

	RWANDA REVENUE AUTHORITY
	Confirmation of Reception of VSDC SOFTWARE

1. Company Information									
Company Name									
TIN									
Address									
Email									
Phone									
2. Details of company's person approving the VSDC (Should be company owner or any other person with power of attorney)									
Name									
Position									
Address									
Mobile Number									
Email									
3. Device Information (For supplier use only)									
<input type="checkbox"/> LAPTOP <input type="checkbox"/> DESKTOP <input type="checkbox"/> SERVER		Serial No.							
Location of Installation									
VSDC Supplier Tin									
VSDC Supplier Name									
VSDC Version									
CIS Provider TIN & Name									
CIS Name									
CIS Version									
MRC Index		VALG01XXXXXX							

<input type="checkbox"/> On behalf of Recipient Company, I hereby confirm that I have received VSDC software in good condition. <input type="checkbox"/> I understand that formatting this computer is not allowed, otherwise the action will be considered as fraudulent one. <input type="checkbox"/> I will not proceed with formatting this computer until I get a written authorization from RRA upon an official submitted request. <input type="checkbox"/> The installed device must be a property of the taxpayer. <input type="checkbox"/> The company registration certificate must be attached to this form. <input type="checkbox"/> If approved person is the company's owner, attach the copy of ID. Otherwise, the person with power of attorney must have a recommendation from company's owner or managing director. <input type="checkbox"/> MRC: Keep the index VALG01 and replace the first three XXX by characters that represents the taxpayer and last XXX by numbers to represent the machine. E.g: VSDCALG01KIP001	
Date / / Signed on Behalf of Taxpayer Name: Tel:	Date / / Approved by VSDC Supplier: Name: Tel: