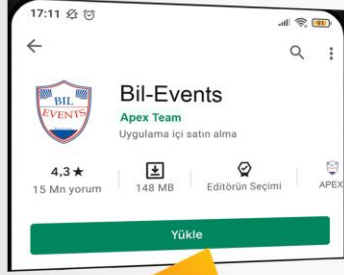


USER GUIDE

1. Installing App

Google Play Store(Android):

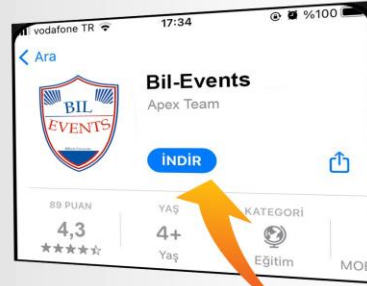
In Google Play Store, Press “Yükle” button to install Bil-Events.



1

Apple Store(iOS):

In Apple Store, Press “İNDİR” button to install Bil-Events.



2

2. Creating Account

After opening the app, click on “SIGNUP” button



3

Then enter unique Bilkent ID number, e-mail address, name, surname and password. After entered, click on “REGISTER” button.



Successful Register:
If register is successful,
you will be directed to
the login page.

Unsuccessful Register:
If register is unsuccessful,
you will be warned and
the registration will fail.

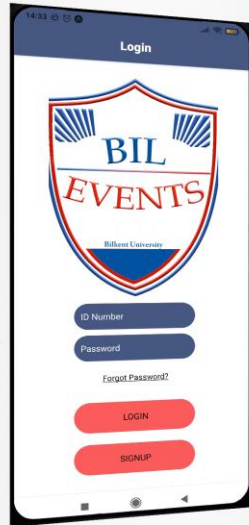
4

3. Login

Enter ID number and password.

Successful Login:
If login is successful, you will be directed to the upcoming events page.

Unsuccessful Login:
If login is unsuccessful, you will be warned.

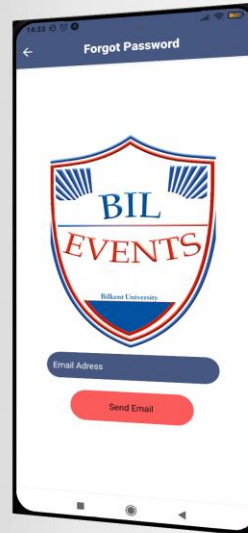


5

4. Forgot Password

If you have an account and cannot login since you have forgot your password, click on "Forgot Password" text. Then you will be directed to the forgot password page. Enter your email address that belongs to you Bil-Events account.

If email is available in Bil-Events database, your password will be sent your email address.




6


5. Upcoming Events

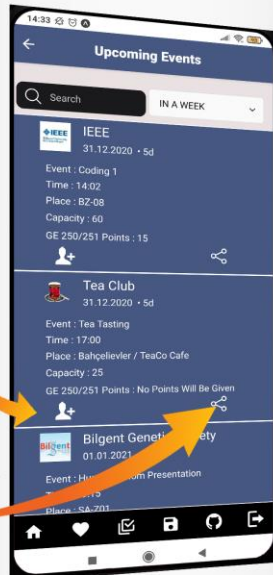
After logged in, you will see that page:

There are several events which are provided by club leaders.

By sliding the screen, you can see more events.

If you want to join that event, click on  button.

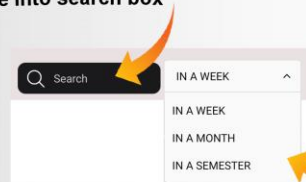
If you want to see that event's zoom link, click on  button.



7

6. Top Section

To find the event or club, enter the event or club name into search box



Select events up to date according to week, month or semester.

7. Bottom Section (Navigation)

You can navigate between pages.



Upcoming Events

Recommended Events

Club List

8

In addition to 7., event admins can also see icon which navigates user to adding event page.

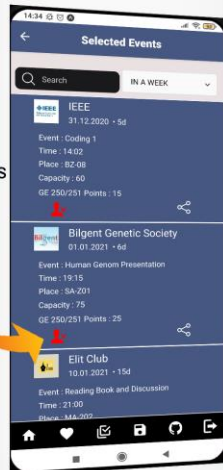


Add Event

8. Selected Events

If you click on button to join an event on the upcoming events page or recommended events page, that events are added your selected events page.

If you click on button, you leave from the event.



9

9. Recommended Events

This page looks like upcoming events but according to both your selected upcoming and selected past events, similar type of events are recommended to you.



If you click on button, you join that recommended event.

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10. Past Events

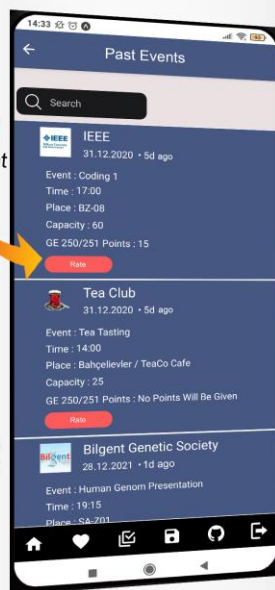
In this page, your select past events are seen.

If you click on button, you rate the event that you joined.

After clicked rate button,



that rating screen shows up. You can rate out of 5 star.



11

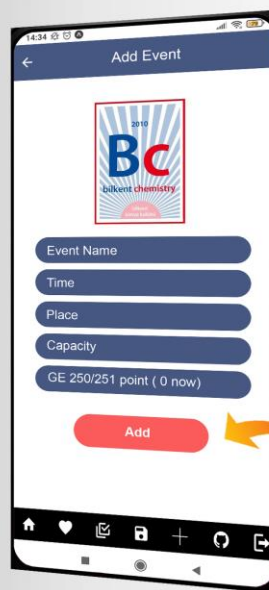
11. Adding Events

Adding event page is only seen by organizers.

After an organizer logged in, the organizer can navigate to the add event page by clicking button on the navigation bar.

The organizer enters , event name, time, place, max capacity and GE points. If no GE points is written, no points will be given for that event.

By clicking add button, organizer adds the event.



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12. Club List

In this page, all clubs and organizations are seen.

This page is provided in order to inform our user about all organizations

By clicking **Description**, you can see club description in details.



THANK YOU FOR CHOOSING US