



PT OS Selanjaya Indonesia

Menara Astra, 55th Floor,  
Jl. Jend. Sudirman, Kav. 5-6, Jakarta, 10220  
TEL: 021-5059-5020

Jakarta, November 24<sup>th</sup> 2023

**PT. Ori Polytec Composites**

Delta Silicon 1 Industrial Park Lippo Cikarang Industrial Estate,  
Jl. Akasia II Blok A9 No.3, Sukaresmi, Cikarang Selatan  
Kabupaten Bekasi, Jawa Barat 17530

Attn.: Ms. Erna Dewi Astuti

**Re: Psychological Test Service**

Dear Ms. Erna Dewi Astuti,

Thank you for trusting our services.

Herewith, we enclosed our Invoice No. PSY2311069OSL for transfer fee of Psychological Test, with the total amount of IDR 2,941,500 (*Two Million Nine Hundred Forty One Thousand Five Hundred Rupiah*). This amount is included 11% VAT.

The detail of the above fee is as follow:

No.	Name	Date of Test	Date of Result	Report Express	Position	Fee per Person
1	Yanuar Adhi	October, 24 <sup>th</sup> 2023	October, 25 <sup>th</sup> 2023	Iya	Manager	IDR 500,000
2	Nindi Sere Octavie S	November, 21 <sup>st</sup> 2023	November, 23 <sup>rd</sup> 2023	Tidak	Supervisor	IDR 450,000
3	Duta Wijaya	November, 21 <sup>st</sup> 2023	November, 22 <sup>nd</sup> 2023	Iya	Manager	IDR 500,000

Interview, 3 person x IDR 300,000 IDR 900,000  
Report Express, 2 person x IDR 150,000 IDR 300,000 +  
**Subtotal** IDR 2,650,000  
VAT 11% IDR 291,500 +  
**Total** IDR 2,941,500

The payment could be made by bank transfer, and our bank account is stated in our invoice.

For your information, all the bank charge and administration should be bear by your side.

Should you have any inquiry regarding our invoice or payment, do kindly contact to our finance division ([finance@os-selnajaya.com](mailto:finance@os-selnajaya.com))

Thank you and your kind attention is highly appreciated.

Yours Sincerely,

**Nurlinayati Firvana**  
HRC Department



## INVOICE

To : PT. ORI POLYTEC COMPOSITES  
 Attn : Ms. Erna Dewi Astuti  
 Date : 24-Nov-23  
 Invoice Number : PSY23110690SL

Description	Qty	Unit Price	Amount
<b>SERVICES :</b> Assesment Service			
<b>Psychology for Employees :</b>			
> Psychotest New Recruit Manager	2 person	IDR 500,000	IDR 1,000,000
> Psychotest New Recruit Supervisor	1 person	IDR 450,000	IDR 450,000
> Interview	3 person	IDR 300,000	IDR 900,000
> Report Express	2	IDR 150,000	IDR 300,000

Payment Due Date	29-Dec-2023	Discount	IDR -
		Subtotal	IDR 2,650,000
		VAT	11% IDR 291,500
		Withholding Tax	IDR -
		Total	IDR 2,941,500

In The Sum Of : Two Million Nine Hundred Forty One Thousand Five Hundred Rupiah

Note :



Imron Munfaat  
Director

### PAYMENT CONFIRMATION

- After completing the payment, kindly send us the scanned payment receipt with subject line: [invoice number] to finance@os-selnajaya.com.  
EXAMPLE: [BS/VISA/00000ABC]
- Kindly issue the withholding tax evidence after payment made and sent to PT OS SELNAJAYA INDONESIA with detail: NPWP: 01.747.357.0.058.000 Adress: GEDUNG MENARA ASTRA LANTAI 55, JL. JEND SUDIRMAN KAV 5-6, KARET TENGSIN KOTA ADM. JAKARTA PUSAT DKI JAKARTA 10220
- Kindly settle the payment by transferring it to one of our bank accounts:

#### BANK MANDIRI (Mid Plaza Branch)

Mid Plaza I, 1st Floor, Jl. Jend. Sudirman Kav. 10-11, Jakarta 10220 - Indonesia  
 IDR Account : 122-000-413-3875  
 USD Account : 122-000-437-4776  
 SWIFT Number : BMRIIDJA

#### MUFG BANK, Ltd. (Jakarta Branch)

Trinity Tower 6F-9F, Jl. Rasuna Said Kav. C22 Blok IIIB, Jakarta 12940 - Indonesia  
 IDR Account : 5100-170-613  
 USD Account : 5300-921-893  
 JPY Account : 5200-954-578  
 SWIFT Number : BOTKIDJK

#### BANK MIZUHO INDONESIA

Menara Astra, 53rd Floor, Jl. Jend. Sudirman Kav. 5-6, Jakarta 10220 - Indonesia  
 IDR Account : 3079-830-151  
 USD Account : 3079-830-201  
 SWIFT Number : MHCCIDJA

#### PT BANK BTPN Tbk

Menara BTPN, 37th Floor, Jl. Dr. Ide Anak Agung Gede Agung Kav. 5.5-5.6  
 IDR Account : 101-162-5601  
 USD Account : 101-162-5602  
 SWIFT Number : SUNIIDJA

#### BANK RESONA PERDANIA

Wisma GKBI, Suite UG02, 2501 & 2701, Jl. Jend Sudirman No. 28, Bendungan Hilir  
 Tanah Abang, Jakarta Pusat 10210  
 USD Account : 631-990-67  
 SWIFT Number : BPIAIDJA

#### BANK DBS INDONESIA

DBS Bank Tower Ciputra World 1, Jl. Prof. Dr. Satrio Kav. 3-5, Jakarta 12940  
 IDR Account : 332-003-7174  
 SWIFT Number : DBSBIDJA

# Faktur Pajak

Kode dan Nomor Seri Faktur Pajak : 010.012-23.02246172

## Pengusaha Kena Pajak

Nama : PT OS SELNAJAYA INDONESIA

Alamat : GEDUNG MENARA ASTRA LANTAI 55, JL JEND SUDIRMAN KAV 5-6 , JAKARTA PUSAT

NPWP : 01.747.357.0-058.000

## Pembeli Barang Kena Pajak / Penerima Jasa Kena Pajak

Nama : PT. ORI POLYTEC COMPOSITES

Alamat : JL. AKASIA II BLOK A IX3 CIBARUSAHKOTA - CIBARUSAH BEKASI

NPWP : 01.081.598.3-431.000

No.	Nama Barang Kena Pajak / Jasa Kena Pajak	Harga Jual/Penggantian/Uang Muka/Termin
1	Jasa Management Rp 2.650.000 x 1	2.650.000,00
	Harga Jual / Penggantian	2.650.000,00
	Dikurangi Potongan Harga	0,00
	Dikurangi Uang Muka	0,00
	Dasar Pengenaan Pajak	2.650.000,00
	Total PPN	291.500,00
	Total PPnBM (Pajak Penjualan Barang Mewah)	0,00

Sesuai dengan ketentuan yang berlaku, Direktorat Jenderal Pajak mengatur bahwa Faktur Pajak ini telah ditandatangani secara elektronik sehingga tidak diperlukan tanda tangan basah pada Faktur Pajak ini.

JAKARTA PUSAT, 24 November 2023



SATOSHI MIYAJIMA

PSY2311069OSL



PT OS Selnajaya Indonesia

Menara Astra Lantai 55,  
Jl. Jend. Sudirman Kav. 5-6 Jakarta 10220  
Tlp. 021-5059-5020

Company : PT Ori Polytec Composites	From : Ms. Nurlinayati Firyana
Attention : Ms. Erna Dewi Astuti	Date : November 2023
Quot. No. : PSY101/11/23	Page(s) : 1 (one)

Thank you for your inquiry.

We are pleased to quote you the following:

<b>Service</b>	<b>"Psychological Test"</b>																	
<b>Address</b>	Delta Silicon 1 Industrial Park Lippo Cikarang Industrial Estate, Jl. Akasia II Blok A9 No.3, Sukaresmi, Cikarang Sel., Kabupaten Bekasi, Jawa Barat 17530																	
<b>Line Business</b>																		
<b>Phone/Facsimile/E-mail</b>	(62-021) 8972193 / hrd.internal@ori.co.id																	
<b>Output</b>	<ul style="list-style-type: none"><li>▪ Psychogram.</li><li>▪ Analysis results of the above tests.</li><li>▪ Psychologist's recommendation and advice of the said individual.</li><li>▪ Report in Indonesia</li></ul>																	
<b>Service Details</b>	<table border="1"><thead><tr><th>Service</th><th>Details</th></tr></thead><tbody><tr><td>Psychological test for position</td><td>Psychotest New Recruit Manager &amp; Supervisor</td></tr><tr><td>Duration for testing</td><td>From 08.30 to 17.00 (conditional)</td></tr><tr><td>Psychological competency</td><td>Intelligence, Personality, Work Attitude &amp; Leadership</td></tr><tr><td>Duration for analyzing</td><td>3 working days after psychological test (Nindi Sere Octavia Simarmata)</td></tr><tr><td>Date &amp; time of test</td><td>1 working days/Express (Yanuar Adhi &amp; Duta Wijaya)</td></tr><tr><td>Date &amp; time of test</td><td>October, 24<sup>th</sup> 2023 &amp; November, 21<sup>st</sup> 2023</td></tr><tr><td>Location</td><td>PT OS Selnajaya Indonesia, Online</td></tr></tbody></table>		Service	Details	Psychological test for position	Psychotest New Recruit Manager & Supervisor	Duration for testing	From 08.30 to 17.00 (conditional)	Psychological competency	Intelligence, Personality, Work Attitude & Leadership	Duration for analyzing	3 working days after psychological test (Nindi Sere Octavia Simarmata)	Date & time of test	1 working days/Express (Yanuar Adhi & Duta Wijaya)	Date & time of test	October, 24 <sup>th</sup> 2023 & November, 21 <sup>st</sup> 2023	Location	PT OS Selnajaya Indonesia, Online
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<b>Term &amp; Conditions</b>	<ul style="list-style-type: none"><li>▪ Cancellation can only be made 3 (three) working days before the first assessment date(s). In this case, the assessment fee paid will be returned and <u>20 % cancellation fee</u> will be deducted from the returned fee.</li><li>▪ The assessment fee paid <u>cannot</u> be returned if cancellation is made less than 3 (three) working days before the first assessment date (s)</li><li>▪ No cancellation/refund after this quotation is approved (signed).</li><li>▪ After invoice is paid, please send the transfer receipt to facsimile number: (021) 573 9482 or email to :<a href="mailto:hrc@os-selnajaya.com">hrc@os-selnajaya.com</a></li></ul>																	

Thank you for your kind attention.

Yours sincerely,

PT OS Selnajaya Indonesia

Approved,

PT Ori Polytec Composites Indonesia

All Quotations should follow the implementation of this service to comply The Anti Corruption Policy as decided by Outsourcing Inc Japan, FCPA, UKBA and Indonesia Corruption Eradication Provisions.

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