



Excel 2016 for Mac

DEFAULT OS X KEYMAP(v0.2)

Insert / Delete

Insert Cell/Row/Culumn	⌘ ⇧ +
Delete Cell/Row/Culumn	⌘ -
Insert new Row	⇧ Space => ⌘ ⇧ +
Set percent display	⌘ ⇧ %

Edit Cell

Modify Cell	^ U
Insert new line in a cell	⌘ Return
Special paste	^ ⌘ V
Show context menu	⇧ F10
Open Format Cell window	^ 1
Show auto complete list	^ ⌘ ↓
Change font size	⌘ ⇧ > / <
Add ruled line	⌘ ⌘ ↑/→/↓/←
Remove all ruled line	⌘ ⌘ -
Hide row	^ 9
Hide culumn	^ 10
Select culumn	^ Space
Select row	⇧ Space

Edit Sheet

Move next/previous sheet	⌘ →/←
Insert new sheet	⇧ F11
Delete current sheet	⌘ ⌘ D * Custom keyboard shortcut
Move or Copy current sheet	⌘ ⌘ M * Custom keyboard shortcut

Utility

Maximize / Minimize Ribbon	⌘ ⌘ R
Maximize window	^ F10
Open sort dialog	⌘ ⇧ R
Open Replace window	⌘ ⇧ H
Add / Remove filter	⌘ ⇧ F
Define name	^ L
Create table	⌘ T
Merge Cells	????????

Techniques

Find => Go to => special

Delete rows which contains blank cell

=>Blanks => Delete (entire row)