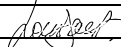


Declaration form IB47 payments Design Academy Eindhoven


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This form is used for the compensation of incidental activities by external persons, e.g. guest teachers, lecturers, examiners, guided tours, presentations. Only persons who originate from a European Union (EU) /EEA country can be compensated. Work students have to register via www.maggie.nl.

To be completed by the declarant:

I declare:		Yes	No
I am not a student of DAE.		x	
I am not employed as an employee.		x	
I am not employed as a freelancer.		x	
I am aware DAE has taken out a personal liability insurance for my activities.		x	
For the duration of my work and after my work is complete, I will not disclose any information relating to Design Academy Eindhoven that I know to be confidential or of which I may reasonably be assumed to know that it is confidential.		x	
I have included a copy of my valid passport or ID-card (front and reverse).		x	
I have completed this form truthfully.			
Name	Dousset		
Surname	Louise		
BSN	4946.21.436		
Date of Birth	04/03/2001		
Address	114 avenue Montjoie		
Zipcode + Residence	1050 Bruxelles		
Nationality	French		
Email address	louisedousset2001@gmail.com		
Phone number	+33 6 50 68 37 97		
BIC/IBAN/bankaccount	MLE LOUISE DOUSSET FR76 3000 3031 5100 0509 3959 676		
Date: 03/11/23	Signature declarant: 		

To be completed by budget holder/coordinator and declarant:

Department name	Graduation Show 2023
Name of cost center	Tours
Number of cost center	203.052 / 4401
Explanation of activities/project	Guided tour for name group/guests, on date and time
Fixed fee	€ 75 (for one tour)
Hourly fee	€
Total amount of hours x fee	€
Expenses public transport 2nd class**	€ 0
Total amount	€
Date and signature declarant 03/11/23	
Name, date and signature budget holder/coordinator	
	Finance department: Date & initials for approval

Note for budget holder/coordinator: this is version January 2022. Please find the actual version of this IB47 form on the Afas Insite Portal.

Process:

1. Budget holder/Coordinator distributes declaration form among declarants
2. Both budget holder and declarant fill in and sign - preferably digital
3. The completed and signed form is sent to factuur@designacademy.nl
4. Finance department reimburses the declaration to declarant