



## Best Practices for the Capture of Social Media Records

By National Archives and Records Administra

Createspace, United States, 2015. Paperback. Book Condition: New. 279 x 216 mm. Language: English . Brand New Book \*\*\*\*\* Print on Demand \*\*\*\*\*.Federal agencies are increasingly using social media platforms to engage with their employees and the public. Such activity may result in the creation of Federal records that must be captured and managed in compliance with Federal records management laws, regulations, and policies. GAO Audit 11-605, Social Media: Federal Agencies Need Policies and Procedures for Managing and Protecting Information They Access and Disseminate, concluded that social media can pose challenges in managing and identifying records, protecting personal information, and ensuring the security of Federal information and systems. 1 The audit specifically addressed security and records management issues concerning agency social media activity. In response, the Archivist of the United States committed NARA to developing guidance on effectively capturing records from social media sites and . best practices. 2 Additionally, through forums Federal agencies have frequently expressed the desire for additional guidance. This white paper is part of NARA s effort to provide guidance and best practices for capturing social media records. It is not feasible for NARA to provide platform-specific guidance because it is difficult to predict which tools...



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