pollution	747	747	747	747	780		
157	6100-67					Insurance Ferry Deductible Expense			756		-		
158	6100-20					Employee Assistance Program Required by CG			-	280	300	EAP required by CG starting 2019	
159						Legal Fees - IBU Attorney	3,535	861	1,320	1,000	1,000	Estimated depending on contract	
160						From Reserves			(10,000)	-	-		
161	6100-33					Miscellaneous	1,578	1,984	8,082	1,500	1,500		
162	6100-43					Passenger Vessel Asso.	534	550	-	560	570		
163	6100-65					Personal Property & Excise Taxes	5,279	5,182	2,503	5,400	5,400		
164						Crew Training					3,000	Crew training for liability	
165	6100-35					Crew Housing	5,000	-	300	2,000	2,000		
166	6100-23					Contract Reimbursement Permanent EEs	4,600	5,513	2,110	6,000	-		
167	6100-45					Repairs	28,660	31,240	10,000	10,000	10,000		
168	6100-47					Routine Maintenance & Supplies	5,256	9,614	8,358	9,000	9,000		
169	6100-37					Sheds (waiting, oil and school)	-	-	-	-	-		
170	6100-61					Ship Yard	133,394	129,942	426,237	-	285,000	Shipyard scheduled for Sep 2022	
171						From Reserves	(95,300)	-	(150,000)	-	(285,000)	Shipyard expenses will use reserve funds of 35K	
172	6100-63					Supplies, Paper Products, Water	1,089	891	1,418	1,000	1,500		
173	6100-39					Tickets & Passes & Stickers	589	2,322	2,453	2,400	2,600		
174	6100-41					Uniforms	1,085	1,000	1,000	2,000	2,000	Standard annual \$250 for the four regular ferry crew per IBU contract plus additional	
175						Total Ferry before Reserves	541,759	545,034	733,216	581,973	583,420		

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176	7030-03					Reserve Ferry Replacement-Cap \$20M, Bal \$63.7K	1,000	1,000	27,000	29,700	65,500		
177	7030-17					Reserve Shipyard - Note 1 Cap \$250K, Bal \$0.0K	32,300	35,000	115,000	67,000	142,500	\$67K was used to pay for 2020 shipyard bill.	
178						Reserve Shipyard - To return borrowed funds and to replenish 20-21 funds used for 2020 shipyard bill, plus to up the 1st half 2022 shipyard fund to new estimated costs.					190,500	This is to fund the shortage from shipyard 2020 that borrowed funds, \$20,100 Legal \$27,900 Ferry Blacktop, and \$142,500, 50% of the estimated 2022 shipyard	190500
179	7030-15					Reserve Ferry Engine Transmissions-Note 2 Cap \$150K, Bal \$28.9K	9,500	-	6,000	5,600	13,500	Rebuild is expected to occure in 2025 based on a 30 to 40K hour schedule with 2,650 hours per year run time.	Estimate in 2020 to rebuild both engines is \$100K
180						Special Assessment - Ferry Engines	-	-	-	-	-		
181	7030-07					Reserve - Legal IBU Attorney Cap \$20K, Bal \$20K	2,500	2,500	2,500	2,500	-	For contract negotiations and maintenace above operational budget in Legal Fees-IBU Attorney	
182	6100-51					Accrued Sick Leave carryforward-Cap \$5K, Bal \$5K	-	-	-	-	-	This was a one time reserve until used and is expected to stay cap of \$5K	
183						Total Ferry with Reserves	587,059	583,534	883,716	686,773	995,420		
184						Parks							
185	6200-13					Garbage Pick Up	590	989	945	809	1,021	8% increase estimated	
186	6200-03					Maint - General upkeep including park parking	6,258	995	240	-	500		
187	6200-05					Maint - Lawn Equipment	-	36	65	500	500		
188						From Reserves	-	-	-	-	-		
189	6200-09					Maint - Parks Shed (lawn shed)	-	-	-	-	-		
190	6200-07					Maint - NB Pavilion Building and NB parking	25	315	20	2,000	2,000	Painting and gravel needed	
191	6200-15					Miscellaneous	2,286	-	432	-	-		
192	6200-19					Parks Development-Picnic Tables	-	1,620	-	-	-		
193	6200-21					Playground Improvement	7,495	1,763	5,846	1,000	1,000	Playground chip replacement	
194						From Reserves	-	-	-	-	-		
195	6200-17					Sanikans	3,577	4,470	4,619	4,665	5,038	8% increase factored in	
196	6200-17					Small Boat Dock Pilings	-	-	-	-	-		
197						From Reserves	-	-	-	-	-		
198	6200-29					Small Boat Dock - Maint & Improvements	631	1,011	574	2,000	2,000	Increase for anticipated improvements	
199	6200-31					Small Boat Dock - Removal and Install	1,211	2,869	3,045	2,500	3,000		
200	6200-33					Supplies & Equipment Repairs	322	1,524	525	2,000	2,000		
201	6200-35					Utilities/Electric	749	610	701	817	883	8% increase factored in	
202						Total Parks before Reserves	23,143	16,203	17,010	16,291	17,942		
203	7040-07					Reserves Small Boat Dock-Cap \$422K, Bal \$32.7K	5,000	7,000	12,000	8,700	15,400		
204	7040-09					Reserves Parks General-Cap \$36K, Bal \$28.1K	5,000	3,000	5,000	1,000	1,100	Lawn mower replacement due in about a year	
205						Total Parks with Reserves	33,143	26,203	34,010	25,991	34,442		
206						Roads (ferry island/mainland lots)							
207						Salaries has been moved and combined with Labor for Parks and Community building under Administration section							
208						Payroll taxes							
209						Wages							
210						Total Salaries	-	-			-		
211													
212	6400-03					Auto Insurance (Dust Control Truck)	2,128	1,461	1,915	1,915	2,091		

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213	6400-05					Dust Control Truck	19,443	195	258	1,000	1,000		
214						Drainage loan repayment to reserve			17,500	7,900	-	Completed	
215						Road Maintenance Contract Costs		65,628	-	-	-		
216	6400-09					Grading	4,515		15,943	8,000	10,000	Twice a year under contract for two years	
217	6400-11					Ditch Cleaning	3,477		14,000	14,000	14,000	Minimum is ten thousand	
218						Survey of Roads				6,000	6,000		
219	6400-06					Road Equipment, Parts and Supplies	440	6,496	-	1,000	1,000		
220	6400-01					Ferry Road Asphalt replacement	28,054	4,069	-	-	-		
221						From Reserves	(28,000)	-	-	-	-		
222	6400-07					Road & Ditch Materials local	5,299	38,882	1,718	15,000	15,000	Local supplier	
223						From Reserves	-	-	-	-	-		
224						Total Roads before Reserves	35,356	116,731	51,333	54,815	49,091		
225	7050-08					Reserves Gravel-Cap \$85K, Bal \$23.9K	5,000	1,000	10,000	13,400	14,900	Purchased gravel in 18/19 year. \$85K estimated at \$30K spreading and 2K tons at \$55K	
226	7050-06					Reserves Ferry Hill road asphalt-Cap 27.9K, Bal \$0.0K	25,000	20,000	-	-	-	\$27.9K was borrowed from reserve to pay for shipyard bill. Reserve was at \$27.9K. Payback is under ferry.	
227	7050-07					Reserves Road Equipment-Cap \$16K, Bal \$9.0K	2,500	-	5,000	-	100	Dust Truck purchased FY 17/18.	
228						Total Roads with Reserves	67,856	137,731	66,333	68,215	64,091		
229						Total Expenses before Reserves	961,270	1,021,418	1,223,132	976,999	1,006,001		
230						Total Expenses including Reserves	1,049,070	1,101,518	1,475,732	1,168,999	1,558,701		
231						Net Income (Loss) - Note 4	(29,260)	-	(166,208)	-	-		
232													
233						Reserve funding and Special Assessments	87,800	80,100	252,600	192,000	552,700	NOTE: \$190,500 to payback loan from other reserves and 1/2 next shipyard	
234						Reserves used \ expenses to USDA loan	(272,293)	(51,600)	(160,000)	-	(285,000)		
235													
236						General note: This budget was generated based on analysis of the last five years of actual expenses							
237						Note 1: Ferry goes into dry dock every two years on the even year							
238						Note 2: New engines go into shipyard for rebuild every 12 years but has been extended for next service to be 2025.							
239						Note 3: Legal fee expense is partially offset by legal fee income. This allows for accounting requirements.							
240						Note 4: Unexpended funds from prior FY year will be allocated to appropriate reserves. Refer to Auditors report.							
241						Note 5: Mainland every 2 years 2021 next inspection, Island every 4 years 2023 next inspection.							
242						Note 6: All reserves were reviewed against the 2020 Reserve Study report since the current 2021 Reserve Study report was not available during the time the budget was being constructed.							
243													
244													
245						HMC WATER	Actual	Actual	Actual	Proposed	Proposed		
246							Oct '17 - Apr '18	Oct '18 - Sep '19	Oct '19 - Sep '20	Oct '20 - Sep '21	Oct 2021 - Sep 2022		
247						Assessable Connections	397	400	402	402	401		

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4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	Oct 2021 - Sep 2022		
248						Connections minus delinquents	389	392	394	390	389	Assumes delinquency factor of 12 Members	
250						Base Assessment per Connection - Annual	160	216	216	240	240		
251						Base Assessment per Connection - Monthly	13	18	18	20	20	covers base and reserve amount.	
252						Base Total Assessments - All Connections	62,065	84,672	85,104	93,600	93,360		
253						Note: Base assessment does not include water usage above base or USDA loan repayment if applicable.							
254						Budgeted Base Assessment per Connection - Mthly	18	18	18				
255						Budgeted Reserves as a % of total Base fees	39.0%	50.3%	22.5%	37.4%	37.5%		
256						Total Base Fees + Reserves collected per P&L	84,024	84,672	106,563	93,600	93,360		
257						Income							
258	4600-01					USDA Loan Payment			45				
259	4600-02					Base Fees	51,224	42,100	82,563	58,600	58,360		
260	4600-11					Usage Fees	8,618	10,000	4,451	8,500	5,000		
261	4600-08					Other	1,423	1,000	574	1,000	600		
262	4600-06					Water Interest & Handling	12,014	10,000	10,695	10,000	10,000		
263	4600-04					Water Hook Up fee	-	100	-	-	-		
264	4600-10					Water Shut Off fee			-	-	-		
265						Total Income before Reserves and USDA	73,279	63,200	98,328	78,100	73,960		
266						Reserves	32,800	42,572	24,000	35,000	35,000		
267	4600-01					USDA Water Special Assessment	55,732	53,278	58,500	53,278	53,278		
268						Total Income	161,811	159,050	180,828	166,378	162,238		
269													
270						Expense							
271	6500-00					Other			281				
272	6500-03					Accountant/Auditor	4,253	7,536	5,090	3,200	2,700	20% of Total bill for HMC	
273	6500-05					Bad Check	129	191	2,806	150	200		
274	6500-07					Bank Fee	248	151	496	300	500		
275	6500-09					Cell Phone	239	359	74	-	-		
276	6500-11					Contract Manager - NWS	5,511	6,252	6,364	8,616	7,000		
277	6500-13					Excise Tax	6,727	11,137	9,285	7,200	10,000		
278	6500-15					Insurance	2,500	2,133	4,076	-	-	Now included under general liability	
279	6500-17					Interest Expense			-	-	-		
280	6500-19					Legal	1,161	2,991	4,808	1,300	3,000		
281	6500-21					Membership Fees	-	-	-	-	-		
282	6500-23					Mileage Reimbursement	71	289	187	100	200		
283	6500-27					Miscellaneous	1,230	1,429	2,078	800	1,500		
284	6500-24					Office Supplies		763	727	100	800		
285	6500-25					Other	-	-	-	-	-		
286	6500-26					Generator Maintenance and Repairs		518	380	500	500		
287	6500-29					Permits & License	1,320	1,383	2,025	1,400	2,100		
288	6500-33					Postage and Admin (Mailing)	737	562	550	900	900		
289	6500-35					Printing	-	-	-	100	100		
290	6500-36					Repairs - Parts	-	498	4,136	500	500		
291	6500-49					Software upgrades and annual fee	1,361	240	-	1,500	1,650		
292	6500-51					Supplies	1,198	651	1,064	1,200	1,200		
293	6500-53					Supplies & Repairs - Contractors	-	3,507	-	2,000	2,000		
294	6500-55					Utilities	2,769	2,594	2,047	2,916	3,150	Assumes 8% increase	
295	6500-39					Wages - 401K	2,729	1,447	1,531	9,777	1,848		
296	6500-41					Wages - Administrative %	23,232	27,865	27,511	33,125	35,371	Adjusted 2021	

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3						Fully Funded Reserve Draft	Actual	Actual	Actual	Budget	Budget		
4							Oct '17 - Sep '18	Oct '18 - Sep '19	Oct 19 - Sep 20	Oct 2020 - Sep 2021	Oct 2021 - Sep 2022		
297	6500-47					Wages - Water Dept Maintenance and Meter Reading	11,896	16,299	800	10,321	2,000		
298	6500-45					Wages - Payroll Taxes	2,427	3,040	2,479	1,655	500		
299						Wages - Payroll Taxes			128		-		
300	6500-31					Water Sample Test	437	345	1,130	400	1,200		
301						Total Water Expenses before Reserves and Water Assess	70,175	92,178	80,052	88,060	78,919		
302	7060-01					Budget Allocation							
303	7060-05					From Reserve account 7060-05							
304	7060-05					To Water Reserve (Cap is \$1,800,000 - Balance is \$291.328K) Repairs and parts.	16,400	42,572	24,000	24,000	24,000		
305	7060-06					USDA Loan Reserve Equal to One Year Payment of \$53,278.00. Current balance is \$54,000.00	-	-	-	-		USDA requirement	
306	7060-07					Water USDA Loan Funds Member Prepayments - Balance is 6.321K - Accounting Reserve Fund			-	-			
307	7060-06					Ten year inspection/report (due 2019) Cap is unknown - Balance is 0			2,000	2,000	2,000		
308						USDA Water Special Assessment for Loans	53,278	53,278	58,500	53,278	53,278		
309						Total Operating Expense	139,853	188,028	164,552	167,338	158,197		
310						Net Income (Loss)	21,959	(28,978)	16,277	(960)	4,041		
311													
312						Notes:							
313						1 Every five years a Sanitary Survey is done by the Health Department. 2025 is the next cycle year for the survey to be done.							
314						2 Excess water revenue will be deposited into a water reserve account as determined by the current sitting Board.							

## **Proposed FY 2021/2022 Fee Changes**

(Click [here](#) for current fees.)



# 2021/2022 HMC Fee Schedule Changes

Monthly Handling Fee for Delinquent Accounts:	
For balances of \$100.00 or less	\$ 15.00
For balances of \$100.01 or more	\$ 30.00
Interest	1% Monthly or 12% per Annum
Non-Sufficient Funds (NSF)	\$ 35.00
Office/Research per hour	\$ 43.00
Placing and Releasing Liens	HMC Attorney Rates at the time
Lost Vehicle Decal Replacement	\$ 5.00
Special Ferry Run (per run)	\$200.00
Copies: Black/White each	\$ 0.25
Color each	\$ 1.00
FAX – Incoming/Outgoing per page	\$ 1.00
Scan & Email per page	\$ 1.00
Member Credit Card Fee	6%
Renter's Application Fee	\$ 100.00
Renter's Annual Renewal Fee (billed in full in October)	\$ 50.00
Beachcomber Ads – per ¼ page	\$ 20.00
Beachcomber Mailing	\$ 27.00/year or \$3.00 per issue
Returned Mail	Post Office Rate
Notary Services	\$ 10.00
Postage for Ferry Tickets	\$ 2.00
Community Center Building Rental + Damage Deposit (See Note 1)	\$275.00 \$75.00 rental, \$200.00 Deposit
Ferry Charge Billing Fee:	\$ 5.00 per month billed
Property and Water Account Transfer Ownership Fee	\$250.00
Dolphin Assessment Capital Cost Recovery:	
<i>Dolphin replacement Special Assessment of \$384.24, prorated since inception October 2018. Plus semi-annual charge of \$48.03, for the next 36 years. <b>OR:</b> Pay the total balance of \$3,842.40.</i>	
Water Availability Letter (Completed by Island Manager)	\$ 50.00
Water Connection Repair Admin Fee	\$ 50.00
(Repair expense will be actual cost charged by approved contractor)	
Emergency Water Repair (HMC equipment only damaged by Member)	Billed for contractor repair invoice
New Water Connection fee includes 3 components:	
1. Admin Fee	\$ 50.00
2. New Water Connection Installation expense will be <b>actual cost</b> charged by approved contractor.	
3. Capital Cost Recovery 2012/2013 Water Project Special Assessment of \$1,629.90, prorated since inception April 2013. Plus monthly charge of \$14.85, billed quarterly at \$44.55 for the next 32 years.	
<b>OR:</b>	
<i>Pay the total balance of \$7,128.20, the per-connection proportionate share.</i>	
Water Cross Connection Administration Fee	\$ 50.00
Water Shut-Off Fee	\$ 50.00
Water Reestablish Connection Fee	\$ 50.00
Water Inactive Status/install lock	\$ 50.00
Return Water to Active Status/remove lock	\$ 50.00
Meter Box Lid Replacement	\$100.00
Meter Box Replacement	\$100.00
Meter Replacement	\$500.00
Antenna Replacement	\$500.00
Meter Setter Replacement	\$500.00
Voluntary Water Service Turn Off	\$ 25.00
Ditch Clean Out Fee per Hour	\$125.00

**NOTE: Payment to HMC will be due by the 25<sup>th</sup>. All billings will now reflect a due date of the 25<sup>th</sup>.**

*(Note 1: Applies only to private parties – up to \$50.00 refundable). See HMC Rule D-2. (Events open to the entire community need member signature, \$50 deposit; \$50 deposit will be refunded if hall is left clean.)*

## 2021/2022 Ferry Fees

	<b>Vehicle with current decal</b>	<b>All Other</b>
Car and Driver under 22'	\$10	\$20
Walk-on or Passenger		
Age 12 and up	\$3	\$3
Age 5-11	\$1	\$1
Age 4 and under	\$0	\$0
Vehicle Length Based Fares:		
22'-30'	\$20	\$40
31'-40'	\$30	\$60
41'-50'	\$40	\$80
51'-60'	\$50	\$100
Special Runs (One Way)	\$200	\$200
Book Of 10 \$10 Tickets	\$90	
Book of 25 \$3 Tickets	\$72	
911 Initiated Runs	Free	Free

**Note:**

1. If a Member in good standing walks onto the ferry from the island side to check mail or to drop off/pick-up a child from the school bus there will be no charge to return as a walk on passenger on the next ferry to return to the island. If the Member leaves the mainland parking area this exception is voided. The ferry crew will log this as a turn-a-round (TA).
2. School children of a Member in good standing coming off a school bus will be allowed to return to the island via the ferry as a walk on passenger at no charge. The ferry crew will log this as school kid (SK).

## It's Tansy Time!

Spring is here, bringing with it warmer days, a beautiful array of new flowers, and... weeds.

One especially wicked noxious weed, *Tansy Ragwort*, has made Herron Island its home. Each plant produces 150,000 + seeds and colonizes rapidly. The effort and cooperation made by Herron Island property owners in the control of Tansy Ragwort has steadily increased, and we are making progress!

Field Inspectors from the **Pierce County Noxious Weed Control Board** will **begin making routine inspections on the Island towards the end of June.**

If Tansy Ragwort plants are discovered on your property, please eradicate them as soon as possible. For any questions concerning Tansy Ragwort, control methods, a list of herbicide spray professionals, or compliance with the Noxious Weed Laws, please call the County office at 253-798-7263; or leave a message with the Pierce County Field Inspector at 253-798-6844.

There is a homemade and environmentally friendly way to eradicate Tansy yourself by mixing the following ingredients and spraying the tansy growth. You'll see results in a matter of hours!

1 Gallon Vinegar  
2 cups Epson Salt  
1/4 Cup Dawn Dish Soap

Just mix and keep some in a small spray bottle. Spray in the morning after the dew has evaporated. Walk away and after dinner the weeds are gone. It will kill anything you spray it on.

# New to Herron Island?



Welcome! We encourage you to meet your neighbors and get involved in island events and activities. Purchase a copy of the HI Boosters Directory (\$5) from Robin Kelly at [d\\_kelly@centurylink.net](mailto:d_kelly@centurylink.net) and find your neighbors close by. Stop and say hello when you're out and about. The folks around here are very friendly and will always wave even if they don't know you.

Your neighbors can help you with obtaining off-island services such as trash collection, propane servicing, or obtaining a mailbox on the mainland. Did you know that being a walk-on passenger to the mainland to collect your mail is free of charge?. The ferry crew calls that a "turnaround". No charge for "turnarounds" as long as you don't leave the mainland parking lot.

Make sure you get your email address included on the island broadcast email list to receive important information about island issues. The office staff can help you with that. Send an email to them at [office@herronisland.org](mailto:office@herronisland.org) and request to be included on the list.

Want to follow the ferry in real time? There's a GPS app for your laptop or mobile device that shows you where the ferry is and whether or not they are shuttling. Go to [www.vesselfinder.com](http://www.vesselfinder.com) and search for Charlie Wells in the find vessel box.

## Hauling a Trailer or Boat?

Call ahead to the ferry phone, 253-691-1457, and talk with Captain to ensure tides and load coincide.

Making this call does not indicate a reservation. The Ferry Access Policy states:

“HMC requires that a confirmed notification be made to the captain in advance to transport any combination (in-tow) of any length, and/or single vehicles longer than 25 feet. The notification must be confirmed by the captain. The captain’s phone number is 253-691-1457. The captain cannot guarantee that you will be able to board the ferry at the time requested.”

With heavy increases of trailers and large vehicles to Herron Island it is necessary for the crew to manage the loading as they see fit and shuttle to accommodate as needed. Note, getting to the ferry early for your crossing with a towed trailer/boat is your best chance of getting on the ferry run you hope to be on.

For service providers, they must get to the ferry early to get on the run they need. Many times these providers drive up at the last minute and end up waiting, or leaving. Please ensure they have instructions from you, they call ahead to the captain and have a ferry pass that is filled out.

A red and white "FOR SALE" sign on a wooden post.

## Members Hiring Realtors on Herron Island

Any member hiring a realtor to sell their property must be aware of the risk of placing a real estate sign anywhere near a water meter. When placing signage for properties that are for sale, it is very important to be aware of where there may be underground utilities. During the recent ditch clearing, we noted two incidences where realtors have placed signage within inches of water and electrical lines. For example, if a water line is damaged, it would require turning the water off at the water main and impacting several properties until the damage has been addressed. If a significant repair is needed this may mean that people will not have water service for days. The best choice would be to call 811 (utility locators) before you dig. Members will be held liable for any damage to HMC water meters or surrounding pipe.

**Effective April 1, 2021**

SUMMER FERRY SCHEDULE - APRIL 1 THROUGH SEPTEMBER 30													
MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		SUNDAY	
IS	ML	IS	ML	IS	ML	IS	ML	IS	ML	IS	ML	IS	ML
6:15	7:00	6:15	7:00	6:15	7:00	6:15	7:00	6:15	7:00				
7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00
8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00
9:30	10:00			9:30	10:00					9:30	10:00	9:30	10:00
										10:30	11:00	10:30	11:00
12:00	12:30	12:00	12:30	12:00	12:30	12:00	12:30	12:00	12:30	11:30	12:00	11:30	12:00
								2:30	3:00	***	***	***	***
3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00
4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00
5:30	6:00	5:30	6:00	5:30	6:00	5:30	6:00	***	***	5:30	6:00	5:30	6:00
6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00
								7:30	8:00	7:30	8:00	7:30	8:00
								8:30	9:00				
*** ferry will not operate during these times to allow for mandatory crew breaks. This includes shuttle runs.													
HOLIDAY SCHEDULES - SUMMER													
Memorial Day, Independence Day and Labor Day run on the Sunday schedule.													

WINTER FERRY SCHEDULE - OCTOBER 1 THROUGH MARCH 31													
MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		SUNDAY	
IS	ML	IS	ML	IS	ML	IS	ML	IS	ML	IS	ML	IS	ML
6:15	7:00	6:15	7:00	6:15	7:00	6:15	7:00	6:15	7:00				
7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00	7:30	8:00				
8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00	8:30	9:00
9:30	10:00			9:30	10:00					9:30	10:00	9:30	10:00
										10:30	11:00	10:30	11:00
12:00	12:30	12:00	12:30	12:00	12:30	12:00	12:30	12:00	12:30	11:30	12:00	11:30	12:00
										2:30	3:00	2:30	3:00
3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00	3:30	4:00
4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00	4:30	5:00
5:30	6:00	5:30	6:00	5:30	6:00	5:30	6:00						
6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00	6:30	7:00
								7:30	8:00	7:30	8:00	7:30	8:00
								8:30	9:00				
HOLIDAY SCHEDULES - WINTER													
Thanksgiving	8:30am - 9:00am		11:30am - noon		6:30pm - 7:00pm								
Christmas Day	8:30am - 9:00am				6:30pm - 7:00pm								
New Years Day	8:30am - 9:00am		11:30am - noon		6:30pm - 7:00pm								

**NOTE: Check for low tide ferry cancellations. They are posted on the HMC website.**

Confirmed call must be made with the Captain when towing or a vehicle exceeds 25 feet prior to arrival.



Ferry Cell Phone: 253-691-1457

Ferry Rates		
Ferry User Fees	Member	Guest
Vehicle (up through 20') & Driver	\$8.00	\$20.00
Passengers & Walk-Ons		
Age 12 and Over	\$3.00	\$3.00
Age 5 - 11	\$1.00	\$1.00
Under Age 5	Free	Free
Vehicle Length Fares		
21' through 30'	\$16.00	\$32.00
31' through 40'	\$24.00	\$48.00
41' through 50'	\$32.00	\$64.00
51' through 60"	\$40.00	\$80.00
Special Runs	\$200.00	\$200.00
911 Medical Runs	Free	Free

Basic Ferry Safety Rules
Smoking is not permitted.
Smoking marijuana is not permitted.
Open alcoholic beverages are prohibited (RCW 46.61.519)
Passengers must remain behind the safety lines in place across each end of the ferry.
Passengers must remain in vehicles or passenger cabin while ferry is loading/unloading vehicles.
Passengers under the age of 13 must be under adult supervision at all times. Passengers ages 13-17 who are unaccompanied by an adult must remain in the cabin until a crewmember tells them they may leave.
Propane tanks must be shut off and sealed prior to boarding.
Gasoline is allowed in CG/UL-approved portable containers no more than six (6) gallons in size with no signs of deterioration that could affect sits integrity. Containers must be properly secured for transit ad cannot exceed a total volume of twelve (12) gallons on any one trip.

Access Policy Main Points
Member vehicles must have a valid HMC Sticker. (If sticker is invalid guest rates apply.)
Guests must provide a completed guest pass to the deckhand/purser, filled out and signed by a Member, to be admitted onto the ferry.
Roundtrip payment is required on the mainland side by cash or check.
Charges to Members can only be authorized for utility, service or delivery services.
Call must be made in advance and confirmed by the ferry Captain to transport any combination (in-tow) of any length and/or single vehicles longer that 25 feet.
Maximum gross weight is 40,000 pds.
Maximum vehicle length is 60 feet.

Loading/Unloading Procedures
Speed limit on the ramps and boat is 5 MPH.
Follow all directions given by crew.
Turn off engine and set parking break and once loaded.
Do not start engine until directed by the crew.
Turn off all vehicle lights while on the pier, ramp or ferry during loading and/or unloading.
To load vehicles proceed to the concrete pier when light turns green. Proceed one vehicle at a time down the wooden ramp and wait at bottom until directed by crew to drive onto the ferry. Follow instructions of crew where and when to park.
To exit the ferry restart your engine and release parking break only when directed by crew. Exit ferry as directed by crew.
Foot passengers may not board when light is green. Passengers are to remain in cabin when ferry is docking or at dock.

Boarding/Shuttling
Ferry crew may begin boarding 10 minutes prior to scheduled departure.
Vehicles/passengers must arrive no later than five minutes before the scheduled departure time to ensure a place either on the current run or a shuttle.
Vehicles/passengers arriving after the five minute cutoff time are not assured a place either on the current run or shuttle.
If additional vehicles/passengers arrive after the cutoff and prior to the final shuttle departure they will only be accommodated as space permits on the shuttle. Any remaining vehicles must wait until the next scheduled run.
The ferry may not make shuttle runs if the ferry crew reach legal work hour limits. Some shuttles may not be made to assure the ferry crew gets required breaks.

Holiday Restrictions
Combinations (in-tow) of any length and/or single vehicles longer than 25 feet will not be transported after noon, the Thursday before Memorial and Labor Day holiday weekends. Restriction dates will be posted for the Independence Day holiday.

Ferry Cell Phone
<b>253-691-1457</b>
Call the ferry to schedule heavy loads, when towing vehicles and any vehicle longer than 25 feet. Confirmed reservation is required by the ferry Captain prior to loading.

Member Responsibility
Members are responsible for their quests actions at all times and to assure a completely filled out guest pass is issued to their guest prior to the guest arriving at the ferry.



## 2021 HMC Scheduled Ferry Low Tide Cancellations and Adjustments

### April 2021

Thu 4/01	3:30-4:00 cancelled
Fri 4/02	3:30-5:00 cancelled <span style="color: green;">ADD 5:30-6:00 PM RUN</span>
Tue 4/27	12:00-12:30 cancelled
Wed 4/28	12:00-12:30 cancelled
Thu 4/29	No shuttle after 12:30 run. 3:30 delayed to 3:40
Fri 4/30	3:30-4:00 cancelled

### May 2021

Sat 5/01	3:30-5:00 cancelled <span style="color: green;">ADD 12:30-1:00 PM RUN</span>
Sun 5/02	4:30-5:00 cancelled <span style="color: green;">ADD 12:30-1:00 PM RUN</span>
Thu 5/13	No shuttles after 12:30
Fri 5/14	2:30-3:00 cancelled
Sun 5/16	3:30-4:00 cancelled
Tue 5/25	12:00-12:30 cancelled <span style="color: green;">ADD 9:30-10:00 AM RUN</span>
Wed 5/26	12:00-12:30 cancelled
Thu 5/27	12:00-12:30 cancelled <span style="color: green;">ADD 2:30-3:00 PM RUN</span>
Fri 5/28	12:00-3:00 cancelled <span style="color: green;">ADD 9:30-10:00 AM RUN</span> <span style="color: green;">ADD 5:30-6:00 PM RUN</span>
Sat 5/29	3:30-4:00 cancelled
Sun 5/30	3:30-5:00 cancelled
Mon 5/31	3:30-5:00 cancelled <span style="color: green;">ADD 12:30-1:00 PM RUN</span>

#### Memorial Day Holiday Ferry Restrictions

Vehicles towing anything (combinations of any length) and single vehicles longer than 25 feet will **NOT** be transported **AFTER** the 12:00 noon-12:30 pm run, Thursday May 27, 2021 through the end of the day Monday, May 31, 2021.

**Note:** Monday, May 31 the ferry will operate on the holiday schedule which is the same as the summer weekend schedule.

### June 2021

Wed 6/09	No service 10:15-11:15
Thu 6/10	12:00-12:30 cancelled
Fri 6/11	12:00-12:30 cancelled <span style="color: green;">ADD 9:30-10:00 AM RUN</span>
Sat 6/12	No shuttles after 12:30
Sun 6/13	3:30 leaves at 3:45
Mon 6/14	3:30-4:00 cancelled
Tue 6/15	3:30-4:00 cancelled
Tue 6/22	No shuttles after 09:00
Wed 6/23	9:30-12:30 cancelled <span style="color: green;">ADD 2:30-3:00 PM RUN</span>
Thu 6/24	12:00-12:30 cancelled
Fri 6/25	12:00-12:30 cancelled <span style="color: green;">ADD 9:30-10:00 AM RUN</span>
Sat 6/26	11:30-12:00 cancelled
Sun 6/27	3:30 leaves at 3:50
Mon 6/28	3:30-4:00 cancelled

#### General Information

- **NO SERVICE/NO SHUTTLE** means the tides are too low to safely operate the ferry for the listed time. **Shuttles will not run during this time.**
- Check [www.herronisland.org](http://www.herronisland.org) for schedule updates.
- **Add** means runs added out of normal schedule.

### July 2021

Wed 7/07	No shuttle after 10:00
Thu 7/08	12:00-12:30 cancelled
Fri 7/09	12:00-12:30 cancelled <span style="color: green;">ADD 9:30-10:00 AM RUN</span>
Sat 7/10	11:30-12:00 cancelled
Sun 7/11	No shuttle after 12:00
Mon 7/12	No shuttle after 12:30
Tue 7/13	03:30 leaves at 03:40
Tue 7/20	08:30-09:00 cancelled <span style="color: green;">ADD 11:00-11:30 AM RUN</span>
Wed 7/21	08:30-10:00 cancelled <span style="color: green;">ADD 11:00-11:30 AM RUN</span>
Thu 7/22	No shuttle after 09:00, 12:00 leaves at 12:45
Fri 7/23	12:00-12:30 cancelled <span style="color: green;">ADD 1:30-2:00 PM RUN</span>
Sat 7/24	10:30-12:00 cancelled <span style="color: green;">ADD 2:30-3:00 PM RUN</span>
Sun 7/25	11:30-12:00 cancelled
Mon 7/26	No shuttle after 12:30

#### July 4<sup>th</sup> Holiday Ferry Restrictions

Vehicles towing anything (combinations of any length) and single vehicles longer than 25 feet will **NOT** be transported **AFTER** the 12:00 noon-12:30 pm run, Thursday July 1, 2021 through the end of the day Sunday July 4, 2021.

**Note:** Sunday, July 4 the ferry will operate on the holiday schedule which is the same as the summer weekend schedule.

### August 2021

Sat 8/07	10:30-12:00 cancelled <span style="color: green;">ADD 2:30-3:00 PM RUN</span>
Sun 8/08	11:30-12:00 cancelled <span style="color: green;">ADD 2:30-3:00 PM RUN</span>
Mon 8/09	12:00-12:30 cancelled
Wed 8/18	08:30-09:00 cancelled
Thu 8/19	08:30-09:00 cancelled <span style="color: green;">ADD 11:00-11:30 AM RUN</span>
Fri 8/20	No shuttle after 09:00
Sat 8/21	10:30-12:00 cancelled <span style="color: green;">ADD 2:30-3:00 PM RUN</span>
Sun 8/22	11:30-12:00 cancelled <span style="color: green;">ADD 2:30-3:00 PM RUN</span>
Mon 8/23	No shuttle after 12:30

#### Labor Day Holiday Ferry Restrictions

Vehicles towing anything (combinations of any length) and single vehicles longer than 25 feet will **NOT** be transported **AFTER** the 12:00 noon-12:30 pm run, Thursday September 2, 2021 through the end of the day Monday, September 6, 2021.

**Note:** Monday, September 6, the ferry will operate on the holiday schedule which is the same as the summer weekend schedule.