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Saraya Adzani



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WHERE I GRADUATED FROM

- Bachelor's Degree

University of Indonesia / 2011-2015

International Relations, Faculty of Social and Political Sciences

GPA: 3.6/4.0

WHAT I'M CURRENTLY DOING

Think Digital / Augustus 2015—present

Social Media Specialist Intern

- Manage client's social media platforms
- Plan and create daily contents on client's social media platforms
- Create and manage activities or quiz on client's social media platform
- Respond to costumers' question, comment, and complaint.
- Create weekly reporting.

BRANDS I HAVE WORKED FOR



BIOKOS
MARTHA TILAAK
LABORATOIRES MT FRANCE

MY PAST EXPERIENCES

- Public Seminar: The Ebola Outbreak / 2014

Staff of Public Relations—offline event promotion, guest relations

- Jakarta Model United Nations / 2014

Staff of Public Relations—online event promotion, delegates relations, live tweet

- International Relations Student's Association, University of Indonesia / 2014

Head Secretary—event monitoring, general affair, assess work performance

- International Relations Student's Association, University of Indonesia / 2013

Staff of Public Relations—create offline publication materials, online and offline event promotion

WHAT I'M CAPABLE OF

- Microsoft Office
- Photoshop
- Hootsuite
- Sprout Social
- Social Media Monitoring
- Data Analysis
- Content Marketing
- Media Monitoring
- Event Planning and Management