

Curriculum Vitae

Personals Details



Full Name : Anggi Rizki Fajarani

Nick Name : Anggi

Place / Date of Birth : Tangerang, 19 Juni 1992

Sex : Female

Height : 168 cm

Weight : 55 kg

Religion : Moslem

Nationality : Indonesian citizen

Marital status : Single

Current Address : Jl. Raya Serpong Kp. Kamurang atas
RT 03 RW 01, No. 38 Pakualam
Serpong Utara, Tangerang

Phone : 081284834245

Email address : anggi.fajarani19@gmail.com

Uname media sosial : [angierzk \(instagram\)](#)
[angierzk \(twitter\)](#)

Formal Educational Background

1. Collage

Institution : Mercu Buana University

Institute Address : Jl.Meruya Selatan Kembangan Jakarta
Barat 11650

Field of Study : Faculty of Communication

Major : Public Relations

Time : 2011 – 2015

GPA Until Now : 3.69 (scale of 4.00)

Cumlaude



2. High School

Institution : SMK NEGERI 3 TANGERANG
Institute Address : JL. Moch. Yamin, Indonesia 15118
Tangerang 2008-2011
Major : Hotel Division
Time : 2007 - 2010



Work and Organisation Experience

- 2015 Services Assistace Officer as an Admin and Event Staff at PT. Paramount Enterprise International
Co. Founder and Admin Garis Art Community
- 2014 Secretary Of Dewan Perwakilan Mahasiswa FIKOM Mercu Buana University
Committee Of Leadership Communication
Private Teacher Of Playgroup
Private Teacher Of Elementary School
Private Teacher Of Modeling School Mercu Buana University
Semi Finalis Abang None Jakarta 2014
Internship in Event and Promotion at Tangcity Mall, Tangerang
- Purpose proposal to some clients for join event
 - Meeting with clients
 - Blasting invitation email to media electronic and news paper
 - Creating concept with project event Rame - Rame Jajan Kuliner Cita Rasa Kampung Betawi 2014
 - Monitoring placement media after event Rame – Rame Jajan Kuliner Cita Rasa Kampung Betawi 2014
 - Making Press Release for Event
- 2013 Humas Division Of Public Relations Club Mercu Buana
- 2011 Sales Promotion Girls at Matahari Dept. Store
Lobby Ambassador at Ritz Carlton Pacific Place

2010 On The Job Training at Aryaduta Hotel Jakarta
House Keeping Department
Laundry Department
Front Office Department as a Door Girl

Skills

Computer Literature

- Microsoft Office Word
- Microsoft Office Excel
- Microsoft Office Power point

Soft Skill

- Handling Client, Vendor and All Tenant for Event
- Have a good communication

Hard Skill

- Make a Press Release
- Make a Budget For Event

Strength

I am Hard Worker with Discipline and Responsible. I am highly motivated and enjoyed to learn a new task and experience, good communicative and able to work on own initiative as an individual or as a part of team.