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Technical Communication

KAS-401

SET-A

SECTION - A

Question 1.

what do you understand by the breakdown in communication?

A communication breakdown is defined as a failure to exchange information, resulting in a lack of communication. conflict is one of the major effect of communication breakdown in an association, when a member of rational association of mass communication.

Question 2.

what do you mean by critical reading?

Critical reading is a more active way of reading. It is deeper and more complex engagement with a text. Critical reading is a process of analyzing interpreting and, sometimes evaluating.

Question 3.

what is the difference between seminar and Conference?

A conference is a formal meeting where people congregate to discuss a specific area of common interest while ~~specific~~ a seminar is an educational forum where members meet to acquire knowledge about a particular area.

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Question 4.

Define Synopsis.

A synopsis is a brief summary of the major point of a subject or written point of a work or story, either as prose or as a table: an abridgment or condensation of a work.

Question 5.

State the difference between Interpersonal and Impersonal Communication.

Impersonal Communication is communication based on social roles; for example a conversation ~~between~~ between Salesman and a potential buyer while Interpersonal Communication is the process in which people share feelings through verbal and non-verbal gestures.

Question 6.

What is role of emotion in public speaking?

Indeed, we've learned from brain research that without emotion there is no memory. So it is literally true that if you want someone to remember you or your ideas or your pitch have to be emotional.

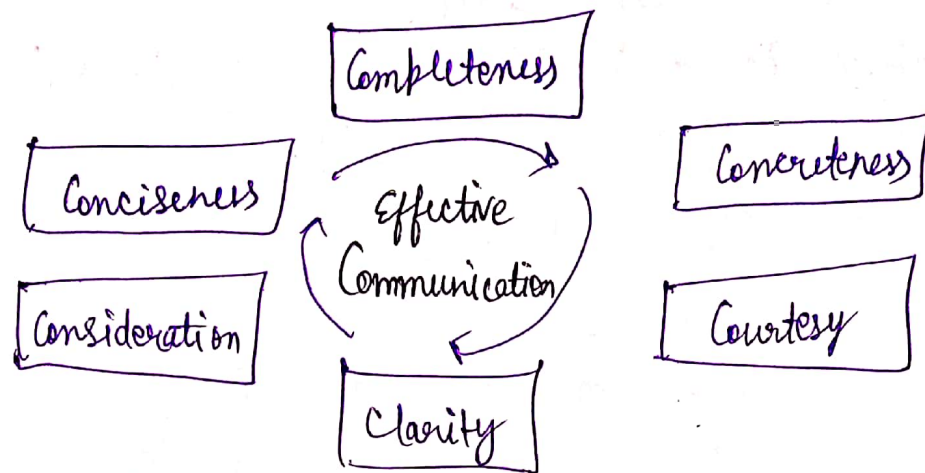
Question 7.

Summarize the strategic competences for effective business communication.

→ Be clear whether you are relating to someone else in a person by email or over the phone, state your goal, at the start of the conversation.

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- Don't speak for other people.
- share your perspective



Question 8:

Give the difference b/w posture and gesture

- Gesture is a bodily movement while posture is a manner of standing and sitting.
- Gesture can be both intentional and unintentional but postures are mostly unintentional.

Question 9.

Empathy is the key attribute of personality. Comments
 Empathy is, at its simplest, awareness of the feelings and emotions of other people. It is a key element of emotional intelligence, the link between self and others, because it is how we as individuals understand what others are experiencing as if we were feeling it ourselves.

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Question 10.

what is syllabus?

A syllabus is a unit of organization for a sequence of speech sounds.

It is typically made up of a syllabus nucleus with an optional initial and final marginal.
Syllables are often considered the photo logical "building blocks" of words.

Kirti