Hieu Hoang Trung Nguyen

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EDUCATION

Texas Christian University, Fort Worth, TX
Bachelor of Arts in Mathematics, May 2020   Major GPA: 3.4
Minor in Computer Science

COMPUTER SKILLS

- Efficient in Microsoft Office - Excel, Word, PowerPoint, Adobe Premiere and Stata
- Java, JavaScript, MySQL, HTML, Python

EXPERIENCES Neeley Information Technology – Tandy Lab Assistant   *August 2017 – Present*

- Performed lab's duties included maintaining computers in healthy condition. Be responsible for all devices and equipment over Neeley buildings
- Worked with supervisors to install hardware and assist in writing software for Neeley.
- Helped and instructed students to use software and hardware properly in lab

TCU Post Office – Student Worker   *January 2016 – Present*

• Organized, sorted students' mails and packaged. Input mails and packages in system • Handed out and be responsible for the package to be delivered to students

Viet Thuong Music Corp. - SEO Internship   *May 2018 – August 2018*

- Utilized and kept track progress and performance of keyword searching.
- Looked up for trending, created keywords and drafted programs to increase network traffic and boost sales.
- Updated old keywords, removed out-of-date keywords to keep company's budget efficient
- Used software for data analysis in keywords, search engines and applied econometrics to forecast all possible keywords.

Department of Mathematics – Grader/ Teacher Assistant   *August 2017 – August 2019*

- In assistance with professors to tutor and grade students' works
- Collaborated with professors to prepare lectures in which help students improve their Math skills.

- Strengthened students' knowledge by commenting, advising through their assignments.

LEADERSHIPS Leader of Music Ministry – Pianist *August 2015 – Present*
- Spearhead a choir of 20 people, performed at Sunday Mass and church musical events
- Provide guidance to and train new group members
- Plan and organize events with church's board members

HONORS, MEMBERSHIPS, AND ACTIVITIES
- TCU Dean's List
- Member of Phi Theta Kappa Honor Society
- Computer Science Society and Vietnamese Students Association.