


2. Admin Help


UP Library Assistant
Personal Bookings
Manage Bookings
Questionnaires
Reporting
Maintenance
Logout

Employees

Details

All Roles

Show 10 entries

Search:

Username	Name	Surname	Email
p10268945	Andrew	Jones	a.jones@eject.co.za
p12345678	Fredie	Jones	jones@fred.com
p13076668	Nikki	du Plessis	nikki@yahoo.com
p14297010	Frikkie	Swanepoel	inf370@gmail.com
p74125896	Mary	Smith	u14076668@tuks.co.za
p78945612	Jimbo	Bobby	u14071674@tuks.co.za
p78965412	Horaay	Junior	hjunior@gmail.com
p96385274	Sandra	Pollock	pollock@gmail.com
p98765432	Ben	Botha	ben.botha3@gmail.com

Showing 1 to 9 of 9 entries


Previous 1 Next

Create New Update Delete

Employee Details
No employee selected

Control	Functionality
Create New	This <u>button</u> redirects the administrator to create new employees screen
Update	This <u>button</u> redirects the administrator to update existing employees screen
Delete	This <u>button</u> redirects the administrator to delete existing employees screen
All Roles	This <u>drop down list</u> allows the employees to be sorted by role
Search:	This <u>textbox</u> allows the administrator to search for a specific employee

2.1. Register Employee

 UP Library Assistant

Personal BookingsManage BookingsQuestionnairesReportingMaintenance

Logout

Create Employee

New Employee Details:

Username

Name

Surname

Email Address

Employee Roles:

Create

[Back to List](#)

Control	Functionality
<div>New Employee Details:</div> <div><div>Username</div><input type="text"/></div> <div><div>Name</div><input type="text"/></div> <div><div>Surname</div><input type="text"/></div> <div><div>Email Address</div><input type="text"/></div>	These <u>textboxes</u> are used to capture the new employee details. The <u>labels</u> explain what information must be added into each textbox.
<div>Employee Roles:</div> <div>Note: If trainer is selected the option to assign topics will appear.</div> <div><div>Role</div><div><div>Student</div><input type="checkbox"/></div><div>Admin</div><input type="checkbox"/></div> <div><div>Employee</div><input type="checkbox"/></div> <div><div>Trainer</div><input type="checkbox"/></div>	These <u>checkboxes</u> , are used to capture the roles that will be assigned to the new employee. The <u>labels</u> explain what each role is.
<div>Back to List</div>	This <u>hyperlink</u> will take the user back to viewing the current employees
<div>Create</div>	This <u>button</u> will create a new employee

2.2. Update Employee

UP Library Assistant
Personal Bookings
Manage Bookings
Questionnaires
Reporting
Maintenance
Logout

Update Employee

Update employee details below

Username: p78945612
Name: Jimbo
Surname: Bobby
Email Address: u14071674@euls.co.za

Reset Password

Employee Roles:

Note: If trainer is selected the option to assign topics will appear:

Role	Select
Student	<input type="checkbox"/>
Admin	<input type="checkbox"/>
Employee	<input checked="" type="checkbox"/>
Trainer	<input type="checkbox"/>

Save Changes

[Back to List](#)

Control	Functionality
<p>Update employee details below</p> <p> Username: p10268945 Name: Andrew Surname: Jones Email Address: aJones@eject.co.za </p>	<p>These <u>textboxes</u> are used to capture the updated employee details. The <u>labels</u> explain what information must be updated into each textbox.</p>
<p>Reset Password</p>	<p>This <u>button</u> will allow the administrator to reset the password of the employee that is being updated.</p>
<p>Save Changes</p>	<p>This <u>button</u> allows the administrator to save the newly updated employee details.</p>
<p>Back to List</p>	<p>This <u>hyperlink</u> will take the user back to viewing the current employees</p>

2.3. Delete Employee

Delete Employee

Are you sure you want to delete?

Employee Details		Roles
Username	p12345678	Employee
Name	Fredie	
Surname	Jones	
Email Address	jones@fred.com	

[Delete](#) | [Back to List](#)

Control	Functionality												
<div>Delete Employee</div> <div>Are you sure you want to delete?</div> <div><table><thead><tr><th colspan="2">Employee Details</th><th>Roles</th></tr></thead><tbody><tr><td>Username</td><td>p12345678</td><td rowspan="4">Employee</td></tr><tr><td>Name</td><td>Fredie</td></tr><tr><td>Surname</td><td>Jones</td></tr><tr><td>Email Address</td><td>jones@fred.com</td></tr></tbody></table></div>	Employee Details		Roles	Username	p12345678	Employee	Name	Fredie	Surname	Jones	Email Address	jones@fred.com	These <u>labels</u> will show the details of the selected employee which the administrator is attempting to delete.
Employee Details		Roles											
Username	p12345678	Employee											
Name	Fredie												
Surname	Jones												
Email Address	jones@fred.com												
<div>Delete</div>	This <u>button</u> allows the administrator to delete the selected updated employee details.												
<div>Back to List</div>	This <u>hyperlink</u> will take the user back to viewing the current employees												

2.4. Search Employee

The screenshot shows the 'Employees' management interface. At the top, there's a navigation bar with 'UP Library Assistant' and several menu items: 'Personal Bookings', 'Manage Bookings', 'Questionnaires', 'Reporting', and 'Maintenance'. A 'Logout' link is also present. Below the navigation bar, the title 'Employees' is displayed. The main content area features a 'Details' section with a search bar and a dropdown for 'All Roles'. A table lists 9 employees with columns for Username, Name, Surname, and Email. Below the table, there are buttons for 'Create New', 'Update', and 'Delete'. A pagination bar shows 'Showing 1 to 9 of 9 entries' and 'Previous 1 Next'. At the bottom, there's an 'Employee Details' section that currently shows 'No employee selected'.

Username	Name	Surname	Email
p10268945	Andrew	Jones	aJones@eject.co.za
p12345678	Fredie	Jones	jones@fred.com
p13076668	Nikki	du Plessis	nikki@yahoo.com
p14297010	Frikkie	Swanepoel	inf370@gmail.com
p74125896	Mary	Smith	u14076668@tuks.co.za
p78945612	Jimbo	Bobby	u14071674@tuks.co.za
p78965412	Horaay	Juniour	hjunior@gmail.com
p96385274	Sandra	Pollock	pollock@gmail.com
p98765432	Ben	Botha	ben.botha3@gmail.com








Control	Functionality
Search: <input type="text"/>	This <u>textbox</u> allows the administrator to search for a specific employee

2.5. Reset Employee Password

The screenshot shows a 'Reset Password?' dialog box. It has a title bar with a close button (X). The main text asks 'Are you sure you want to reset the password?'. At the bottom right, there are two buttons: 'Cancel' (with an X icon) and 'Confirm' (with a checkmark icon).

Control	Functionality
<input type="button" value="✓ Confirm"/>	This <u>button</u> confirms that the system will reset the selected employee's password.
<input type="button" value="✗ Cancel"/>	This <u>button</u> cancels and does not allow the system to reset the selected employee's password.

2.6. Register Trainer / 2.8 Assign Trainer Topic

 UP Library Assistant  Personal Bookings  Manage Bookings  Questionnaires  Reporting  Maintenance  Logout

Create Employee

New Employee Details:

Username

Name

Surname

Email Address

Employee Roles:


Trainer Topics:

 All Topics

Topic	Select
Computer Short Course	<input type="checkbox"/>
Report Writing	<input type="checkbox"/>
Audiometry	<input type="checkbox"/>
AutoCAD	<input type="checkbox"/>
Presentation Skills	<input type="checkbox"/>
Learning and Development	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>
Performance and Reward	<input type="checkbox"/>
Organisaton Skills	<input type="checkbox"/>
Reading and Wrting	<input type="checkbox"/>
Project Management	<input type="checkbox"/>
Operations Maintenance	<input type="checkbox"/>
Finance and Business	<input type="checkbox"/>
Leadership and Strategy	<input type="checkbox"/>
Plagarism	<input type="checkbox"/>

Create

[Back to List](#)

Control	Functionality																																
<p>New Employee Details:</p> <p>Username <input type="text"/></p> <p>Name <input type="text"/></p> <p>Surname <input type="text"/></p> <p>Email Address <input type="text"/></p>	<p>These <u>textboxes</u> are used to capture the new employee details. The <u>labels</u> explain what information must be added into each textbox.</p>																																
<p>Employee Roles:</p> <p>Note: If trainer is selected the option to assign topics will appear:</p> <table> <thead> <tr> <th>Role</th> <th></th> </tr> </thead> <tbody> <tr> <td>Student</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Admin</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Employee</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Trainer</td> <td><input checked="" type="checkbox"/></td> </tr> </tbody> </table>	Role		Student	<input type="checkbox"/>	Admin	<input type="checkbox"/>	Employee	<input type="checkbox"/>	Trainer	<input checked="" type="checkbox"/>	<p>These <u>checkboxes</u>, are used to capture the roles that will be assigned to the new employee. The <u>labels</u> explain what each role is.</p>																						
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Student	<input type="checkbox"/>																																
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Employee	<input type="checkbox"/>																																
Trainer	<input checked="" type="checkbox"/>																																
<p> All Topics ▼</p>	<p>This <u>drop down list</u> will sort the list of topics by category</p>																																
<table> <thead> <tr> <th>Topic</th> <th>Select</th> </tr> </thead> <tbody> <tr><td>Computer Short Course</td><td><input type="checkbox"/></td></tr> <tr><td>Report Writing</td><td><input type="checkbox"/></td></tr> <tr><td>Audiometry</td><td><input type="checkbox"/></td></tr> <tr><td>AutoCAD</td><td><input type="checkbox"/></td></tr> <tr><td>Presentation Skills</td><td><input type="checkbox"/></td></tr> <tr><td>Learning and Development</td><td><input type="checkbox"/></td></tr> <tr><td>Human Resources</td><td><input type="checkbox"/></td></tr> <tr><td>Performance and Reward</td><td><input type="checkbox"/></td></tr> <tr><td>Organisaton Skills</td><td><input type="checkbox"/></td></tr> <tr><td>Reading and Writng</td><td><input type="checkbox"/></td></tr> <tr><td>Project Management</td><td><input type="checkbox"/></td></tr> <tr><td>Operations Maintenance</td><td><input type="checkbox"/></td></tr> <tr><td>Finance and Business</td><td><input type="checkbox"/></td></tr> <tr><td>Leadership and Strategy</td><td><input type="checkbox"/></td></tr> <tr><td>Plagarism</td><td><input type="checkbox"/></td></tr> </tbody> </table>	Topic	Select	Computer Short Course	<input type="checkbox"/>	Report Writing	<input type="checkbox"/>	Audiometry	<input type="checkbox"/>	AutoCAD	<input type="checkbox"/>	Presentation Skills	<input type="checkbox"/>	Learning and Development	<input type="checkbox"/>	Human Resources	<input type="checkbox"/>	Performance and Reward	<input type="checkbox"/>	Organisaton Skills	<input type="checkbox"/>	Reading and Writng	<input type="checkbox"/>	Project Management	<input type="checkbox"/>	Operations Maintenance	<input type="checkbox"/>	Finance and Business	<input type="checkbox"/>	Leadership and Strategy	<input type="checkbox"/>	Plagarism	<input type="checkbox"/>	<p>This list of topics has <u>checkboxes</u> next to each topic to be able to be selected to assign to the selected trainer</p>
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<p>Back to List</p>	<p>This <u>hyperlink</u> will take the user back to viewing the current employees</p>																																
<p>Create</p>	<p>This <u>button</u> will create the details of the new trainer</p>																																

2.7 Update Trainer

Update Employee

Update employee details below

Username

Name

Surname

Email Address

Reset Password

Employee Roles:

Note: If trainer is selected the option to assign topics will appear.

Role	Select
Student	<input type="checkbox"/>
Admin	<input type="checkbox"/>
Employee	<input checked="" type="checkbox"/>
Trainer	<input checked="" type="checkbox"/>

Trainer Topics:

☐ All Topics

Topic	Select
Presentation Skills	<input checked="" type="checkbox"/>
Computer Short Course	<input checked="" type="checkbox"/>
Audiometry	<input checked="" type="checkbox"/>
AutoCAD	<input checked="" type="checkbox"/>
Report Writing	<input checked="" type="checkbox"/>
Learning and Development	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Performance and Reward	<input type="checkbox"/>
Organisaton Skills	<input type="checkbox"/>
Reading and Writing	<input type="checkbox"/>
Project Management	<input type="checkbox"/>
Operations Maintenance	<input type="checkbox"/>
Finance and Business	<input type="checkbox"/>
Leadership and Strategy	<input type="checkbox"/>
Plagarism	<input type="checkbox"/>

Control	Functionality
<div>Update employee details below</div> <div><div><div>Username</div><div>p10268945</div></div><div><div>Name</div><div>Andrew</div></div><div><div>Surname</div><div>Jones</div></div><div><div>Email Address</div><div>aJones@eject.co.za</div></div></div>	<p>These <u>textboxes</u> are used to capture the updated trainer details. The <u>labels</u> explain what information must be added into each textbox.</p>

<p>Employee Roles:</p> <p>Note: If trainer is selected the option to assign topics will appear:</p> <table border="1"> <thead> <tr> <th>Role</th> <th></th> </tr> </thead> <tbody> <tr> <td>Student</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Admin</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Employee</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Trainer</td> <td><input checked="" type="checkbox"/></td> </tr> </tbody> </table>	Role		Student	<input type="checkbox"/>	Admin	<input type="checkbox"/>	Employee	<input type="checkbox"/>	Trainer	<input checked="" type="checkbox"/>	<p>These <u>checkboxes</u>, are used to capture the roles that will be assigned to the updated trainer. The <u>labels</u> explain what each role is.</p>																						
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<p>Back to List</p>	<p>This <u>hyperlink</u> will take the user back to viewing the current employees</p>																																
<p>Save Changes</p>	<p>This <u>button</u> will update the details of the new trainer.</p>																																

3. Member

3.1 Register Member

The screenshot shows the 'Create Member' form in the UP Library Assistant application. The form is titled 'Create Member' and contains a section for 'New Member Details'. This section includes four text input fields labeled 'Username', 'Name', 'Surname', and 'Email Address'. Below these fields is a 'Create' button. At the bottom left of the form is a 'Back to List' link. The application's navigation bar at the top includes links for 'UP Library Assistant', 'Personal Bookings', 'Manage Bookings', 'Questionnaires', 'Reporting', 'Maintenance', and 'Logout'.

Control	Functionality
<p>New Member Details:</p> <p>Username <input type="text"/></p> <p>Name <input type="text"/></p> <p>Surname <input type="text"/></p> <p>Email Address <input type="text"/></p>	These <u>textboxes</u> are used to capture the new member details. The <u>labels</u> explain what information must be added into each textbox.
<p>Back to List</p>	This <u>hyperlink</u> will take the user back to viewing the current members
<p><input type="button" value="Create"/></p>	This <u>button</u> will create a new member

3.2 Update Member Details

The screenshot shows the 'Update Member' form in the UP Library Assistant application. The form is titled 'Update Member' and contains a section for 'Update member details below'. This section includes four text input fields labeled 'Username', 'Name', 'Surname', and 'Email Address'. The 'Username' field is pre-filled with 'u13029500'. Below these fields is a 'Reset Password' button. At the bottom left of the form is a 'Save Changes' button and a 'Back to List' link. The application's navigation bar at the top includes links for 'UP Library Assistant', 'Personal Bookings', 'Manage Bookings', 'Questionnaires', 'Reporting', 'Maintenance', and 'Logout'.

Control	Functionality
<p>Update member details below</p> <p>Username <input type="text" value="u13029500"/></p> <p>Name <input type="text" value="Tyler"/></p> <p>Surname <input type="text" value="Cleeve"/></p> <p>Email Address <input type="text" value="cleeveytyler@gmail.com"/></p>	<p>These <u>textboxes</u> are used to capture the updated member details. The <u>labels</u> explain what information must be added into each textbox.</p>
<p>Reset Password</p>	<p>This <u>button</u> will allow the administrator to reset the password of the member that is being updated.</p>
<p>Back to List</p>	<p>This <u>hyperlink</u> will take the user back to viewing the current members</p>
<p>Save Changes</p>	<p>This <u>button</u> will save changes a updated member</p>

3.3 View Member Details

UP Library Assistant
Personal Bookings
Manage Bookings
Questionnaires
Reporting
Maintenance
Logout

Members

Details
Show 10 entries
Search:

Username	Name	Surname	Email
u12345670	Tyler	Bosser	u13029500@tuks.co.za
u13029500	Tyler	Cleeve	cleeveytyler@gmail.com
u13071674	Peter	Dinklage	fabow@hostcalls.com
u14071674	Hayden	Honneysett	hohoneysett@gmail.com
u14071675	Steve	McQueen	h2093568@mvrt.com
u14076668	Gabriel	Oleastro	goleastro@gmail.com
u14297010	Kgomi	Mashao	kgumi.mashao@gmail.com
u15071674	Jon	Snow	xupeziy@hostcalls.com
u16071674	Sansa	Stark	kacuholo@hostcalls.com

Showing 1 to 9 of 9 entries
Previous
1
Next

Create New
Update
Delete

Member Details

Username	u13029500
Name	Tyler
Surname	Cleeve
Email	cleeveytyler@gmail.com

Control	Functionality
---------	---------------

Details

Show10entries

Search:

Username	Name	Surname	Email
u13345670	Tyler	Brewer	u13029500@hulu.edu
u13029500	Tyler	Cleeve	cleevetyler@gmail.com
u13021674	Peter	Conlaga	fbconlaga@hotmail.com
u14021674	Heyden	Honeysett	honeysett@gmail.com
u14021675	Shawn	McQuinn	h2000008@muhi.com
u14029668	Gabriel	Cheado	gabrielc@gmail.com
u14029710	Kyomi	Morhan	kyomi.morhan@gmail.com
u10021670	Zen	Snice	expensy@hulu.edu
u10021671	Sandra	Stark	kacuboku@hotmail.com

Showing 1 to 9 of 9 entries

PreviousNext

This table a list of members and a search bar

Create New

Update

Delete

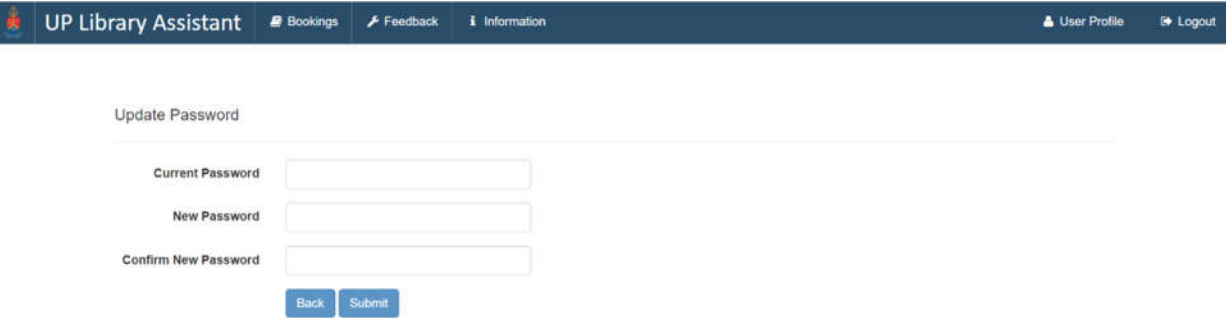
These buttons will allow the administrator to create update or delete specific members.

Member Details

Username	u13029500
Name	Tyler
Surname	Cleeve
Email	cleevetyler@gmail.com

This tab shows specific details about a member.

3.4. Update Member Password - student



UP Library Assistant Bookings Feedback Information User Profile Logout



Update Password

Current Password


New Password

Confirm New Password

Back Submit

Control	Functionality
 <p>Current Password <input type="password"/></p> <p>New Password <input type="password"/></p> <p>Confirm New Password <input type="password"/></p>	<p>These <u>textboxes</u> are used to capture the updated member password. The <u>labels</u> explain what information must be added into each textbox.</p>
 <p>Back Submit</p>	<p>These <u>buttons</u> will allow the administrator to submit the changes or go back.</p>

3.5. Update Favourite Topics - student


UP Library Assistant
Bookings
Feedback
Information
User Profile
Logout

Update Favourite Topics

Favourite topics and get notified when a training session is created

Available Course Topics
All

Presentation Skills
Audiometry
AutoCAD
Report Writing
Learning and Development
Human Resources
Performance and Reward
Organisation Skills
Reading and Writing
Project Management
Operations Maintenance
Finance and Business
Leadership and Strategy
Plagiarism

Add Topic

My Topics

Computer Short Course

Remove

Back to Profile

Control	Functionality
<div> <div> <div>Favourite topics and get notified when a training session is created</div> <div> <div>Available Course Topics</div> <div>All</div> <div> Presentation Skills Audiometry AutoCAD Report Writing Learning and Development Human Resources Performance and Reward Organisation Skills Reading and Writing Project Management Operations Maintenance Finance and Business Leadership and Strategy Plagiarism </div> </div> <div>Add Topic</div> </div> <div> <div>My Topics</div> <div>Computer Short Course</div> <div>Remove</div> </div> <div>Back to Profile</div> </div>	<p>These two <u>tables</u> will allow the member to choose topics to favourite.</p> <p>These <u>buttons</u> will allow the member to add a topic to their favourites, remove from their favourites and go back to their profile.</p>