

Learn how to get started with Dropbox:

1

Keep your
files safe

2

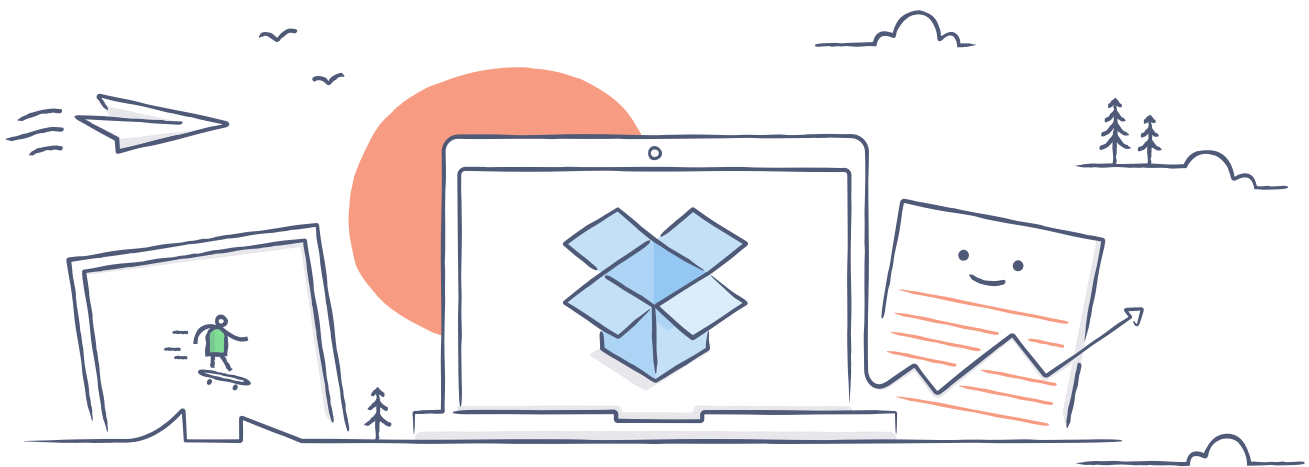
Take your stuff
anywhere

3

Send large
files

4

Work on files
together



Welcome to Dropbox!



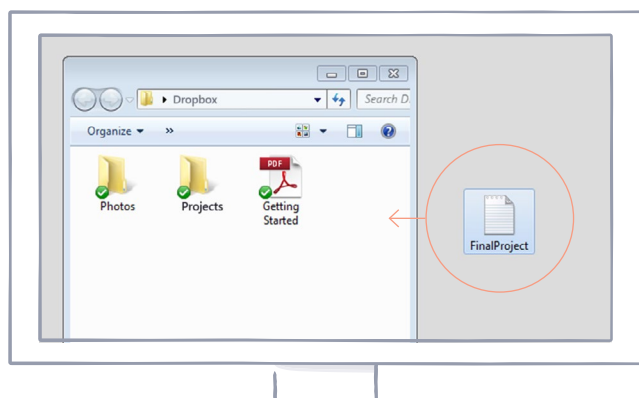
Keep your files safe

Dropbox lets you save docs, photos, videos, and other files — all in one place — and automatically backs up your stuff. So if your computer breaks down or you leave your phone on the train, your stuff is safe.

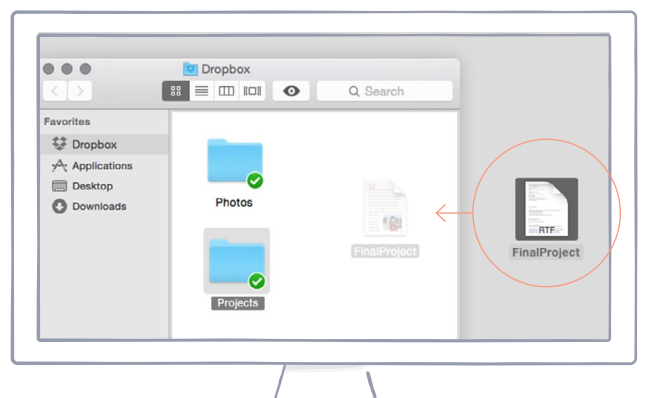
Add files to your Dropbox

On Windows or Mac

1. Make sure you've [installed the desktop app](#) on your computer.
2. Drag and drop files into the Dropbox folder. That's it!



WINDOWS



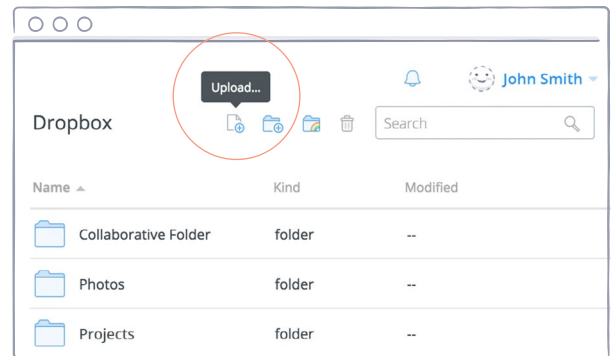
MAC

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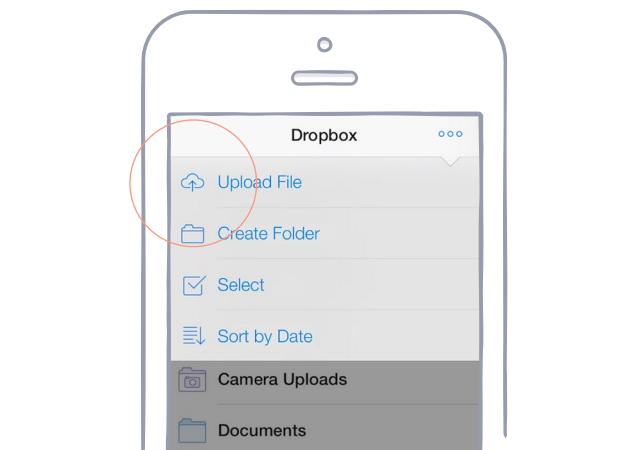
On dropbox.com

1. Sign in to dropbox.com.
2. Click the **Upload** button at the top of the window.
3. Choose the file you'd like to add, and click **Open**.
4. Or, just drag and drop files directly into your web browser.

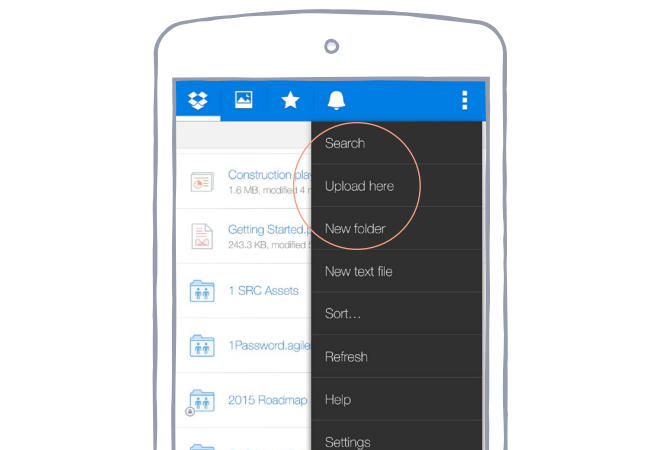


On iOS or Android

1. Tap the **More actions menu (...)** icon in the top-right corner.
2. Choose **Upload File** (in iOS) or **Upload here** (in Android).
3. Select the location you'd like to upload files from.
4. Select the files you'd like to add, and then tap **Upload**.



iOS



ANDROID

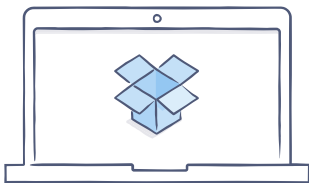
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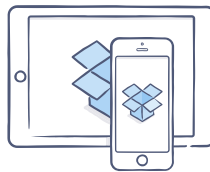
Take your stuff anywhere

Save your photos and docs to Dropbox, and access them on any computer, phone, or tablet with the Dropbox app. Every file you save to Dropbox is automatically synced to all your devices, so you can get to your stuff from anywhere.

Install the desktop and mobile apps



[Get the desktop app](#)



[Get the iOS app](#)



[Get the Android app](#)

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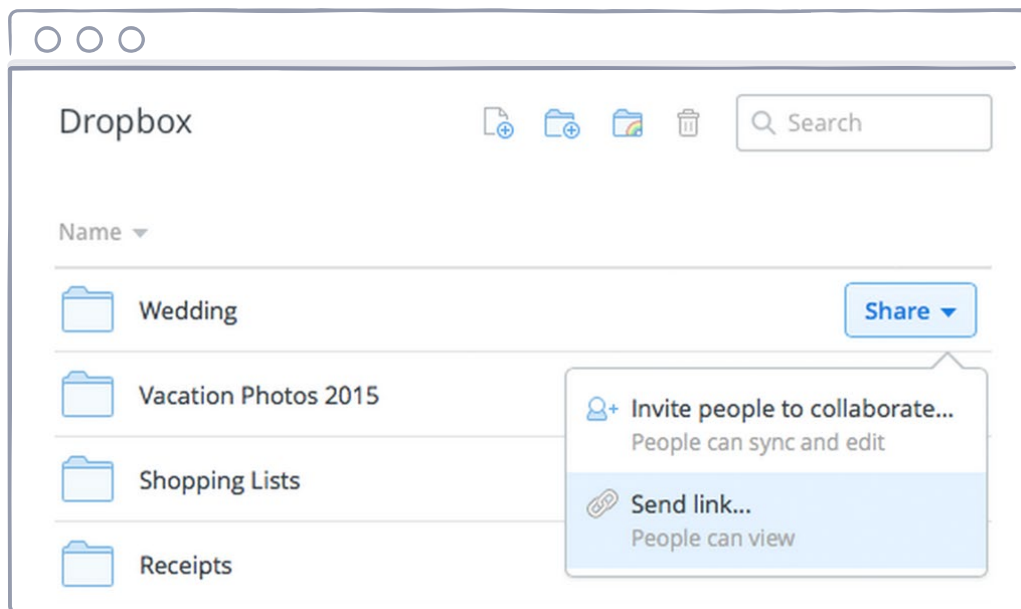
Send large files

Need to send a file? Just add it to your Dropbox, share a link to it, and you're done. No matter how large the file is, anyone with the link can view or download a copy — even if they don't have a Dropbox account.

Share a link to a file

On dropbox.com

1. Sign in to dropbox.com, and find the file or folder you'd like to share.
2. Hover over the file or folder, and click the **Share** button that appears.
*(If you're sharing a folder, you'll see a drop-down menu. Choose **Send link.**)*



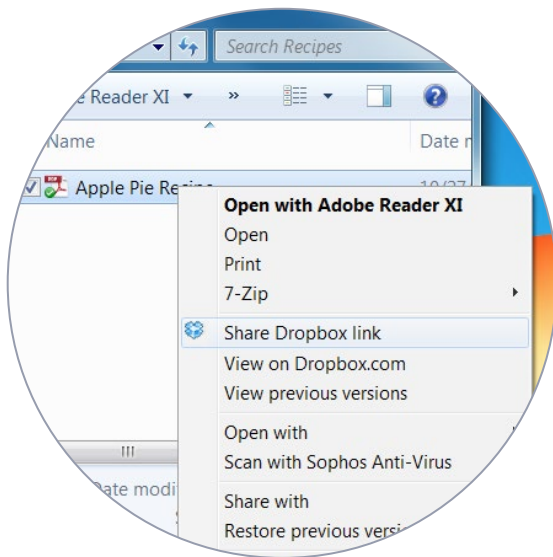
3. Enter the email addresses of the people you want to invite, and click **Send**. Or, copy and paste the link.

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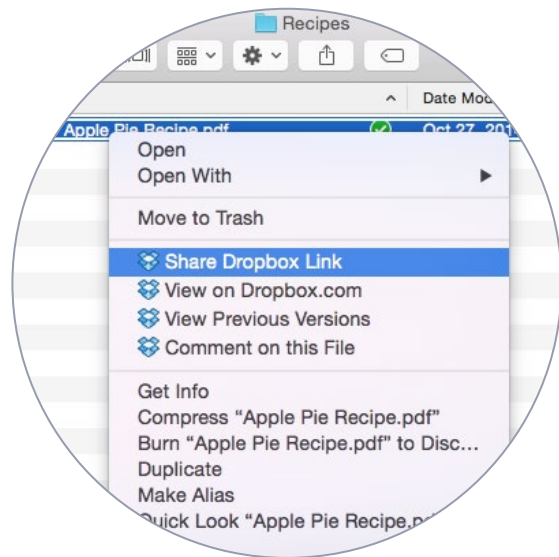


On Windows or Mac

1. [Install the Dropbox desktop app](#) if you haven't already.
2. Open your Dropbox folder, and find the file or folder you'd like to share.
3. Right-click on the file and select **Share Dropbox Link**. The link will be copied automatically. Just paste it into an email, instant message, or wherever you'd like people to access it.



WINDOWS



MAC

continued



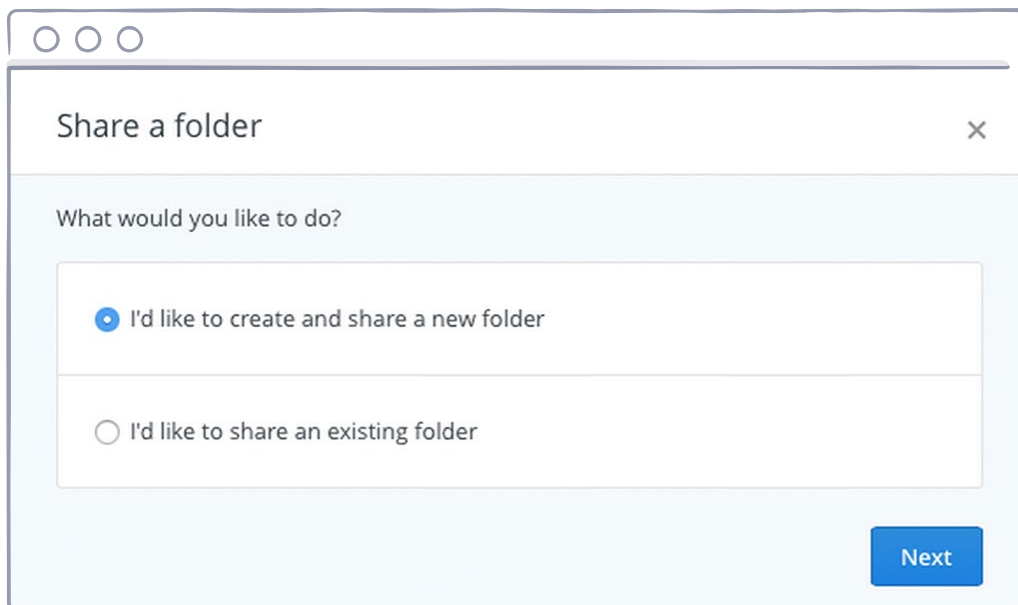
Work on files together

Collaborate on presentations and docs — without emailing files back and forth. Just create a shared folder and add other people to it. When you edit a file in a shared folder, everyone instantly gets the latest version on their devices.

Set up a shared folder

On dropbox.com

1. Sign in to dropbox.com, and click on **Share a folder...** at the top of the window.
2. Choose **I'd like to create and share a new folder**, click **Next**, and enter a name for your shared folder.

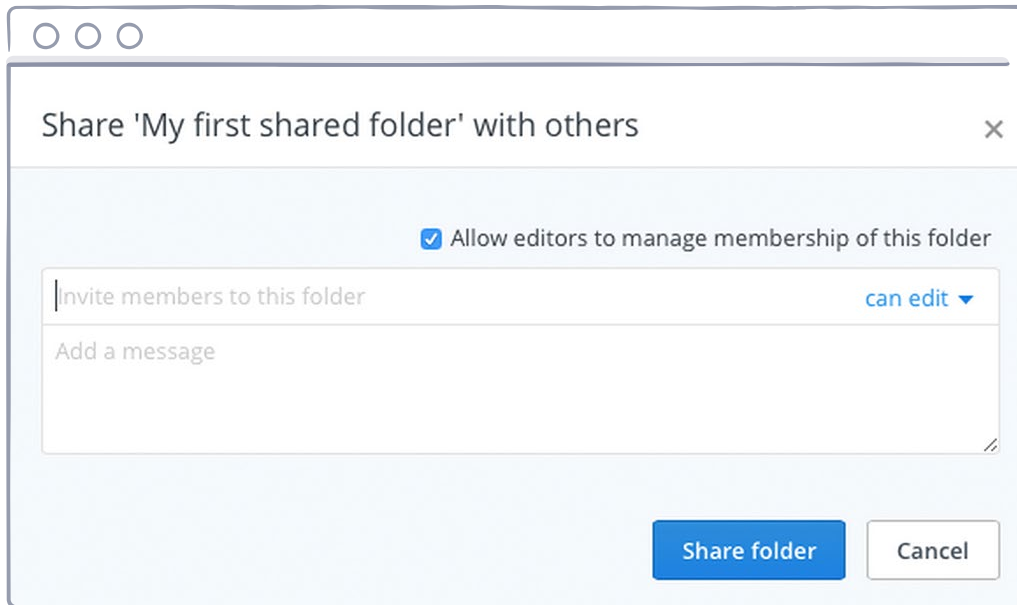


The screenshot shows a web browser window with a dialog box titled "Share a folder". The dialog box has a close button (X) in the top right corner. Below the title bar, the text "What would you like to do?" is displayed. There are two radio button options: "I'd like to create and share a new folder" (which is selected) and "I'd like to share an existing folder". A blue "Next" button is located at the bottom right of the dialog box.

continued



3. Click **Next**, and enter the email addresses of the people you want to invite.
4. Add a personal message if you'd like, and click **Share folder**.



The screenshot shows a 'Share folder' dialog box titled 'Share 'My first shared folder' with others'. It features a checkbox for 'Allow editors to manage membership of this folder' which is checked. Below this is a text input field for 'Invite members to this folder' with a 'can edit' dropdown menu. A larger text area for 'Add a message' is also present. At the bottom right, there are 'Share folder' and 'Cancel' buttons.

Share 'My first shared folder' with others

☒ Allow editors to manage membership of this folder

Invite members to this folder can edit ▼

Add a message

Share folder Cancel

continued



Hooray, now you're a Dropbox all-star!

You're all set to use Dropbox. Get started now, and let us know what you think on [Twitter](#).

See more tips and tricks

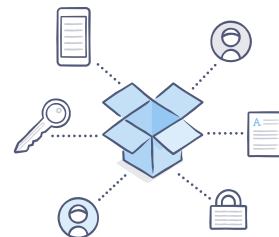
Check out our [Help Center](#) to learn how to recover old versions of files, save space on your computer with Selective Sync, and explore other advanced features.



Dropbox also includes a number of security tools to help you further protect your account and data. Visit our [Security page](#) to learn how to create a strong, unique password, enable two-step verification, and adjust your security settings.

There's even more to Dropbox

Need more space or extra sharing controls? Check out [Dropbox Pro](#). Looking for a better way to collaborate at work? Check out [Dropbox for Business](#).



continued





Happy Dropboxing!

