Human Resource Development Group (HRDG) Council of Scientific & Industrial Research Grant-in-aid Claim Bill

# Part-B: Individual Release of Grants Date:

Name of the host institute:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sno | Name of the beneficiary (Research fellow)/othe r awardee and the position held by him/her | HRDG(CSIR)  sanction letter no./file no. | Monthly amount of pay/fellows hip/honorari um, etc. | Sanctioned tenure upto & CSIR- HRDG/CSIR  Laboratory OM No. with date | Bank account number of the beneficiary seeded with the Aadhar Number | Name of  the bank with IFSC Code where the beneficiar y has  his/her account | Aadhar Number of the Benefici ary | Period of Payment | | Grant claimed | | | | | Total number of days the benefici ary remaine d absent (without pay) during the  month | Amount deducted on account of without pay | Any other deductions, please specify (Licence fee/hostel fee etc.) | Net amount payable |
| From | To | Fellowship | HRA | Honorarium | Any other amount payable | Gross amount |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Certified that the Research Fellow has regularly attended the office to pursue his/her research work and availed…………...days leave during the month (Please see leave rule available on HRDG-

CSIR website [www.csirhrdg.res.in](http://www.csirhrdg.res.in/)).

Name and Signature of Registrar/Principal/Administrative Officer/Finance & Accounts Officer

With Official Seal and date

**Important: Separate claim bills for Fellowships & Associateships/EMR Projects/SSB Awards/YSA Awards/Travel Grants/Emeritus Scientist/Research Fellows in EMR funded projects, etc.**