

To:

The Domain Registration Authority
Mercantile Communications Pvt. Ltd.
Kathmandu, Nepal

Subject: Request for Registration of Organization Domain Name

Date: 2025-06-14

Dear Sir/Madam,

I hope this letter finds you well.

On behalf of **shreeShkiranaStore**, I would like to request the registration of the domain name **shkiranastore.com** for official use by our organization. We are a legally registered private organization in Nepal, and we intend to use this domain to represent our activities and services online.

Please find the following documents enclosed with this application:

1. **Cover Letter** (this letter)
2. **Scanned Copy of Organization Registration Certificate**
3. **Scanned Copy of PAN/VAT Registration (if available)**
4. **Application Form** (from register.com.np)

We affirm that the requested domain will be used solely for lawful purposes and will represent the objectives of our organization. Should any additional information be required, we will be happy to provide it promptly.

We kindly request your approval for the domain registration.

Thank you for your time and support.

Sincerely,

Saru Shrestha
Proprietor
shreeShkiranaStore
9861546486
shkiranastore23@gmail.com

Mahalaxmi-8 Lalitpur