MEETING MINUTES OF

FIND FIT SHOES PROJECT

Meeting Time: Thursday , September 11th, 2014 – 2h15 PM

# **Attendance:**

* **Supervisor**: Mr. Kieu Trong Khanh.
* **Team Member**:
  + Hoang Trung Hieu (Leader).
  + Nguyen Manh Khuong (Team Member).
  + Nguyen Thi Hong (Team Member).

# **Meeting Contents:**

1. Review Report 1 – Introduction.
2. Review Group division.
3. Q&A about business and scope of Find Fit Shoe system.

# Tasks must be completed before next meeting (Tuesday, September 16th, 2014):

1. Project Management Plan.
2. Prototype

Writer: Nguyen Thi Hong

Reviewer: Hoang Trung Hieu