# SafeSpace

## **USER GUIDE**

**SAFESPACE** is designed to specially help migrants and students arriving in Canada. Due to this pandemic situation, is it a mandatory task to quarantine for 14 days. During this period, there can be a number of help that people in quarantine, people suffering from Covid or even Covid negative people can need such as grocery, food, ride to the quarantine destination. So here SafeSpace is a one stop destination for all the help that you need or you can provide. Just post your advertisement and get help instantly or contact the needy.

#### Content:

- 1. How to Post
- 2. How to Change Password/ Edit Information
- 3. How to view posts.
- 4. How to delete posts.

#### **How to Post**

**Step 1:** Click on the Sign-in in the top right corner of the dashboard.

If you have already Logged in to the website than directly jump to <a>Step 3</a>.



You will be redirected to the Login page.



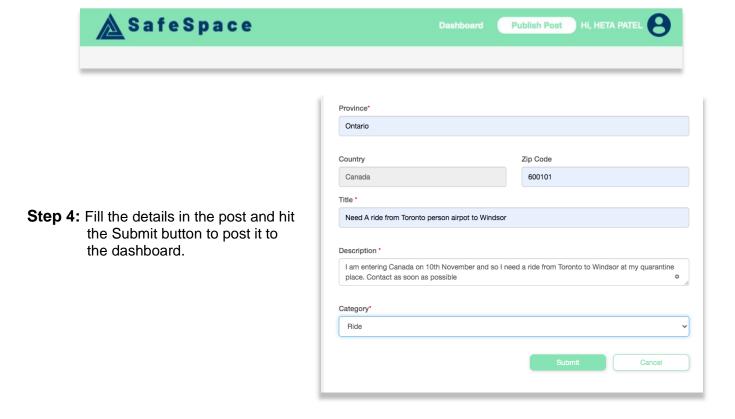
**Step 2:** Sign-in to the website.

If you have not already registered, then click on the Sign Up link at the bottom and register to the website.

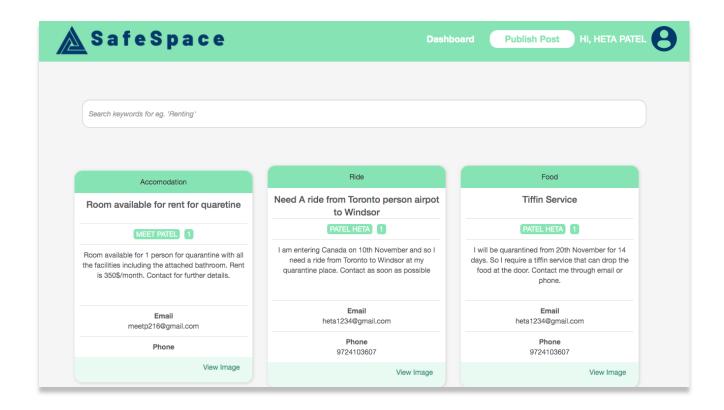
Then sign in with your correct Email-ld and Password.

You will be redirected to the Dashboard.

**Step 3:** Hit the Post button on the top left of the website. You will be redirected to the post page.

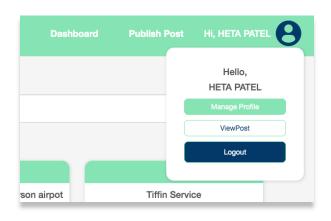


And you have successfully posted you Add !!!



## **How To Change Password / Edit information**

**Step 1:** Hit the profile icon on the top right corner. Click on the Manage Profile Button. You will be redirected to your profile.



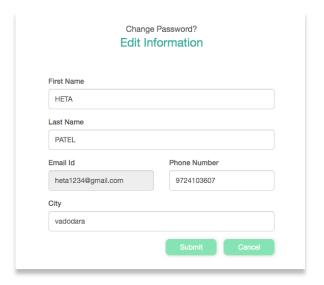
To change password go to <u>Step2</u>
To edit personal information get to <u>Step 3</u>



**Step 2:** Enter the current password and the new password and hit the Submit Button.

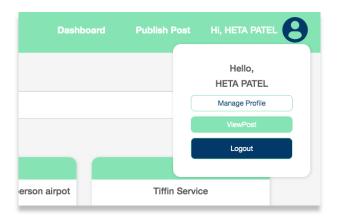
**Step 3:** Hit the Edit information link.

Fill in the details to be updated and hit the Submit Button

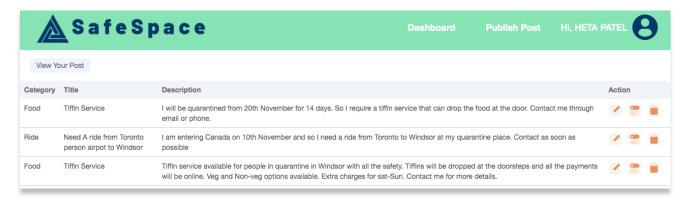


## **How To view your posts**

**Step 1:** Hit the profile icon on the top right corner. Click on the View Post Button. You will be redirected to your posts.

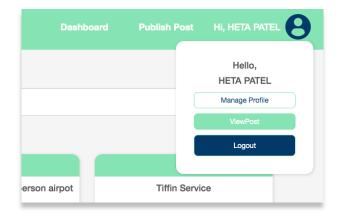


#### And here you can view your posts



#### **How To delete posts**

**Step 1:** Hit the profile icon on the top right corner. Click on the View Post Button. You will be redirected to your posts.



Step 1: Hit the delete icon at the right side. Then Click on Ok and your post is deleted.

