

1st WEEKLY SCRUM MEETING – PA2**MEETING MINUTES**

Date:	November 18th, 2022
Time:	5:15pm - 7pm
Location:	University Campus
Attendance:	Hoang Huu Minh An Trinh Duc Thien Nguyen Vo Minh Tri Nguyen Thi Minh Thao Nguyen Hoai An
Absent:	None

AGENDA

- ❖ Check-in
- ❖ Revised Project Plan
- ❖ Detailed Vision Document
- ❖ Use-case specification
- ❖ Assign tasks to team member

STATUS REPORT

Member	Your achievement last week	Task in progress	Issues/Obstacles and how to solve it
Minh Tri	<ul style="list-style-type: none"> - Prepare Use-case Specification has been assigned. - Review Project Plan 	None	None
Minh An	<ul style="list-style-type: none"> - Research back-end - Research use-case, diagram - Review project plan 	None	None
Duc Thien	<ul style="list-style-type: none"> - Research Git, GitHub - Recheck the feasibility of use cases - Prepare for doing Use-case 	None	None
Minh Thao	<ul style="list-style-type: none"> - Research front-end - Prepare use-case Specification has been assigned. - Review vision document 	None	None
Hoai An	<ul style="list-style-type: none"> - Prepare Use-case Specification has been assigned. - Review vision document 	None	None

CONCLUSION

Task	Responsible
<ul style="list-style-type: none">- Prepare <i>Use-case model</i>	All
<ul style="list-style-type: none">- Update the <i>Project Plan</i> and <i>Vision Document</i>.	
<ul style="list-style-type: none">- Continue to do the tasks in part <i>Use-case specification</i> that have been assigned.	