

Ballot Measure

January 8, 2011

Notice of Special Membership Meeting of HMC Management

Notice is hereby given pursuant to Article 4 of the Bylaws of HMC Management that a special meeting of the membership will be held on Saturday, January 8, 2011 at the hour of 12:00 Noon at the HMC Community Building. At the meeting, one (1) ballot proposal described below which has been set before the members by action of the Board of Directors will be voted on.

Members may vote in person at the meeting or by mailing or delivering the enclosed absentee ballot to the HMC Office so that it is received prior to the time of the meeting. *Ballots will not be counted unless your name and signature appear on the large envelope.*

1. Shall HMC use the reserve dock/dolphin funds to pay for repair/replacement of the North Beach Marina pilings at an estimated cost of \$300,000 over the next two years?

Ballot Explanation

This vote will not require a special assessment, but only authorization to spend Reserve funds.

Our HMC Board of Directors and Finance Committee have, over the years, had the foresight to accumulate reserves for these upcoming costs. Docks and Dolphins reserves now total over \$206,000 and, at the current rate of replenishment, should be more than sufficient to meet this expenditure when it occurs in 2011/12.

North Beach Marina is a valuable recreational asset for island members and guests. It also serves as an evacuation point in case of wildfire or other disaster and provides Fire District 16 a landing site for emergency assistance when the ferry is out of service or extreme low tide..

Background Information: In 2009, a committee of members, some with marine construction experience, developed a Request for Proposal (RFP) to conduct an engineering survey of Herron Island's North Beach Marina pilings and the Mainland and Island side ferry dolphins. Deterioration was apparent and plans needed to be made to maintain, or replace, the critical marine infrastructure. The contract was awarded to KPFF, a national engineering firm. KPFF's phase one report on these marine assets concluded that the service life of the North Beach Marina piles was 0-2 years, and the service life of the dolphins 10-15 years. It was clear from this report that the North Beach Marina needed to have immediate priority. Failure to replace the marina piles will result in the loss of the small boat docks within two years. The second phase report made recommendations about repair/replacement alternatives for the North Beach Marina.

KPFF assessed the service life of the existing 29 piles at 0-2 years, and recommended immediate replacement, the 17 oldest of which have an estimated age of 52 years. Replacement with steel piles will provide greater stability than timber, which reduces the number replaced from 29 to 16. Two piles were previously used for the swim dock, but the dock is now anchored and the piles are unnecessary. Others can be eliminated because they are redundant, i.e., either a double pile which could be single, or a pile which can be removed entirely when the opposing partner is replaced with steel. When replaced, the piles have an estimated life of 50 years. Steel piles will also eliminate the damage caused to the salt-water environment by removing the old creosoted timber piles.

Steel piles are also the lowest cost alternative. Engineering design, permitting and regulatory agency review will take 5 to 10 months from approval by HMC members, so the earliest that construction may begin in mid to late 2011 and perhaps not until 2012. Work can only be performed annually during a limited period so as not to interfere with salmon migration, between June 15 and the following March 15. HMC Management will try to keep the marina in use for the summer months.

The North Beach Marina is an integral part of Herron Island and must be preserved for the benefit of the membership. For an email copy of either the Condition Assessment Report or the Assessment and Repair Recommendations, contact the hmcmanager@herronisland.org.

Official Ballot and Voting Instructions

1. Vote yes to accept the proposal set forth below. Vote no to reject it.
2. Insert your ballot in the envelope marked "Official Ballot" and seal the envelope. Do not put your name on this envelope. Do not place anything other than one Ballot in this envelope.
3. Place the small envelope marked "Official Ballot" in the large envelope. **You must sign the large envelope and make sure that your name and address appear on the large envelope. *If your name and signature do not appear on the outside of the large envelope, your vote will not be counted.***
4. To be considered a member in good standing and have your vote counted, all delinquent charges and assessments must be paid in full before the Ballots are counted.
5. Please make sure that your name is legible on the large envelope. If your name cannot be read, the ballot will not be counted.
6. Your absentee Ballot must be received in the HMC Office by 12:00 Noon, Saturday, January 8, 2011 to be counted. If you prefer to vote in person, please attend the meeting. The Ballots will be counted at that time.

Proposition No. 1

(Approval of Dock/Dolphin Fund Expenditure)

Shall HMC use the reserve dock/dolphin funds to pay for repair/replacement of the North Beach Marina pilings at an estimated cost of \$300,000 over the next two years?

☐ **YES** (For Proposition)

☐ **NO** (Against Proposition)

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Ballot Results

January 8, 2011

SPECIAL MEMBERSHIP MEETING

North Beach Marina Pilings Repair Jan. 8, 2011

Call to Order: Fred Fath called the meeting to order at 12:15 PM.

Roll Call: Fred Fath, President/Treasurer, Mark Anderson, Vice President, Janet Podell, Secretary; Judy Grienke, Member at large, Claudia Ellsworth, Island Manager
Excused absence: Gary Wanzong

Ballots:

Ballots before the membership:

The North Beach Marina Ballot authorizing the expenditures from existing reserves to repair the pilings in accordance with the KPFF Engineering Repair Recommendations Report.

Ballot Counting Committee:

Linda Moren
Pat Zazzo
Wanda Parnell
Doyle Parnell
Jean Mellor
Sabra Dubak

Ballot Count:

240 Valid ballots

4 Unsigned ballots

1 Delinquent member ballot

Ballot Results:

In order to ensure the integrity of the ballot counting process Carolyn Snyder (HMC Office Manager) requested the assistance of two random members to validate the total ballot count and the final vote tally. Sabra Dubak and Jean Mellor volunteered to provide that assistance. The final validated vote tally was as follows:

	<u>Yes</u>	<u>No</u>	<u>Pass/Fail</u>
Ballot Results	128	106	Pass

Adjournment: Mark Anderson made a motion to adjourn the meeting. Motion carried.

Respectfully submitted,

Janet Podell
Secretary