

The Honolulu Country Club Gallery

1690 Ala Puumalu Street, Honolulu, HI 96819

Directors: Priscilla Hall, Jennifer Rothschild, Elizabeth R. York

PROSPECTUS FOR EXHIBITION: Sunday, August 26 to October 7th, 2012

"YIN AND YANG"

This is an exclusive invited artist show.

Opening Reception: Sunday, September 9, 2012, 5:00-7:00 p.m.

Curator: Director in charge of this show: Jennifer Rothschild (808) 286-5675
<onoaloha@hawaii.rr.com>

Exhibit Address: Honolulu Country Club, 1690 Ala Puumalu St., Honolulu HI 96818

Receiving: August 26th, 2012. TIME: 8:30 a.m. sharp, in the lobby. Exhibiting artists are urged to be on time because the show can only be designed after ALL art works are in and accounted for. Late arrivals may not be able to register. There will be some downtime between registration and hanging because the "spotter" will need a little time to arrange the layout. The club has a buffet breakfast and a coffee shop so you can have coffee or breakfast during this downtime.

End of Show and Pickup: October 7th, 2012; 8:30 to 9:30 A.M. A new show goes up after yours is taken down so please be prompt in picking up your art.

Parking: There is ample parking on the premises. To unload art work, artists may park temporarily in the parking spaces close to the entrance of the Club. After unloading, please park your car in the general parking lot.

Entry Fees and other charges: Nonrefundable entry fee of \$30.00 per person; 4 pieces up to 6 pieces if space will allow. The exact number you are allowed to exhibit is hard to determine until all the pieces are brought in. **Additional \$10 hanging fee if you cannot assist with the installation of your art.**

Eligibility and Display Rules:

- Original work only.
- Maximum size 5 feet in height; Maximum weight 20 pounds.
- Work must be properly wired and ready to hang. No tooth hangers will be accepted.
- HCC Gallery reserves the right to refuse entry of any work for inappropriate content or presentation.
- No art installations or art work that requires hanging from the ceiling, or requires other special procedures.

Reception:

- Invitations to the opening reception will be by e-mail only. Artists who wish to create hard-copy invitations are welcome to do this at their own expense.
- Refreshments will be catered by HCC for approximately 50 people at no charge to the artist. No outside food is allowed.

Sales:

- Sales Commission is 20%.

Liability and other conditions:

- We will handle your work with the best of care. However, the Directors and the Honolulu Country Club assume no responsibility for theft, loss or damage of any kind. Liability insurance is the artist's responsibility.
- The artist agrees to display his or her work for approximately six weeks in the HCC Art Gallery. Artwork may not be removed before the expiration period without being replaced with another piece. Replacement pieces must meet with Curator approval prior to hanging.
- The artist agrees that HCC Gallery may use images of the artist's work to advertise and market the show and/or the artist. The image remains the property of the artist.
- **The entry fee is a nonrefundable entry fee of \$30, made payable to the Curator, Jennifer Rothschild.**
- **In case of a sale, the artist shall pay 20% of the price paid by the buyer of the artist's work to Curator.**
- If a buyer gets interested in a work of art shown in the exhibit, but waits until after the show has closed to buy it directly from the artist, the artist agrees to give the show directors the 20% commission.
- There are no provisions for storing your art at HCC so please do not forget to pick it up when the show ends.
- The entry fee is paid for the privilege of exhibiting your work for a period of six weeks. It does not cover the labor of hanging your art. Please come prepared to assist with installation. If you cannot help, you must make arrangements for someone to take your place, or pay the additional \$10 installation fee.
- The Honolulu Country Club reserves all rights to reschedule entry and take-down days if there is a conflict with their scheduled events.
- All art must remain on exhibit until the show closes unless approved by the Curator. Please refer to the following Refundable Deposit terms.

Refundable Deposit

A refundable deposit of \$50 is required. Prepare a separate check for this amount. It is held and not cashed, and returned to you at the end of the show when you pick up your art work at closing/pick-up day. The conditions for losing your deposit are as follows:

- *Removing your art work before the closing date, without approval, causing the Show Director to rearrange the hanging to cover the gaps.*
- *Not picking up your art work on take-down day, or forgetting to pick up your art work and causing the Show Director to arrange for the safekeeping of your art.*

Your Checklist:

- _____ Confirm with the Curator to book your space.
- _____ How many pieces do you plan to submit? Approximate sizes?
- _____ Print out and complete the Entry Forms that are included with this prospectus.
- _____ ***Submit photos of artwork in jpg form along with entry form via email by August 16th to: onoaloha@hawaii.rr.com.***
- _____ Information provided by entry form by August 16th will be used to create gallery wall tags.
- _____ Prepare your I.D. tags and attach to the back of your work before arriving at HCC.
- _____ Prepare and sign all paperwork before arriving at Honolulu Country Club.
- _____ Bring business cards in a holder to be displayed at the entrance.

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_____ Artists are expected to stay and assist in the installation. Please bring a hammer. If you are not able to help hang your work, there will be an additional \$10 hanging fee.

Type or Print Clearly Curator's Copy

Date _____ Name _____

Email _____ Phone _____

Address _____ City _____ Zip _____

I am submitting the following pieces:

	Title	Medium	Price	Size	Accepted Yes or No
1					
2					
3					
4					
5					
6					

Item:	Received:
\$30 Entry Fee	
\$10 Additional fee if you prefer not to assist with installation of your work.	
\$50 Refundable Deposit--Make out a separate check which will not be cashed.	

LIABILITY WAIVER: The Honolulu Country Club Gallery and its directors, the Honolulu Country Club, its agents, servants, representatives and employees are not to be held liable in any way for any claim arising from damage to or loss of art works for any reason whatsoever. Artists are advised to insure their own art work. As a condition of exhibiting in this show, artists agree to give the HCC Gallery Directors permission to use artist's name, image, and images of their artwork for publicity and public relations purposes.

I understand and agree to the rules and liability conditions as stated in the prospectus.

Artist's Signature Artist's Printed

Name _____ Date _____

The Honolulu Country Club Gallery PROSPECTUS

(These are the tags to identify your work. Fill out and attach to the back of your art. Please do this before arriving at HCC)

The Honolulu Country Club Gallery Artist: _____ _____ CellPhone: _____ _____ Title: _____ _____ Medium: _____ Image Size: _____ Pri		
The Honolulu Country Club Gallery Artist: _____ _____ CellPhone: _____ _____ Title: _____ _____ Medium: _____ Image Size: _____ Price: _____ _____	The Honolulu Country Club Gallery Artist: _____ CellPhone: _____ Title: _____ Medium: _____ Image Size: _____ Price: _____	
The Honolulu Country Club Gallery Artist: _____ _____ CellPhone: _____ _____ Title: _____ _____ Medium: _____ Image Size: _____ Price: _____ _____	The Honolulu Country Club Gallery Artist: _____ CellPhone: _____ Title: _____ Medium: _____ Image Size: _____ Price: _____	
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