

SPRINT REVIEW PA2**MEETING MINUTES**

Date:	November 25th, 2022
Time:	7:15pm – 8pm
Location:	University Campus
Attendance:	Hoang Huu Minh An Trinh Duc Thien Nguyen Vo Minh Tri Nguyen Thi Minh Thao Nguyen Hoai An
Absent:	None

AGENDA

- ❖ Check-in
- ❖ Review the last sprint
- ❖ Team building

REVIEW

- ❖ What went well.
 - Cooperated and successfully completed PA1.
- ❖ What problems and what caused the problems.
 - We mainly worked online last sprint. Therefore, work productivity is not really good.
 - Solution: WE agree to change working times, prioritizing working directly together.
- ❖ What can be done differently in the next sprint to improve the project?
 - Improve working style: more dynamic, more comfortable to share, more friendly,...
- ❖ What lessons we could learn?
 - Teamwork.
 - Project Planning
 - Write documents.

Note: *Don't forget Planning Meeting at 9:30pm 28/11/2022.*