

PROFILE

Analytical, adaptable Economics graduate with experience in legal operations, client service, and team-based leadership. Naturally curious and systems-driven, with a strong interest in product strategy, operations, and client advisory roles in tech-forward companies. Quick learner, resourceful communicator, and motivated to build meaningful long-term impact.

EDUCATION

Baylor University, Waco, TX

Bachelor of Arts in Economics, Minor in Business Administration

August 2021 – May 2025 | GPA: 3.2

- Completed advanced coursework in economics, political science, and statistics, earning a certification in Microsoft Excel and developing practical familiarity with Stata and Python.
 - Active in diverse student groups: Pre-Law Society, Student-Movement Ministries, Men's Club Lacrosse, Wakeboarding, Trap and Skeet Teams
-

RELEVANT EXPERIENCE

Lewis Rice LLC, St. Louis, MO — **Legal Intern**

July 2023 – August 2023, June 2024 – August 2024

- Supported litigation teams by preparing mediation packets
- Indexed hundreds of small insurance claims into searchable databases to support internal workflows
- Quickly and accurately summarized a dozen depositions for immediate official usage

Saint Louis Country Club, Ladue, MO — **Club Waiter**

May 2023 – August 2023

- Delivered high-touch service in a fast-paced hospitality environment
- Leveraged upselling and client rapport to increase table revenue
- Maintained professionalism and efficiency in a client-first setting

Kanakuk Summer Camps, Branson, MO — **Camp Counselor**

May 2022 – August 2022

- Mentored youth and led team activities in a high-energy, high-responsibility setting
- Fostered a positive environment, grew skills in leadership and communication

Ace Hardware, Kirkwood, MO — **Sales Associate**

June 2020 – September 2020

- Advised customers on product selection; built early skills in interpersonal communication and work-based learning
 - Aided the team in two record breaking sales months for the franchise
-

SKILLS & TOOLS

MS Excel • Workflow Optimization • Legal Research • Client Relations • Cross-functional Communication • Strategic Thinking • Basic Python