

OLIVIA SITO

PROFILE

Full Name

Olivia Amanda Sito

Gender

Female

Place & Birth date

Ujung Pandang, 12 September 1992

Status

Single

Religion

Christian

Last Education

Visual Communication Design

Address

Golf Lake Residence. Sand Hills 2 no.9, Cengkareng Jakarta Barat, 11730

Phone Number

0812-8095-0083/(021)550-2627

oliviasito.design@gmail.com

IPK

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WORK EXPERIENCE

Sept 2010 Nov 2013

LAMPU HIJAU PRODUCTION EVENT AND WEDDING ORGANIZER

as Event Crew and Freelance Graphic Designer

Event Crew

- Managing to give the best services to fulfil the request of the bride's, groom's or their family's
- Ensure the wedding cake, and champagne was ready before the event began
- Monitoring food readiness during the event
- Helping head of banquet to supervise the staff banquet to work properly

Freelance Graphic Designer

- Creating promotion tools such as brochure, price-list, and banner

Mar 2013

VERTICAL INTEGRATION

as Freelance Graphic Designer

Wall Sticker Design

- Designing wall stickers design for class rooms and windows at University in Makassar
- Designing window sticker for meeting office
- Re-design company's logo
- Designing super-graphic that matched the logo
- Creating stationary design (envelope, id-card, business card, and letterhead)
- Creating graphic standard manual as a guide for the company to apply new logo as they needed

Apr 2013

TRAVELWORLD ASIA MAGAZINE

as Freelance Graphic Designer

Jul 2013

- Designing the magazine title logo
- Designing the cover of the magazine from April to July issue
- Creating layout design for some articles and sections in the magazine
- Developing idea to create layout standard for the magazine
- Helping and teaching an intern to understand the layout standard of the magazine
- Help to supervising overall look of the magazine that need to be printed

Sept 2013

GOOD HOUSEKEEPING MAGAZINE. **MRA GROUP**

Nov 2013 as Graphic Design Intern

> - Creating layout design for lifestyle, QnA, Horoscope, Travel, Monthly Event, Fashion, Food, Health, and DIY article

EDUCATION

TK-SMP

San Marino School

SMA

Dian Kasih Nation Plus

University

Bina Nusantara University 2010-2014

TECH SKILLS

Adobe Photoshop Adobe Illustration Adobe InDesign Ms. Office

LANGUAGE

Bahasa Indonesia Enalish

TRAINING

June - July 2010 Intensive English Program at English First London

ORGANIZATION EXPERIENCES

2016 - present

Volunteer at GBI Gilgal Kids as Graphic Design and Usher

WORK EXPERIENCE

- Creating layout design for section title and short story in the magazine
- Becoming an usher for the birthday event of the magazine
- Help to editing text article while did a layout to fit it on the page
- Editing pictures
- Manage to finding pictures that suitable for the article as requested by journalist, Art Director or Editor in Chief

Dec 2014

PT.FIXSIGN INDONESIA

as Graphic Designer

Dec 2015

PASTEL PICTURES AND FILM Graphic Design

- Handling production of the photo album as requested by client (start from designing to final artwork)
- Designing company's logo and stationary set design (business card, letterhead, and CD Case)
- Designing promotion tools such as price-list, brochure, social media ads, etc.
- Help to developing an idea for photo-shoots concept
- Creating mood boards for clothes style, make up, and hair do to match with the photo-shoot concept
- Helping client as a stylist on the photo-shoot day
- Designing interior for the booth of exhibition
- Handling client's complain and feedback
- Helping photo editor to edit pictures

Marketing

- Understanding product knowledge to sell product package to some potential clients through meeting and exhibitions

Others

- Managing company's social media forum at Bridestory and Bridedept
- Maintaining and updating company's website

NORAH EMILY STUDIO PRODUCTION HOUSE (NEST) Graphic Design

- Designing company's logo and stationary set (business card, CD Case, and letterhead)
- Brainstorming ideas for the project with creative team
- Creating mood board as requested for the project
- Helping as a crew while shooting
- Helping as a stylist on the shooting day
- Make sure overall look of the final artwork match with the concept
- Assisting team in a meeting with client to explain

INTEREST & HOBBIES

HISTORY
CULTURE
LANGUAGES
FASHION
TRAVELING
MUSIC
ILLUSTRATION / PAINTING
LAYOUT
TYPOGRAPHY

WORK EXPERIENCE

creative process, giving ideas, and limitation

- Creating design as requested by client and art director

Nov 2015

PINK AND MILK INVITATION

as Business Owner

Present

- Designing company's logo and business card design
- Designing invitations and stationary products
- Creating illustration and design as needed and requested by client
- Handling the production process
- Make sure all products quality meet the standards
- Sell product package
- Handling client's complain, feedback and request
- Creating time line's of a project
- Determine deadline to make sure every project finish on time
- Creating the agreement for the convenience of both parties
- -Make sure clients do understand about terms and condition, before signing agreement paper to avoid misunderstanding and miscommunication
- Determine price range for the package and product
- Managing all the financial process
- Coordinating with the third party to get participate in an exhibition

EXTRA INFORMATION

- Good communication skills
- Able to work as a team
- Have a good time management

REFERENCE

BRAM PHILIP TAMBUNAN

Director of PT.Fixsign Indonesia +62 812 8826 8381

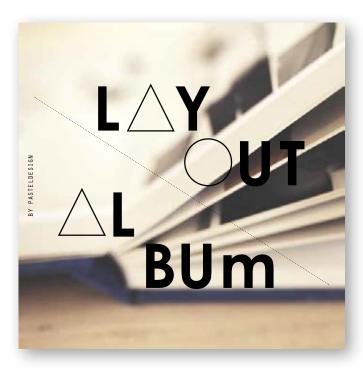
NOVIOLINE SARISITO

Director & Owner of Lampu Hijau Production +62 878 8288 8929



PROMOTION MAGAZINE BRANDING LOGO STATIONARY OTHERS

PROMOTION

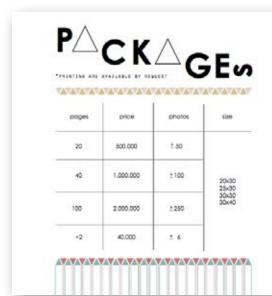


Album Pricelist and Portfolio

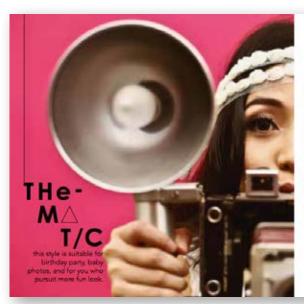
Design for layout for Pastel Pictures and Film





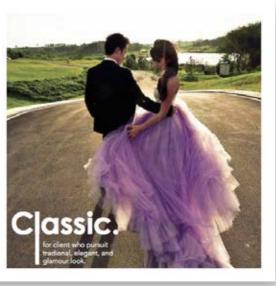












Fun, minimalist and modern look with pastel colours, but still readable and inform client well about their price-list, design style, process and show some of their work.



TO OUR WEDDING BOOTH

> SASANA KRIYA Tmii, Jakarta Grand Ballroom



6 \ 8 MARET 2015

10.00-21.00 WIB

VISIT OUR BOOTH!



AND GET

FREE PHOTOBOOTH

FOR YOUR EVENT!!!

Pastel Pictures and Film Jl.Aren no.29, Jati Pulo - Jakarta Barat 021. 564 1451 Hotline - Bram 0878 8328 3300

- Jessica 0818 0700 4343

If you are interested to come don't hesitate to contact us, we'll give you free ticket

Email Blast

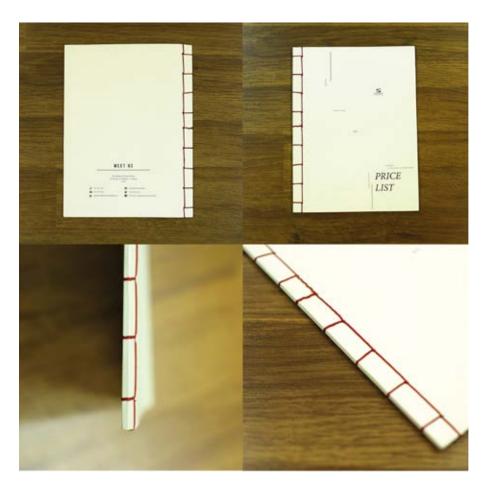
for Pastel Pictures and FIIm

They requested a minimalist design that cover all of the important information at one page for an upcoming exhibition

Pricelist Book

for Pastel Pictures and FIIm

They requested a minimalist design that cover all of the important information about service packages that they sell



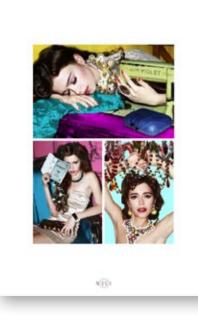












Price-List & Portfolio

for NESt

They requested a minimalist and simple look because they want client focus more on their work on fashion industry photography

Norsh Treily Stodie (NESS) safalah seksuh persushaan Production Hoose pergintan berhapi mesara pergintan bala dalami dahun, commercial, maquan film. Seberapa jasa yang kawit tendarah dinataranya adalah ammarutal dan fashian photography.

Umak fotografi karel menangani untuk campaign, koskbook, commercial, editorial, serta catalog dan lainnya sessai dengan permintaan client.

Norteilder im kemi brat dan kemi khamekan untuk memperlihatkan kari kerya kemi di bagian fotografi. Kami dapat membuat sesuai dengan permintaan dan concept yang client inginkan.



ustuk informasi lehih lanjut, dapat menghubungi kami di : PLTENSIGN INDONESIA B.Aren 100.28. Bati Pulo - Tomang Jakarta 11430 021: 504 1051 utan bollin bis, Jram 1012 8826 5361



PRICELIST

Photography by Harieno H Rp.20.000.000 that price include 15 edited frames, all original photos. B hours work. For extra frame will be charge 2p.1.000.000, /frame.

for additional:

Make up and hair do by Noviolline for 2p.2.000.0007, honging for 2p.2.000.0007, and pull-one applies by Wingley W for 2p.3.000.000.

Rehind the scene video for 2p.5.000.000, Seadle years1, print, prope, and decoration by request

NEST

1



#2015 PRICELIEST

for NESt

Price-List

New design with more information about the package.

MEST

РНОТО LOOKBOOK

"To consult the rules of composition before making a picture is a little like consulting the configuration before going for a walk" "diseast Vision.

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PRESENTATION OF THE PROPERTY AND INCIDENT

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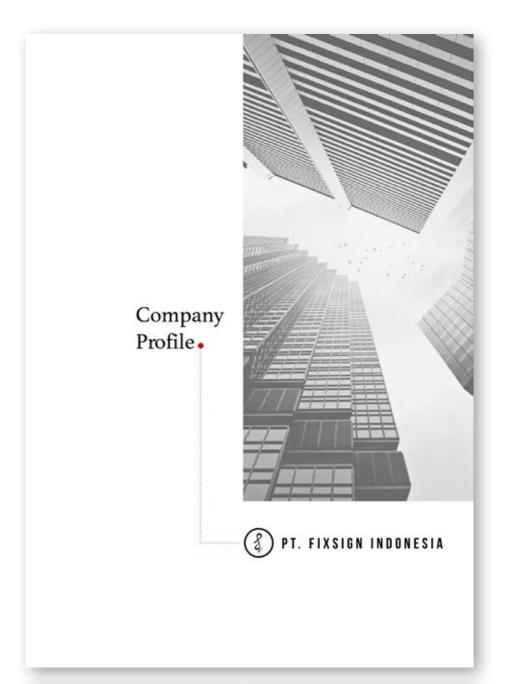


VIDEO TEASER &BTS





PRESS PRICELIEST





Company Profile

for PT.FIXSIGN INDONESIA











Brochure

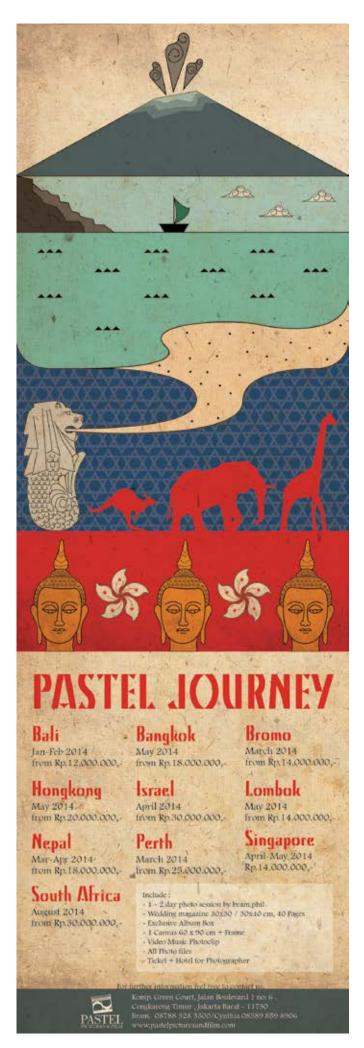
for Pink & Milk





Brochureas a Freelance Graphic Designer

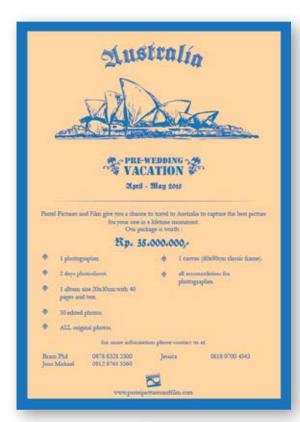




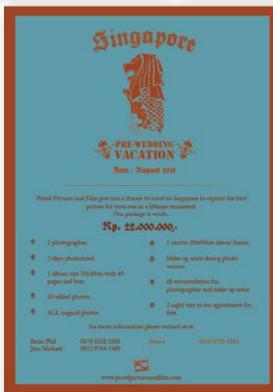
Pastel Journey

tor Pastel Pictures & Film

Brochure design for their special journey.









Pre-Wedding Vacation

for Pastel Pictures & Film

Brochure design for their special journey.

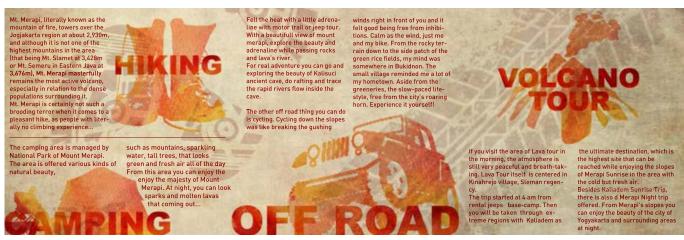


Levi's Ads Assignment

for University Assignment

One of my advertising assignment at university





Merapi Travel Assignment

for University Assignment

Leaflet for one of my campaign assignment at university

MAGAZINE







TravelWorld Asia Magazine STYLE.

















Good Housekeeping Magazine

0

Saat Istimewa

Inilah 10 tempat makan pilihan GH Indonesia untuk merayakan saat-saat bahagia.

DIKELILINGI LANGIT

Romantis lembayung senja atau gemerlap cahaya kota di malem hari, menyempumakan hidengan istimewa di ketinggian Jakarta.







4. SUASANA DI VENICE

Sejian Italia dinikmati dalam sussana khas Venice.



s. KEDAI MEKSIKO



6. ES KRIM 4 MENIT

Semangkuk es krim untuk merayakan kebahagiaan.



G000 F000 ★

* 4000 F000

7. MAKAN ENAK DI 'MUSEUM'

Menikmati hidangan istimewa sambil mengapresiasi koleksi seniman dunia.

Mercempoti Iokasi berampu di Pecific Ploce, Hard Rock Coft-Jakarta menampilikan interior berbeda. Rostoma Bossis ini sudum terlahir kortholi. Pengunjung dapat bernantai sambil mulihat Ghat kololai memorabdia



8. PANCAKE PARTY



9. SURGA PENCINTA COKELAT

Sautnya cokelat dari Tabanan dan Aceh menjadi primadona di negeri sendiri.

Menikmati colehta addah salah sebi cara meruyakan memen letimewa. Di Pipitin – kalangan atar dalam bahasi Autor – Ocoas, mbalat disejilam dalam beringai wajud, mbamua bangat, dingin, uportime kingga







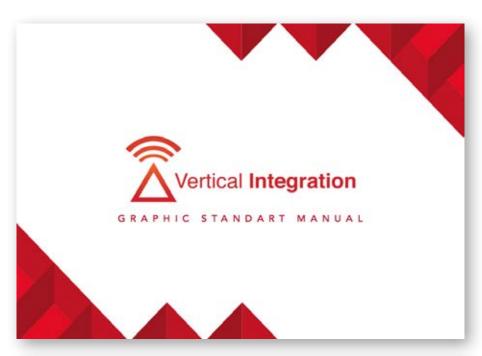
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BRANDING, LOGO, STATIONARY

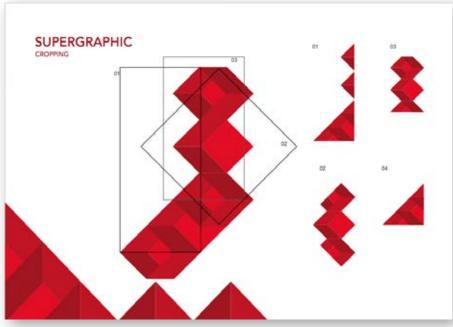


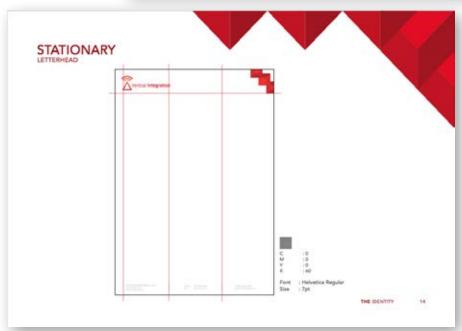


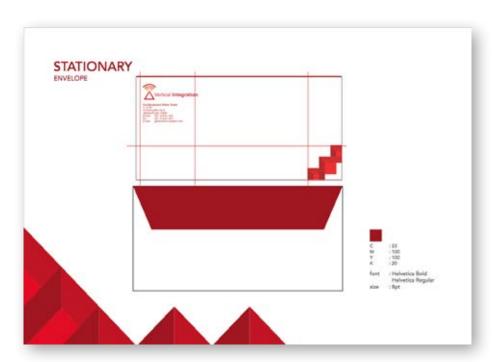


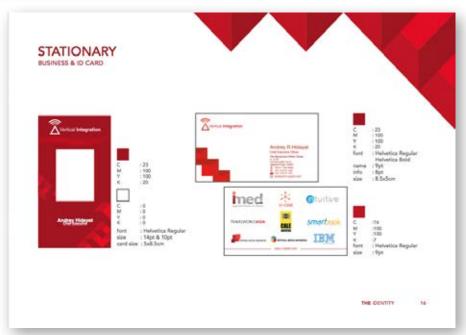
VI-Systemas a freelance
graphic designer









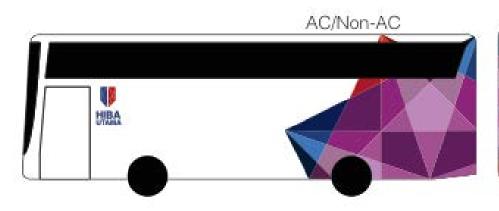




Hiba Utama Re-branding

for University Assignment

Branding assignment at university













.it. Flore Below Timur Km. 17

13250

phone. +8821 471 3003 48221 489 2816. Jamazy 11, 2005 Taylor, Inc. 694 Rockster Land Dushess, NC 27708

fex. +6221 471 5007

emel met pw@hibeuteme.com

I am unking a position in your angionaring deportment where I may use my training in computer sciences to solve Taylor's engineering problems. I would like to be a part of the department that developed the Internet Selection System but am unours whether you have a current opening.

I expect to receive a Bachelor of Science degree in Engineering from North Carolina State University in June and by that time will have completed the Computer Systems Engineering Program. Since September 2000, I have been purticipating, through the University, in the Professional Training Program at Computer Systems International in Makelih, in the program is was assigned to several staff sections as an apprentice. Most recently, I have been a programment tension in the Engineering Engantment and have gained a great deal of experience in computer applications. Details of the academic courses I have taken are included in the wackness or successful.

If there is a position open at Taylor Inc., please let me know whom I should contact for further information. I look forward to bearing from you soon. I may be reached at my office (919-866-4000 act 232) or via small (Brock-Saol com)

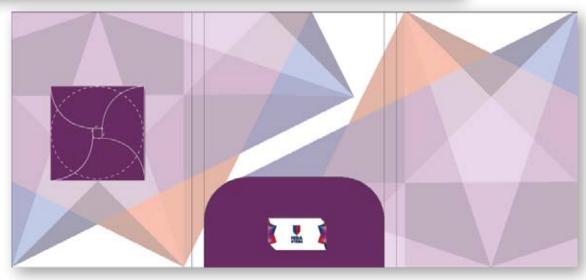
Sincerely,

Rabacca Brock















Business Card

for Travelworld Asia



PT. MAKS as a freelance graphic designer







Norah Emily Studio (Nest)

Design logo and stationary





Other Logo Design

as a freelance graphic designer



OTHERS



Ell's Kitcher as a freelance graphic designer

Illustration and design for Ell's Kitchen Business card, Package Belt, and Sticker













Me and Nails as a freelance graphic designer

Illustration and design for Me and Nails voucher and business card









GBI Gilgal as a volunteers

Illustration (digital painting) for Kids Campaign and Event









Invitation & Stationary for Pink & Milk

Some of work for Pink & Milk invitation and stationary

