



ISO
9001:2015
CERTIFIED

000285

Regional Special Order
No.
Series of 2021

SUBJECT: STRICT HOME QUARANTINE/WORK FROM HOME

The following KALAHICIDSS staff is granted work from home arrangement on the basis that he has displayed symptoms of COVID19.

Name	Position	Area of Assignment	Date of WFH
Kim John Hidalgo	MEO III	RPMO	January 18-22, 2021

The immediate supervisors shall ensure the monitoring of WFH output of the above-mentioned employee weekly¹. He shall be paid with his salaries/wages during the community quarantine period based on existing guidelines and policies.²

Issued this 18th day of January, 2021 at DSWD Caraga, Field Office, Butuan City.


RAMEL F. JAMEN
 OIC- Regional Director

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**FOR : RAMEL F. JAMEN
OIC-REGIONAL DIRECTOR
DSWD FO Caraga**

FROM : KC-NCDDP Regional Program Coordinator

SUBJECT : REQUEST FOR THE ISSUANCE OF REGIONAL SPECIAL ORDER- STRICT HOME QUARANTINE/WORK FROM HOME

DATE : January 18, 2021

The following KALAHICIDSS staff is granted work from home arrangement on the basis that he has displayed symptoms of COVID19.

Name	Position	Area of Assignment	Date of WFH
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The immediate supervisors shall ensure the monitoring of WFH output of the above-mentioned employee, weekly. He shall be paid with his salaries/wages during the community quarantine period based on existing guidelines and policies.

Requested by:

000285

BENNETTE DAVE C. CALO
RPC

Recommending Approval:

JEAN PAUL S. PARAJES
OIC-ARDO

KC-NCDDP-RSO-TRACKING#-2021-067