

Harry Furusho

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Motivated individual seeking opportunity in a full stack development role. Background in working in a fast paced law firm providing support to clients and team members.

QUALIFICATION SUMMARY

- Proficient in HTML, CSS, and Javascript.
- Experience with working with REST API's.
- Great communication skills with both clients and team members.
 - Worked directly with over 15 clients and 10 attorneys both locally and across the nation.
- Strong attention to detail with the ability to multitask.
 - Handled a large volume of cases on a daily basis and never missed a deadline to file pleadings with the courts.
- Self-motivated with the ability to collaborate well and work independently.
 - Worked with a team of paralegals in and across departments. Presented findings to attorneys.

WORK EXPERIENCE

Legal Assistant - Skellenger Bender, P.S. (Seattle, WA)

June 2018 - Present

- Provide direct support to attorneys and paralegals.
- Maintain physical and electronic client files.
- Using legal software, create and update pleading templates for ease of use.

Legal Assistant - Weinstein & Riley, P.S. (Seattle, WA)

August 2016 - March 2018

- Extrapolate and analyze information from financial statements, payment histories, and mortgage/auto loan documents to create detailed and accurate bankruptcy pleadings.
- Document and update case information into firm database.
- File pleadings and other case documents with courts.

EDUCATION

June 2016 - Bachelor of Science, Applied Physics
University of Washington (Seattle, WA)