

Sprint-1

SPRINT RETROSPECTIVE

SPRINT 1: JAN 26 - FEB 13

What went right?

- Tasks were clearly divided between and assigned to all team members
- All team members took equal ownership of tasks
- Good progress in researching ChatGPT responses and multimedia generation capabilities
- Team discussions and knowledge sharing during meetings was very helpful
- Documentation and consolidated reports of weekly findings and comparisons

What went wrong?

- Documentation format was not fully aligned during the beginning of the sprint
- Limited time to test advanced multimedia and animation features
- Some confusion at the beginning since we were still in the research phase and had not started project implementation

How are we going to do better?

- Shortlist tools earlier before doing deep research
- Use a consistent documentation template for everyone
- Have more frequent check-ins to stay aligned as a team

Sprint-2

SPRINT RETROSPECTIVE

SPRINT 2: FEB 09 - FEB 20

What went right?

- Tasks were clearly divided between and assigned to all team members
- Overall accountability was better compared to last sprint, all team members took equal ownership of tasks
- Conducting an in depth open-source research on standalone image generation and video generation tools, along with cost analysis was very helpful and highly effective
- Team coordination was strong and communication was smooth
- Documentation and consolidated reports of weekly findings and comparisons
- Issues from the previous sprint such as documentation formatting inconsistencies were resolved and documentation remained aligned throughout the sprint

What went wrong?

- No major blockers this week, sprint went smoothly overall
- Minor challenge was slight delays in syncing small updates before meetings

How are we going to do better?

- Continue using a consistent documentation template for everyone
- Share quick updates and have more frequent check-ins to stay aligned as a team
- Maintain the improved ownership and accountability