HIBA MOURTAFIAA

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SUMMARY

A highly motivated and diligent second-year student specializing in Accounting, Finance, Taxation, and Web Programming.

Seeking to gain valuable professional experience to further develop skills in customer service, sales, and financial analysis.

Eager to contribute effectively within a dynamic work environment and enhance my expertise in both technical and interpersonal fields.

WORK EXPERIENCE

- Strong Communication & Customer Service abilities
- Excellent Teamwork & Adaptability in diverse environments
- Effective Time Management and organizational skills
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)
- Web Programming expertise: HTML, CSS, JavaScript, PHP, and MS SQL
- Graphic Design skills for creating visual content

EDUCATION

- Web Programming — Second Year
- Accounting, Finance, and Taxation — Second Year

ACADEMIC AND PERSONAL PROJECTS

- **E-commerce Website:**

Designed and developed a fully functional e-commerce website using HTML, CSS.
Implemented features such as product listing, shopping cart, and responsive design to enhance user experience.

- **Restaurant Website:**

Created a dynamic restaurant website integrating PHP, MySQL, HTML, CSS, and JavaScript. Developed functionalities for menu display, online reservations, and customer interaction, demonstrating back-end and front-end integration skills.

- **Fast Food Restaurant Management System:**

Built a fast food restaurant management system using PHP, MySQL, HTML, CSS, and JavaScript. Developed modules for order processing, inventory management, and customer feedback, applying database management and server-side programming concepts.

- **Accounting Project:**

Conducted in-depth analysis and prepared comprehensive financial reports based on case studies, gaining hands-on experience in accounting principles and financial statement interpretation.

INTERESTS

- Providing excellent customer service and effective communication
- Exploring graphic design and content creation
- Engaging in web development and learning emerging technologies
- Reading and expanding knowledge on personal development
- Participating actively in social and community activities

LANGUAGES

- Arabic (C2 – Native proficiency)
- English (B2 – Upper-Intermediate proficiency)
- French (B1 – Intermediate proficiency)