

**Membership Application**

I hereby apply for membership of Herts 4x4 Response Group

(Membership year runs from 1st January to 31st December)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name | |  | | | | |  |
| Address | |  | | | | |  |
| Town | |  | | | | |  |
| County | |  | | | | |  |
| Postcode | |  | | | | |  |
| Telephone | |  | | | | Mobile | |
| Email | |  | | | | |  |
| Vehicle Type | |  | | | | | VRM |
| Vehicle Type (if using a different vehicle) | | |  | | | | VRM(s) |
| Subscription | | | | Please ✓ | **Data Protection** | | |
| Initial Membership £25 | | | |  | I agree to my details being held on paper and on computer for Club purposes only. Details will not be released to any third parties except for genuine Club business. Please ✓ | | |
| Renewal Membership £15 | | | |  |  | | |
| By signing and returning this form, you confirm that you understand the requirement to carry appropriate insurance and to hold a valid driving licence | | | | | | | |
| Signature |  | | | | | | Date |

Most of the agencies we work for require BUSINESS use to be included on your car insurance policy and make it a stipulation on their expense forms. Most insurance companies offer this facility on their standard Social, Domestic and Pleasure clause, at no extra cost for voluntary work, provided you notify them. It is a stipulation that you confirm to this situation when you are deployed by us in the course of any response duties. Any queries, please ask a member of the committee.

Please hand back this form, with your subscription to: Brian Laws or email to: [Membership@herts4x4response.co.uk](mailto:Membership@herts4x4response.co.uk)

Pay cash or by Bank Transfer, please contact the Membership Secretary at the above email for details to pay this way.

Note: Non-payment – Any member of the Club who has not paid their subscription within one month of the due date shall, unless sufficient reason is shown to the satisfaction of the Committee, cease to be a member forthwith. No member whose subscription is in arrears shall be eligible to take part in any events organised by the Club.

|  |  |
| --- | --- |
| Membership Number (if known) |  |
| In Case of Emergency (I.C.E.) |  |
| Name (next of Kin) |  |
| Contact No |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Have you got any of the following ?** | | | | |
|  | | | | |
| **Subtitle A: Duty of Care** | | | **Yes ✓** | **No X** |
| Full Drivers Licence | | |  |  |
| Recovery Agent (AA/RAC/Green Flag etc) | | |  |  |
| Any medical issues that a First Aider or Controller should be aware of | | |  |  |
| Add information |  | |  |  |
|  |  | |  |  |
| **Subtitle B: Training** | | |  |  |
| Current First Aider | Please add date of training | Date |  |  |
| Current Fire Marshall | Please add date of training | Date |  |  |
| Cold Water  Training | Please add date of training | Date |  |  |
| Manual handling with 4x4 Response | Please add date of training | Date |  |  |
| Manual handling training – within the work place | Please add date of training | Date |  |  |
| NVQ in Off-Road and Winching | Please add date of training | Date |  |  |
| Other relevant Training |  |  |  |  |
|  |  |  |  |  |
| **Subtitle C: Equipment on or in your vehicle** | | |  |  |
| Orange Beacon |  | |  |  |
| Recovery Equipment (Towing Strap, etc.) | | |  |  |
| Recovery Points – Front & Rear | | |  |  |
| Tow Bar |  | |  |  |
| Winch Fitted |  | |  |  |
| CB Radio |  | |  |  |
| Satellite Navigation |  | |  |  |
| VHF Radio |  | |  |  |
| In date First Aid Kit | | |  |  |
| Reflective Stickers | | |  |  |
| Any other information | | |  |  |
|  |  | |  |  |
|  |  | |  |  |

If the status of any of the items above change, in any way, please contact the Membership Secretary.



**Vehicle and Driver Questionnaire**

**Vehicle Details**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name |  | | | | | | | | | | | |
| Vehicle Make and Model |  | | | | | | | | | | | |
| VRM |  | | | | | | | | | | | |
| No. of useable passenger seats | |  | | | | | | | | | |  |
| Tyre Type (please **✓**) | Road | |  | All Terrain |  | Mud Terrain |  | Other | |  |  | |
|  | | | | | | | | | **Yes ✓** | | | **No X** |
| Useable Spare Wheel | | | | | | | | |  | | |  |
| Front Recovery Point | | | | | | | | |  | | |  |
| Rear Recovery Point | | | | | | | | |  | | |  |
| Basic Tool Kit | | | | | | | | |  | | |  |
| Fire Extinguisher | | | | | | | | |  | | |  |
| Recovery Tow Rope/Strap | | | | | | | | |  | | |  |
| CB or other Radio Comms | | | | | | | | |  | | |  |
| Satellite Navigation | | | | | | | | |  | | |  |

**Driver Experience**

If you answer **Yes** to any of these questions, please give details

|  |  |  |
| --- | --- | --- |
|  | **Yes ✓** | **No X** |
| Do you use your vehicle for any 4x4 activities i.e. Paydays, Green Laning, Trials, Winch challenge etc. |  |  |
| Have you had any Formal training in Off-Road driving |  |  |
| Have you had any informal Off-Road Experience driving sessions |  |  |
| Have had any experience driving in snow or other difficult conditions |  |  |
| Have you had any overseas expedition driving experience |  |  |

**Your Health**

We would like to know about your health, so that we can safely allocate the tasks most suited to you.

|  |  |  |
| --- | --- | --- |
|  | **Yes ✓** | **No X** |
| Have you had any medical conditions we may need to be aware of i.e. any problems with manual handling, diabetes, heart issues, etc. |  |  |
| Have you any disabilities that we may need to be aware of |  |  |
| Please advise any other details in order for us to assess your capabilities in any given situation |  |  |

These answers are vital to us, so that we do not put you at any known risk when allocating a task, thereby causing you to go beyond your ability and that of your vehicle, therefore, becoming a ‘victim’.

We would strongly recommend that you attend some of our events or come to a Club night to meet your colleagues, discuss any issues and pick up the steady stream of information related to our activities. You do not have to participate – purely observe, or ride in another vehicle.

This will enable us to more fully assess your capabilities and allow you to become more informed. Much of our work involves a ’team’ spirit and co-operation.

If you have any questions, please do not hesitate to contact a Committee member, who will be pleased to help.

You will be offered training or advice on any aspect of your role/participation – please ask.



**Lanes, Tracks & Off-Road Events Disclaimer**

|  |  |
| --- | --- |
| 1.1 | I/We (the client(s)) will adhere to all written and verbal instructions given by the Organisers/Guides at any time during the event/trip |
| 1.2 | The vehicle in use, in relation to the event, is Taxed, MOT’d, and insured for road use (we also recommend that ‘Off-Road’ insurance is taken out) and we hereby indemnify the organisers for any liability arising from our failure to meet these requirements. Any equipment we may bring must also be fit for purpose. |
| 1.3 | I/We will not hold the Organisers, Landowners, Instructors/Guides or any agent of the company responsible for any loss or damage and we hereby agree to indemnify the above mentioned for any liability for loss or damage howsoever caused. |
| 1.4 | Public roads will be used to link Lanes, Tracks and Trails and will be subject to all normal regulations and all legal requirements will need to be satisfied including tyre legality, noise and emissions. |
| 1.5 | All recovery equipment must be tested and rated type. |
| 1.6 | All parts of the event are undertaken of your own volition - you are at liberty to decline any part of the event – which you consider unsuitable or potentially damaging to your vehicle/passengers or equipment |
| 1.7 | I/We will also adhere to GLASS guidelines with regards to public rights of way and not use any byways if damage is likely to occur because of outside factors, such as recent rainfall and prevailing conditions, the enjoyment of other users and the presence of livestock. |
| 1.8 | Any driver deemed unfit to participate in any event will be excluded from the starting point and no refunds will be given under any circumstances and the decision of the Guide(s) will be final. |
| 1.9 | I/We have read and understood these terms and conditions and accept the contents in their entirety. |

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| --- | --- | --- |
| Driver | Signed | Print Name |
|  |  |  |
| Co-Driver | Signed | Print Name |
|  |  |  |





**Privacy Notice – General Data Protection Regulation (GDPR)**

This privacy notice explains how we use any personal information we collect from you.

**What information do we collect about you ?**

We collect information from the outset of your membership of Herts 4x4 Response Group (“H4x4”) when we need to record your personal details, like your name and address.

**How will we use the information about you ?**

We take your privacy seriously and will only use your personal information to fulfil our H4x4 arrangement with you and to provide you with anything else you have requested from us.

We will keep your personal data for the length of time you are a member of H4x4.

We will not share your information for marketing purposes with any third party outside of H4x4.

**Access to your information and correction**

You have the right to ask for a copy of the information we hold about you. If you would like a copy of this information, please contact one of the H4x4 Management who will pass your request to the appropriate person.

If you believe that your personal information is inaccurate, you may request that we correct or remove it at any time.

**Automated decision making**

We shall not routinely use your personal information for any automated decision making or profiling.

If, at any time, you need to contact the Supervisory Authority about the way we use your personal information, you should write to The Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow SK9 5AF

I agree to you using my personal data in the manner detailed above and I have ticked the box below to confirm my agreement.

Signature ……………………………………………………………..

Full Name ……………………………………………………………..

If you wish to withdraw your consent, at any time, you may do so by contacting one of the H4x4 Management, who will pass your request to the appropriate person.