

# HOW TO REQUEST SERVICE



## 1 KNOW WHAT'S COVERED



**Read your plan now** and review it before making your service request to ensure that the stain or damage is covered.



**NOTE THE DEADLINE FOR REQUESTING SERVICE.** It's called out in the section titled "How to Request Service."



## 2 FILE ON TIME



**Initiate a Service Request** by calling the toll-free number on your plan OR by accessing a Service Request Form online at [guardsman.com](https://guardsman.com).



**Complete and mail the form to Guardsman,** along with copies of your plan and receipt, if required.



**Allow 5+ days** so that your Service Request Form arrives within 30 days of the day you first reported the problem.



## 3 WATCH WHAT HAPPENS NEXT



**We will usually send a Guardsman Furniture Technician to your home.**



**Damaged parts are sometimes replaced. We may, in some cases, replace your furniture.\***



## 4 SIGH WITH RELIEF



**Guardsman helps keep your furniture (and you) happy.**

For more details on filing a Service Request, see your Furniture Protection Plan or visit [guardsman.com](https://guardsman.com).