

Helensburgh Friends of Guiding

Minutes of meeting held at 10.30am, Monday 17th January 2022
at Brownie Hall, John Street, Helensburgh

1. Present

Margaret Morrison, Aileen Baird, Alison Ringrose, Tricia Stewart, Alan Summers and Vivien Macpherson.

Apologies: Lorna Hamilton

2. Minutes of previous Meeting

Minutes of meeting on 7th December 2021 approved.

3. Chairperson's Report

- (a) Cleaning contractors approached to arrange deep clean during week beginning 7th February.
- (b) Risk Assessment performed by AR and report to be forwarded to MM. Requested that this includes the asbestos found in the ceiling.
- (c) Hirers: Geographic Society will not be returning. Join the Dots will be using on Sundays from 1st February. Dance Fit have resumed.
- (d) Redecoration: Jubilee Hall has been painted.
- (e) Fire drills: Reminder that Units must hold fire drills and familiarise themselves with the Fire Instructions.
- (f) Fire extinguishers: AS confirmed annual testing is due in March.
- (g) First Aid kits: Remains outstanding.
- (h) PAT testing: Now completed.
- (i) Noticeboard: Alternative and cheaper options being explored to provide a temporary solution until fence repairs carried out.
- (j) No Parking Road sign: MM has heard from the County Council, Helensburgh Community Council and Toyota that it may be 6 months before the work can be carried out.
- (k) AR suggested that entrance area requires security lighting and to be investigated.
- (l) Website: MM to contact Helen Taylor to explore the possibility of further information, including minutes, being added to website. AB to check logo being used. www.hfog.org.uk.
- (m) Fund Raising: MM has approached local sources seeking grants.
Table top sale on 16th April from 11am to 2pm at cost of £10 per table plus donations, entries £2 per head to include tea and biscuits. Snacks by AR's parents will be sold with 50% to FoG and 50% to District. Children's games will be organised by Guides on grassed area. Posters to be organised around town by TS. AR will take the table bookings via tabletophelensburgh@gmail.com and coordinate the Guides Brownies and Rainbow contribution. MM to speak to Trefoil re teas, coffee and cake. VM to arrange advertising in local press.

4. Treasurer

AS reported that current balance at bank is £17,007 which is a drop of £1,900 from the previous year.

MM advised that there will be an approach from the LMC for a contribution of £500 to working capital.

5. Covid procedures update

No further report.

6. Any other competent business

- a) There will be field drain from St Michael's Church constructed into the stream bank. TS advised this should be referred to GG solicitors and Division Commissioner.
- b) The correct postal address is 9-13 John Street, Helensburgh, G84 8BA and the What3Words location is *union.dragons.seriously*

7. Date of next meetings.

Next committee meeting on 21st February 2022 at 2.30pm.