SREEMANJAREE SUR

Sem-VI Year-III, B.A., LL.B. (Hons.), Gujarat National Law University sreemanjaree@gmail.com +91 9537756879, +918902639752

ACADEMIC PERFORMANCE

- Average Percentage (Till the V Semester): 67.32%
- Percentage (VI Semester): ongoing semester
- Higher Secondary (Class XII): 91%
- Senior Secondary (Class X): 90%

AREAS OF INTEREST

- Company Law, Mergers & Acquisitions
- Taxation Laws
- Alternative Dispute Resolution
- Constitutional Law

WORK EXPERIENCE

- **1. Mr. Lakshmi Kr. Gupta, Additional Advocate General, West Bengal** (20th November, 2015 to 20th December, 2015)
- Assisted him by conducting research and preparing notes on case briefs.
- Areas of work included Service Rules, Municipality Laws, Constitutional Law, Administrative Law, Indian Contract Act, Banking Laws, Taxation Laws, Civil Procedure Code, Interpretation of Statutes, Property Laws, Company Law, Transfer of Property Act, Limitation Act, Stamp Act, Land Acquisition Act, Urban Land Ceiling Act, Arbitration and Conciliation Act, Sales Tax Act and V.A.T Act.
- Conducted extensive research and assisted in *submitting reports on Appointment of Acting Chief Election Commissioner, Doctrine of Repugnancy and status of vested land and their subsequent acquisition.*
- Attended *court proceedings regularly* and *extensively*.
- Attended his chambers, drafted legal instruments and attended client counseling sessions.
- **2. Justice Dilip Kr. Basu, Chairman, Legal Aid Society, West Bengal (**2nd November, 2015 to 20th November, 2015 and 21st December, 2015 to 4th January, 2016)
- Conducted research and prepared notes on the challenges faced by the *Pension Related Cases including other numerous provisions*.
- Conducted research and prepared notes on the Arbitration and Conciliation Act, Municipality Act, Service Rules, Relief Under Senior Citizen's act, Protection of Human Rights Act, 1993, section 498A cases, matrimonial disputes, divorce cases.
- Drafted notices under Right to Information Act.
- Drafted, attended and concluded the documentation of a title suit. She has fully drafted and concluded a development agreement also.
- Drafted a writ petition on Family Pension matter for unmarried daughter.
- Drafted letters to be forwarded to the clients, advocates and other dignitaries.
- Prepared various *case synopsis* and list of dates.
- Drafted legal notices, demand of justice, letters, and other writ petitions.
- She has attended *client meetings and client counselling sessions*. She has accepted fresh cases and has worked on it.
- 3. Jani And Co., Ahmedabad (May 29, 2015- June 29, 2015)
 - Practical work on *Drafting and Conveyancing*.

SREEMANJAREE SUR

Sem-VI Year-III, B.A., LL.B. (Hons.), Gujarat National Law University sreemanjaree@gmail.com +91 9537756879, +918902639752

- Researched on Deeds and Documentation viz. Agreement for Sale, Sale Deed, Lease Deed, Mortgage deed, Power of Attorney, Leave and License Agreement, other documentations regarding Real estate and Investigation of titles for Immoveable Properties; issues pertaining to Bombay stamp Act,1958, Gujarat Tenancy and Agricultural Lands Act, 1948, Bombay Land Revenue Code and the transfer of Property act, 1882, Consumer Protection Act, 1986.
- Drafted case briefs regarding Agreement for Sale, Sale Deed, Lease Deed, Mortgage deed, Power of Attorney, Leave and License Agreement.
- Submitted notes to High Court and Supreme Court advocates while assisting them.
- Attended Consumer Court and High court proceedings; Client Counseling Sessions.

4. Bangalore Mediation Centre (December 1, 2014 – December 15, 2014)

- Researched on *Evolution and Prospect of Mediation In India*. Submitted a report on the same.
- Researched on Companies' Act, 1956, Family Law, Matrimonial Laws, Property Disputes, Immigration Laws.
- Attended Mediation Sessions and assisted mediators prior to, during and after sessions.
- Assisted in drafting Mediation agreements.

5. Adv. Saringi, Trial Court, Kolkata (November 4, 2014 – November 30, 2014)

- Drafted winding up notices under Companies Act, 1956, money suits under Order 37 of CPC, deeds; assisted in drafting a writ petition under Article 226 of the Constitution.
- Researched on various topics under *Company law, law of Civil Procedure, Matrimonial laws, Constitutional law, Arbitration, Property Law.*
- Attended Court proceedings at Calcutta High Court and lower Courts of Calcutta.

6. Hindustan Petroleum Corporation Ltd. (June 6, 2014 – June 27, 2014)

- Researched on Consumer protection Act, Companies' Act, Property Law, Administrative Law, Contracts Act, Transfer of property Act, New Exploration and Licensing policy.
- Drafted Briefs on Competition Law(MRTP Act), Environmental Law, Land Acquisition, Petroleum Act, 1934 (import,transport, storage), Oil Fields Act, 1948 (development of oil fields), Petroleum and Natural Gas Rules, 1959. Researched on matters under the Companies Act, 1956, Administrative law, and Property Law.
- Attended Client Meetings, Arbitration Proceedings, Negotiation Rounds and briefings by and to lawyers.

7. **Usha International Ltd.** (May 23, 2014 – June 6, 2014)

- Attended proceedings at Kolkata High Court, City Civil Court, Family Court, Magistrate Court, Consumer Court, at Kolkata.
- Attended client meetings.
- Researched on Debt Recovery Tribunals Act, Indian Contract Act, Tenancy Act, Civil Procedure Code, Transfer of Property Act.
- Drafted briefs on cases involving *Breach of Contracts, Tenancy, Land acquisition, Debt Recovery, Property Tax, Works Contracts, Labour Law.*

8. West Bengal Human rights Commission. (November 12,2013-December 17,2013)

• Researched on Human Rights and International Humanitarian Law.

SREEMANJAREE SUR

Sem-VI Year-III, B.A., LL.B. (Hons.), Gujarat National Law University sreemanjaree@gmail.com +91 9537756879, +918902639752

- Assisted Jt. A. K. Ganguly (the then Chairperson) on cases regarding *custodial death* and other human rights violations.
- Submitted a report, analyzing the cases that were attended.

CO-CURRICULAR ACTIVITIES (Moots, Publications, Courses & Conferences)

Moots:

- Semi Finalists, 7th Saquib Rizvi Memorial National Moot Court Competition, 2015, organized by Rizvi Law College, Mumbai (October 9, 2015 – October 11, 2015).
- Quarter- Finalists, Commonwealth Legal Education Association Moot Court Competition, 2014 organized by Chanakya National Law University (November 14, 2014 - November 16, 2014).
- Participant, **International negotiation Competition**, **2013**, organised by *National Law School of India-University*, *Bangalore*.

Courses:

- Completed, Certificate Course on European Union Law conducted by Dr. Stephen Hobes, University of Cologne, Germany, 2015.
- Completed, Certificate Course on Intellectual Rights and Competition Law organized by FICCI, 2014.
- Completed, Certificate Course on Peaceful Settlement of Dispute Resolution in International Law, organised by Dr. Bimal Patel, Director, GNLU, 2014-2015.

POSITIONS OF RESPONSIBILITY

- Member, *Debating Society*, 2014-2015.
- Head, *International Press*; Member, *Model United Nations Society*, 2015-2016.
- Member, GNLU Centre for Foreign Policy and Security Studies, 2014-2016.
- Member, *Legal Services Committee*, 2014-2015.
- Editor, Jury's Out (college magazine), 2014-2016.

EXTRA-CURRICULAR ACTIVITIES (Sports, Debates & Cultural Activities)

- Member of Organising Committee of GNLU Centre for Foreign Policy and Security Studies' conference on "India's Foreign Relations - Southeast Asia and the Indian Ocean: Strengthening the Political, Economic, Security and Cultural Prospects", 2014.
- Member of Organising Committee of the 3rd GNLU Debate, 2015.
- Member of the Organising Committee of the Certificate Course on Marine Insurance 2014.
- **Participation** in the *National Legal Essay Competition*, 2014.

Date: January 31, 2016. Place: Gandhinagar