



OLABISI ONABANJO UNIVERSITY

P.M.B. 2002, AGO-IWOYE, NIGERIA
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Directorate of Students' Industrial Work Experience Scheme (SIWES)
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STUDENTS' INDUSTRIAL WORK EXPERIENCE SCHEME

OOU/SIWES/080/201

Date:

The _____

Dear Sir/Madam

REQUEST FOR PLACEMENT OF STUDENTS ON INDUSTRIAL ATTACHMENT STUDENTS' INDUSTRIAL WORK EXPERIENCE SCHEME (SIWES)

As an essential part of the curriculum in the science-based courses and other related courses in Olabisi Onabanjo University, Ago-Iwoye, students in their third and fourth years of the degree programmes are expected to undergo Industrial Training for Six months. This training is to enable the students gain relevant practical experience in the Industry/establishment.

The University is requesting placement for the bearer a student from the College/Faculty of specializing in with Matric No. He/she is expected to undergo Practical/Industrial Training for weeks under your supervision with the University.

The University assures your establishment of good behaviour by the student during the period of Industrial Training and always. It will however be appreciated, if you give us timely situation reports as and when necessary to enable the University correct any short-coming and evaluate the student's level of commitment and comprehension. Meanwhile, a member of staff of the University has been assigned to supervise him/her during the period of attachment.

Your cooperation will be highly appreciated. Please notify us immediately through letter of consent regarding your approval of our request for student's placement.

Thanks immensely

