4. Venue Problem

5.21   Add Common Problem Type

Control	Functionality
	These textboxes are used to capture the new problem type details. The labels explain what information must be added into each textbox.
	This button creates a new problem type

5.22.   Update Common Problem Type

Control	Functionality
	These textboxes are used to capture the updated problem type details. The labels explain what information must be added into each textbox.
	This button saves the updated problem type

5.23. Delete Common Problem Type

Control	Functionality
	These buttons delete the selected problem type

5.24. Add Common Problem

Control	Functionality
	These textboxes are used to capture the new problem details. The labels explain what information must be added into each textbox.
	This button creates a new problem

5.25. Update Common Problem

Control	Functionality
	These textboxes are used to capture the updated problem type details. The labels explain what information must be added into each textbox.
	This button saves the updated problem type

5.26. Delete Common Problem

Control	Functionality
	These buttons delete the selected problem type

5.27. View Venue Problem / 5.29 Update Venue Problem Status

Control	Functionality
	This panel displays the venues that currently have problems that are open
	This panel allows for the administrator to view the details of the problem or to resolve the problem.

5.28. Add Venue Problem

Report Venue Problem

Provide venue problem details below:

Instructions:
- Select the venue you would like to report a problem for.
- Describe the problem you have experienced.
- Submit your venue problem and we shall work on fixing it.

Select a venue:

Campus:	Building:	Level:	Venue:
Hatfield	Merensky Library	Level 2	Discussion Room 1

Submit

Problem description:

Select Common Problem Type	Select A Common Problem	Comment (Optional)
Electrical	Faulty Plug	test

Submit Problem

Control	Functionality
	This panel displays the venues that can have problems opened and asks the employee to select a venue
	This panel allows for the employee to report a problem of a specific venue.