



BERNADETH MAGTIBAY

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magtibaybadeth@gmail.com

Brgy. San Benito, Victoria, Laguna 4011

EDUCATION

Bachelor of Science in Information Technology

Laguna State Polytechnic University - Sta. Cruz Campus
2022 - Present

High School Education

Masapang Integrated National High School
2019 - 2020

Elementary Education

Teodoro C. Dator Memorial Elementary School
2013 - 2014

SKILLS

- Customer Support
- Microsoft Office Suite
- UI/UX Design
- Critical Thinking
- Communication Skills
- Adaptability
- Problem-Solving
- Attention to Details

LANGUAGE

- Filipino
- English

PROFILE

Enthusiastic IT student with strong problem-solving, communication, and teamwork skills. Seeking an opportunity to leverage my technical knowledge in a dynamic role that bridges technology and business. Eager to contribute to projects that drive innovation and efficiency while gaining valuable experience.

WORK EXPERIENCE

Nextvas Inc.

August 2023

Customer Service Representative
Calamba, Laguna

- Assisted customers with product inquiries, order processing, and account management.
- Maintained a high customer satisfaction rating by providing accurate and friendly support.

National Irrigation Administration

December 2019

Student Intern
Pila, Laguna

- Assisted with organizing documents in the finance department
- Assisted with basic administrative tasks such as scanning, photocopying, and forwarding documents to other departments.

ELIGIBILITY

Career Service Exam Passer – Professional

August 2024

Civil Service Commission
86.09%

I hereby certify that all the information above is true and correct.

Bernadeth E. Magtibay
Applicant