



# Indian Institute of Technology Jodhpur

## Office of Students

NH 65, Nagaur Road, Karwar-342037, Jodhpur District  
Phone: (0291) 280 1132; eMail: office\_students@iitj.ac.in

### Form I

#### Family Income Proof (Income obtained in the Period from 01-04-2017 to 31-03-2018)

##### (1) Govt. Organization Employees

- (i) Salary Certificate for the Financial Year 2017-18 (from 01.04.17 to 31.03.18) in Form no. I1, duly sealed/stamped by the Salary Disbursing Officer or DDO ; and
- (ii) Declaration by Parent/ Guardian in Form no. I2; and
- (iii) Copy of Form 16 issued by employer for the year 2017-18 (Assessment Year 2018-19); and
- (iv) Copy of ITR filed

##### (2) For Pensioners/Family Pensioners:

- (i) Declaration by Parent (Form I2); and
- (ii) Annual Pension Payment Certificate for the financial year 2017-18 in the prescribed format (Form I3), to be issued by the Pension Disbursing Officer; and
- (iii) An Income & Non-employment Certificate from Local District Authorities like S.D.O./B.D.O./M.R.O./Tahasildar/Chairman/Executive Officer of Municipal Corporation, etc., for the year 2017-18; and
- (iv) Copy of PPO, Superannuating/ Retirement/Termination letter and attested copies of I.T documents (if any such as IT Form 16, ITR for the year 2017-18, as applicable).

##### (2) Other Persons- Except (1) and (2) above

- (i) Declaration by Parent (Form I2); and
- (ii) An Original Income Certificate from Tahsildar; and
- (iii) Copy of ITR Form/IT Return, if applicable (to be attested by a Govt. Officer), for the year 2017-18 (Assessment Year 2018-19);

##### **Notes:**

- (1) In Category (1): Low income group of salaried class, who have not submitted ITR, they have to submit an Original Income Certificate from the Employer and Tahsildar.
- (2) In Category (2): Those who retired without Pension, they have to submit Retirement/Termination/ Superannuating letter/documents/papers etc. And Income & Non-employment certificate from local District authorities as mentioned above.
- (3) In any Category: All tax payers must submit a copy of filed ITR form or equivalent (to be attested by a Govt. Officer). Failing to submit or any discrepancy may be subjected to the legal consequences.
- (4) All the forms to be filled by both the parents in case both are working.



# Indian Institute of Technology Jodhpur

## Office of Students

NH 65, Nagaur Road, Karwar-342037, Jodhpur District  
Phone: (0291) 280 1132; eMail: office\_students@iitj.ac.in

Form I1

### ANNUAL INCOME CERTIFICATE FROM THE EMPLOYER

#### Income from Salary:

1. Name and Address of the Employer:

2. Certified that \_\_\_\_\_ is employed in this Organization in the Post of \_\_\_\_\_, (Designation held by the employee) and that the break-up of his Gross Annual Income from Salary received in the Financial Year \_\_\_\_\_ is as follows:

ITEM	TOTAL AMOUNT FOR 12 MONTHS
1) Basic Pay	:
2) D/Pay	:
3) DA/ADA/Relief	:
4) H. R.A.	:
5) Special Pay & Honorarium, Bonus Arrears, etc. ,if any :	
6) Other Allowances, if any	

**TOTAL Rs. :** \_\_\_\_\_

Employer's Signature:

Designation:

Date :

(Official Seal)

#### NOTE:

1) All the entries as stated above must be supported by the attested copy of IT Form 16 / ITR Form for the corresponding financial year \_\_\_\_\_ (Assessment Year \_\_\_\_\_).



# Indian Institute of Technology Jodhpur

## Office of Students

NH 65, Nagaur Road, Karwar-342037, Jodhpur District  
Phone: (0291) 280 1132; eMail: office\_students@iitj.ac.in

Form I2

### Income from other sources: DECLARATION BY THE FATHER /GUARDIAN OF THE STUDENT

I declare that my/my family's Annual Income from other sources during the Financial Year April 2018 – March 2019 was as follows in addition to my Salary Income:

**Income from:**

- (1) Landed Properties (Certificate from: Rs. ....  
Tahsildar/Gram Panchayat)
- (2) Agriculture: Rs. ....
- (3) Investment in Bank/Post Office/Unit Trust etc.: Rs. ....
- (4) Share Certificates/Debentures: Rs. ....
- (5) Other sources: Rs. ....
- (6) Total of Salary Income: Rs. ....  
(D.A., D.P./D.Relief/HRA/honorarium, bonus special pay, arrears etc received Fin. Year \_\_\_\_\_)

(7) In case of Businessman./Agriculture/medical/Legal Practitioner/Consultant/Agent/ Self-employed etc. as applicable (other than salaried class):

- (i) Name & Address of the Firm:  
Organization/ Shop
- (ii) Nature of Business/Trade:
- (iii) Trade/Professional License/Registration No.  
(copy to be enclosed )
- (iv) Sales Tax/Comm. Tax Registration No./Zone:

Total Income under 7) Rs. ....

**Gross Annual Income: Rs. ....**

Further I declare that the information given above is true. I shall also be personally held responsible for the payment of concession in fee given to my ward in the event of any information proves false in this declaration and also in the enclosed form, being proved incorrect later on.

Date:

Signature of the Father /Guardian

Full Name:

Address with Pin Code:

Phone No. / Mobile No:



# Indian Institute of Technology Jodhpur

## Office of Students

NH 65, Nagaur Road, Karwar-342037, Jodhpur District  
Phone: (0291) 280 1132; eMail: office\_students@iitj.ac.in

### Form I3

#### FOR PENSIONER/FAMILY PENSIONER ONLY

(INCOME /SALARY CERTIFICATE FOR THOSE GUARDIANS WHO ARE IN PENSION RETIRED FROM SERVICE OR THEIR WIVES ARE GETTING FAMILY PENSION)

#### PART – I: Income from Pension / Family Pension:

1. Name and address of the  
Ex-employer:  
with P.P.O. No.

2. Certified that \_\_\_\_\_ was employed in  
\_\_\_\_\_ Organisation/superannuated in  
the capacity of \_\_\_\_\_ (post held by the retired employee) and that the break-up of  
his/her Annual Income from Pension /Family Pension received in the financial year \_\_\_\_\_ is as  
follows :

ITEM

TOTAL AMOUNT FOR 12 MONTHS

i) Basic Pension/F. Pension :

ii) Dearness Relief :

iii) Other Allowances,

Arrears, if any: \_\_\_\_\_

Total: \_\_\_\_\_

Signature of Pension Disbursing Authority

Disbursing Authority: \_\_\_\_\_

Designation: \_\_\_\_\_

Date:

(Official Stamp)



# Indian Institute of Technology Jodhpur

## Office of Students

NH 65, Nagaur Road, Karwar-342037, Jodhpur District  
Phone: (0291) 280 1132; eMail: office\_students@iitj.ac.in

### Form I3

#### Part – II: Income from other sources:

##### DECLARATION BY THE PARENT/ GUARDIAN

I declare that my/my family's Annual Income from other sources during the Financial Year 2017-18 was as follows in addition to my pension income:

Income from:

- (a) Landed Properties (Certificate from: Rs. Tahsilder/Gram Panchayat)
- (b) Agriculture: Rs.
- (c) Investment in Bank/Post Office/Unit Trust etc.: Rs.
- (d) Share Certificates/Debentures: Rs.
- (e) Other sources : Rs.

Total: Rs. ....

Total of Pension Income as stated above of Part-I Rs . ....

**Gross Annual Income: Rs: .....**

Further I declare that the information given above is true. I shall also be personally held responsible for the payment of concession in fee given to my ward in the event of any information proves false in this declaration and also in the enclosed form, being proved incorrect later on.

Date:

Signature of the Father/Guardian

Full Name:

Address with Pin Code:

Phone No/ Mobile No. :