

## HAIKAL ALIF

### Men - Single - Indonesian

🏠 Villa Bintaro Indah Blok A9-12 A ,South Tangerang,15414

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August , 24th 1993

[22 Years Old]

#### ACADEMIC QUALIFICATIONS

Aug 2011 - 2015	Bina Nusantara University <b>Bachelor (S1), Management-Business Organization</b>
July 2008 - 2011	SMA N 29 Jakarta <b>Senior High School</b>
July 2005 - 2008	Madrasah Pembangunan UIN Jakarta <b>Tsanawiyah / Junior High School</b>

#### WORK EXPERIENCE

Oct 2015 – Present	Project Officer - Internship <b>Mirum Agency ( Digital Advertising )</b>
Oct 2015	Dr Marteen Indonesia ( PT MAP Indonesia ) <b>Officials - Daily Worker</b>
Jan 2014 - Aug 2015	Sora Yakitori ( Japanese Street Food ) <b>Owner</b>
Aug 2014 - Jul 2015	Rumah Ide Wedding Organizer <b>VIP Committee - Daily Worker</b>
Aug 2010	Java Festival Production <b>Volunteer Java Rockin'land 2010 (Booth Coor)</b>

#### PERSONAL QUALIFICATIONS

- ◆ Positive attitude and a high desire to learn
- ◆ Initiative, self-motivation and professionalism
- ◆ Ability to arrange task priority, good quality of time management and organizational skill
- ◆ Capable of working with detail, ability to work well under pressure
- ◆ Ability to communicate effectively with people from all levels
- ◆ Ability to negotiate effectively with peoples
- ◆ Ability to operate computer (Internet, Microsoft Word, Microsoft Power Point, Microsoft Excel, Microsof Publisher, Adobe Photoshop)
- ◆ Language skill Bahasa and English (Intermediate)

#### Personal Profile

I am fresh graduate from Bina Nusantara University majoring in Management - Business Organization which is one of the best school of management private university in Jakarta. I am inexperienced in any professional work field but has an ability to learn and willingness to work hard in the interest of achieving company goals. I am looking for the opportunity to learn new skill and working with the team.

#### Professional Skills

- ◆ Leadership
- ◆ Comunnication Skill
- ◆ Team Work Building
- ◆ Manage Timeline
- ◆ Creative Thinking
- ◆ Digital Marketing
- ◆ Strategic Planning
- ◆ Presentation Skill

#### Techincal Skills

- ◆ Microsoft Office
- ◆ Adobe Photoshop
- ◆ SPSS
- ◆ Smartsheet