

# HETU SHIROYA

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## OBJECTIVE:

Looking for a CO-OP opportunity in a reputable organization to utilize my technical and management skills for the growth of the organization as well as to enhance my knowledge about new and emerging trends in the IT sector.

## TECHNICAL SKILLS:

- Software Applications: Microsoft Office Suite, Adobe Acrobat
- Operating Systems: Windows 7, Windows 10, Windows server 16, Linux (Debian)
- Programming Languages: HTML, CSS, PHP, JS, SQL, XML, JSON
- Proficient in computer hardware installation and software installation.
- Skills in monitoring and troubleshooting servers.
- Good understanding of DBMS concepts and practices for Database management
- Strong debugging and problem resolution skills.
- Relevant knowledge of backup and recovery.
- Knowledgeable in cloud computing (AWS, Google cloud)

## WORK EXPERIENCE:

### IT ADMINISTRATOR

June 2018 - Nov 2019

Western Map Solution, Ahmedabad, India

- Installed and integrated new server hardware and applications
- Kept an eye out for needed updates
- Supported and administered third-party applications
- Monitored computer networks and systems to identify how performance can be improve
- worked with backend infrastructure

## EDUCATION:

### Information Systems Security Certificate Program

Sept 2020 – Aug 2021

Georgian College, Barrie, ON

Currently in Dean's list

### Bachelor of Engineering in Information Technology

Aug 2014 – May 2018

Gujarat Technological University, Gujarat, India

Graduated with distinction, Average: 77%

## CERTIFICATIONS:

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|-----------------------------------------------------------|------|
| • Cybersecurity Infrastructure Configuration by Palo-Alto | 2021 |
| • Prevention and Countermeasures Certificate by Palo-Alto | 2021 |
| • Worker Safety Awareness, Ontario                        | 2020 |
| • Cloud Computing with AWS, Internshala                   | 2020 |
| • Certificate in C Programming, PHP and JAVA, IIT Bombay  | 2017 |