

HBL Constitution 2025-6

1. Name

- The organisation shall be called the Hertfordshire Basketball League, referred to as HBL

2. Objectives

- Approve and promote a basketball league and cup competitions under the banner of HBL
- Encourage and co-ordinate participation in basketball at all levels, in all environments
- Develop all aspects of the game, including schools and junior basketball, through to senior level
- Provide opportunities for anyone to qualify as a basketball official or coach and support their development
- Act as the controlling and governing body of HBL
- Manage playing, coaching and officiating with reference to the principles of Basketball England

3. Membership

- Any club located within the relevant geographical boundary shall be eligible for affiliation, provided it complies with the rules and regulations of HBL and Basketball England
- Any person who is a member of an affiliated club shall be eligible for membership of the HBL, provided that he or she complies with the rules and regulations of HBL and Basketball England

4. Management Committee

- The Management Committee will always include a Chairman, Secretary and Treasurer. In addition, other officers will be appointed as necessary to ensure the Management Committee operates effectively
- HBL will invite a School's representative, a Disabled Basketball and a Neurodiverse representative to sit on the Management Committee
- The Management Committee shall be elected at the Annual General Meeting (AGM) and serve for one year The Management Committee may co-opt other members whose services are considered to be of value
- The Management Committee may fill vacancies in the membership of the HBL Management Committee
- The Management Committee may appoint sub-committees from its members or other persons as it sees fit

5. Management Committee Meetings

- There will be a minimum of four Management Committee meetings per year, including the AGM.
- All regular Management Committee meetings will be public meetings, dates and venues of which will be advertised on the HBL website no less than three weeks before the date of the meeting
- Meetings will be face-to-face or Teams, according to circumstance
- There shall be a quorum of four at any committee meeting to enable valid decisions to be made. If there is a confidential matter to discuss, this will take place in a 'Part 2' meeting immediately after the public meeting has ended and non-committee members have departed (whether a face-to-face meeting or Teams)
- Minutes of regular meetings will be posted on the HBL website no more than two weeks after the meeting. Meetings from any Part 2 meetings will not be published

6. Annual General Meeting

- The AGM will be held annually in July
- Invitations to the AGM will be sent to all clubs, officials and all those associated with HBL no less than four weeks before the meeting date
- The AGM shall be advertised on the HBL website. A general agenda will accompany the invitation, including accounts of the previous year and any reports (e.g., the Chair's report) to be discussed at the meeting.
- Anyone wanting to add to the agenda must submit their material to the Secretary no less than two weeks before the meeting date.
- Any submissions after this date will be rejected, and no new information can be added to the agenda on the day of the meeting
- AGM minutes will be published on the HBL website no later than two weeks after the meeting
- Each club and Management Committee member shall be entitled to one vote at the AGM
- All matters shall be decided by ballot or show of hands (at the discretion of the Chair) of those members present and qualified to vote
- A majority, greater than two-thirds of votes cast (by those in attendance and eligible to vote or by proxy at the Chair's discretion), shall be necessary to carry any resolution regarding the constitution of the HBL. Other resolutions shall be decided by a simple majority, and in the event of a tie, the Chair shall have the casting vote
- No person may vote in more than one capacity

7. Extraordinary General Meeting

- An Extraordinary General Meeting (EGM) of the HBL may be called by the Committee or within one month of receipt by the Secretary of a resolution signed by the secretaries of at least six affiliated clubs
- At least fourteen days' notice of the place, date, hour and business of the meeting shall be given to clubs and officials
- Procedure shall be as at the AGM

8. Finance

- The financial year of the HPL shall end on 30th June, and a statement of accounts, up to and including this date, shall be presented at the AGM
- The funds of the HBL shall be deposited into a recognised bank, and the Treasurer, plus one other, shall sign for all transactions above £100. The Management Committee must authorise transactions via minutes and invoices
- In the event of the HBL disbanding, all funds and assets shall become the property of the member clubs at the time of disbanding

9. Constitution and League Rules

- No amendment to the Constitution and League Regulations shall be effected unless at an Annual or Extraordinary General Meeting
- Any proposed amendments to the Constitution and League Regulations shall be submitted to the HBL Secretary at least 21 days before the AGM to allow time for circulation to members. The Secretary has the right to reject any proposals received after this date
- Any question or matter arising which is not provided for in the Constitution and League Regulations, the Management Committee shall deal with accordingly

10. Discipline

- The Management Committee shall be responsible for all matters of discipline relating to all participants, including spectators.

See HBL Disciplinary Rules

11. League Rules

- The Management Committee shall be responsible for all League Rules

See HBL Rules

12. Officials' Code of Conduct

- The Management Committee shall be responsible for the Officials' Code of Conduct

See Officials' Code of Conduct

13. Policies

- Policies within this constitution are those created by HBL, together with Basketball England policies relating to Code of Conduct and Ethics, Inclusion and Anti-Discrimination and Safeguarding
- Policies relating to Discipline, League Rules and Officials' Code of Conduct are not technically part of the constitution, as they can be amended at anytime by the Management Committee
- The Management Committee may implement exceptional rules if they are necessary to achieve the stated objectives
- BE policies can be viewed at <https://www.basketballengland.co.uk/integrity/guidance-templates/>

Appendices

Appendix 1 - Disciplinary Rules (HBL)

Appendix 2 - League Rules (HBL)

Appendix 3 - Officials' Code of Conduct (HBL)

Appendix 4 - Code of Conduct and Ethics (BE)

<https://basketballengland.co.uk/files/code-of-conduct-poster-140825160050.pdf>

<https://basketballengland.co.uk/resources/document-finder/code-of-conduct>

Appendix 5 - Inclusion and Anti-Discrimination (BE)

<https://basketballengland.co.uk/resources/document-finder/anti-discrimination>

<https://basketballengland.co.uk/resources/document-finder/edi>

Appendix 6 - Safeguarding (BE)

<https://basketballengland.co.uk/resources/document-finder/safeguarding-children-policy>

<https://basketballengland.co.uk/resources/document-finder/safeguarding-regulations>

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