

Ria Widya Karlina

Jl. Raya Bekasi Timur Regency
Blok O2 No.5-6 RT.06/RW.08
Bekasi Timur, Bekasi 17325
riawidya45@gmail.com
Home : (021)82618501
Mobile : 083895717284/087781860124



PERSONAL PARTICULARS

Date of Birth : 06 August 1990
Gender : Female
Permanent Resident of : Indonesia
Nationality : Indonesia
Ethnics : Javanese
Religions : Moslem
Marital Status : Single

INTRODUCE OF MY PERSONALITY

Fast learning, like challenges, good sense of relationship to people, good team work, friendly & humories.

OBJECTIVE

To contribute my skill and knowledge to develop goal of company and get a satisfying career.

EMPLOYMENT HISTORY

Company Name : PT. Mitra Teleinformatika Perkasa
Start Date : 01 February 2013
End Date : Present
Position : Marketing Executive
Job Detail :

- Responsible to communicating with target audiences and managing customer relationships.
- Maintaining and updating customer databases.
- Organizing and attending events such as meeting.
- Conferences and seminars.
- Managing budgets and supporting the marketing manager and other colleagues.
- Making weekly report & once per two months report.
- Master and learn new technologies in IT Infrastructure
- Maintain relationship with users and ensure that users receive the newest or latest products provided.
- Guidance to users on effectively using the products or systems provided by information Systems to meet business requirements.
- Actively update knowledge by reading IT related material from magazine, internet and by training.

LANGUAGE SKILLS

- Bahasa Indonesia, fluent both in written and spoken.
- English, fluent both in written and spoken.

SPECIAL EXPERIENCE

- Take part in school activities and organizations during my school life and became the coordinator and member in those activities in those organizations has given me an ability to become a leader and to make a good relations with other people.
- Joining BJRB (Bintal Juang Remaja Bahari) has given me an ability to adapt to new environments and new situations.

- Becoming a head of Karate Club Gunadarma has given me a leadership skills and increase my ability to protect my self.
- Joining LKMM (Latihan Keterampilan Manajemen Mahasiswa) has increased my leadership skills.

EDUCATION

Formal Education

- 2008 – 2012 Gunadarma University, Depok.
Undergraduate Program (ST),
Majoring Informatics Engineering
GPA: 3.26/4.00
Thesis topic : Permainan ‘SOS’ Pada Perangkat Bergerak Berbasis Android
- 2005 - 2008 SMAN 72 Jakarta, majoring IPA.
- 2002 - 2005 SLTP Hang Tuah III, Jakarta.
- 1996 - 2002 SD Hang Tuah VI, Jakarta.

Informal Education and Other Information

Computer skills

Microsoft Office (Microsoft Word, Microsoft Excel, Microsoft Power Point, Microsoft Access), Macromedia Flash, MIDlet Java Programming, HTML, MySQL, know about infrastructure of data center, troubleshooting, and any other kind of Mobile Application System.

Course

- Course of MIDlet Java Programming on Mobile Devices, certified.
- Course of Web Design Using Macromedia Flash, certified.
- Course of English, certified.

Seminar

- “The Advancement of Imaging Technology”, certified.
- Augmented Reality: A New Gaming Experience, certified.
- Brain Power: Hunt Your Hidden Treasure !!!, certified.
- Psikologi Arsitektur, certified.
- Seminar Strategi Pemasaran di Krisis Ekonomi Global “Lost & Found”, certified.
- Student Conference for Sharia Economic Event 2012, certified.

Organization Activities History

Gunadarma University, Depok

- Head of Karate Club Gunadarma 2011 until 2012.
- Latihan Keterampilan Manajemen Mahasiswa (LKMM) Universitas Gunadarma “Pemimpin yang Visioner, Berintegrasi dan Berwawasan Global”, certified.

Senior High School (SMUN 72, Jakarta)

- Member of Karate club.

- Join into Open Karate Championship National Inkai Sekoci “Susilo Bambang Yudhoyono Ke IV - 2007”, certified.
- Black Belt of Institute Karate-Do Indonesia, certified.
- Member of Basketball club.

Junior High School (SLTP Hang Tuah III, Jakarta)

- Member of Pramuka.
- Member of Karate club.
- BJRB (Bintal Juang Remaja Bahari), certified.

INTEREST

I like to read and gather new information about news and technology, especially about the technological development happens now a days. Sometime to relax, I enjoy traveling, watching TV, and reading.

Bekasi,

To : Human Resources Department

Dear Sir or Madam,

My name is Ria Widya Karlina. I am 23 years old. I graduated Bachelor Degree from Gunadarma University majoring Informatics Engineering, with last GPA 3.26 out of the scale of 4.0. I am familiar with Ms. Windows OS, Ms. Office, any other kind of Mobile Application System, and known about how to operating computer. I am an honest, easy going and eager to learn new things and proven to be a fast learner. I can work in a team or independently under fast paced environment.

I will be grateful if you could grant me an opportunity for interview. Thank you for your kind attention and I will be looking forward to hearing from you soon.

Sincerely yours,

Ria Widya Karlina